

## **Instructions**

### CHANGE OF OWNERSHIP FORM PLAN APPROVAL / OPERATING PERMIT / AIR POLLUTION LICENSE

Use this form to change the ownership for a plan approval, operating permit, or air pollution license.

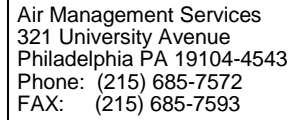
If your facility changed ownership, you must:

1. Submit a Change of Ownership Form. If you need to change the ownership of multiple air pollution licenses, submit one form for each license.
2. For plan approvals and operating permits, submit an Air Pollution Control Act Compliance Review Form ([http://www.phila.gov/health/pdfs/air/p\\_sr\\_comp\\_review\\_040104.pdf](http://www.phila.gov/health/pdfs/air/p_sr_comp_review_040104.pdf)). You do not need to submit an Air Pollution Control Act Compliance Review Form when changing the ownership of an air pollution license.
3. Pay the appropriate application fee listed below by check made payable to the "City of Philadelphia". If you need to change the ownership of multiple air pollution licenses, submit one fee for each license.
  - Plan Approvals: \$300.
  - Synthetic Minor and Natural Minor Operating Permits: \$375.
  - Title V Operating Permits: \$750.
  - Air Pollution Licenses:
    - o Boilers and Furnaces (including Indefinite Licenses): \$270
    - o Paint Spraying Equipment and Dryers: \$420
    - o Gas Stations (Gasoline Dispensing/Stage II): \$420
    - o Processes/Other: \$645

Note: You do not need to change the ownership of a plan approval if the plan approval has been incorporated into an operating permit or an operating permit application.

#### **Direct all submissions and correspondence to:**

Source Registration  
Air Management Services  
City of Philadelphia  
321 University Avenue  
Philadelphia PA 19104-4543



**(To change ownership for a Plan Approval, Operating Permit, or Air Pollution License)**

June 2019