Philadelphia Business Lending Network

Financing Interest Form

The Philadelphia Business Lending Network is a group of nonprofit lenders, for-profit lenders, and other funders, who work together with Philadelphia’s Department of Commerce to improve access to capital for small businesses throughout Philadelphia. Member organizations provide loans, grants, and technical assistance to small businesses in order to help them start and grow.

This form helps Network members learn about your business and your capital needs. Complete the form below and email it to loan.info@phila.gov or fax it to 215-683-2150 Attention: Business Lending Network. Your information will be shared with the Network members and if your project and capital needs match available resources, members of the network will contact you directly within five (5) business days.

This form is not a loan or grant application and there is no guarantee of approval from any of the members. If one of the members is interested in working with you, they will contact you for more information.

APPLICANT INFORMATION

Name: ___________________________________________ Title: _____________________________ Date: ____________

Phone #: ____________________ Email Address: ____________________________________________

What is the best way to reach you?  
☐ Phone No  ☐ Email  ☐ Preference

Are you the ☐ Business Owner  ☐ Property Owner  ☐ Both Business and Property Owner

Business Name: ____________________________________________________________________________

Business Address: ____________________________________________ ZIP Code: __________________

Mailing Address (if different than above): ____________________________________________ ZIP Code: __________________

Commercial Activities License # (if business owner): __________________________ EIN: ____________

Type of Business: ____________________________________________ Number of Full Time Employees: ____________

What is your business structure?  ☐ Sole proprietorship  ☐ LLC  ☐ Corporation ☐ Partnership ☐ Other

Describe your business. What products and services do you offer? What makes you and your business unique? *(If you have a business plan or executive summary, please attach it.)*

Is there more than one owner of the business? ☐ Yes  ☐ No  If yes, list their name/s and percentage of ownership:

Owner 1: ____________________________ %_______  Owner 3: ____________________________ %_______

Owner 2: ____________________________ %_______  Owner 4: ____________________________ %_______
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CAPITAL NEEDS AND PROJECT INFORMATION

How much funding do you seek? $____________________

How much funding will you contribute to the project? $________________

What do you plan to use the funds for? (check all that apply):

- [ ] Renovate or fit-out the interior
- [ ] Renovate the exterior
- [ ] Purchase Equipment
- [ ] Working Capital
- [ ] Inventory
- [ ] Marketing
- [ ] Other ____________________________________

Describe the improvement you plan to make, equipment you plan to purchase, or how the money will be used:

FINANCIAL INFORMATION

How many years has your business been open? ____  If incorporated, what is your date of incorporation? ____________

Is your business a pre-revenue startup?  [ ] Yes  [ ] No

What is your Revenue over the last three months: $ ____________________________

How much existing debt do you have? (Include personal and business debt)? $____________________________

Do you have collateral that you could pledge on a loan?  [ ] Yes  [ ] No  If Yes, what is the approximate value? $____

Do you have any of the following:

- Accountant or bookkeeper  [ ] Yes  [ ] No
- Bank account for the business  [ ] Yes  [ ] No
- Accounting software  [ ] Yes  [ ] No
- Insurance for the business  [ ] Yes  [ ] No

Do you have any serious credit issues including accounts in collection or do you owe the IRS, Commonwealth of Pennsylvania or City of Philadelphia any back taxes?  [ ] Yes  [ ] No

If yes, are you on an approved installment plan?  [ ] Yes  [ ] No

Have you ever filed for bankruptcy (personal and/or business)?  [ ] Yes  [ ] No  If Yes, is it still active?  [ ] Yes  [ ] No

Are you involved in any lawsuits?  [ ] Yes  [ ] No

How did you hear about the Philadelphia Business Lending Network? (optional) ________________________________

NEXT STEPS

For more information or to submit this form, please email loan.info@phila.gov or call 215-683-2137. Once a completed form is received, it will be forwarded to members of the Philadelphia Business Lending Network. If they are interested in working with you, they will contact you directly within five (5) business days. In addition, you will be contacted by the Temple University Small Business Development Center (SBDC). They will offer you free assistance to prepare you for access to capital.