

Dear Property Owner,

November 1, 2019

Your commercial, multi-unit residential, or mixed-use property, is eligible for City trash and recycling service. The fee is \$300 per year. The City of Philadelphia requires most large commercial, multi-unit residential, or mixed-use properties, to purchase private trash service. But, some smaller properties like yours are eligible to use the City service, with weekly limits on the amount of trash and recyclables left at the curb.

You must pay the City Refuse Collection Fee, or qualify for an eligible exemption. Act within 60 days, to avoid interest and penalties. You have three options:



Weekly Set-out Limits:

The maximum amount of non-recyclable trash allowed on the curb weekly is six, 32-gallon receptacles or 12 plastic bags, or an equivalent combination of the two. There is no limit on recyclables. If the property exceeds set out limits, the City will issue a fine.

A

Pay the enclosed bill of \$300 in full by December 31, 2019. If necessary, you can pay in two installments. The first installment of \$150.00 is due by December 31, 2019. The second installment is due by June 30, 2020. Pay by the due date, or face interest and penalties!

B

Purchase private trash service. Fill out and return the enclosed Exemption Form. Include a copy of your current service agreement from a licensed hauler. Show that you have a private trash service contract in place within 60 days of the bill date. Otherwise, you will be responsible for the full fee.

C

Qualify to receive City trash and recycling services for a reduced or waived fee. If you meet one of the criteria below, fill out and return the enclosed Exemption Form.

- **Owner-Occupied Property**, the property must be 100% occupied by the owner with no tenants, residential only. (100% discount, \$0 due)
- **House of Worship**, the property must be used for religious purposes only. (100% discount, \$0 due)
- **Vacant Property**, the property must be vacant and owner must provide a current Vacant Property license from the Department of Licenses & Inspection. (100% discount, \$0 due)
- **Owner-Occupied Duplex**, the owner must live in one unit and have only one other rental unit. The owner must provide a current rental license from the Department of Licenses & Inspection. (50% discount, \$150 due). *NOTE: You can pay in full by December 31, 2019, or in two installments of \$75 each with the same installment due dates above.*

Contact the Department of Revenue with questions at (215) 686-5090 or via email at solidresources@phila.gov. For online payment options, visit www.phila.gov/pay.

Form must be filled out in English. For translation services please call (215) 686-5090.

Por favor llene esto en Ingles. Para servicios de traducción, por favor llame (215) 686-5090.

Cette forme doit être complétée en anglais. Pour des services de traduction, appelez SVP (215) 686-5090.

Данная форма должна быть заполнена на Английском языке. Для помощи с переводом, пожалуйста, обращайтесь по телефону (215) 686-5090.

表格必须用英语填写。如有翻译服务需要, 请致电 (215) 686-5090.

على منفردة (215) 686-5090 الترجمة خدمات. الإنجليزية باللغة النموذج ملء يرجى

양식을 영어로 작성하십시오. (215) 686-5090 으로 전화하십시오.