Enrollment Agreement for Electronic Funds Transfer (EFT) of Tax Payments

Philadelphia Department of Revenue
Electronic Government Services MSB
– 1401 JFK Blvd – Rm 430
Philadelphia, PA 19102-1697
Phone: (215) 686-6459 or 6582
Email: egovservices@phila.gov

Office Use Only
Federal EIN
Philadelphia Tax Account Number

1) Action Requested □ Establish EFT □ Change Contact Information

2) Business Name

Business Address

City, State, Zip

3) Enter information of individual to contact regarding EFT. □ Owner □ Accountant □ Payroll Service □ Other

Name: Last First MI Email Address

Telephone Number (including extension) Fax Number

( ) ( )

4) Mailing Address

City, State, Zip

5) Eligible Taxes

Check the appropriate block(s) to indicate the tax(es) you will be paying by EFT.

□ 01 – Wage Tax* □ 23 – Hotel Room Rental Tax
□ 02 – Earnings Tax □ 24 – Business Income and Receipts Tax
□ 03 – Net Profits Tax □ 28 – Liquor Sales Tax
□ 06 – Amusement Tax □ 29 – School Income Tax
□ 08 – Parking Lot Tax □ 58 – Valet Parking Tax
□ 09 – Coin Operated Amusement Tax □ 60 – Real Estate Tax
□ 10 – Beverage Tax □ 76 – Outdoor Advertising Tax
□ 14 – Vehicle Rental Tax □ 84 – Use & Occupancy Tax

*Wage Tax Filing Frequencies

Quarterly – For an employer who withholds less than $350 Philadelphia wage tax per month.
Monthly – For an employer who withholds Philadelphia wage tax in excess of $350 but less than $16,000 per month.
Weekly – For an employer who withholds Philadelphia wage tax of $16,000 or more per month.
Semi-Monthly – For an employer who fits the weekly filing criteria with a bi-weekly payroll.

Please use the correct period and year when remitting your payments.
Failure to do so will result in the misapplication of your payment, assessment of interest and penalty and/or legal action.

THIS COMPLETED ENROLLMENT AGREEMENT CAN BE FAXED OR MAILED TO THE ABOVE ADDRESS.