

4B. Attachments

Instructions:

Multiple files may be attached as a single .zip file. For instructions on how to use .zip files, a reference document is available on the e-snaps training site:
<https://www.hudexchange.info/resource/3118/creating-a-zip-file-and-capturing-a-screenshot-resource>

Document Type	Required?	Document Description	Date Attached
FY 2019 CoC Competition Report (HDX Report)	Yes	FY 2019 CoC Compe...	09/19/2019
1C-4.PHA Administration Plan–Moving On Multifamily Assisted Housing Owners' Preference.	No	Moving On Multifa...	09/23/2019
1C-4. PHA Administrative Plan Homeless Preference.	No	PHA Administratio...	09/23/2019
1C-7. Centralized or Coordinated Assessment System.	Yes	CE Assessment Tool	09/19/2019
1E-1.Public Posting–15-Day Notification Outside e-snaps–Projects Accepted.	Yes	Projects Accepted...	09/23/2019
1E-1. Public Posting–15-Day Notification Outside e-snaps–Projects Rejected or Reduced.	Yes	Projects Rejected...	09/23/2019
1E-1.Public Posting–30-Day Local Competition Deadline.	Yes	Local Competition...	09/23/2019
1E-1. Public Posting–Local Competition Announcement.	Yes	Local Competition...	09/23/2019
1E-4.Public Posting–CoC-Approved Consolidated Application	Yes	Consolidated Appl...	09/24/2019
3A. Written Agreement with Local Education or Training Organization.	No	Local Education o...	09/24/2019
3A. Written Agreement with State or Local Workforce Development Board.	No	State or Local Wo...	09/24/2019
3B-3. Summary of Racial Disparity Assessment.	Yes	Racial Disparity ...	09/23/2019
4A-7a. Project List-Homeless under Other Federal Statutes.	No		
Other	No		
Other	No		

Applicant: Philadelphia CoC

PA-500

Project: PA-500 CoC Registration FY2019

COC_REG_2019_170877

Other	No		
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Attachment Details

Document Description: FY 2019 CoC Competition Report

Attachment Details

Document Description: Moving On Multifamily Preference

Attachment Details

Document Description: PHA Administration Plan Preference

Attachment Details

Document Description: CE Assessment Tool

Attachment Details

Document Description: Projects Accepted Notification

Attachment Details

Document Description: Projects Rejected/Reduced Notification

Attachment Details

Document Description: Local Competition Deadline

Attachment Details

Document Description: Local Competition Public Announcement

Attachment Details

Document Description: Consolidated Application

Attachment Details

Document Description: Local Education or Training Organization Agreement

Attachment Details

Document Description: State or Local Workforce Agreement

Attachment Details

Document Description: Racial Disparity Assessment Summary

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

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2019 HDX Competition Report

PIT Count Data for PA-500 - Philadelphia CoC

Total Population PIT Count Data

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count	6112	5693	5788	5735
Emergency Shelter Total	3656	3,275	3,420	3565
Safe Haven Total	77	84	235	247
Transitional Housing Total	1674	1,378	1,050	950
Total Sheltered Count	5407	4737	4705	4762
Total Unsheltered Count	705	956	1083	973

Chronically Homeless PIT Counts

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count of Chronically Homeless Persons	853	898	943	1304
Sheltered Count of Chronically Homeless Persons	451	424	516	808
Unsheltered Count of Chronically Homeless Persons	402	474	427	496

2019 HDX Competition Report

PIT Count Data for PA-500 - Philadelphia CoC

Homeless Households with Children PIT Counts

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Households with Children	885	825	744	663
Sheltered Count of Homeless Households with Children	885	824	744	663
Unsheltered Count of Homeless Households with Children	0	1	0	0

Homeless Veteran PIT Counts

	2011	2016	2017	2018	2019
Total Sheltered and Unsheltered Count of the Number of Homeless Veterans	353	293	244	239	250
Sheltered Count of Homeless Veterans	286	276	204	203	228
Unsheltered Count of Homeless Veterans	67	17	40	36	22

2019 HDX Competition Report

HIC Data for PA-500 - Philadelphia CoC

HMIS Bed Coverage Rate

Project Type	Total Beds in 2019 HIC	Total Beds in 2019 HIC Dedicated for DV	Total Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ES) Beds	3649	201	2875	83.38%
Safe Haven (SH) Beds	254	0	235	92.52%
Transitional Housing (TH) Beds	1129	82	935	89.30%
Rapid Re-Housing (RRH) Beds	1111	113	945	94.69%
Permanent Supportive Housing (PSH) Beds	4991	0	3581	71.75%
Other Permanent Housing (OPH) Beds	0	0	0	NA
Total Beds	11,134	396	8571	79.82%

2019 HDX Competition Report

HIC Data for PA-500 - Philadelphia CoC

PSH Beds Dedicated to Persons Experiencing Chronic Homelessness

Chronically Homeless Bed Counts	2016 HIC	2017 HIC	2018 HIC	2019 HIC
Number of CoC Program and non-CoC Program funded PSH beds dedicated for use by chronically homeless persons identified on the HIC	1389	1497	1520	1507

Rapid Rehousing (RRH) Units Dedicated to Persons in Household with Children

Households with Children	2016 HIC	2017 HIC	2018 HIC	2019 HIC
RRH units available to serve families on the HIC	118	291	284	285

Rapid Rehousing Beds Dedicated to All Persons

All Household Types	2016 HIC	2017 HIC	2018 HIC	2019 HIC
RRH beds available to serve all populations on the HIC	759	1179	1176	1111

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Summary Report for PA-500 - Philadelphia CoC

Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than October, 1, 2012.

Metric 1.1: Change in the average and median length of time persons are homeless in ES and SH projects.

Metric 1.2: Change in the average and median length of time persons are homeless in ES, SH, and TH projects.

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2017	FY 2018	Submitted FY 2017	FY 2018	Difference	Submitted FY 2017	FY 2018	Difference
1.1 Persons in ES and SH	7867	10775	155	126	-29	97	53	-44
1.2 Persons in ES, SH, and TH	9502	12029	217	170	-47	142	73	-69

b. This measure is based on data element 3.17.

This measure includes data from each client's Living Situation (Data Standards element 3.917) response as well as time spent in permanent housing projects between Project Start and Housing Move-In. This information is added to the client's entry date, effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

The construction of this measure changed, per HUD's specifications, between FY 2016 and FY 2017. HUD is aware that this may impact the change between these two years.

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2017	FY 2018	Submitted FY 2017	FY 2018	Difference	Submitted FY 2017	FY 2018	Difference
1.1 Persons in ES, SH, and PH (prior to "housing move in")	8197	11118	284	373	89	156	179	23
1.2 Persons in ES, SH, TH, and PH (prior to "housing move in")	9833	12381	335	417	82	202	217	15

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Measure 2: The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

After entering data, please review and confirm your entries and totals. Some HMIS reports may not list the project types in exactly the same order as they are displayed below.

	Total # of Persons who Exited to a Permanent Housing Destination (2 Years Prior)	Returns to Homelessness in Less than 6 Months		Returns to Homelessness from 6 to 12 Months		Returns to Homelessness from 13 to 24 Months		Number of Returns in 2 Years	
		FY 2018	% of Returns	FY 2018	% of Returns	FY 2018	% of Returns	FY 2018	% of Returns
Exit was from SO	2	0	0%	1	50%	0	0%	1	50%
Exit was from ES	825	44	5%	27	3%	45	5%	116	14%
Exit was from TH	858	38	4%	13	2%	20	2%	71	8%
Exit was from SH	46	4	9%	1	2%	2	4%	7	15%
Exit was from PH	449	10	2%	2	0%	20	4%	32	7%
TOTAL Returns to Homelessness	2180	96	4%	44	2%	87	4%	227	10%

Measure 3: Number of Homeless Persons

Metric 3.1 – Change in PIT Counts

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

This measures the change in PIT counts of sheltered and unsheltered homeless person as reported on the PIT (not from HMIS).

	January 2017 PIT Count	January 2018 PIT Count	Difference
Universe: Total PIT Count of sheltered and unsheltered persons	5693	5788	95
Emergency Shelter Total	3275	3420	145
Safe Haven Total	84	235	151
Transitional Housing Total	1378	1050	-328
Total Sheltered Count	4737	4705	-32
Unsheltered Count	956	1083	127

Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

	Submitted FY 2017	FY 2018	Difference
Universe: Unduplicated Total sheltered homeless persons	9649	12100	2451
Emergency Shelter Total	7913	10575	2662
Safe Haven Total	214	559	345
Transitional Housing Total	2090	1677	-413

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)	2043	2496	453
Number of adults with increased earned income	193	190	-3
Percentage of adults who increased earned income	9%	8%	-1%

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)	2043	2496	453
Number of adults with increased non-employment cash income	742	961	219
Percentage of adults who increased non-employment cash income	36%	39%	3%

Metric 4.3 – Change in total income for adult system stayers during the reporting period

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)	2043	2496	453
Number of adults with increased total income	878	1084	206
Percentage of adults who increased total income	43%	43%	0%

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Metric 4.4 – Change in earned income for adult system leavers

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)	470	1225	755
Number of adults who exited with increased earned income	101	327	226
Percentage of adults who increased earned income	21%	27%	6%

Metric 4.5 – Change in non-employment cash income for adult system leavers

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)	470	1225	755
Number of adults who exited with increased non-employment cash income	150	309	159
Percentage of adults who increased non-employment cash income	32%	25%	-7%

Metric 4.6 – Change in total income for adult system leavers

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)	470	1225	755
Number of adults who exited with increased total income	231	557	326
Percentage of adults who increased total income	49%	45%	-4%

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Measure 5: Number of persons who become homeless for the 1st time

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

	Submitted FY 2017	FY 2018	Difference
Universe: Person with entries into ES, SH or TH during the reporting period.	6858	10418	3560
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	1611	2209	598
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)	5247	8209	2962

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

	Submitted FY 2017	FY 2018	Difference
Universe: Person with entries into ES, SH, TH or PH during the reporting period.	8339	11839	3500
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	2591	3201	610
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)	5748	8638	2890

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects

This Measure is not applicable to CoCs in FY2018 (Oct 1, 2017 - Sept 30, 2018) reporting period.

Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

Metric 7a.1 – Change in exits to permanent housing destinations

	Submitted FY 2017	FY 2018	Difference
Universe: Persons who exit Street Outreach	220	2603	2383
Of persons above, those who exited to temporary & some institutional destinations	26	0	-26
Of the persons above, those who exited to permanent housing destinations	12	4	-8
% Successful exits	17%	0%	-17%

Metric 7b.1 – Change in exits to permanent housing destinations

2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

	Submitted FY 2017	FY 2018	Difference
Universe: Persons in ES, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing	5815	9165	3350
Of the persons above, those who exited to permanent housing destinations	1981	2317	336
% Successful exits	34%	25%	-9%

Metric 7b.2 – Change in exit to or retention of permanent housing

	Submitted FY 2017	FY 2018	Difference
Universe: Persons in all PH projects except PH-RRH	4123	4023	-100
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations	3981	3940	-41
% Successful exits/retention	97%	98%	1%

2019 HDX Competition Report

FY2018 - SysPM Data Quality

PA-500 - Philadelphia CoC

This is a new tab for FY 2016 submissions only. Submission must be performed manually (data cannot be uploaded). Data coverage and quality will allow HUD to better interpret your Sys PM submissions.

Your bed coverage data has been imported from the HIC module. The remainder of the data quality points should be pulled from data quality reports made available by your vendor according to the specifications provided in the HMIS Standard Reporting Terminology Glossary. You may need to run multiple reports into order to get data for each combination of year and project type.

You may enter a note about any field if you wish to provide an explanation about your data quality results. This is not required.

2019 HDX Competition Report

FY2018 - SysPM Data Quality

	All ES, SH				All TH				All PSH, OPH				All RRH				All Street Outreach			
	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018
1. Number of non-DV Beds on HIC	3581	3653	3537	3484	1859	1798	1480	1162	5808	6046	6179	4926	931	759	1123	1145				
2. Number of HMIS Beds	2832	2796	2459	2773	1663	1646	1261	1053	5139	5240	3453	3522	931	676	804	996				
3. HMIS Participation Rate from HIC (%)	79.08	76.54	69.52	79.59	89.46	91.55	85.20	90.62	88.48	86.67	55.88	71.50	100.00	89.06	71.59	86.99				
4. Unduplicated Persons Served (HMIS)	8426	8296	8120	11113	2713	2453	2086	1677	4961	4125	4265	4226	1252	1103	1867	2432	30	671	1280	2553
5. Total Leavers (HMIS)	6304	6133	5884	8247	1143	1231	1188	883	1359	433	468	468	621	532	649	1300	26	268	191	2502
6. Destination of Don't Know, Refused, or Missing (HMIS)	4779	3996	1607	3792	89	46	24	30	49	15	3	4	452	360	35	15	12	264	152	2498
7. Destination Error Rate (%)	75.81	65.16	27.31	45.98	7.79	3.74	2.02	3.40	3.61	3.46	0.64	0.85	72.79	67.67	5.39	1.15	46.15	98.51	79.58	99.84

2019 HDX Competition Report

Submission and Count Dates for PA-500 - Philadelphia CoC

Date of PIT Count

	Date	Received HUD Waiver
Date CoC Conducted 2019 PIT Count	1/23/2019	

Report Submission Date in HDX

	Submitted On	Met Deadline
2019 PIT Count Submittal Date	4/24/2019	Yes
2019 HIC Count Submittal Date	4/24/2019	Yes
2018 System PM Submittal Date	5/30/2019	Yes

Attachment 3
Partnership Agreements and Program Resources
PA 002
Philadelphia Housing Authority

Memorandum of Understanding Between Philadelphia Housing Authority and
City of Philadelphia Office of Homeless Services

Memorandum of Understanding Between Philadelphia Housing Authority and
City of Philadelphia Department of Behavioural Health and Intellectual
disAbility Services

Letter of Support from Commonwealth of Pennsylvania Department of Human
Services



Memorandum of Understanding

This Memorandum of Understanding ("MOU"), made this 15th day of July 2019, by and between the Philadelphia Housing Authority ("PHA") and the City of Philadelphia Office of Homeless Services ("Homeless Services") (collectively, the "Parties") is in support of the successful implementation of the PHA Mainstream Voucher Program, contingent on funding by the US Department of Housing and Urban Development ("HUD") through Funding Opportunity Announcement(s), Mainstream Voucher Program FR-6100-N-43, FR-6300-N-43, and any subsequent notices regarding the same.

WHEREAS, the PHA and the City of Philadelphia have a common interest in making affordable housing available to non-elderly, disabled residents of the City of Philadelphia;

WHEREAS, Homeless Services is a City of Philadelphia office under the Health and Human Services Division of the Managing Director;

WHEREAS, the mission of Homeless Services is to provide the leadership, coordination, planning and mobilization of resources to make homelessness rare, brief and non-recurring for the City of Philadelphia;

WHEREAS, Homeless Services works collaboratively with more than 60 mostly nonprofit, homeless housing and service providers combined with city, state and federal governmental entities to comprise Philadelphia's homeless service system or Continuum of Care;

WHEREAS, this system provides emergency housing and services to people who are both experiencing homelessness and at imminent risk of homelessness: it includes homelessness prevention and diversion, emergency, transitional and rapid re-housing, permanent supportive housing, case management, supportive services, emergency response, service days (cleanup of encampments), food and commodity distribution to contracted emergency housing facilities and soup kitchens and operation of the Riverview, a personal care home;

WHEREAS, PHA is a public body, corporate and politic, organized and existing as a public housing authority in accordance with the Housing Authorities Law of 1937, which appears at Title 35, §1541 *et seq.*, of the Pennsylvania Statutes;

WHEREAS, the mission of PHA is to provide safe, decent, and sanitary housing for persons of low income, in accordance with the United States Housing Act of 1937, as amended, which appears at Title 42, §1437 *et seq.*, United States Code, and the Pennsylvania Housing Authorities Law of 1937;



WHEREAS, PHA and Homeless Services have collaborated for the past 3 years in support of Pennsylvania's Section 811 Demonstration Program established through a competitive grant process and, to date, the program has housed more than 65 households with disabilities who were transitioned from nursing homes, were at risk of institutionalization, and/or homeless;

WHEREAS, the two entities have also collaborated in other ways, most notably the Blueprint to End Homelessness partnership, established in July 2008 and renewed in 2013, which has housed over 3,700 formerly homeless households through Housing Choice Voucher and Public Housing opportunities; and

WHEREAS, PHA and Homeless Services agree to partner in administering Mainstream Vouchers by serving as the Local Lead Agency for the project, ensuring all stakeholders are informed of the project and encouraged to provide referrals, coordinating the submission of Housing Choice Voucher applications under the project, supporting stakeholders as they assist with a timely transition to a unit, and providing the opportunity to access supportive services and supports.

WHEREAS, both Parties recognize the importance of providing affordable housing and alleviating the problem of homelessness in the City;

NOW, WTHHEREFORE, the Parties, intending and agreeing to be bound, in exchange for good and valuable consideration, the receipt of which is acknowledged, hereby agree as follows:

Section 1 Homeless Services Responsibilities:

Homeless Services shall commit to the following:

- a) as the Local Lead Agency, informing stakeholders of the project and encouraging them to refer eligible households;
- b) coordinating outreach and referral of non-elderly persons with disabilities who are in institutional and other segregated settings and want to move back into the community, are at serious risk of institutionalization, are homeless, or are at risk of homelessness;
- c) collaborating with PHA to outreach and recruit landlords to participate in the program;
- d) assisting non-elderly persons with disabilities in applying to PHA for housing through the Mainstream or other eligible programs, including navigating reasonable accommodation requests, if applicable;
- e) providing housing search assistance and coordination of other supportive services, if requested by the tenant;



- f) referring, coordinating, or directly providing home and community-based services to tenants;
- g) sharing types of service coordination and tenancy support provided for inclusion on an at-least quarterly reports;
- h) providing staff support as needed to cross-train PHA and Homeless Services staff in each agency's policies and procedures relevant to this initiative, and to ensure careful coordination of program implementation activities; and
- i) participating in quality improvement and oversight activities with PHA, the City of Philadelphia Department of Behavioral Health and Intellectual disAbility Services, Liberty Resources, Inc., the Regional Housing Coordinator, and other partners to ensure efficient implementation of the Mainstream Voucher Program.

