



**HIGH RISE INSPECTION**  
**CHECKLIST**

**I. High Rise Inspection**

- |   |                                   |                                   |                              |
|---|-----------------------------------|-----------------------------------|------------------------------|
| Fire Alarm System Certification:                  | <input type="checkbox"/> Provided | <input type="checkbox"/> Required | <input type="checkbox"/> N/A |
| Sprinkler / Standpipe Certification:              | <input type="checkbox"/> Provided | <input type="checkbox"/> Required | <input type="checkbox"/> N/A |
| Special Hazard Certification:                     | <input type="checkbox"/> Provided | <input type="checkbox"/> Required | <input type="checkbox"/> N/A |
| Emergency Standby Power Certification:            | <input type="checkbox"/> Provided | <input type="checkbox"/> Required | <input type="checkbox"/> N/A |
| Damper Certification:                             | <input type="checkbox"/> Provided | <input type="checkbox"/> Required | <input type="checkbox"/> N/A |
| Fire Evacuation Plan:                             | <input type="checkbox"/> Provided | <input type="checkbox"/> Required | <input type="checkbox"/> N/A |
| Shelter In-Place Plan:                            | <input type="checkbox"/> Provided | <input type="checkbox"/> Required | <input type="checkbox"/> N/A |
| Site Plans:                                       | <input type="checkbox"/> Provided | <input type="checkbox"/> Required | <input type="checkbox"/> N/A |
| Variances:  | <input type="checkbox"/> Provided | <input type="checkbox"/> Required | <input type="checkbox"/> N/A |
| Hot Work Permit:                                  | <input type="checkbox"/> Provided | <input type="checkbox"/> Required | <input type="checkbox"/> N/A |
| High-Rise License:                                | <input type="checkbox"/> Provided | <input type="checkbox"/> Required | <input type="checkbox"/> N/A |
| Rental License Required:                          | <input type="checkbox"/> Provided | <input type="checkbox"/> Required | <input type="checkbox"/> N/A |
| Safety Data Sheets:                               | <input type="checkbox"/> Provided | <input type="checkbox"/> Required | <input type="checkbox"/> N/A |
| Fire Drill Log:                                   | <input type="checkbox"/> Provided | <input type="checkbox"/> Required | <input type="checkbox"/> N/A |
| Building Manifest:                                | <input type="checkbox"/> Provided | <input type="checkbox"/> Required | <input type="checkbox"/> N/A |
| Façade Registration:                              | <input type="checkbox"/> Provided | <input type="checkbox"/> Required | <input type="checkbox"/> N/A |
| Elevator Keys:                                    | <input type="checkbox"/> Provided | <input type="checkbox"/> Required | <input type="checkbox"/> N/A |
| Emergency Contact List:                           | <input type="checkbox"/> Provided | <input type="checkbox"/> Required | <input type="checkbox"/> N/A |
| Contact Information Engineer / Manager Available: | <input type="checkbox"/> Provided | <input type="checkbox"/> Required | <input type="checkbox"/> N/A |

**II. Building Inspection:**

- |  |                              |                             |                              |
|--|------------------------------|-----------------------------|------------------------------|
| All exit signs are illuminated:                              | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| All fire extinguishers are serviced / tagged:                | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| All fire towers are free of obstructions:                    | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Roof access doors are accessible upon fire alarm activation: | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Floor penetrations are properly sealed with fire stop:       | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |



**HIGH RISE INSPECTION**  
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- |  |                              |                             |                              |
|--|------------------------------|-----------------------------|------------------------------|
| Mechanical / Electrical rooms are free of improper storage:                    | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Mechanical / Electrical rooms are properly marked and identified:              | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Emergency lighting are maintained throughout the building:                     | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Correct elevator signage on all floors is provided:                            | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Directional arrows in fire towers are provided:                                | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Hazardous materials storage / use and identification signage is provided:      | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Extension of sprinkler heads are provided:                                     | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Open junction boxes are provided:  | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Electrical plate and wall covers are provided:                                 | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Proper use of extension cords is provided:                                     | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Flame resistant materials (drapes, carpeting, etc.) are provided:              | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Carpeting in fire towers are provided:   | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Combustible storage in basement mechanical / electrical areas are provided:    | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Clear means of egress throughout basement and sub-basement areas are provided: | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Compressed cylinders are properly stored:                                      | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Commercial kitchen hood systems are maintained:                                | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Extinguishers in commercial kitchen areas are provided:                        | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Sprinkler head clearance is provided:  | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| FDC exterior signage and connection caps are provided:                         | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Fire command center building information is available:                         | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| Elevator keys are available:   | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |