



CITY OF PHILADELPHIA  
 DEPARTMENT OF LICENSES & INSPECTIONS  
 Construction Services Division  
 Municipal Services Building - Concourse Level  
 1401 John F. Kennedy Boulevard  
 Philadelphia, Pennsylvania 19102

**EZ PERMIT STANDARDS**  
**PORCH ENCLOSURES**  
 For Erection of Porch Enclosures for Detached  
 Single and Two-Family Dwellings and Townhouses  
 Revised 11/18

## **EZ Porch Enclosure Permit Standards**

Obtain permits for erection of porch enclosures for detached single and two-family dwellings and townhouses without submitting plans by meeting the Conditions and Design Limitations below.

**Special Flood Hazard Area:** If subject property is located within a Special Flood Hazard Area (Floodplain), EZ Alteration Permit **MAY ONLY** be submitted at Permit Services at 1401 JFK Blvd, MSB, Concourse Level. Additional documentation required

**Deviations will require submission of plans to the Department with your permit applications.**

### **Conditions**

- EZ permit process **shall not** be applicable to buildings listed as historic as established by the Philadelphia Historical Commission.
- EZ permit process **shall not** be applicable to porch enclosures located less than five (5) ft from the property line.
- EZ permit process **shall not** be applicable to Exterior Insulation and Finish Systems (EIFS) applications.

### **Construction Requirements**

- No limits in opening area for enclosures located at 5 ft or greater from property lines.
- Enclosure shall be provided with a continuous water-resistant barrier consisting of a minimum of one layer of No. 15 asphalt felt complying with ASTM D 225 for Type 1 felt or other approved water-resistive barrier applied over sheathing, terminated at penetrations and building appendages.
- Enclosures shall be provided with a means of draining exterior water that enters the assembly.

AP# \_\_\_\_\_

Applicant's Signature \_\_\_\_\_