Section 2 PHA Responsibilities:

PHA shall commit to the following:

- a) administering a Mainstream Voucher Program in accordance with all HUD program rules and regulations, including actively partnering with multiple health and human service agencies or organizations supporting the statewide Olmstead and/or Money Follows the Person Plans and/or Philadelphia's Roadmap to Homes Homeless System Strategic Plan;
- b) ensuring the continuation of the preference in its HCV Program Administration Plan for eligible persons that are transitioning out of institutional or other segregated settings, at serious risk of institutionalization, homeless, or at risk of becoming homeless;
- c) collaborating with Homeless Services to outreach and recruit landlords to participate in the program;
- d) providing staff support for cross-training Homeless Services and PHA personnel on each agency's policies and procedures relevant to this initiative;
- e) sharing an at-least quarterly reports containing number of vouchers issued, units leased, and overall utilization rate;
- f) participating in quality improvement and oversight activities with Liberty Resources, Inc., Homeless Services, the City of Philadelphia Department of Behavioral Health and Intellectual disAbility Services, the Regional Housing Coordinator, and other partners to ensure efficient implementation of the Mainstream Voucher Program; and
- g) continuing participation in the Philadelphia Interagency Council on Homelessness.



Section 3 Term

The term of this Memorandum shall extend from August 1, 2019 until the cessation of funding by HUD for the Mainstream Voucher opportunities described herein or upon written agreement by the Parties.

Section 4 Notices

Except for referrals, notices, reports or other communications required pursuant to Sections 1 and 2, hereof, all notices, reports and other communications required by this MOU, required or permitted hereunder shall be in writing and shall be mailed by registered or certified mail, postage prepaid, return receipt requested, by facsimile, or by a recognized national overnight courier, or otherwise delivered by hand or by messenger, to its address set forth below, or such other address as shall be specified by the parties hereto by written notice given in accordance with this section and shall be effective upon receipt thereof. Notice shall be deemed to be given upon proper deposit with the United States mail or nationally recognized courier, or personally delivered, to an Investor at the address provided.

Section 5 Indemnification

- a) Nothing herein shall be construed as a waiver of those defenses, immunities, and limitations on damages available to the City pursuant to the Pennsylvania Political Subdivision Tort Claims Act, Act of October 5, 1980, P.L. 693, No. 142, (42 Pa.C.S.A. § 8541 et. seq.) (the "Act") and, as provided in the Act, the indemnification provided herein shall be limited to \$500,000.00 per occurrence.
- b) Each party to this MOU shall hold the other harmless from, and indemnify each other against, any and all third-party claims, demands and actions based upon or arising out of any activities performed by either party and its employees and agents, and shall, at the request of either party, defend any and all actions brought against either party based upon any such claims or demands.

Section 6 Choice of Law

This MOU is executed pursuant to and shall be construed under the laws of the Commonwealth of Pennsylvania. In the event that a dispute arises under this MOU that cannot be resolved by the parties, jurisdiction shall rest with a Pennsylvania tribunal of competent jurisdiction.

Section 7 Confidentiality

- a) As part of this MOU, PHA and City may share data containing certain information including, but not limited to, information about staff, resident population, initiatives, business, operations, litigation, properties, financial condition, plans, intellectual property, trade secrets, technologies, processes, business relationships and/or vendors. All such information furnished, whether oral, written, or recorded/electronic, and regardless of the manner in which it is



furnished, is referred to in this MOU as "**Confidential Information.**" The term "Confidential Information" shall also include all reports, summaries, compilations, analyses, notes or other information prepared by the either party or its representatives that are based on, contain or reflect any Confidential Information. Unless otherwise agreed to in writing by both parties agree (a) to keep all Confidential Information confidential and not to disclose or reveal any Confidential Information to any person, and (b) not to disclose to any person any information about the MOU or any other facts relating thereto, or the fact that Confidential Information has been made available to either parties representatives, in each case other than to those of its representatives who are actively and directly participating in, or otherwise need to know for purposes of performing, the MOU.

- b) Both parties agree to take the same steps to safeguard and protect the confidentiality of the Confidential Information as it takes with respect to its own confidential information. Both parties will cause its representatives to observe the terms of this article of the MOU and will be responsible for any breach of its terms by its representatives.
- c) Both parties agree that it will use the Confidential Information only for purposes of performing the MOU.
- d) In the event that either party is requested pursuant to, or required by, applicable law, regulation or legal process to disclose any Confidential Information, that party will provide the other party with prompt notice of such request or requirement.
- e) Upon completion of the MOU, each party will promptly deliver to the other all Confidential Information, including all copies, reproductions, summaries, compilations, third party analyses or extracts thereof or based thereon in its possession or in the possession of any representative thereof.

Section 8 Miscellaneous

- a) This MOU may be amended by the President and Chief Executive Officer of PHA and City, through its authorized representative, in writing signed by both parties, contingent upon review and signature by City legal counsel and the PHA legal counsel. No oral representation, warranty, condition, or agreement of any kind or nature whatsoever shall be binding upon the parties hereto, unless incorporated in this agreement in the form of an amendment.
- b) The invalidity or unenforceability of any one or more provisions of this MOU shall not affect the validity or enforceability of the remaining portions of this MOU, unless the invalidity or unenforceability would substantially deprive a party of the benefits of this MOU.



Office of
Homeless Services

- b) The invalidity or unenforceability of any one or more provisions of this MOU shall not affect the validity or enforceability of the remaining portions of this MOU, unless the invalidity or unenforceability would substantially deprive a party of the benefits of this MOU.

IN WITNESS WHEREOF, the parties hereto have executed this MOU the day and year first written above.

CITY OF PHILADELPHIA, OFFICE OF HOMELESS SERVICES

Elizabeth Hersh
Director

1410 John F. Kennedy Boulevard, Philadelphia, PA 19102

THE PHILADELPHIA HOUSING AUTHORITY

Kelvin A. Jeremiah
President & CEO

2013 Ridge Avenue, Philadelphia, PA 19121



Memorandum of Understanding

This Memorandum of Understanding ("MOU"), made this 19th day of August 2019, by and between the Philadelphia Housing Authority ("PHA") and the City of Philadelphia Department of Behavioral Health and Intellectual disAbility Services ("DBHIdS") (collectively, the "Parties") is in support of the successful implementation of the PHA Mainstream Voucher Program, contingent on funding by the US Department of Housing and Urban Development ("HUD") through Funding Opportunity Announcement(s), Mainstream Voucher Program FR-6100-N-43, FR-6300-N-43 ("Mainstream" or "Mainstream Voucher Program"), and any subsequent notices regarding the same.

WHEREAS, the PHA and the City of Philadelphia have a common interest in making affordable housing available to non-elderly, disabled residents of the City of Philadelphia;

WHEREAS, DBHIDS is a City of Philadelphia office under the Health and Human Services Division of the Managing Director;

WHEREAS, the mission of DBHIdS is to educate, strengthen, and serve individuals and communities so that all Philadelphians can thrive;

WHEREAS, DBHIdS works collaboratively with more than 60 mostly nonprofit, homeless housing and service providers combined with city, state and federal governmental entities to comprise Philadelphia's homeless service system or Continuum of Care;

WHEREAS, DBHIdS provides housing and support or Recovery services to people who have behavioral health challenges and also may experience homelessness or imminent risk of homelessness; and DBHIdS services include targeted case management services, tenant services coordination, residential treatment if needed and other behavioral health supports as recommended.;

WHEREAS, PHA is a public body, corporate and politic, organized and existing as a public housing authority in accordance with the Housing Authorities Law of 1937, which appears at Title 35, §1541 *et seq.*, of the Pennsylvania Statutes;

WHEREAS, the mission of PHA is to provide safe, decent, and sanitary housing for persons of low income, in accordance with the United States Housing Act of 1937, as amended, which appears at Title 42, §1437 *et seq.*, United States Code, and the Pennsylvania Housing Authorities Law of 1937;

WHEREAS, PHA and DBHIdS have collaborated for the past 3 years in support of Pennsylvania's Section 811 Demonstration Program established through a competitive grant



process and, to date, the program has housed more than 65 households with disabilities who were transitioned from nursing homes, were at risk of institutionalization, and/or homeless;

WHEREAS, PHA and DBHIdS agree to partner in administering Mainstream Vouchers whereby the DBHIdS Community Supports Services (CSS) Team oversees and manages Home and Community Based Service coordination and authorization for individuals referred for Mainstream opportunities; and

WHEREAS, DBHIdS is committed to assessing and authorizing care and services to best support a member in independent living, providing ongoing support to members and providers serving individuals transitioning from institutional or segregated settings back into their communities through the Mainstream Voucher Program.

NOW, WTHHEREFORE, the Parties, intending and agreeing to be bound, in exchange for good and valuable consideration, the receipt of which is acknowledged, hereby agree as follows:

I. Section 1 - DBHIdS Responsibilities:

DBH shall commit to the following:

- a) Providing a single point of access to Behavioral Health Services for individuals transitioning to Permanent Supportive Housing (PSH), including Mainstream Housing. Core services for PSH include Mental Health Case Management, Substance Abuse Case Management, Assertive Community Treatment, Mobile Psychiatric Rehabilitation Services, and Certified Peer or Recovery Specialist (CPS or CRS) Services;
- b) Authorizing a minimum of case management and tenant service coordinator (TSC) services for all individuals transitioning to the community with Mainstream Vouchers. All requests for core services are submitted to the CSS team and are authorized based on medical necessity and voluntary agreement by the tenant;
- c) Ensuring tenancy through Mainstream opportunities is not based on adherence or agreement to a service package;
- d) Conducting utilization reviews with the Local Lead Service Agency to monitor authorized services, offer support, and make level of care recommendations to ensure a seamless process and successful outcomes;
- e) Monitoring the ongoing delivery of behavioral health services for individuals and ensuring that a comprehensive, individualized recovery support plan is in place and review and update services as needed;

- f) Assisting non-elderly persons with disabilities in applying to PHA for housing through the Mainstream or other eligible programs, including navigating reasonable accommodation requests, if applicable;
- g) Providing housing search assistance and coordination of other supportive services, if requested by the tenant;
- h) Sharing with PHA and Homeless Services the types of service coordination and tenancy support provided for inclusion on an at-least quarterly reports;
- i) Providing staff support as needed to cross-train PHA and DBHIDS staff in each agency's policies and procedures relevant to this initiative, and to ensure careful coordination of program implementation activities; and
- j) Participating in quality improvement and oversight activities with PHA, the City of Philadelphia Office of Homeless Services, the Regional Housing Coordinator, and other partners to ensure efficient implementation of the Mainstream Voucher Program.

II. Section 2 - PHA Responsibilities:

PHA shall commit to the following:

- a) Administering a Mainstream Voucher Program in accordance with all HUD program rules and regulations, including actively partnering with multiple health and human service agencies or organizations supporting the statewide Olmstead and/or Money Follows the Person Plans and/or Philadelphia's Roadmap to Homes Homeless System Strategic Plan;
- b) Ensuring the continuation of the preference in its Housing Choice Voucher (HCV) Program Administration Plan for eligible persons that are transitioning out of institutional or other segregated settings, at serious risk of institutionalization, homeless, or at risk of becoming homeless;
- c) Collaborating with DBHIDS to outreach and recruit landlords to participate in the program;
- d) Providing staff support for cross-training Homeless Services and DBHIDS personnel on each agency's policies and procedures relevant to this initiative;
- e) Sharing an at-least quarterly reports containing number of vouchers issued, units leased, and overall utilization rate;
- f) Participating in quality improvement and oversight activities with Liberty Resources, Inc., Homeless Services, the City of Philadelphia Department of Behavioral Health and Intellectual disAbility Services, the Regional Housing Coordinator, and other partners to ensure efficient implementation of the Mainstream Voucher Program; and



- g) Continuing participation in the Philadelphia Interagency Council on Homelessness.

III. Section 3 - Term

The term of this Memorandum shall extend from August 1, 2019 until the cessation of funding by HUD for the Mainstream Voucher opportunities described herein or upon written agreement by the Parties.

IV. Section 4 - Notices

Except for referrals, notices, reports or other communications required pursuant to Sections 1 and 2, hereof, all notices, reports and other communications required by this MOU, required or permitted hereunder shall be in writing and shall be mailed by registered or certified mail, postage prepaid, return receipt requested, by facsimile, or by a recognized national overnight courier, or otherwise delivered by hand or by messenger, to its address set forth below, or such other address as shall be specified by the parties hereto by written notice given in accordance with this section and shall be effective upon receipt thereof. Notice shall be deemed to be given upon proper deposit with the United States mail or nationally recognized courier, or personally delivered, to an Investor at the address provided.

V. Section 5 - Indemnification

- a) Nothing herein shall be construed as a waiver of those defenses, immunities, and limitations on damages available to the City pursuant to the Pennsylvania Political Subdivision Tort Claims Act, Act of October 5, 1980, P.L. 693, No. 142, (42 Pa.C.S.A. § 8541 et. seq.) (the "Act") and, as provided in the Act, the indemnification provided herein shall be limited to \$500,000.00 per occurrence.
- b) PHA shall indemnify, defend and hold harmless the City, and its officers, employees and agents, from and against any and all losses, costs (including, but not limited to, litigation and settlement costs and counsel fees and expenses), claims, suits, actions, damages, liability and expenses, occasioned wholly or in part by PHA's act or omission or negligence or fault or the act or omission or negligence or fault of PHA's agents, Subcontractors, independent contractors, suppliers, employees or servants in connection with this Agreement, including, but not limited to, those in connection with loss of life, bodily injury, personal injury, damage to property, contamination or adverse effects on the environment, intentional acts, failure to pay any Subcontractors and suppliers, any breach of this Agreement, loss of data, data security breach, and any infringement or violation of any proprietary right (including, but not limited to, patent, copyright, trademark, service mark and trade secret).



VI. Section 6 - Choice of Law

This MOU is executed pursuant to and shall be construed under the laws of the Commonwealth of Pennsylvania. In the event that a dispute arises under this MOU that cannot be resolved by the parties, jurisdiction shall rest with a Pennsylvania tribunal of competent jurisdiction.

VII. Section 7 - Confidentiality

- a) As part of this MOU, PHA and City may share data containing certain information including, but not limited to, information about staff, resident population, initiatives, business, operations, litigation, properties, financial condition, plans, intellectual property, trade secrets, technologies, processes, business relationships and/or vendors. All such information furnished, whether oral, written, or recorded/electronic, and regardless of the manner in which it is furnished, shall be deemed "**Confidential Information**," and shall be referred to as such in this MOU. The term "Confidential Information" shall also include all reports, summaries, compilations, analyses, notes or other information prepared by the either party or its representatives that are based on, contain or reflect any Confidential Information. Unless otherwise agreed to in writing, both parties agree (a) to keep all Confidential Information confidential and not to disclose or reveal any Confidential Information to any person, and (b) not to disclose to any person any information about the MOU or any other facts relating thereto, or the fact that Confidential Information has been made available to either party's representatives, in each case other than to those of its representatives who are actively and directly performing services or fulfilling responsibilities pursuant to this MOU, or otherwise need to know for purposes of this MOU.
- b) Both parties agree to take the same steps to safeguard and protect the confidentiality of the Confidential Information as it takes with respect to its own confidential information. Both parties will cause its representatives to observe the terms of this article of the MOU and will be responsible for any breach of its terms by its representatives.
- c) Both parties agree that it will use the Confidential Information only for purposes of performing the MOU.
- d) In the event that either party is requested pursuant to, or required by, applicable law, regulation or legal process to disclose any Confidential Information, that party will provide the other party with prompt notice of such request or requirement.
- e) Upon completion of the MOU, each party will promptly deliver to the other all Confidential Information, including all copies, reproductions, summaries, compilations, third party analyses or extracts thereof or based thereon in its possession or in the possession of any representative thereof.




VIII. Section 8 - Miscellaneous

- a) This MOU may be amended by the President and Chief Executive Officer of PHA and City, through its authorized representative, in writing signed by both parties, contingent upon review and signature by City legal counsel and the PHA legal counsel. No oral representation, warranty, condition, or agreement of any kind or nature whatsoever shall be binding upon the parties hereto, unless incorporated in this agreement in the form of an amendment.
- b) The invalidity or unenforceability of any one or more provisions of this MOU shall not affect the validity or enforceability of the remaining portions of this MOU, unless the invalidity or unenforceability would substantially deprive a party of the benefits of this MOU.


IN WITNESS WHEREOF, the parties hereto have executed this MOU the day and year first written above.

CITY OF PHILADELPHIA, DEPARTMENT OF BEHAVIORAL HEALTH AND INTELLECTUAL DISABILITY SERVICES

 9/4/19

Jill Bowen, PhD
Deputy Commissioner
1601 Market Street, 7th Floor, Philadelphia, PA 19102

THE PHILADELPHIA HOUSING AUTHORITY

_____
Kelvin A. Jeremiah
President & CEO
2013 Ridge Avenue, Philadelphia, PA 19121



COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF HUMAN SERVICES

August 29, 2019

Mr. Kelvin Jeremiah
President and CEO
Philadelphia Housing Authority
2013 Ridge Avenue
Philadelphia, Pennsylvania 19121

RE: 811 Mainstream Vouchers

Dear Mr. Jeremiah:

The Pennsylvania Department of Human Services (DHS) administers the federal Medicaid Program, referred to as the "Medical Assistance Program" in Pennsylvania. In addition to the Medical Assistance Program, DHS administers the Money Follows the Person (MFP) Rebalancing Demonstration Grant, which supports efforts to rebalance the Medicaid long-term care systems. DHS has worked in concert with the Pennsylvania Housing Finance Agency (PHFA) in the implementation of the U.S. Housing and Urban Development 811 Project Rental Assistance Demonstration program (Section 811 PRA), which DHS jointly administers with PHFA across Pennsylvania. All of these efforts are coordinated under the DHS Five-year Housing Strategy, a comprehensive plan to connect Pennsylvanians to affordable, integrated, accessible, and supportive housing.

The populations served by DHS include those individuals in Philadelphia, Pennsylvania who are living in segregated settings or are homeless or are at risk of either of these conditions. DHS actively supports and funds the following agents and partners that work at the regional and county levels:

- Local Lead Agencies, housing and human services providers engaged through memorandums of understanding (MOUs) that provide referrals to housing including 811.
- Regional Housing Coordinators, MFP-funded housing specialists supporting local housing and human services providers.
- Managed care organizations contracted to provide physical, behavioral, and long-term living services and supports.
- County and local government offices, which are statutorily required to assist individuals in meeting their needs.

These organizations have been and are continuing to work closely with Philadelphia's supportive housing efforts including the Section 811 PRA Program. Through these efforts, Philadelphia has been able to implement successful supportive housing programs, which are a model for statewide efforts. This includes programing made possible through the 2018 Mainstream Voucher funding they received. The Philadelphia Housing Authority is therefore uniquely positioned and qualified to administer the Mainstream Voucher Program (NOFA # FR-6300-N-43) and subsequent Mainstream Voucher funding opportunities.

OFFICE OF THE SECRETARY

DHS, its agents, and partners are committed to continuing the oversight of the existing Section 811 PRA and any new Section 811 Mainstream Vouchers that are awarded to the Philadelphia Housing Authority. DHS commits to enter into formal MOU in the event that the Philadelphia Housing Authority is granted vouchers through the current Mainstream Voucher Program Notice of Funding Availability. DHS will work closely with its partners in order to provide the following services and supports of non-elderly persons with disabilities who receive a Section 811 Mainstream Voucher:

- Provide outreach, housing assessment and referral of non-elderly persons with disabilities who are living in institutional settings who want to move to community settings.
- Provide outreach, housing assessment and referral of non-elderly persons with disabilities who are living in segregated settings who want to move to community settings.
- Provide outreach, housing assessment and referral of non-elderly persons with disabilities who are homeless or at risk of becoming homeless.
- Assist persons eligible for the Section 811 Mainstream program to submit an application to the Philadelphia Housing Authority.
- Provide housing location and search services to Section 811 Mainstream voucher recipients to identify a safe, suitable rental housing option in the PHFA's jurisdiction.
- Provide services and forums to engage and recruit landlords serving the PHFA's jurisdiction with the goal of having an active pool of landlords willing to rent apartments to 811 Mainstream voucher recipients.
- Support program applicants to identify housing opportunities including coordinating visits to specific housing options.
- Assist voucher recipients to apply for community-based housing and facilitate conversations with landlords when requested.
- Provide independent living skills training for Section 811 voucher recipients.
- Facilitate and coordinate the provision of home modification and/or secure disability-related accommodations as necessary.
- Provide home modification services as requested.
- Facilitate move-in assistance of Section 811 voucher recipients including pre-tenancy services such as security deposits, furnishings and transportation of personal items.
- Provide tenancy support including case management which addresses financial, mental health, physical health, and other needs in order to establish and maintain successful long-term tenancies.

Thank you for the opportunity to actively partner with the Philadelphia Housing Authority and their housing programs which support non-elderly persons with disabilities to live independently in the community. We look forward to working closely to support the effective implementation of the Section 811 Mainstream Voucher Program if you are successful in receiving funding in this current NOFA.

Sincerely,


Teresa D. Miller
Secretary

OFFICE OF THE SECRETARY

CHAPTER 15: TRANSFER POLICY

15.1 Overview

PHA shall transfer tenants based on PHA initiated actions or approved tenant requests. PHA transfer policies will be carried out in a manner that does not violate fair housing laws.

Residents who wish to transfer from one site to another (outside of the necessary transfers) within PHA's Public Housing Program, must apply to be placed on the applicable SBWL assuming the waiting list is open. Additionally, residents must wait until after their initial lease term to submit an application for housing at a PHA PH conventional or scattered site.

Policies in this chapter do not apply to transfers to and from PAPMC sites with the exception of the policies related to accessible unit transfers.

15.2 Types of Transfers

The following are the types of transfers allowed under PHA's Transfer Policies.

- Emergency Maintenance;
- Emergency Public Safety;
- Demolition, Disposition, Revitalization or Rehabilitation;
- Transfer from Accessible Units
- Occupancy Standards;
- Reasonable Accommodation;
- Rental Assistance Demonstration (RAD) Transfer 1;
- Rental Assistance Demonstration (RAD) Transfer 2;
- Rental Assistance Demonstration (RAD) Transfer 3 and
- MTW Transfers

15.3 Mandatory Transfers

PHA may require that a tenant transfer to another unit under some circumstances. Transfers required by PHA are mandatory for the tenant. If a tenant does not move based on a mandatory transfer, PHA may move to terminate tenancy. Mandatory transfers are initiated by PHA management with the forwarding of a Notice of Proposed Action to a tenant. The notice explains the reason for the transfer and informs the residents of the right to a conference within five (5) days from the date of the notice, as well as the right to file a grievance in accordance with PHA's Grievance procedure. If the family requests a grievance hearing within the required timeframe, PHA may not take action on the transfer until the conclusion of the grievance process.

The following is the list of PHA mandatory transfers:

- Emergency Maintenance;
- Demolition, Disposition, Revitalization or Rehabilitation;
- Transfer from an Accessible Unit; and
- Occupancy Standards.

15.4 Tenant-Initiated Transfers

Transfers that are tenant-initiated are not mandatory. The following is the list of PHA transfers that are tenant-initiated:

- Transfer to an Accessible Unit;
- Reasonable Accommodation;
- Emergency Public Safety;
- Rental Assistance Demonstration (RAD) Transfer 1;
- Rental Assistance Demonstration (RAD) Transfer 2; and
- Rental Assistance Demonstration (RAD) Transfer 3.

15.5 Emergency Transfers

Emergency Transfers are transfers that are needed to ensure the health and/or safety of one or more family members. Emergency Transfers take precedence over new admissions and all other transfers and are contingent upon the availability of the appropriately sized and located unit.

15.5.1 Emergency Maintenance

Emergency Maintenance Transfers are initiated when maintenance conditions exist in the tenant's unit, building or at the site that pose an immediate, verifiable threat to the life, health or safety of the tenant or family members that cannot be abated within twenty-four (24) hours.

In these instances, the current unit has become uninhabitable and immediate relocation is required as a result of the following:

- Destruction by fire or other disaster; or
- The existence of a major maintenance problem that constitutes a serious danger to health and safety that cannot be repaired in a reasonable period of time or while the apartment is occupied.

If the transfer is necessary because of maintenance conditions, and an appropriate unit is not immediately available, PHA will coordinate temporary accommodations to the tenant by working with the Red Cross to offer temporary shelter or arranging for temporary lodging at a hotel or similar location.

If the conditions that required the transfer cannot be repaired, or the condition cannot be repaired in a reasonable amount of time, PHA will transfer the tenant to the first available and appropriate unit after the

temporary relocation.

15.5.2 Emergency Public Safety

There are different types of Emergency Public Safety transfers.

1. A family member is a victim of physical harassment, extreme or repeated vandalism to personal property and/or repeated verbal harassment, intimidation or coercion which places the household member(s) in imminent danger;
2. A household member requests a transfer under Protection from Sexual Violence or Intimidation Act (SVP and PFI) orders.
3. A household member is a victim of domestic violence, dating violence, sexual assault, and/or stalking under VAWA. See policies on [3.8.7 Victim Documentation](#) for document requirements to certify a VAWA claim. See PHA's Emergency Transfer Plan for Victims of Domestic Violence, Dating Violence, Sexual Assault, or Stalking which is attached as an appendix to this ACOP.
4. The household needs to be relocated because of a household member's participation in a witness protection program or in order to avoid reprisal as a result of providing information to a law enforcement agency or participation in a witness protection program.

Where Emergency Public Safety transfers, other than VAWA, are concerned, the following apply:

- The condition(s) must be certified in writing by a local, State or Federal law enforcement agency. The following are examples of the type of documentation required for a family to qualify for this type of transfer: police reports, letter from law enforcement agency describing the situation and the need for a transfer, restraining order;
- It must be determined that the transfer is highly likely to result in an improvement to the tenant's safety; and
- Where appropriate, there must be documentation that the tenant is cooperating with law enforcement in the investigation and prosecution of the crimes that generated the need for the transfer.

15.6 Demolition, Disposition, Revitalization, or Rehabilitation

PHA will relocate a resident family with reasonable written notice when the unit or property on which the resident family lives is undergoing major rehabilitation that requires the unit to be vacant, or the unit is being disposed of or demolished.

If the PHA relocation plan calls for transferring Public Housing families to other Public Housing units, affected resident families will be given reasonable written notice and will be placed on the Transfer Waiting List.

In cases of revitalization or rehabilitation, the family may be offered a temporary relocation if applicable under the Uniform Relocation Act provisions, and may be allowed to return to their unit, depending on the established contractual and legal obligations, once revitalization or rehabilitation is complete.

Split-Family Transfers may be executed at the discretion of PHA to facilitate the relocation of families. See Occupancy Standards transfer description for Split Transfer requirements.

Demolition, Disposition, Revitalization, or Rehabilitation transfers are PHA initiated and are mandatory.

15.7 Transfers to and from Accessible Units

This transfer category covers transfers to and from accessible units.

Transfer from an Accessible Unit:

In the event an accessible unit/unit with accessible features is occupied by a family that does not require those features, PHA will initiate a transfer when a disabled tenant or applicant requiring the accessible unit/features is identified and a unit becomes available for the family vacating the accessible unit. Families may be required to transfer anywhere in PHA's inventory.

Families living in accessible units/units with accessible features who do not need the accessible unit/accessible features will be given 30 days' notice to move when a disabled tenant or applicant is identified who needs the features in the unit. The current resident will not be notified to move until a unit of appropriate size/type unit is identified.

Transfers from accessible units or from units with accessible features are initiated by PHA and are mandatory for the tenant.

Transfer to an Accessible Unit:

In the event a family needs an accessible unit or unit with accessible features, the family may request and PHA, upon verification of the need for the accessible unit/features, will initiate a transfer. PHA will follow the hierarchy of transfers and accessible unit policies in transferring families who require accessible units/features. The following are examples of the reasons for these accessible unit transfers:

- The need to be in a ground floor unit or a unit with an accessible path if a family member is unable to climb stairs;
- The need for a fully accessible unit;

Transfers to accessible units are tenant initiated.

15.8 Occupancy Standards

PHA will transfer resident families when the family size has changed and the family is now too large (under-housed) or too small (over-housed) for their unit.

Occupancy Standards transfers will be initiated by PHA when applicable household changes dictate the need for an occupancy standard transfer. Occupancy Standards transfers are mandatory for the resident. Over/under-housed status will be determined at the time of recertification/interim recertification.

PHA may elect not to transfer an over-housed family in order to prevent vacancies.

A family that is required to move because of family size will be advised by PHA that a transfer is necessary and that the family has been placed on the appropriate transfer list.

If a family opts for a smaller unit size than would normally be assigned under PHA's occupancy standards, PHA may require the head of household's signature on a lease amendment acknowledging and agreeing with the approved guideline exception.

To alleviate an overcrowding situation, PHA may consider initiating a Split Family Transfer. Split Family Transfers will be initiated by PHA as a means of addressing an overcrowding situation. Families that split into two (2) "new" families may be required to transfer to two (2) different units. In the event that a Split

Family Transfer is identified by PHA as a means to address an overcrowding situation, the following conditions must be met:

- All members of the family must be listed on the most recent lease and recertification documentation;
- The family must be overcrowded;
- Both heads of household must be legally capable of executing PHA's dwelling lease;
- The original head of household and any members that will remain in that family must be eligible for Public Housing and must pass the transfer screening criteria; and
- The splitting family (new head of household and family members) must be eligible for Public Housing and must pass applicant screening criteria.

15.9 Reasonable Accommodation

PHA will transfer resident families with a member that has a verifiable disability that requires an accommodation that cannot be reasonably provided in the resident family's existing unit. These transfers are resident initiated and will be granted only if the tenant demonstrates and PHA verifies a relationship between their disability and the need for a transfer. All such transfers shall be subject to existing federal, state and local laws.

Split family transfers may be initiated by PHA as a means to address a reasonable accommodation transfer. If PHA can only accommodate a family in an appropriate unit by initiating a split family transfer, PHA will authorize the split family transfer and transfer the family to two different units.

Examples of the types of Reasonable Accommodation requests warranting a transfer may include:

- The need to be located near a required treatment facility or to be closer to transportation in order to get to a required treatment facility; or
- The need for a live-in aide.

15.10 Rental Assistance Demonstration (RAD) Transfers

Conversion Households, which are families living at PH properties at the time they were converted under RAD to Project Based Assistance, may request a transfer to another PHA PH development consistent with the RAD Transfer policies below. PHA will process RAD transfer requests per the [15.12 Order of Processing Transfers](#) policy.

For all RAD Transfers, PHA will allow eligible Conversion Households the option to select up to five PH scattered site/conventional developments to which they would consider transferring.

Under any of the RAD Transfers, if the Conversion Household transfers back into a PH development, the Conversion Household will become a PH family and will be subject to the PH policies and will no longer be eligible for RAD transfer preferences.

Pre-Conversion and Post-Conversion:

- **RAD 1 Transfers:** Applies to Conversion Households living in developments converted under RAD where the development has Low Income Housing Tax Credit (LIHTC) financing and the Conversion Household is not income eligible under Tax Credit guidelines. The Conversion Household will be

provided with a preference to transfer to a conventional or scattered site PH development prior to and after the effective date of the conversion. The RAD 1 transfer is voluntary. The tenant may choose to live at the RAD LIHTC development if the tenant does not wish to transfer.

At Conversion:

- **RAD 2 Transfers:** Applies only to Conversion Households, at the time of conversion, who wish to remain in PH. The RAD 2 transfer is voluntary.

Post-Conversion:

- **RAD 3 Transfers:** Applies only to Conversion Households who currently live in a RAD converted PBV development. Conversion Households, who wish to move back to PH, in lieu of being provided with a Housing Choice Voucher, will be provided with a RAD 3 transfer preference. PHA will provide the preference at the close of the initial lease term and at each subsequent lease anniversary in the RAD PBV development. RAD 3 transfers are voluntary.

15.11 MTW Transfers

MTW Policy

PHA may authorize a limited number of transfers from Public Housing (including PAPMC developments) to the HCV program and vice versa. These transfers will be referred to as MTW transfers.

PHA may provide for up to 50 HCVs and 50 public housing units to be transferred back and forth between PH and the HCV program. No more than 100 moves will be authorized per fiscal year.

Eligibility for the MTW transfers will be based upon immediate need, disability needs and availability of vouchers or PH units and will be evaluated on a case-by-case basis by PH and HCV senior management staff to determine the immediacy of the need.

MTW transfers from the HCV program to PH will be subject to the Transfer Good Cause Refusal policies in this ACOP.

If a resident transfers from PH to the HCV program, that household will be subject to HCV eligibility guidelines and vice versa. HCV tenants will be required to wait until the end of their current lease term to transfer to a PH unit, unless the landlord agrees to a mutual dissolution of the lease. MTW transfers are generally as a result of an immediate need. Once the transfer has been offered and accepted the household will be officially transferred to the new program.

15.12 Order of Processing Transfers

Generally, within each of the transfer categories below, transfers will be processed in order of the applicable preference, date/time of the resident family's transfer request (starting with the earliest date) and required unit type.

PHA's ratio of new admissions to transfers is 10 to 1. On an annual basis, PHA may review its current occupancy goals and objectives and, based on that review, may revise and establish a new ratio of transfers to new admissions. Emergency Maintenance and Emergency Public Safety, RAD 1, RAD 2, Demolition, Disposition, Revitalization, or Rehabilitation, Transfers to Make an Accessible Unit Available to a Disabled Family, Reasonable Accommodation and RAD 3 transfers will be processed before any new admissions

and are not subject to the new admission to transfer ratio.

Transfers will be processed in the following order:

1. Emergency Maintenance & Emergency Public Safety
2. Transfers to and from Accessible Units
3. Reasonable Accommodation
4. MTW Transfers
5. RAD 1 Transfers
6. RAD 2 Transfers
7. Demolition, Disposition, Revitalization, or Rehabilitation
8. RAD 3 Transfers
9. Over/under housed by more than 2 bedrooms
10. Over/under housed by 2 or less bedrooms

Over/Under housed transfers are based on availability of the appropriate location, size and features of the available units.

With the approval of PHA Management, PHA may, on a case-by-case basis, transfer a resident family without regard to its placement on the transfer list in order to address the immediate need of a family in crisis. In the event this occurs, full documentation for the transfer rationale will be provided and placed in the resident's file.

15.13 Tenant Initiated Transfer

All tenants requesting Tenant-Initiated Transfers, except for Tenant Voluntary Transfer to Another PHA Site, will be required to submit a written request for transfer.

In the case of a reasonable accommodation transfer, PHA will encourage the tenant to make the request in writing using a reasonable accommodation request form. However, PHA will consider the transfer request any time the tenant indicates that an accommodation is needed whether or not a formal written request is submitted.

Families must document circumstances that serve as the basis for the transfer request in a form acceptable to PHA. Processing time and rights of appeal shall be governed by the applicable PHA grievance procedures.

PHA will verify the need for the transfer and determine eligibility for the requested transfer. PHA will respond either by approving the transfer and putting the family on the transfer list, by denying the transfer, or by requiring more information or documentation from the family.

PHA will respond promptly to the transfer request. If the family is not approved for the transfer, PHA will provide a denial letter to the family that will include information on the family's right to request a grievance.

15.14 Transfer Waiting Lists

A central Transfer Waiting List is administered by the Admissions Department. Operations staff submit requests for transfers, including necessary documentation, to the Admissions Department. Transfers are sorted into their appropriate categories by the Admissions staff according to the priority order. Within each category, transfer applications will be sorted by the date the completed file (including any verification needed) is received from the Asset Manager.

15.15 Verification of Reason for Transfer

Decisions to transfer resident families are based on documented verification supporting the action. Without the required verification, a transfer will not be initiated. Such verifications may include the following, depending on the type of transfer:

- Third party verification from a healthcare provider verifying the need for an accommodation that cannot be satisfied in the tenant's current unit.
- Medical reports;
- Police reports;
- Proof of familial relationship or custody;
- Divorce decree;
- Change in family composition form;
- Copies of restraining orders;
- UPCS Inspection reports;
- For Emergency Public Safety Transfers, certification in writing by a local, state or federal law enforcement agency or VAWA certification (see **3.8 Violence Against Women Act Protections**);
- Fire department reports;
- Demolition/disposition application filed with HUD; and
- Schedule of work identifying units to be addressed.

15.16 Centralized Tracking and Occupancy System

Disabled families who require accessible unit features that are not offered in their current units will have the option to transfer to PHA and/or AME sites for which they wish to apply. Disabled transfer families may choose to be placed on up to five (5) PHA and/or all AME SBWLs. Alternatively, these families may elect to be placed on the 1st Available inventory-wide Waiting List.

Disabled transfer families will select their desired sites upon submission of an application for transfer request. Disabled transfer households seeking a are subject to PHA's policies on reasonable accommodations.

All transfers between PHA and AME sites, or from one AME site to another, will be processed as new applicants for the new site.

See **CHAPTER 21: REASONABLE ACCOMMODATIONS** for additional information concerning the Centralized Tracking and Occupancy System.

15.17 Transfer Offers

Tenants will receive one (1) offer of a transfer, except in the case of Reasonable Accommodation and Emergency Public Safety transfers. Residents being transferred, based on the approval of a Reasonable

Accommodation and/or Emergency Public Safety, may reject up to two (2) unit offers without having to provide good cause, before the resident is removed from the applicable waiting list. Tenants receiving a VAWA-based Emergency Public Safety transfer may be referred to another housing program pursuant to Section 15.11 and/or may be referred to a domestic violence victim services organization or programs if a safe unit is not immediately available.

When the transfer is required by PHA (mandatory), refusal of that offer without good cause will result in lease termination.

The tenant must accept a unit within three (3) business days of the date the offer is communicated by PHA. Acceptance of a unit must be made in writing.

15.18 Good Cause for Unit Refusal

A tenant may refuse a transfer unit offer with verifiable good cause. See policies in [7.17 Good Cause for Unit Refusal](#).

15.19 Cost of Transfers

PHA will pay for reasonable costs related to mandatory transfers. For all other transfers, all costs associated with the transfer will be the responsibility of the tenant family. PHA may make exceptions to this policy on a case by case basis.

15.20 Recertification Policies for Transfers

The original recertification date will remain the same when a family is transferring to a Public Housing/PAPMC unit, including when transferring within the same PAPMC building.

15.21 Tenant Voluntary Transfers to Another PHA Site

If a PH tenant wishes to move to another PH site, the tenant must submit an application to be placed on the desired SBWL. Assuming a Site Based Waiting List is open, existing PHA PH tenants may apply for housing on up to five (5) SBWLs. Existing PHA PH tenant families will have to wait until after the initial lease term to submit an application for housing at another PHA PH conventional/scattered site.

PH tenants wishing to move to another PH site are subject to PHA policies on waiting list, tenant selection and unit offer. Existing PHA PH tenants who submit applications for other PHA sites will have to pass the eligibility and suitability screening requirements used to determine continued occupancy as stated in this ACOP. Screening for income eligibility will not be completed for existing PHA PH tenant families wishing to move to another PHA site.

15.22 Security Deposits and Pet Application Fee at Transfer

When a family transfers from one unit to another, PHA will transfer their security deposit to the new unit. The tenant will be billed for any maintenance or other charges due for the "old" unit.

If the family has registered and been approved for a pet prior to the transfer PHA will transfer the pet application fee to the new unit. The tenant will be billed for any maintenance or other charges found to be due to pet ownership.

15.23 Court Orders

PHA will process Court Ordered transfers as mandatory transfers and will follow the court's determination as to which family continues to receive assistance. Additionally, court-ordered transfer priority will be evaluated on a case-by-case basis.

To meet the need for homeless housing, **secure new resources to expand the housing inventory**

We know that homelessness is best resolved with quick access to permanent housing for all who need it. In Philadelphia, demand for homeless housing **far exceeds supply**. While working to maximize system capacity with current funds, we will explore innovative approaches and new funding opportunities to bring supply in line with demand.

The Challenge

People experiencing homelessness need housing, first and foremost. Permanent supportive housing, rapid re-housing, and prevention assistance all provide rental subsidy and supportive services, each targeted to households and subpopulations requiring a specific level of service.

Limited resources mean few openings in supportive housing for those who need that level of support, rapid re-housing that is less than rapid, and entries to emergency shelter that could have been prevented with modest assistance to remain in a safe home.

Along with communities nationwide, Philadelphia recently launched a **Coordinated Entry and Assessment-Based Housing Referral System** (CEA-BHRS, pronounced “sea breeze”) to ensure that the system uses its limited housing resources as effectively and efficiently as possible, by matching assistance to household needs and prioritizing the most vulnerable for referral. CEA-BHRS provides a standard housing assessment for use by everyone who assesses individuals and families for referral to homeless-dedicated housing. People of all descriptions and families of all compositions experience homelessness and this standardization seeks to ensure equitable access for all.

We need new resources to expand our supply and fill our system gaps. The following estimates¹ of our unit needs are based on the annual number of people experiencing homelessness in the city, data-informed assumptions² about the interventions required to address their housing needs, and currently available resources for those interventions. These projections do not represent exact or final figures on population need, but do provide an empirical foundation for community conversation on resource allocation and unit creation, based on best available local and national data.

Continued on next page

¹ Members of a stakeholder workgroup produced the estimates using a methodology provided by the Corporation for Supportive Housing (CSH).

² The projected estimated need for additional units is based on the following assumptions:

1. The volume of people moving into the system, their needs, their lengths of stay, and turnover rate of current inventory remain consistent as when we pulled the data;
2. Households are matched to the intervention that best meets their level of service need;
3. A percentage of households will self-resolve their homelessness without requiring an intervention.

Estimated Number of Additional Resources Required to Address the Current Needs

Housing Intervention	Household Type	Number of Households Needing This Intervention Annually	Number of Units in Inventory Available Annually	Estimated Number of Additional Units Needed to Fill Gaps for Annual Demand
Prevention: Rent/utility assistance to keep people at imminent risk of homelessness in their homes	Households with Children (heads of household ages 25+)	515	—	515
	Households with Children (heads of household ages 18-24)	200	—	200
	Households without Children ages 25+	1,820	—	1,820
	Households without Children ages 18-24	195	—	195
	TOTAL Prevention			2,730
Rapid Re-Housing: Medium-term rental assistance and supportive services to stabilize and relaunch lives	Households with Children (heads of household ages 25+)	390	290	100
	Households with Children (heads of household ages 18-24)	170	50	120
	Households without Children ages 25+	5,115	255	4,860
	Households without Children ages 18-24	670	30	635
	TOTAL Rapid Re-Housing			5,715
Permanent Supportive Housing: Long-term housing subsidy with supportive services, for people with disabilities	Households with Children (heads of household ages 25+)	195	60	135
	Households with Children (heads of household ages 18-24)	55	10	50
	Households without Children ages 25+	1,895	225	1,670
	Households without Children ages 18-24	625	5	620
	TOTAL Permanent Supportive Housing			2,475

The Response

We will continue to invest resources strategically while exploring a range of options and approaches for bringing supply in line with demand, including:

- Target, prioritize, or repurpose resources based on need and program performance data.
- Expand partnerships to increase investment in innovative, cost-effective solutions that align with the Roadmap to Homes.
- Increase the number of landlords engaged with the homeless assistance system to facilitate housing supply expansion as new funding becomes available.
- Coordinate resource expansion efforts with the [Philadelphia Department of Planning and Development's](#) Housing Action Plan, to be released in Fall 2018.

Action Steps

- **GAP ANALYSIS.** Conduct annual analysis of gaps between population needs and inventory of housing and services to drive funding decisions for new prevention, rapid re-housing, and permanent supportive housing.
- **EXPAND CEA-BHRS.** Expand [Coordinated Entry and Assessment-Based Housing Referral System](#) (CEA-BHRS) and consider additional vulnerability measures that enable better targeting and prioritization of resources.
- **MOVE-ON STRATEGY.** Design and implement a strategy for people to “[move on](#)” to affordable housing from permanent supportive housing when they no longer need intensive supportive services, freeing up service-intensive housing for people who need it most.
- **FUNDERS COLLABORATIVE.** Support the development of a funders collaborative to elevate broad-based community investment in solutions.
- **LANDLORD ENGAGEMENT.** Design and implement a landlord engagement strategy to expand the pool of available, affordable units.
- **DIVERSION STRATEGIES.** Research and implement effective homelessness diversion strategies, including training of landlords and other community members.
- **SHALLOW RENT.** Expand shallow rent pilot program to allow additional households on low fixed incomes, such as those with a disability, to exit homelessness.
- **HEALTHCARE SYSTEM.** Cultivate relationships with major healthcare systems to leverage resources that can stabilize users of high-cost healthcare by providing them with permanent housing.



HOUSING CHOICE VOUCHER PROGRAM

PHA administers special allocations of HCV Vouchers for specific groups, individuals and families needing rental assistance, including those experiencing homelessness. Subject to Board approval, PHA may also enter into MOUs or other agreements with qualified partner organizations and/or establish Special Housing Initiatives that provide an admissions preference to the Public Housing and/or HCV programs. The number and type of housing opportunities, eligibility and admissions criteria, lease terms, rent payments and other terms and conditions may vary from program to program. The terms and conditions of each Special Housing Initiative shall be described in MOUs or other agreements subject to Board approval.

As part of its Blueprint to End Homelessness/Good Neighbors Make Good Neighborhoods initiative, PHA makes housing opportunities available for families and individuals that have been living in Transitional Housing or Residential Programs and are certified by the City Office of Homeless Services as Housing Ready per the terms of the MOU with the City of Philadelphia dated April, 2009, as amended.

PHA has established a limited preference category for families in the Blueprint program. This preference category will be capped so that on a fiscal year basis no more than 500 housing opportunities will be provided annually. PHA may adjust the mix of vouchers and public housing units in its sole discretion depending on availability and demand in each program. All other occupancy, rent, and other continued occupancy policies for the Public Housing or Housing Choice Voucher programs, as applicable, apply to these households.

PHA has also established a preference for Special Needs Units Funded by the Pennsylvania Housing and Finance Agency. PHA will work with the City's Office of Housing and Community Development and PHFA to provide admission preferences for eligible households requiring accessible and Special Needs units and supportive services. Referrals for Special Needs units will be required to come from the City of Philadelphia's Deputy Mayor for Health and Opportunities Permanent Supportive Housing Clearinghouse, which shall act as PHA's local lead agency. The Clearinghouse will be responsible for planning and assessing the needs of the referenced target populations; providing funding services and organizing the service system to assure tenants get services they need in a timely and comprehensive manner; management of the referral process consistent with fair housing laws; and entering into agreements with developers for referrals, pre-tenancy and post-tenancy services and supports.



PUBLIC HOUSING

PHA maintains a separate Referral Program (Special Programs) Central Waiting List, where applicants are referred directly to PHA under Special Programs or Allocations. PHA assists the City of Philadelphia Continuum of Care in serving the homeless population through the Special Housing Initiative.

This provision gives PHA the authority to develop special housing initiatives that receive limited local preference through PHA Board approval. These special initiatives are targeted for specific populations and may be based on PHA and community priorities or HUD targeted funding. In addition, special housing initiatives may include a defined number of Public Housing units that will be allocated to households meeting specific described criteria. The terms and conditions of each Special Housing Initiative shall be described in MOUs or other agreements as approved by the PHA Board. Examples of Special Housing Initiatives include the Blueprint to End Homelessness/Good Neighbors Make Good Neighborhoods Initiative, DHS Youth Aging Out, Special Needs Units Funded by PHFA, and the Development Program Relocation Special Housing Initiative.

As part of its Blueprint to End Homelessness/Good Neighbors Make Good Neighborhoods initiative, PHA makes housing opportunities available for families and individuals that have been living in Transitional Housing or Residential Programs and are certified by the City Office of Homeless Services as Housing Ready per the terms of the MOU with the City of Philadelphia dated April, 2009, as amended. All other occupancy, rent, and other continued occupancy policies for the Public Housing or Housing Choice Voucher programs, as applicable, apply to these households.

Public Housing ACOP & HCV Admin Plan: Super Preference and Special Preference

Both the Public Housing ACOP and HCV Program Admin Plan also have a Super Preference and Special Preference. These preferences are for families who have been displaced by natural disasters or extreme emergencies, which can include homeless individuals as they have been made homeless as a result of these disasters.

Sources:

PHA Public Housing Admissions and Continued Occupancy Policy (ACOP) – Applications, Waiting List and Tenant Selection. Effective March 2019.

PHA Housing Choice Voucher Program Administrative Plan – Application, Wait List and Tenant Selection. Effective March 2019.

CEA-BHRS Housing Assessment – Single Youth ages 18-24

HEAD OF HOUSEHOLD NAME: Click or tap here to enter text.	HEAD OF HOUSEHLD SSN: Click or tap here to enter text.
HEAD OF HOUSEHOLD DATE OF BIRTH: Click or tap to enter a date.	HEAD OF HOUSEHOLD HMIS CLIENT ID: Click or tap here to enter text.

PLEASE COMPLETE ONE PER HOUSEHOLD

Administration

Interviewer's Name Click or tap here to enter text.	Agency Click or tap here to enter text.	<input type="checkbox"/> Team <input type="checkbox"/> Staff <input type="checkbox"/> Volunteer
Survey Date Click or tap to enter a date.	Survey Time Click or tap here to enter text.	Survey Location Click or tap here to enter text.

Basic Information

In what language do you feel best able to express yourself? Click or tap here to enter text.
Date of Birth: Click or tap to enter a date. Consent to Participate: <input type="checkbox"/> Yes <input type="checkbox"/> No

A. History of Housing and Homelessness

- Where do you sleep most frequently? (check one)

☐ Shelters
☐ Transitional Housing
☐ Outdoors
☐ Couch Surfing
☐ Other (specify): _____
☐ Refused
- How long has it been since you lived in permanent stable housing?

Click or tap here to enter text.
 (enter #)

☐ Days ☐ Refused
☐ Weeks
☐ Months
☐ Years
- In the last three years, how many times have you been homeless?

Click or tap here to enter text.
 (enter #)

☐ Refused

CEA-BHRS Housing Assessment – Single Youth ages 18-24

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B. Risks

4. In the past six months, how many times have you...

- | | | |
|---|----------------------------------|----------------------------------|
| a) Received health care at an emergency department/room? | Click or tap here to enter text. | <input type="checkbox"/> Refused |
| b) Taken an ambulance to the hospital? | Click or tap here to enter text. | <input type="checkbox"/> Refused |
| c) Been hospitalized as an inpatient? | Click or tap here to enter text. | <input type="checkbox"/> Refused |
| d) Used a crisis service, including sexual assault crisis, mental health crisis, family/intimate violence, distress centers and suicide prevention hotlines? | Click or tap here to enter text. | <input type="checkbox"/> Refused |
| e) Talked to police because they witnessed a crime, where the victim of a crime, or the alleged perpetrator of a crime or because the police told them that they must move along? | Click or tap here to enter text. | <input type="checkbox"/> Refused |
| f) Stayed one or more nights in a holding cell, jail or prison, whether that was a short-term stay like the drunk tank, a longer stay for a more serious offense, or anything in between? | Click or tap here to enter text. | <input type="checkbox"/> Refused |

- | | |
|--|---|
| 5. Have you been attacked or beaten up since you've become homeless? | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused |
| 6. Have you threatened to or tried to harm yourself or anyone else in the last year? | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused |
| 7. Do you have any legal stuff going on right now that may result in you being locked up, having to pay fines, or that make it more difficult to rent a place to live? | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused |
| 8. Were you ever incarcerated when younger than age 18? | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused |
| 9. Does anybody force or trick you to do things that you do not want to do? | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused |
| 10. Do you ever do things that may be considered to be risky like exchange sex for money, run drugs for someone, have unprotected sex with someone they don't know, share a needle, or anything like that? | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused |

CEA-BHRS Housing Assessment – Single Youth ages 18-24

HEAD OF HOUSEHOLD NAME: Click or tap here to enter text.	HEAD OF HOUSEHLD SSN: Click or tap here to enter text.
HEAD OF HOUSEHOLD DATE OF BIRTH: Click or tap to enter a date.	HEAD OF HOUSEHOLD HMIS CLIENT ID: Click or tap here to enter text.

C. Socialization & Daily Functioning

11. Is there any person, past landlord, business, bookie, dealer, or government group like the IRS that thinks you owe them money? ☐ Yes ☐ No ☐ Refused

12. Do you get any money from the government, a pension, an inheritance, working under the table, a regular job, or anything like that? ☐ Yes ☐ No ☐ Refused

13. Do you have planned activities, other than just surviving, that make you feel happy and fulfilled? ☐ Yes ☐ No ☐ Refused

14. Are you currently able to take care of basic needs like bathing, changing clothes, using a restroom, getting food and clean water and other things like that? ☐ Yes ☐ No ☐ Refused

15. Is your current lack of stable housing...
 - a) Because you ran away from your family home, a group home or a foster home? ☐ Yes ☐ No ☐ Refused

 - b) Because of a difference in religious or cultural beliefs from your parents, guardians or caregivers? ☐ Yes ☐ No ☐ Refused

 - c) Because your family or friends caused you to become homeless? ☐ Yes ☐ No ☐ Refused

 - d) Because of conflicts around gender identity or sexual orientation? ☐ Yes ☐ No ☐ Refused

 - e) Because of violence at home between family members? ☐ Yes ☐ No ☐ Refused

 - f) Because of an unhealthy or abusive relationship, either at home or elsewhere? ☐ Yes ☐ No ☐ Refused

D. Wellness

16. Have you ever had to leave an apartment, shelter program, or other place you were staying because of your physical health? ☐ Yes ☐ No ☐ Refused

17. Do you have any chronic health issues with your liver, kidneys, stomach, lungs or heart? ☐ Yes ☐ No ☐ Refused

18. If there was space available in a program that specifically assists people that live with HIV or AIDS, would that be of interest to you? ☐ Yes ☐ No ☐ Refused

CEA-BHRS Housing Assessment – Single Youth ages 18-24

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19. Do you have any physical disabilities that would limit the type of housing you could access, or would make it hard to live independently because you'd need help?

☐ Yes ☐ No ☐ Refused
20. When you are sick or not feeling well, do you avoid getting medical help?

☐ Yes ☐ No ☐ Refused
21. Are you currently pregnant, have you ever been pregnant, or have you ever gotten someone pregnant?

☐ Yes ☐ No ☐ Refused
22. Has your drinking or drug use led you to being kicked out of an apartment or program where you were staying in the past?

☐ Yes ☐ No ☐ Refused
23. Will drinking or drug use make it difficult for you to stay housed or afford your housing?

☐ Yes ☐ No ☐ Refused
24. If you've ever used marijuana, did you ever try it at age 12 or younger?

☐ Yes ☐ No ☐ Refused
25. Have you ever had trouble maintaining your housing, or been kicked out of an apartment, shelter program or other place you were staying, because of:

a) A mental health issue or concern?

☐ Yes ☐ No ☐ Refused

b) A past head injury?

☐ Yes ☐ No ☐ Refused

c) A learning disability, developmental disability, or other impairment?

☐ Yes ☐ No ☐ Refused
26. Do you have any mental health or brain issues that would make it hard for you to live independently because you'd need help?

☐ Yes ☐ No ☐ Refused
27. Are there any medications that a doctor said you should be taking that, for whatever reason, you are not taking?

☐ Yes ☐ No ☐ Refused
28. Are there any medications like painkillers that you don't take the way the doctor prescribed or where you sell the medication?

☐ Yes ☐ No ☐ Refused

CEA-BHRS Housing Assessment – Single Youth ages 18-24

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Flag VI-SPDAT Score

Would you like to flag the VI-SPDAT as incorrectly reflecting this client's needs?

☐ No

☐ Yes

If yes, please provide a description/reason for flagging this VI-SPDAT Score: Click or tap here to enter text.

INCOME AND SOURCES

Only record regular, recurrent sources that are current as of today (i.e. not terminated) for the **ENTIRE HOUSEHOLD**. Income from employment of a minor can be excluded from the household income.

Do any members of the household have any income from any source?

☐ Yes

☐ Client doesn't know

☐ No

☐ Client refused



[IF YES] Enter the monthly amount received based on current income. If unsure of the exact monthly amount, enter participant's best estimate.

Type	Monthly amount from source
<input type="checkbox"/> Earned income (i.e., employment income)	\$.
<input type="checkbox"/> Unemployment Insurance	\$.
<input type="checkbox"/> Supplemental Security Income (SSI)	\$.
<input type="checkbox"/> Social Security Disability Income (SSDI)	\$.
<input type="checkbox"/> VA Service-Connected Disability Compensation	\$.
<input type="checkbox"/> VA Non-Service-Connected Disability Pension	\$.
<input type="checkbox"/> Private disability insurance	\$.
<input type="checkbox"/> Worker's Compensation	\$.
<input type="checkbox"/> Temporary Assistance for Needy Families (TANF)	\$.
<input type="checkbox"/> General Assistance (GA)	\$.
<input type="checkbox"/> Retirement Income from Social Security	\$.
<input type="checkbox"/> Pension or retirement income from a former job	\$.
<input type="checkbox"/> Child support	\$.
<input type="checkbox"/> Alimony or other spousal support	\$.
<input type="checkbox"/> Other source: _____	\$.
Total monthly income from all sources	\$.

CEA-BHRS Housing Assessment – Single Youth ages 18-24

HEAD OF HOUSEHOLD NAME: Click or tap here to enter text.	HEAD OF HOUSEHLD SSN: Click or tap here to enter text.
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NON-CASH BENEFITS

Only record regular, recurrent sources that are current as of today (not terminated) for the **ENTIRE HOUSEHOLD**.

Does any member of the household have any non-cash benefits from any source?

- ☐ Yes
 ☐ Client doesn't know
 ☐ No
 ☐ Client refused



[IF YES] Answer 'Yes' for each non-cash benefit source.

Yes	Source of non-cash benefit
<input type="checkbox"/>	Supplemental Nutrition Assistance Program (SNAP) (Food Stamps)
<input type="checkbox"/>	Special Supplemental Nutrition Program for Women, Infants, and Children (WIC)
<input type="checkbox"/>	TANF Child Care services
<input type="checkbox"/>	TANF transportation services
<input type="checkbox"/>	Other TANF-Funded Services
<input type="checkbox"/>	Other source: _____

ELIGIBILITY SCREENING

The following questions are not intended to exclude anyone from housing. These are just questions to get a better idea of what kind of housing might be right for you.

- Is anyone in your household fleeing domestic violence?
- ☐ Yes
☐ No
☐ No Response

DHS Services – Please indicate the household's activity with DHS

- Does the household currently have active services with DHS?
- ☐ Yes
☐ No
☐ No Response

- If HoH is between 18-24 years old – Was the head of household in Out of Home Care through DHS after their 14th birthday?
- ☐ Yes
☐ No
☐ No Response

CEA-BHRS Housing Assessment – Single Youth ages 18-24

HEAD OF HOUSEHOLD NAME: <small>Click or tap here to enter text.</small>	HEAD OF HOUSEHLD SSN: <small>Click or tap here to enter text.</small>
HEAD OF HOUSEHOLD DATE OF BIRTH: <small>Click or tap to enter a date.</small>	HEAD OF HOUSEHOLD HMIS CLIENT ID: <small>Click or tap here to enter text.</small>

Criminal Justice Involvement – Please indicate the household’s involvement with criminal justice

Is anyone in your household required to register with the Pennsylvania State Police as a sexual offender?

- ☐ Yes
- ☐ No
- ☐ No Response

If yes required to register as a sexual offender:

Which Tier Registered Under?

- ☐ Tier I – 15 Year Registration
- ☐ Tier II – 25 Year Registration
- ☐ Tier III – Lifetime Registration

Are there restrictions on where they can live?

- ☐ Yes
- ☐ No
- ☐ No Response

If yes, please explain: Click or tap here to enter text.

Are there restrictions on who they may have contact with?

- ☐ Yes
- ☐ No
- ☐ No Response

If yes, please explain: Click or tap here to enter text.

Has anyone in your household been convicted of the production of methamphetamine on federally assisted housing property?

- ☐ Yes
- ☐ No
- ☐ No Response

CEA-BHRS Housing Assessment – Single Youth ages 18-24

HEAD OF HOUSEHOLD NAME: Click or tap here to enter text.	HEAD OF HOUSEHLD SSN: Click or tap here to enter text.
HEAD OF HOUSEHOLD DATE OF BIRTH: Click or tap to enter a date.	HEAD OF HOUSEHOLD HMIS CLIENT ID: Click or tap here to enter text.

Past Debts/Arrears – Please indicate the household’s past debts/arrears.

Does anyone in your household have any past debt/arrears with PHA, PECO, PGW, or other landlords?

☐ Yes
☐ No
☐ No Response

If household has past debts/arrears, please enter information below

Type of Arrear	Amount of Arrear	Payment Arrangement?	Paid In Full?	Date Paid
<input type="checkbox"/> PHA	\$ Click or tap here to enter text.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't Know	<input type="checkbox"/> Yes <input type="checkbox"/> No	Click or tap to enter a date.
<input type="checkbox"/> PECO	\$ Click or tap here to enter text.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't Know	<input type="checkbox"/> Yes <input type="checkbox"/> No	Click or tap to enter a date.
<input type="checkbox"/> PGW	\$ Click or tap here to enter text.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't Know	<input type="checkbox"/> Yes <input type="checkbox"/> No	Click or tap to enter a date.
<input type="checkbox"/> Other (Landlord)	\$ Click or tap here to enter text.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't Know	<input type="checkbox"/> Yes <input type="checkbox"/> No	Click or tap to enter a date.
<input type="checkbox"/> Other (Landlord)	\$ Click or tap here to enter text.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't Know	<input type="checkbox"/> Yes <input type="checkbox"/> No	Click or tap to enter a date.

CEA-BHRS Housing Assessment – Single Youth ages 18-24

HEAD OF HOUSEHOLD NAME: Click or tap here to enter text.	HEAD OF HOUSEHLD SSN: Click or tap here to enter text.
HEAD OF HOUSEHOLD DATE OF BIRTH: Click or tap to enter a date.	HEAD OF HOUSEHOLD HMIS CLIENT ID: Click or tap here to enter text.

HOUSING NEEDS AND PREFERENCES

Program Preferences

- Are you interested in living in a building where others around you are sober and the program requires sobriety of all tenants?

Are you interested in a housing program that has services that specifically support domestic violence survivors?

Are you interested in a housing program specifically for people with HIV or AIDS?

Are you interested in a housing program that has services that specifically support people between the ages of 18-24?

What is your sexual orientation?

Are you interested in a housing program specifically for youth who identify as LGBTQI?

☐ Yes

☐ No

☐ No Response

☐ Yes

☐ No

☐ No Response

☐ Yes

☐ No

☐ No Response

☐ Yes

☐ No

☐ No Response

☐ Heterosexual

☐ Gay

☐ Lesbian

☐ Bisexual

☐ Questioning/Unsure

☐ Client Doesn't Know

☐ Client Refused

☐ Yes

☐ No

☐ No Response

CEA-BHRS Housing Assessment – Single Youth ages 18-24

HEAD OF HOUSEHOLD NAME: Click or tap here to enter text.	HEAD OF HOUSEHLD SSN: Click or tap here to enter text.
HEAD OF HOUSEHOLD DATE OF BIRTH: Click or tap to enter a date.	HEAD OF HOUSEHOLD HMIS CLIENT ID: Click or tap here to enter text.

Location

Are there any areas in Philadelphia where it is not safe for you to live?

☐ Yes
☐ No
☐ No Response

If yes, please list unsafe areas: Click or tap here to enter text.

Are there any areas in Philadelphia where you would prefer to live?

☐ Yes
☐ No
☐ No Response

If yes, please list preferred neighborhood(s): Click or tap here to enter text.

Pets

Do you have a pet?

☐ Yes
☐ No
☐ No Response

If yes, is your pet a certified service animal or emotional support animal?

☐ Yes, Certified Service Animal
☐ Yes, Emotional Support Animal
☐ No

CEA-BHRS Housing Assessment – Single Youth ages 18-24

HEAD OF HOUSEHOLD NAME: Click or tap here to enter text.	HEAD OF HOUSEHLD SSN: Click or tap here to enter text.
HEAD OF HOUSEHOLD DATE OF BIRTH: Click or tap to enter a date.	HEAD OF HOUSEHOLD HMIS CLIENT ID: Click or tap here to enter text.

Accessibility Needs

Does anyone in your household require the following accommodations:

Wheelchair Accessible Entrance: ☐ Yes
☐ No

Wheelchair Accessible Bathrooms: ☐ Yes
☐ No

First Floor Unit: ☐ Yes
☐ No

Elevator: ☐ Yes
☐ No

Other: ☐ Yes
☐ No

Household Composition

- ☐ Single youth female (18-24, no other household members)
- ☐ Single youth male (18-24, no other household members)
- ☐ Single adult female (25+, no other adult members)
- ☐ Single adult male (25+, no other adult members)
- ☐ Youth couple (both persons are 18-24, shared bedroom)
- ☐ Adult couple (both persons are 25+, shared bedroom)
- ☐ Household with children – Youth HoH (HoH is between 18-24)
- ☐ Household with children – Adult HoH (HoH is 25+)
- ☐ Mixed age couple – one adult is over 25 and one adult is 25 or under

CEA-BHRS Housing Assessment – Single Youth ages 18-24

HEAD OF HOUSEHOLD NAME: Click or tap here to enter text.	HEAD OF HOUSEHLD SSN: Click or tap here to enter text.
HEAD OF HOUSEHOLD DATE OF BIRTH: Click or tap to enter a date.	HEAD OF HOUSEHOLD HMIS CLIENT ID: Click or tap here to enter text.

Bedrooms Defined – The bedroom standards are as follows:

- A separate bedroom for head of household
- An adult (18+) who is unrelated to others in the household (not child of HoH, not spouse/partner) gets their own bedroom
- If spouse/partner of HoH is part of the household, they do NOT get separate bedroom
- Minor children of the same gender share bedrooms as follows: 2 per bedroom, regardless of difference in age
- An adult (18+) and a child of the same gender (who are both children of the HoH) OR two adults (18+) who are both children of the HoH share bedrooms as follows:
 - Share bedroom is not more than 10 years apart in age
 - Separate bedrooms if more than 10 years apart

Number of Bedrooms Needed:

<input type="checkbox"/> 1-bedroom unit /Studio/Efficiency	Are you interested in living in a Single Room Occupancy (SRO) unit?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Maybe
Are you interested in living in a Studio/Efficiency?		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Maybe
<input type="checkbox"/> 2-bedroom unit <input type="checkbox"/> 3-bedroom unit <input type="checkbox"/> 4-bedroom unit <input type="checkbox"/> 5-bedroom unit <input type="checkbox"/> 6-bedroom unit <input type="checkbox"/> 7-bedroom unit		

Primary Contact for Housing Assessment

Please enter the Name and contact information of the person who is working with this household

Name of Referring Agency: [Click or tap here to enter text.](#)

Primary Contact Name: [Click or tap here to enter text.](#)

Contact Phone: [Click or tap here to enter text.](#)

Contact Email: [Click or tap here to enter text.](#)

CEA-BHRS Housing Assessment – Adults ages 25+

HEAD OF HOUSEHOLD NAME: Click or tap here to enter text.	HEAD OF HOUSEHLD SSN: Click or tap here to enter text.
HEAD OF HOUSEHOLD DATE OF BIRTH: Click or tap to enter a date.	HEAD OF HOUSEHOLD HMIS CLIENT ID: Click or tap here to enter text.

PLEASE COMPLETE ONE PER HOUSEHOLD

Administration

Interviewer's Name

[Click or tap here to enter text.](#)

Agency

[Click or tap here to enter text.](#)

☐ Team

☐ Staff

☐ Volunteer

Survey Date

[Click or tap to enter a date.](#)

Survey Time

[Click or tap here to enter text.](#)

Survey Location

[Click or tap here to enter text.](#)

Basic Information

HMIS CLIENT ID#: [Click or tap here to enter text.](#)

In what language do you feel best able to express yourself? [Click or tap here to enter text.](#)

Date of Birth:

[Click or tap to enter a date.](#)

Consent to Participate:

☐ Yes

☐ No

A. History of Housing and Homelessness

1. Where do you sleep most frequently? (check one)

☐ Shelters

☐ Transitional Housing

☐ Outdoors

☐ Other (specify):

☐ Refused

2. How long has it been since you lived in permanent stable housing?

Years:

[Click or tap here to enter text.](#)

Months:

[Click or tap here to enter text.](#)

☐ Refused

3. In the last three years, how many times have you been homeless?

[Click or tap here to enter text.](#)

☐ Refused

CEA-BHRS Housing Assessment – Adults ages 25+

HEAD OF HOUSEHOLD NAME: Click or tap here to enter text.	HEAD OF HOUSEHLD SSN: Click or tap here to enter text.
HEAD OF HOUSEHOLD DATE OF BIRTH: Click or tap to enter a date.	HEAD OF HOUSEHOLD HMIS CLIENT ID: Click or tap here to enter text.

B. Risks

4. In the past six months, how many times have you...

- | | | |
|---|----------------------------------|----------------------------------|
| g) Received health care at an emergency department/room? | Click or tap here to enter text. | <input type="checkbox"/> Refused |
| h) Taken an ambulance to the hospital? | Click or tap here to enter text. | <input type="checkbox"/> Refused |
| i) Been hospitalized as an inpatient? | Click or tap here to enter text. | <input type="checkbox"/> Refused |
| j) Used a crisis service, including sexual assault crisis, mental health crisis, family/intimate violence, distress centers and suicide prevention hotlines? | Click or tap here to enter text. | <input type="checkbox"/> Refused |
| k) Talked to police because they witnessed a crime, where the victim of a crime, or the alleged perpetrator of a crime or because the police told you that you must move along? | Click or tap here to enter text. | <input type="checkbox"/> Refused |
| l) Stayed one or more nights in a holding cell, jail or prison, whether that was a short-term stay like the drunk tank, a longer stay for a more serious offense, or anything in between? | Click or tap here to enter text. | <input type="checkbox"/> Refused |

- | | |
|---|---|
| 5. Have you been attacked or beaten up since you've become homeless? | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused |
| 6. Have you threatened to or tried to harm yourself or anyone else in the last year? | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused |
| 7. Do you have any legal stuff going on right now that may result in you being locked up, having to pay fines, or that make it more difficult to rent a place to live? | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused |
| 8. Does anybody force or trick you to do things that you do not want to do? | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused |
| 9. Do you ever do things that may be considered to be risky like exchange sex for money, run drugs for someone, have unprotected sex with someone they don't know, share a needle, or anything like that? | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused |

CEA-BHRS Housing Assessment – Adults ages 25+

HEAD OF HOUSEHOLD NAME: Click or tap here to enter text.	HEAD OF HOUSEHLD SSN: Click or tap here to enter text.
HEAD OF HOUSEHOLD DATE OF BIRTH: Click or tap to enter a date.	HEAD OF HOUSEHOLD HMIS CLIENT ID: Click or tap here to enter text.

