



**Requirements for Building Permits**

\*documents required during construction

<input type="checkbox"/> <b>Flood Protection Form – Existing Buildings (FP-EX)</b> <input type="checkbox"/> Detailed cost estimate – see instructions on FP-EX <input type="checkbox"/> Value of structure only – see instructions on FP-EX <input type="checkbox"/> Year of initial construction
<input type="checkbox"/> <b>Flood Protection Form – General (FP-G)</b> <input type="checkbox"/> E1 Residential <input type="checkbox"/> E2 Non-Residential <input type="checkbox"/> E3 Below-Grade Parking <input type="checkbox"/> E4 Historic <input type="checkbox"/> E5 Accessory Structure <input type="checkbox"/> E6 Fill <input type="checkbox"/> E7 Machinery/Equipment <input type="checkbox"/> E8 Storage <input type="checkbox"/> E9 Seasonal/Temporary <input type="checkbox"/> E10 Demolition <input type="checkbox"/> E11 Floodway <input type="checkbox"/> E12 Coastal Flood Hazard Zones <input type="checkbox"/> E13 Other Building Work <input type="checkbox"/> G Other Permits (state, federal, etc.)
<input type="checkbox"/> <b>Flood Protection Form – No Rise (FP-NR)</b>
<input type="checkbox"/> <b>Flood Protection Form – LOMC (FP-LOMC)</b>
<input type="checkbox"/> <b>Elevation Certificate (EC)</b> <input type="checkbox"/> If EC is not current (completed within the past 6 months), PA Design Professional must confirm that all proposed work maintains flood protection compliance from date of construction – Provide as attachment to EC on the PA Design Professional Letterhead (signed and sealed)
<input type="checkbox"/> <b>Elevation Certificate*</b> – for lowest floor installation (during construction)
<input type="checkbox"/> <b>Elevation Certificate*</b> – for final construction (prior to Certificate of Occupancy)
<input type="checkbox"/> <b>FEMA Floodproofing Certificate* (FC)</b> – for final construction (prior to Certificate of Occupancy)
<input type="checkbox"/> <b>Flood Emergency Operations Plan</b>
<input type="checkbox"/> <b>Structural Design Criteria Form (SDCF) – flood loading calculations</b>
<input type="checkbox"/> <b>Other</b>

**Meeting Notes**

Department of Licenses and Inspections (for office use only)

**Examiner Signature for completion of FP-Scoping Meeting**

Name of Examiner \_\_\_\_\_ Date \_\_\_\_\_

**FP- Scoping Meeting Administrator Signature for when FP-Scoping Meeting is not required.**

Name of FP-Scoping Meeting Administrator \_\_\_\_\_ Date \_\_\_\_\_