C. Socialization & Daily Functioning

10. Is there any person, past landlord, business, bookie, dealer, or government group like the IRS that thinks you owe them money? ☐ Yes ☐ No ☐ Refused

11. Do you get any money from the government, a pension, an inheritance, working under the table, a regular job, or anything like that? ☐ Yes ☐ No ☐ Refused

12. Do you have planned activities, other than just surviving, that make you feel happy and fulfilled? ☐ Yes ☐ No ☐ Refused

13. Are you currently able to take care of basic needs like bathing, changing clothes, using a restroom, getting food and clean water and other things like that? ☐ Yes ☐ No ☐ Refused

14. Is your current homelessness in any way caused by a relationship that broke down, an unhealthy or abusive relationship, or because other family or friends caused you to become evicted? ☐ Yes ☐ No ☐ Refused

D. Wellness

15. Have you ever had to leave an apartment, shelter program, or other place you were staying because of your physical health? ☐ Yes ☐ No ☐ Refused

16. Do you have any chronic health issues with your liver, kidneys, stomach, lungs or heart? ☐ Yes ☐ No ☐ Refused

17. If there was space available in a program that specifically assists people that live with HIV or AIDS, would that be of interest to you? ☐ Yes ☐ No ☐ Refused

18. Do you have any physical disabilities that would limit the type of housing you could access, or would make it hard to live independently because you'd need help? ☐ Yes ☐ No ☐ Refused

19. When you are sick or not feeling well, do you avoid getting medical help? ☐ Yes ☐ No ☐ Refused

20. **FOR FEMALE RESPONDENTS ONLY:** Are you currently pregnant? ☐ Yes ☐ No ☐ N/A or Refused

21. Has your drinking or drug use led you to being kicked out of an apartment or program where you were staying in the past? ☐ Yes ☐ No ☐ Refused

CEA-BHRS Housing Assessment – Adults ages 25+

HEAD OF HOUSEHOLD NAME: <small>Click or tap here to enter text.</small>	HEAD OF HOUSEHLD SSN: <small>Click or tap here to enter text.</small>
HEAD OF HOUSEHOLD DATE OF BIRTH: <small>Click or tap to enter a date.</small>	HEAD OF HOUSEHOLD HMIS CLIENT ID: <small>Click or tap here to enter text.</small>

22. Will drinking or drug use make it difficult for you to stay housed or afford your housing? ☐ Yes ☐ No ☐ Refused
23. Have you ever had trouble maintaining your housing, or been kicked out of an apartment, shelter program or other place you were staying, because of:
- d) A mental health issue or concern? ☐ Yes ☐ No ☐ Refused
- e) A past head injury? ☐ Yes ☐ No ☐ Refused
- f) A learning disability, developmental disability, or other impairment? ☐ Yes ☐ No ☐ Refused
24. Do you have any mental health or brain issues that would make it hard for you to live independently because you'd need help? ☐ Yes ☐ No ☐ Refused
25. Are there any medications that a doctor said you should be taking that, for whatever reason, you are not taking? ☐ Yes ☐ No ☐ Refused
26. Are there any medications like painkillers that you don't take the way the doctor prescribed or where you sell the medication? ☐ Yes ☐ No ☐ Refused
27. **YES OR NO:** Has your current period of homelessness been caused by an experience of emotional, physical, psychological, sexual, or other type of abuse, or by any other trauma you have experienced? ☐ Yes ☐ No ☐ Refused

Flag VI-SPDAT Score

Would you like to flag the VI-SPDAT as incorrectly reflecting this client's needs?

- ☐ No
- ☐ Yes

If yes, please provide a description/reason for flagging this VI-SPDAT Score:

Click or tap here to enter text.

CEA-BHRS Housing Assessment – Adults ages 25+

HEAD OF HOUSEHOLD NAME: Click or tap here to enter text.	HEAD OF HOUSEHLD SSN: Click or tap here to enter text.
HEAD OF HOUSEHOLD DATE OF BIRTH: Click or tap to enter a date.	HEAD OF HOUSEHOLD HMIS CLIENT ID: Click or tap here to enter text.

INCOME AND SOURCES

Only record regular, recurrent sources that are current as of today (i.e. not terminated) for the **ENTIRE HOUSEHOLD**. Income from employment of a minor can be excluded from the household income.

Do any members of the household have any income from any source?

☐ Yes
 ☐ Client doesn't know

☐ No
 ☐ Client refused



[IF YES] Enter the monthly amount received based on current income. If unsure of the exact monthly amount, enter participant's best estimate.

Type	Monthly amount from source			
<input type="checkbox"/> Earned income (i.e., employment income)	\$.		
<input type="checkbox"/> Unemployment Insurance	\$.		
<input type="checkbox"/> Supplemental Security Income (SSI)	\$.		
<input type="checkbox"/> Social Security Disability Income (SSDI)	\$.		
<input type="checkbox"/> VA Service-Connected Disability Compensation	\$.		
<input type="checkbox"/> VA Non-Service-Connected Disability Pension	\$.		
<input type="checkbox"/> Private disability insurance	\$.		
<input type="checkbox"/> Worker's Compensation	\$.		
<input type="checkbox"/> Temporary Assistance for Needy Families (TANF)	\$.		
<input type="checkbox"/> General Assistance (GA)	\$.		
<input type="checkbox"/> Retirement Income from Social Security	\$.		
<input type="checkbox"/> Pension or retirement income from a former job	\$.		
<input type="checkbox"/> Child support	\$.		
<input type="checkbox"/> Alimony or other spousal support	\$.		
<input type="checkbox"/> Other source: _____	\$.		
Total monthly income from all sources	\$.		

CEA-BHRS Housing Assessment – Adults ages 25+

HEAD OF HOUSEHOLD NAME: Click or tap here to enter text.	HEAD OF HOUSEHLD SSN: Click or tap here to enter text.
HEAD OF HOUSEHOLD DATE OF BIRTH: Click or tap to enter a date.	HEAD OF HOUSEHOLD HMIS CLIENT ID: Click or tap here to enter text.

NON-CASH BENEFITS

Only record regular, recurrent sources that are current as of today (not terminated) for the **ENTIRE HOUSEHOLD**.

Does any member of the household have any non-cash benefits from any source?

☐ Yes
 ☐ Client doesn't know

☐ No
 ☐ Client refused



[IF YES] Answer 'Yes' for each non-cash benefit source.

Yes	Source of non-cash benefit
<input type="checkbox"/>	Supplemental Nutrition Assistance Program (SNAP) (Food Stamps)
<input type="checkbox"/>	Special Supplemental Nutrition Program for Women, Infants, and Children (WIC)
<input type="checkbox"/>	TANF Child Care services
<input type="checkbox"/>	TANF transportation services
<input type="checkbox"/>	Other TANF-Funded Services
<input type="checkbox"/>	Other source: _____

CEA-BHRS Housing Assessment – Adults ages 25+

HEAD OF HOUSEHOLD NAME: <small>Click or tap here to enter text.</small>	HEAD OF HOUSEHLD SSN: <small>Click or tap here to enter text.</small>
HEAD OF HOUSEHOLD DATE OF BIRTH: <small>Click or tap to enter a date.</small>	HEAD OF HOUSEHOLD HMIS CLIENT ID: <small>Click or tap here to enter text.</small>

ELIGIBILITY SCREENING

The following questions are not intended to exclude anyone from housing. These are just questions to get a better idea of what kind of housing might be right for you.

Is anyone in your household fleeing domestic violence?
☐ Yes
☐ No
☐ No Response

DHS Services – Please indicate the household’s activity with DHS

Does the household currently have active services with DHS?
☐ Yes
☐ No
☐ No Response

Criminal Justice Involvement – Please indicate the household’s involvement with criminal justice

Is anyone in your household required to register with the Pennsylvania State Police as a sexual offender?
☐ Yes
☐ No
☐ No Response

If yes required to register as a sexual offender:

Which Tier Registered Under?
☐ Tier I – 15 Year Registration
☐ Tier II – 25 Year Registration
☐ Tier III – Lifetime Registration

Are there restrictions on where you can live?
☐ Yes
☐ No
☐ No Response

If yes, please explain: Click or tap here to enter text.

Are there restrictions on who they may have contact with?
☐ Yes
☐ No
☐ No Response

If yes, please explain: Click or tap here to enter text.

Has anyone in your household been convicted of the production of methamphetamine on federally assisted housing property?
☐ Yes
☐ No
☐ No Response

CEA-BHRS Housing Assessment – Adults ages 25+

HEAD OF HOUSEHOLD NAME: Click or tap here to enter text.	HEAD OF HOUSEHLD SSN: Click or tap here to enter text.
HEAD OF HOUSEHOLD DATE OF BIRTH: Click or tap to enter a date.	HEAD OF HOUSEHOLD HMIS CLIENT ID: Click or tap here to enter text.

Past Debts/Arrears – Please indicate the household's past debts/arrears.

Does anyone in your household have any past debt/arrears with PHA, PECO, PGW, or other landlords?

☐ Yes
☐ No
☐ No Response

If household has past debts/arrears, please enter information below

Type of Arrear	Amount of Arrear	Payment Arrangement?	Paid In Full?	Date Paid
<input type="checkbox"/> PHA	\$ Click or tap here to enter text.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't Know	<input type="checkbox"/> Yes <input type="checkbox"/> No	Click or tap to enter a date.
<input type="checkbox"/> PECO	\$ Click or tap here to enter text.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't Know	<input type="checkbox"/> Yes <input type="checkbox"/> No	Click or tap to enter a date.
<input type="checkbox"/> PGW	\$ Click or tap here to enter text.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't Know	<input type="checkbox"/> Yes <input type="checkbox"/> No	Click or tap to enter a date.
<input type="checkbox"/> Other (Landlord)	\$ Click or tap here to enter text.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't Know	<input type="checkbox"/> Yes <input type="checkbox"/> No	Click or tap to enter a date.
<input type="checkbox"/> Other (Landlord)	\$ Click or tap here to enter text.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't Know	<input type="checkbox"/> Yes <input type="checkbox"/> No	Click or tap to enter a date.

CEA-BHRS Housing Assessment – Adults ages 25+

HEAD OF HOUSEHOLD NAME: <small>Click or tap here to enter text.</small>	HEAD OF HOUSEHLD SSN: <small>Click or tap here to enter text.</small>
HEAD OF HOUSEHOLD DATE OF BIRTH: <small>Click or tap to enter a date.</small>	HEAD OF HOUSEHOLD HMIS CLIENT ID: <small>Click or tap here to enter text.</small>

HOUSING NEEDS AND PREFERENCES

Program Preferences

Are you interested in living in a building where others around you are sober and the program requires sobriety of all tenants?

- ☐ Yes
☐ No
☐ No Response

Are you interested in a housing program that has services that specifically support domestic violence survivors?

- ☐ Yes
☐ No
☐ No Response

Are you interested in a housing program specifically for people with HIV or AIDS?

- ☐ Yes
☐ No
☐ No Response

Location

Are there any areas in Philadelphia where it is not safe for you to live?

- ☐ Yes
☐ No
☐ No Response

If yes, please list unsafe areas: Click or tap here to enter text.

Are there any areas in Philadelphia where you would prefer to live?

- ☐ Yes
☐ No
☐ No Response

If yes, please list preferred neighborhood(s): Click or tap here to enter text.

Pets

Do you have a pet?

- ☐ Yes
☐ No
☐ No Response

If yes, is your pet a certified service animal or emotional support animal?

- ☐ Yes, Certified Service Animal
☐ Yes, Emotional Support Animal
☐ No

CEA-BHRS Housing Assessment – Adults ages 25+

HEAD OF HOUSEHOLD NAME: Click or tap here to enter text.	HEAD OF HOUSEHLD SSN: Click or tap here to enter text.
HEAD OF HOUSEHOLD DATE OF BIRTH: Click or tap to enter a date.	HEAD OF HOUSEHOLD HMIS CLIENT ID: Click or tap here to enter text.

Accessibility Needs

Does anyone in your household require the following accommodations:

Wheelchair Accessible Entrance: ☐ Yes

☐ No

Wheelchair Accessible Bathrooms: ☐ Yes

☐ No

First Floor Unit: ☐ Yes

☐ No

Elevator: ☐ Yes

☐ No

Other: ☐ Yes

☐ No

Household Composition

- ☐ Single youth female (18-24, no other household members)
- ☐ Single youth male (18-24, no other household members)
- ☐ Single adult female (25+, no other adult members)
- ☐ Single adult male (25+, no other adult members)
- ☐ Youth couple (both persons are 18-24, shared bedroom)
- ☐ Adult couple (both persons are 25+, shared bedroom)
- ☐ Household with children – Youth HoH (HoH is between 18-24)
- ☐ Household with children – Adult HoH (HoH is 25+)
- ☐ Mixed age couple – one adult is over 25 and one adult is 25 or under

CEA-BHRS Housing Assessment – Adults ages 25+

HEAD OF HOUSEHOLD NAME: Click or tap here to enter text.	HEAD OF HOUSEHLD SSN: Click or tap here to enter text.
HEAD OF HOUSEHOLD DATE OF BIRTH: Click or tap to enter a date.	HEAD OF HOUSEHOLD HMIS CLIENT ID: Click or tap here to enter text.

Bedrooms Defined – The bedroom standards are as follows:

- A separate bedroom for head of household
- An adult (18+) who is unrelated to others in the household (not child of HoH, not spouse/partner) gets their own bedroom
- If spouse/partner of HoH is part of the household, they do NOT get separate bedroom
- Minor children of the same gender share bedrooms as follows: 2 per bedroom, regardless of difference in age
- An adult (18+) and a child of the same gender (who are both children of the HoH) OR two adults (18+) who are both children of the HoH share bedrooms as follows:
 - Share bedroom is not more than 10 years apart in age
 - Separate bedrooms if more than 10 years apart

Number of Bedrooms Needed:

- ☐ 1-bedroom unit /Studio/Efficiency

Are you interested in living in a Single Room Occupancy (SRO) unit?

☐ Yes
☐ No
☐ Maybe
- ☐ 2-bedroom unit
☐ 3-bedroom unit
☐ 4-bedroom unit
☐ 5-bedroom unit
☐ 6-bedroom unit
☐ 7-bedroom unit

Are you interested in living in a Studio/Efficiency?

☐ Yes
☐ No
☐ Maybe

Primary Contact for Housing Assessment

Please enter the Name and contact information of the person who is working with this household

Name of Referring Agency: [Click or tap here to enter text.](#)

Primary Contact Name: [Click or tap here to enter text.](#)

Contact Phone: [Click or tap here to enter text.](#)

Contact Email: [Click or tap here to enter text.](#)

CEA-BHRS Housing Assessment – Households with Children

HEAD OF HOUSEHOLD NAME: Click or tap here to enter text.	HEAD OF HOUSEHLD SSN: Click or tap here to enter text.
HEAD OF HOUSEHOLD DATE OF BIRTH: Click or tap to enter a date.	HEAD OF HOUSEHOLD HMIS CLIENT ID: Click or tap here to enter text.

PLEASE COMPLETE ONE PER HOUSEHOLD

Administration

Interviewer's Name

[Click or tap here to enter text.](#)

Agency

[Click or tap here to enter text.](#)

☐ Team

☐ Staff

☐ Volunteer

Survey Date

[Click or tap to enter a date.](#)

Survey Time

[Click or tap here to enter text.](#)

Survey Location

[Click or tap here to enter text.](#)

Basic Information

PARENT 1

HMIS CLIENT ID#: [Click or tap here to enter text.](#)

In what language do you feel best able to express yourself? [Click or tap here to enter text.](#)

Date of Birth:

[Click or tap to enter a date.](#)

Consent to Participate:

☐ Yes

☐ No

☐ No second parent currently part of the household

PARENT 2

HMIS CLIENT ID#: [Click or tap here to enter text.](#)

In what language do you feel best able to express yourself? [Click or tap here to enter text.](#)

Date of Birth:

[Click or tap to enter a date.](#)

Consent to Participate:

☐ Yes

☐ No

Children

- How many children under the age of 18 are currently with you? [Click or tap here to enter text.](#) ☐ Refused
 - How many children under the age of 18 are not currently with your family, but you have reason to believe they will be joining you when you get housed? [Click or tap here to enter text.](#) ☐ Refused
 - IF HOUSEHOLD INCLUDED A FEMALE:** Is any member of the family currently pregnant? ☐ Yes ☐ No ☐ Refused
- Please provide a list of children's HMIS Client ID# and DOB:
- | | |
|---|---|
| HMIS CLIENT ID#:
Click or tap here to enter text.
Click or tap here to enter text.
Click or tap here to enter text.
Click or tap here to enter text.
Click or tap here to enter text.
Click or tap here to enter text. | Date of Birth:
Click or tap to enter a date.
Click or tap to enter a date.
Click or tap to enter a date.
Click or tap to enter a date.
Click or tap to enter a date.
Click or tap to enter a date. |
|---|---|

CEA-BHRS Housing Assessment – Households with Children

HEAD OF HOUSEHOLD NAME: Click or tap here to enter text.	HEAD OF HOUSEHLD SSN: Click or tap here to enter text.
HEAD OF HOUSEHOLD DATE OF BIRTH: Click or tap to enter a date.	HEAD OF HOUSEHOLD HMIS CLIENT ID: Click or tap here to enter text.

A. History of Housing and Homelessness

5. Where do you and your family sleep most frequently? (check one)
- ☐ Shelters
☐ Transitional Housing
☐ Outdoors
☐ Other (specify): _____
☐ Refused
6. How long has it been since you and your family lived in permanent stable housing?
- # Years: Click or tap here to enter text. # Months: Click or tap here to enter text. ☐ Refused
7. In the last three years, how many times have you and your family been homeless?
- Click or tap here to enter text. ☐ Refused

B. Risks

8. In the past six months, how many times have you or anyone in your family...
- m) Received health care at an emergency department/room? Click or tap here to enter text. ☐ Refused
 n) Taken an ambulance to the hospital? Click or tap here to enter text. ☐ Refused
 o) Been hospitalized as an inpatient? Click or tap here to enter text. ☐ Refused
 p) Used a crisis service, including sexual assault crisis, mental health crisis, family/intimate violence, distress centers and suicide prevention hotlines? Click or tap here to enter text. ☐ Refused
 q) Talked to police because they witnessed a crime, where the victim of a crime, or the alleged perpetrator of a crime or because the police told them that they must move along? Click or tap here to enter text. ☐ Refused
 r) Stayed one or more nights in a holding cell, jail or prison, whether that was a short-term stay like the drunk tank, a longer stay for a more serious offense, or anything in between? Click or tap here to enter text. ☐ Refused
9. Have you or anyone in your family been attacked or beaten up since they've become homeless?
- ☐ Yes ☐ No ☐ Refused

CEA-BHRS Housing Assessment – Households with Children

HEAD OF HOUSEHOLD NAME: Click or tap here to enter text.	HEAD OF HOUSEHLD SSN: Click or tap here to enter text.
HEAD OF HOUSEHOLD DATE OF BIRTH: Click or tap to enter a date.	HEAD OF HOUSEHOLD HMIS CLIENT ID: Click or tap here to enter text.

10. Have you or anyone in your family threatened to or tried to harm themselves or anyone else in the last year? ☐ Yes ☐ No ☐ Refused
11. Do you or anyone in your family have any legal stuff going on right now that may result in them being locked up, having to pay fines, or that make it more difficult to rent a place to live? ☐ Yes ☐ No ☐ Refused
12. Does anybody force or trick you or anyone in your family to do things that you do not want to do? ☐ Yes ☐ No ☐ Refused
13. Do you or anyone in your family ever do things that may be considered to be risky like exchange sex for money, run drugs for someone, have unprotected sex with someone they don't know, share a needle, or anything like that? ☐ Yes ☐ No ☐ Refused

C. Socialization & Daily Functioning

14. Is there any person, past landlord, business, bookie, dealer, or government group like the IRS that thinks you or anyone in your family owe them money? ☐ Yes ☐ No ☐ Refused
15. Do you or anyone in your family get any money from the government, a pension, an inheritance, working under the table, a regular job, or anything like that? ☐ Yes ☐ No ☐ Refused
16. Does everyone in your family have planned activities, other than just surviving, that make them feel happy and fulfilled? ☐ Yes ☐ No ☐ Refused
17. Is everyone in your family currently able to take care of basic needs like bathing, changing clothes, using a restroom, getting food and clean water and other things like that? ☐ Yes ☐ No ☐ Refused
18. Is your family's current homelessness in any way caused by a relationship that broke down, an unhealthy or abusive relationship, or because other family or friends caused your family to become evicted? ☐ Yes ☐ No ☐ Refused

D. Wellness

19. Has your family ever had to leave an apartment, shelter program, or other place you were staying because of the physical health of you or anyone in your family? ☐ Yes ☐ No ☐ Refused
20. Do you or anyone in your family have any chronic health issues with your liver, kidneys, stomach, lungs or heart? ☐ Yes ☐ No ☐ Refused

CEA-BHRS Housing Assessment – Households with Children

HEAD OF HOUSEHOLD NAME: <small>Click or tap here to enter text.</small>	HEAD OF HOUSEHLD SSN: <small>Click or tap here to enter text.</small>
HEAD OF HOUSEHOLD DATE OF BIRTH: <small>Click or tap to enter a date.</small>	HEAD OF HOUSEHOLD HMIS CLIENT ID: <small>Click or tap here to enter text.</small>

21. If there was space available in a program that specifically assists people that live with HIV or AIDS, would that be of interest to you or anyone in your family? ☐ Yes ☐ No ☐ Refused

22. Does anyone in your family have any physical disabilities that would limit the type of housing you could access, or would make it hard to live independently because you'd need help? ☐ Yes ☐ No ☐ Refused

23. When someone in your family is sick or not feeling well, does your family avoid getting medical help? ☐ Yes ☐ No ☐ Refused

24. Has drinking or drug use by you or anyone in your family led your family to being kicked out of an apartment or program where you were staying in the past? ☐ Yes ☐ No ☐ Refused

25. Will drinking or drug use make it difficult for your family to stay housed or afford your housing? ☐ Yes ☐ No ☐ Refused

26. Has your family ever had trouble maintaining your housing, or been kicked out of an apartment, shelter program or other place you were staying, because of:

g) A mental health issue or concern? ☐ Yes ☐ No ☐ Refused
 h) A past head injury? ☐ Yes ☐ No ☐ Refused
 i) A learning disability, developmental disability, or other impairment? ☐ Yes ☐ No ☐ Refused

27. Do you or anyone in your family have any mental health or brain issues that would make it hard for your family to live independently because help would be needed? ☐ Yes ☐ No ☐ Refused

28. *IF THE FAMILY SCORED 1 EACH FOR PHYSICAL HEALTH, SUBSTANCE USE, AND MENTAL HEALTH:* Does any single member of your household have a medical condition, mental health concerns, **and** experience with problematic substance use? ☐ Yes ☐ No ☐ Refused

29. Are there any medications that a doctor said you or anyone in your family should be taking that, for whatever reason, they are not taking? ☐ Yes ☐ No ☐ Refused

30. Are there any medications like painkillers that you or anyone in your family don't take the way the doctor prescribed or where they sell the medication? ☐ Yes ☐ No ☐ Refused

CEA-BHRS Housing Assessment – Households with Children

HEAD OF HOUSEHOLD NAME: <small>Click or tap here to enter text.</small>	HEAD OF HOUSEHLD SSN: <small>Click or tap here to enter text.</small>
HEAD OF HOUSEHOLD DATE OF BIRTH: <small>Click or tap to enter a date.</small>	HEAD OF HOUSEHOLD HMIS CLIENT ID: <small>Click or tap here to enter text.</small>

31. **YES OR NO:** Has your family's current period of homelessness been caused by an experience of emotional, physical, psychological, sexual, or other type of abuse, or by any other trauma you or anyone in your family have experienced? ☐ Yes ☐ No ☐ Refused

E. Family Unit

32. Are there any children that have been removed from the family by a child protection service within the last 180 days? ☐ Yes ☐ No ☐ Refused
33. Do you have any family legal issues that are being resolved in court or need to be resolved in court that would impact your housing or who may live within your housing? ☐ Yes ☐ No ☐ Refused
34. In the last 180 days have any children lived with family or friends because of your homelessness or housing situation? ☐ Yes ☐ No ☐ Refused
35. Has any child in the family experienced abuse or trauma in the last 180 days? ☐ Yes ☐ No ☐ N/A or Refused
36. **IF THERE ARE SCHOOL-AGED CHILDREN:** Do your children attend school more often than not each week? ☐ Yes ☐ No ☐ Refused
37. Have the members of your family changed in the last 180 days, due to things like divorce, your kids coming back to live with you, someone leaving for military service or incarceration, a relative moving in, or anything like that? ☐ Yes ☐ No ☐ Refused
38. Do you anticipate any other adults or children coming to live with you within the first 180 days of being housed? ☐ Yes ☐ No ☐ Refused
39. Do you have two or more planned activities each week as a family such as outings to the park, going to the library, visiting other family, watching a family movie, or anything like that? ☐ Yes ☐ No ☐ Refused
40. After school, or on weekends or days when there isn't school, is the total time children spend each day where there is no interaction with you or another responsible adult...
- a) 3 or more hours per day for children aged 13 or older? ☐ Yes ☐ No ☐ Refused
- b) 2 or more hours per day for children aged 12 or younger? ☐ Yes ☐ No ☐ Refused
41. **IF THERE ARE CHILDREN BOTH 12 AND UNDER & 13 AND OVER:** Do your older kids spend 2 or more hours on a typical day helping their younger sibling(s) with things like getting ready for school, helping with homework, making them dinner, bathing them, or anything like that? ☐ Yes ☐ No ☐ N/A or Refused

CEA-BHRS Housing Assessment – Households with Children

HEAD OF HOUSEHOLD NAME: Click or tap here to enter text.	HEAD OF HOUSEHLD SSN: Click or tap here to enter text.
HEAD OF HOUSEHOLD DATE OF BIRTH: Click or tap to enter a date.	HEAD OF HOUSEHOLD HMIS CLIENT ID: Click or tap here to enter text.

Flag VI-SPDAT Score

Would you like to flag the VI-SPDAT as incorrectly reflecting this client's needs?

☐ No

☐ Yes

If yes, please provide a description/reason for flagging this VI-SPDAT Score: Click or tap here to enter text.

INCOME AND SOURCES

Only record regular, recurrent sources that are current as of today (i.e. not terminated) for the **ENTIRE HOUSEHOLD**. Income from employment of a minor can be excluded from the household income.

Do any members of the household have any income from any source?

☐ Yes

☐ Client doesn't know

☐ No

☐ Client refused



[IF YES] Enter the monthly amount received based on current income. If unsure of the exact monthly amount, enter participant's best estimate.

Type	Monthly amount from source		
<input type="checkbox"/> Earned income (i.e., employment income)	\$.	
<input type="checkbox"/> Unemployment Insurance	\$.	
<input type="checkbox"/> Supplemental Security Income (SSI)	\$.	
<input type="checkbox"/> Social Security Disability Income (SSDI)	\$.	
<input type="checkbox"/> VA Service-Connected Disability Compensation	\$.	
<input type="checkbox"/> VA Non-Service-Connected Disability Pension	\$.	
<input type="checkbox"/> Private disability insurance	\$.	
<input type="checkbox"/> Worker's Compensation	\$.	
<input type="checkbox"/> Temporary Assistance for Needy Families (TANF)	\$.	
<input type="checkbox"/> General Assistance (GA)	\$.	
<input type="checkbox"/> Retirement Income from Social Security	\$.	
<input type="checkbox"/> Pension or retirement income from a former job	\$.	
<input type="checkbox"/> Child support	\$.	
<input type="checkbox"/> Alimony or other spousal support	\$.	
<input type="checkbox"/> Other source: _____	\$.	
Total monthly income from all sources	\$.	

CEA-BHRS Housing Assessment – Households with Children

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HEAD OF HOUSEHOLD DATE OF BIRTH: Click or tap to enter a date.	HEAD OF HOUSEHOLD HMIS CLIENT ID: Click or tap here to enter text.

NON-CASH BENEFITS

Only record regular, recurrent sources that are current as of today (not terminated) for the **ENTIRE HOUSEHOLD**.

Does any member of the household have any non-cash benefits from any source?

- ☐ Yes
 ☐ Client doesn't know
- ☐ No
 ☐ Client refused



[IF YES] Answer 'Yes' for each non-cash benefit source.

Yes	Source of non-cash benefit
<input type="checkbox"/>	Supplemental Nutrition Assistance Program (SNAP) (Food Stamps)
<input type="checkbox"/>	Special Supplemental Nutrition Program for Women, Infants, and Children (WIC)
<input type="checkbox"/>	TANF Child Care services
<input type="checkbox"/>	TANF transportation services
<input type="checkbox"/>	Other TANF-Funded Services
<input type="checkbox"/>	Other source: _____

ELIGIBILITY SCREENING

The following questions are not intended to exclude anyone from housing. These are just questions to get a better idea of what kind of housing might be right for you.

- Is anyone in your household fleeing domestic violence?
- ☐ Yes
☐ No
☐ No Response

DHS Services – Please indicate the household's activity with DHS

- Does the household currently have active services with DHS?
- ☐ Yes
☐ No
☐ No Response

- If HoH is between 18-24 years old – Was the head of household in Out of Home Care through DHS after their 14th birthday?
- ☐ Yes
☐ No
☐ No Response

CEA-BHRS Housing Assessment – Households with Children

HEAD OF HOUSEHOLD NAME: <small>Click or tap here to enter text.</small>	HEAD OF HOUSEHLD SSN: <small>Click or tap here to enter text.</small>
HEAD OF HOUSEHOLD DATE OF BIRTH: <small>Click or tap to enter a date.</small>	HEAD OF HOUSEHOLD HMIS CLIENT ID: <small>Click or tap here to enter text.</small>

Criminal Justice Involvement – Please indicate the household’s involvement with criminal justice

Is anyone in your household required to register with the Pennsylvania State Police as a sexual offender?

- ☐ Yes
- ☐ No
- ☐ No Response

If yes required to register as a sexual offender:

Which Tier Registered Under?

- ☐ Tier I – 15 Year Registration
- ☐ Tier II – 25 Year Registration
- ☐ Tier III – Lifetime Registration

Are there restrictions on where they can live?

- ☐ Yes
- ☐ No
- ☐ No Response

If yes, please explain: Click or tap here to enter text.

Are there restrictions on who they may have contact with?

- ☐ Yes
- ☐ No
- ☐ No Response

If yes, please explain: Click or tap here to enter text.

Has anyone in your household been convicted of the production of methamphetamine on federally assisted housing property?

- ☐ Yes
- ☐ No
- ☐ No Response

CEA-BHRS Housing Assessment – Households with Children

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HEAD OF HOUSEHOLD DATE OF BIRTH: <small>Click or tap to enter a date.</small>	HEAD OF HOUSEHOLD HMIS CLIENT ID: <small>Click or tap here to enter text.</small>

Past Debts/Arrears – Please indicate the household’s past debts/arrears.

Does anyone in your household have any past debt/arrears with PHA, PECO, PGW, or other landlords?

☐ Yes
☐ No
☐ No Response

If household has past debts/arrears, please enter information below

Type of Arrear	Amount of Arrear	Payment Arrangement?	Paid In Full?	Date Paid
<input type="checkbox"/> PHA	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't Know	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<input type="checkbox"/> PECO	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't Know	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<input type="checkbox"/> PGW	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't Know	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<input type="checkbox"/> Other (Landlord)	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't Know	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<input type="checkbox"/> Other (Landlord)	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't Know	<input type="checkbox"/> Yes <input type="checkbox"/> No	

CEA-BHRS Housing Assessment – Households with Children

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HEAD OF HOUSEHOLD DATE OF BIRTH: Click or tap to enter a date.	HEAD OF HOUSEHOLD HMIS CLIENT ID: Click or tap here to enter text.

HOUSING NEEDS AND PREFERENCES

Program Preferences

Are you interested in living in a building where others around you are sober and the program requires sobriety of all tenants?

- ☐ Yes
- ☐ No
- ☐ No Response

Are you interested in a housing program that has services that specifically support domestic violence survivors?

- ☐ Yes
- ☐ No
- ☐ No Response

Are you interested in a housing program specifically for people with HIV or AIDS?

- ☐ Yes
- ☐ No
- ☐ No Response

If HoH is between 18-24 years old:

Are you interested in a housing program that has services that specifically support people between the ages of 18-24?

- ☐ Yes
- ☐ No
- ☐ No Response

What is your sexual orientation?

- ☐ Heterosexual
- ☐ Gay
- ☐ Lesbian
- ☐ Bisexual
- ☐ Questioning/Unsure
- ☐ Client Doesn't Know
- ☐ Client Refused

Are you interested in a housing program specifically for youth who identify as LGBTQI?

- ☐ Yes
- ☐ No
- ☐ No Response

CEA-BHRS Housing Assessment – Households with Children

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HEAD OF HOUSEHOLD DATE OF BIRTH: Click or tap to enter a date.	HEAD OF HOUSEHOLD HMIS CLIENT ID: Click or tap here to enter text.

Location

Are there any areas in Philadelphia where it is not safe for you to live?

☐ Yes
☐ No
☐ No Response

If yes, please list unsafe areas: Click or tap here to enter text.

Are there any areas in Philadelphia where you would prefer to live?

☐ Yes
☐ No
☐ No Response

If yes, please list preferred neighborhood(s): Click or tap here to enter text.

Pets

Do you have a pet?

☐ Yes
☐ No
☐ No Response

If yes, is your pet a certified service animal or emotional support animal?

☐ Yes, Certified Service Animal
☐ Yes, Emotional Support Animal
☐ No

CEA-BHRS Housing Assessment – Households with Children

HEAD OF HOUSEHOLD NAME: Click or tap here to enter text.	HEAD OF HOUSEHLD SSN: Click or tap here to enter text.
HEAD OF HOUSEHOLD DATE OF BIRTH: Click or tap to enter a date.	HEAD OF HOUSEHOLD HMIS CLIENT ID: Click or tap here to enter text.

Accessibility Needs

Does anyone in your household require the following accommodations:

Wheelchair Accessible Entrance: ☐ Yes

☐ No

Wheelchair Accessible Bathrooms: ☐ Yes

☐ No

First Floor Unit: ☐ Yes

☐ No

Elevator: ☐ Yes

☐ No

Other: ☐ Yes

☐ No

Household Composition

- ☐ Single youth female (18-24, no other household members)
- ☐ Single youth male (18-24, no other household members)
- ☐ Single adult female (25+, no other adult members)
- ☐ Single adult male (25+, no other adult members)
- ☐ Youth couple (both persons are 18-24, shared bedroom)
- ☐ Adult couple (both persons are 25+, shared bedroom)
- ☐ Household with children – Youth HoH (HoH is between 18-24)
- ☐ Household with children – Adult HoH (HoH is 25+)
- ☐ Mixed age couple – one adult is over 25 and one adult is 25 or under

CEA-BHRS Housing Assessment – Households with Children

HEAD OF HOUSEHOLD NAME: Click or tap here to enter text.	HEAD OF HOUSEHLD SSN: Click or tap here to enter text.
HEAD OF HOUSEHOLD DATE OF BIRTH: Click or tap to enter a date.	HEAD OF HOUSEHOLD HMIS CLIENT ID: Click or tap here to enter text.

Bedrooms Defined – The bedroom standards are as follows:

- A separate bedroom for head of household
- An adult (18+) who is unrelated to others in the household (not child of HoH, not spouse/partner) gets their own bedroom
- If spouse/partner of HoH is part of the household, they do NOT get separate bedroom
- Minor children of the same gender share bedrooms as follows: 2 per bedroom, regardless of difference in age
- An adult (18+) and a child of the same gender (who are both children of the HoH) OR two adults (18+) who are both children of the HoH share bedrooms as follows:
 - Share bedroom is not more than 10 years apart in age
 - Separate bedrooms if more than 10 years apart

Number of Bedrooms Needed:

<input type="checkbox"/> 1-bedroom unit /Studio/Efficiency	Are you interested in living in a Single Room Occupancy (SRO) unit?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Maybe
	Are you interested in living in a Studio/Efficiency?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Maybe
<input type="checkbox"/> 2-bedroom unit <input type="checkbox"/> 3-bedroom unit <input type="checkbox"/> 4-bedroom unit <input type="checkbox"/> 5-bedroom unit <input type="checkbox"/> 6-bedroom unit <input type="checkbox"/> 7-bedroom unit		

Primary Contact for Housing Assessment

Please enter the Name and contact information of the person who is working with this household

Name of Referring Agency: [Click or tap here to enter text.](#)

Primary Contact Name: [Click or tap here to enter text.](#)

Contact Phone: [Click or tap here to enter text.](#)

Contact Email: [Click or tap here to enter text.](#)

9/12/2019

Read this important info.



CoC Competition Update and Reminder

Dear Providers and Roadmap to Homes
Community:

We are nearing the CoC NOFA deadline!

We value your partnership and hard work in
this process. To ensure a successful
submission, please note the following
reminders and deadlines.

1. All renewals must be completed in e-snaps
by Friday, September 13, at 12 p.m. noon. If
renewals are not completed by this time,
projects are at risk of losing funding.
2. Agencies that submitted renewal projects
that were approved by the CoC board with a
budget reduction will receive a notice of
reduction informing them of the final
recommended reduction. **If an agency does
not receive a notice of reduction, this
means the agency's application was
accepted as submitted.**
3. Agencies that submitted new projects will
receive a letter informing them if the project
was selected or denied, with the CoC board
approved recommended budget.
4. Agencies that are voluntarily reallocating
projects or projects that will be eliminated in
this year's competition will receive a letter
informing them of this final decision approved
by the CoC board.



CITY OF PHILADELPHIA

Office of Homeless Services
1401 JFK Boulevard – 10th flr.
Philadelphia, PA 19102
Ph: (215) 686-7106
Fax: (215) 686-7187
Email: Liz.Hersh@phila.gov

Elizabeth G. Hersh
Director of the Office of Supportive Housing

September 16, 2019

Jeannine Lisitski
Executive Director
Women Against Abuse, Inc.
100 S. Broad Street, Suite 1341
Philadelphia, PA 19110

Dear Ms. Lisitski,

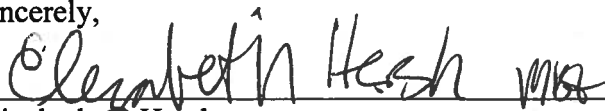
This letter is to inform you that on September 10th, the Philadelphia CoC Board recommended the new Safe at Home Rapid Rehousing Expansion project submitted by the Women Against Abuse, Inc., for inclusion in Philadelphia's FY 2019 Application for HUD Continuum of Care (CoC) Program funding.

The recommended annual funding for Safe at Home Rapid Rehousing Expansion is \$251,354. If awarded by HUD, the project will serve an estimated 12 households targeting households with or without children.

Budget Item	Amount Recommended
Rental Assistance	\$161,280
Supportive Services	\$67,852
Administration	\$22,222
TOTAL	\$251,354

We are grateful for your partnership as we work together to improve systems and programs to serve those experiencing homelessness in Philadelphia.

Sincerely,


Elizabeth G. Hersh

Co-Chair, Philadelphia CoC Board


Date



CITY OF PHILADELPHIA

Office of Homeless Services
1401 JFK Boulevard – 10th flr.
Philadelphia, PA 19102
Ph: (215) 686-7106
Fax: (215) 686-7187
Email: Liz.Hersh@phila.gov

Elizabeth G. Hersh
Director of the Office of Supportive Housing

September 11, 2019

Kathy Desmond
President
People's Emergency Center
325 N. 39th Street
Philadelphia, PA 19104

Dear Ms. Desmond,

This letter is to inform you that on September 10th, the Philadelphia CoC Board recommended the new Bridges to Safety project submitted by the People's Emergency Center, for inclusion in Philadelphia's FY 2019 Application for HUD Continuum of Care (CoC) Program funding.

The recommended annual funding for Bridges to Safety is \$387,518. If awarded by HUD, the project will serve an estimated 40 households targeting households with children.

Budget Item	Amount Recommended
Rental Assistance	\$174,400
Supportive Services	\$174,366
Administration	\$38,752
TOTAL	\$387,518

We are grateful for your partnership as we work together to improve systems and programs to serve those experiencing homelessness in Philadelphia.

Sincerely,


Elizabeth G. Hersh
Co-Chair, Philadelphia CoC Board


Date



CITY OF PHILADELPHIA

Office of Homeless Services
1401 JFK Boulevard – 10th flr.
Philadelphia, PA 19102
Ph: (215) 686-7106
Fax: (215) 686-7187
Email: Liz.Hersh@phila.gov

Elizabeth G. Hersh
Director of the Office of Supportive Housing

September 11, 2019

John Rowe
Executive Director
Utility Emergency Services Fund (UESF)
1608 Walnut Street, Suite 600
Philadelphia, PA 19103

Dear Mr. Rowe,

This letter is to inform you that on September 10th, the Philadelphia CoC Board recommended the new UESF Rapid Re-housing Project project submitted by the Utility Emergency Services Fund (UESF) Program, for inclusion in Philadelphia's FY 2019 Application for HUD Continuum of Care (CoC) Program funding.

The recommended annual funding for UESF Rapid Re-housing Project is \$365,319. If awarded by HUD, the project will serve an estimated 20 households targeting households without children.

Budget Item	Amount Recommended
Rental Assistance	\$207,612
Supportive Services	\$121,176
Administration	\$36,531
TOTAL	\$365,319

We are grateful for your partnership as we work together to improve systems and programs to serve those experiencing homelessness in Philadelphia.

Sincerely,

Elizabeth G. Hersh
Co-Chair, Philadelphia CoC Board

9/12/19
Date



CITY OF PHILADELPHIA

Office of Homeless Services
1401 JFK Boulevard – 10th flr.
Philadelphia, PA 19102
Ph: (215) 686-7106
Fax: (215) 686-7187
Email: Liz.Hersh@phila.gov

Elizabeth G. Hersh
Director of the Office of Supportive Housing

September 11, 2019

Sandra Romeo
VP Housing First Services
Pathways to Housing PA
5201 Old York Road
Philadelphia, PA 19141

Dear Ms. Romeo,

This letter is to inform you that on September 10th, the Philadelphia CoC Board recommended the new Streets to Home 2 project submitted by the Pathways to Housing PA Program, for inclusion in Philadelphia's FY 2019 Application for HUD Continuum of Care (CoC) Program funding.

The recommended annual funding for Streets to Home 2 is \$861,326. If awarded by HUD, the project will serve an estimated 51 households targeting households without children.

Budget Item	Amount Recommended
Leasing	\$603,424
Operating	\$171,770
Administration	\$86,132
TOTAL	\$861,326

We are grateful for your partnership as we work together to improve systems and programs to serve those experiencing homelessness in Philadelphia.

Sincerely,


Elizabeth G. Hersh
Co-Chair, Philadelphia CoC Board

9/12/19
Date



CITY OF PHILADELPHIA

Office of Homeless Services
1401 JFK Boulevard – 10th flr.
Philadelphia, PA 19102
Ph: (215) 686-7106
Fax: (215) 686-7187
Email: Liz.Hersh@phila.gov

Elizabeth G. Hersh
Director of the Office of Supportive Housing

September 11, 2019

Jannette Diaz
Vice President, Health Promotion and Wellness
Congreso de Latinos Unidos, Inc.
216 West Somerset St.
Philadelphia, PA 19133

Dear Ms. Diaz,

This letter is to inform you that on September 10th, the Philadelphia CoC Board recommended the new LDVP Rapid Rehousing Expansion project submitted by the Congreso de Latinos Unidos, Inc. Program, for inclusion in Philadelphia's FY 2019 Application for HUD Continuum of Care (CoC) Program funding.

The recommended annual funding for LDVP Rapid Rehousing Expansion is \$274,839. If awarded by HUD, the project will serve an estimated 10 households targeting households with or without children.

Budget Item	Amount Recommended
Rental Assistance	\$142,117
Supportive Services	\$105,239
Administration	\$27,483
TOTAL	\$274,839

We are grateful for your partnership as we work together to improve systems and programs to serve those experiencing homelessness in Philadelphia.

Sincerely,


Elizabeth G. Hersh
Co-Chair, Philadelphia CoC Board

9-12-19
Date



CITY OF PHILADELPHIA

Office of Homeless Services
1401 JFK Boulevard – 10th flr.
Philadelphia, PA 19102
Ph: (215) 686-7106
Fax: (215) 686-7187
Email: Liz.Hersh@phila.gov

Elizabeth G. Hersh
Director of the Office of Supportive Housing

September 19, 2019

James Amato
Executive Director
Catholic Social Services
1216 ARCH STREET, 6TH FLOOR
PHILADELPHIA, PA19107

Dear Mr. Amato,

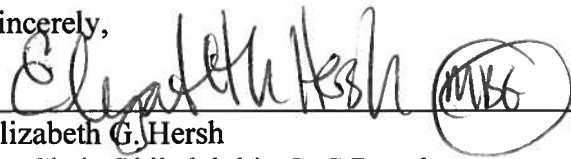
This letter is to inform you that on September 10th, the Philadelphia CoC Board recommended the new Visitation Homes project submitted by Catholic Social Services, for inclusion in Philadelphia's FY 2019 Application for HUD Continuum of Care (CoC) Program funding.

The recommended annual funding for Visitation Homes is \$202,085. If awarded by HUD, the project will serve an estimated 18 households targeting households without children.

Budget Item	Amount Recommended
Supportive Services	\$159,085
Operating Costs	\$43,000
TOTAL	\$202,085

We are grateful for your partnership as we work together to improve systems and programs to serve those experiencing homelessness in Philadelphia.

Sincerely,


Elizabeth G. Hersh
Co-Chair, Philadelphia CoC Board

9/19/19
Date



Philadelphia FY19 Continuum of Care NOFA



September 12, 2019 | Josh Kruger | Office of Homeless Services



In accordance with HUD's requirement that the FY2019 Continuum of Care Consolidated Application be available for public review and comment 48 hours prior to the submission deadline of September 20, 2019 at 7:59pm EST, please find the below listed documents to be submitted to HUD on behalf of the Philadelphia Continuum of Care (PA-500).

This posting consists of:

- CoC Application, including documentation of objective ranking and selection process, final version of the completed CoC Consolidated Application, and attachments to the CoC Consolidated Application.
- Project Priority Listing, including reallocation forms, all project applications that were accepted and ranked, and rejected projects.

Please send any comments to MaryBeth Gonzales at marybeth.gonzales@phila.gov by noon on Tuesday, September 24.

DRAFT Submission Documents, will be posted 9/20/19:

- FY2019 CoC Application PA-500: Completed CoC Consolidated Application, DRAFT 9/20/19
- FY2019 CoC Application PA-500: Attachments to the CoC Consolidated Application, DRAFT 9/20/19
- FY2019 Project Priority Listing PA-500, DRAFT 9/20/19

FY2019 CoC Final Ranking, which includes new & renewal projects

- 2019 CoC (PA-500) FINAL Ranking, distributed 9/12/19

Philadelphia 2019 CoC Project Review and Rating Procedure

- Philadelphia 2019 CoC Project Review and Rating Procedure

Philadelphia CoC FY 2019 Process for Reallocating

- Philadelphia CoC FY 2019 Process for Reallocating

9/12/2019

Read this important info.



CoC Competition Update and Reminder

Dear Providers and Roadmap to Homes
Community:

We are nearing the CoC NOFA deadline!

We value your partnership and hard work in this process. To ensure a successful submission, please note the following reminders and deadlines.

1. All renewals must be completed in e-snaps by Friday, September 13, at 12 p.m. noon. If renewals are not completed by this time, projects are at risk of losing funding.
2. Agencies that submitted renewal projects that were approved by the CoC board with a budget reduction will receive a notice of reduction informing them of the final recommended reduction. **If an agency does not receive a notice of reduction, this means the agency's application was accepted as submitted.**
3. Agencies that submitted new projects will receive a letter informing them if the project was selected or denied, with the CoC board approved recommended budget.
4. Agencies that are voluntarily reallocating projects or projects that will be eliminated in this year's competition will receive a letter informing them of this final decision approved by the CoC board.



CITY OF PHILADELPHIA

Office of Homeless Services
1401 JFK Boulevard – 10th flr.
Philadelphia, PA 19102
Ph: (215) 686-7106
Fax: (215) 686-7187
Email: Liz.Hersh@phila.gov

Elizabeth G. Hersh
Director of the Office of Supportive Housing

September 11, 2019

Mary Scullion
President and Executive Director
Project HOME
1515 Fairmount Avenue
Philadelphia, PA 19130

RE: Notification of Rejection of New Project Request for project School of Nursing


Dear Ms. Scullion,

This letter is to notify you that on September 10, 2019, the Continuum of Care (CoC) Board of Directors approved the recommended ranking and funding scenario for the 2019 Competition. We regret to inform you that the new project proposal submitted by Project HOME for the School of Nursing project, a permanent supportive housing proposal to serve households without children, was not recommended.

This year we received 7 proposals in response to the RFP, requesting over \$3 million dollars, with only \$1.4 available for reallocation. You were not recommended as a new project based on local priorities and strategy recommended by the HUD alignment committee. Your project received 83 out of 100 points.

We are grateful for your partnership as we work together to improve systems and programs to serve those experiencing homelessness in Philadelphia.

Sincerely,


Elizabeth G. Hersh
Co-Chair, Philadelphia CoC Board


Date



CITY OF PHILADELPHIA

Office of Homeless Services
1401 JFK Boulevard – 10th flr.
Philadelphia, PA 19102
Ph: (215) 686-7106
Fax: (215) 686-7187
Email: Liz.Hersh@phila.gov

Elizabeth G. Hersh
Director of the Office of Supportive Housing

September 11, 2019

Kevin Burns
Executive Director
ActionAIDS, Inc.
1216 ARCH STREET, 6TH FLOOR
PHILADELPHIA, PA19107

RE: Notification of Elimination of CoC Funding for project Circle of Care Supportive Housing for Persons with Disabilities

Dear Mr. Burns:

On August 13, 2019, in a meeting with Mr. Kevin Burns, OHS notified ActionAIDS, Inc. of our intent to not recommend Circle of Care Supportive Housing for Persons with Disabilities for funding in the 2019 Continuum of Care Competition. You submitted an appeal against this recommendation to be presented to the Continuum of Care (CoC) Board of Directors for consideration.

This letter is to notify you that on September 10, 2019, the Continuum of Care (CoC) Board of Directors approved to uphold the recommended ranking and funding scenario for the 2019 CoC competition. We would like to inform you that the renewal project submitted by ActionAIDS, Inc. for project Circle of Care Supportive Housing for Persons with Disabilities, a permanent supportive housing project serving households without children, will not be recommended for funding based on your voluntary reallocation of funds. This means that the HUD grant starting 7/1/20 will not be awarded.

In the local renewal competition conducted in spring 2019 in preparation for the FY 2019 HUD Continuum of Care application, Circle of Care Supportive Housing for Persons with Disabilities scored an average of 90.2 out of 100 points. Every project requesting renewal funding was reviewed and scored by 3 independent volunteer reviewers. Points were awarded in accordance with HUD and local performance standards. At a mandatory meeting for renewing grantees, the Office of Homeless Services (OHS) reviewed and distributed the renewal application along with the scoring rubric that was provided to each reviewer.

As required in the HUD Notice of Funding Availability for the 2019 Continuum of Care competition, the CoC must notify any project that is rejected or being reduced in the local competition, with an explanation for the decision to reject or reduce the project. Per HUD (24 CFR 578.35(c)), project applicants that believe they were denied the opportunity to participate in the local CoC planning process in a reasonable manner and were rejected or reduced by the CoC may appeal directly to HUD by submitting as a Solo Applicant prior to the application deadline of September 13, 2019 by 7:59:59 p.m. eastern time.

This is the link to the Notice of Funding Availability- information regarding the requirements to file an appeal can be found starting on page 75.

<https://files.hudexchange.info/resources/documents/FY-2019-CoC-Program-Competition-NOFA.pdf>

Below is the link to the information about how to appeal the decision.

<https://www.hudexchange.info/resource/4065/project-application-appeal-process-instructional-guide/>

Sincerely,



Elizabeth G. Hersh
Co-Chair, Philadelphia CoC Board

9/12/19
Date



CITY OF PHILADELPHIA

Office of Homeless Services
1401 JFK Boulevard – 10th flr.
Philadelphia, PA 19102
Ph: (215) 686-7106
Fax: (215) 686-7187
Email: Liz.Hersh@phila.gov

Elizabeth G. Hersh
Director of the Office of Supportive Housing

September 11, 2019

James Amato
Executive Director
Catholic Social Services
1216 ARCH STREET, 6TH FLOOR
PHILADELPHIA, PA19107

RE: Notification of Elimination of CoC Funding for project Visitation Homes

Dear Mr. Amato:

On September 10, 2019, in a meeting with Ms. Renee Hudson-Small, OHS notified Catholic Social Services of our intent to not recommend Visitation Homes for funding in the 2019 Continuum of Care Competition. You submitted an appeal against this recommendation to be presented to the Continuum of Care (CoC) Board of Directors for consideration.

This letter is to notify you that on September 10, 2019, the Continuum of Care (CoC) Board of Directors approved to uphold the recommended ranking and funding scenario for the 2019 CoC competition. We would like to inform you that the renewal project submitted by Catholic Social Services - for project Visitation Homes, a transitional housing project serving households without children, will not be recommended for funding based on your voluntary reallocation of funds. This means that the HUD grant starting 8/1/20 will not be awarded.

In the local renewal competition conducted in spring 2019 in preparation for the FY 2019 HUD Continuum of Care application, Visitation Homes scored an average of 72.2 out of 100 points. Every project requesting renewal funding was reviewed and scored by 3 independent volunteer reviewers. Points were awarded in accordance with HUD and local performance standards. At a mandatory meeting for renewing, the Office of Homeless Services (OHS) reviewed and distributed the renewal application along with the scoring rubric that was provided to each reviewer.

As required in the HUD Notice of Funding Availability for the 2019 Continuum of Care competition, the CoC must notify any project that is rejected or being reduced in the local competition, with an explanation for the decision to reject or reduce the project. Per HUD (24 CFR 578.35(c)), project applicants that believe they were denied the opportunity to participate in the local CoC planning process in a reasonable manner and were rejected or reduced by the CoC may appeal directly to HUD by submitting as a Solo Applicant prior to the application deadline of September 13, 2019 by 7:59:59 p.m. eastern time.

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Sincerely,



Elizabeth G. Hersh
Co-Chair, Philadelphia CoC Board

9/12/19

Date



CITY OF PHILADELPHIA

Office of Homeless Services
1401 JFK Boulevard – 10th flr.
Philadelphia, PA 19102
Ph: (215) 686-7106
Fax: (215) 686-7187
Email: Liz.Hersh@phila.gov

Elizabeth G. Hersh
Director of the Office of Supportive Housing

September 11, 2019

Daniel Lombardo
President & CEO
Volunteers of America Delaware Valley, Inc.
235 White Horse Pike,
Collingswood, NJ 08107

RE: Notification of Elimination of CoC Funding for project Allegheny House

Dear Mr. Lombardo:

On September 6, 2019, in a meeting with Mr. Daniel Lombardo, OHS notified Volunteers of America Delaware Valley, Inc. of our intent to not recommend Allegheny House for funding in the 2019 Continuum of Care Competition. You submitted an appeal against this recommendation to be presented to the Continuum of Care (CoC) Board of Directors for consideration.

This letter is to notify you that on September 10, 2019, the Continuum of Care (CoC) Board of Directors approved to uphold the recommended ranking and funding scenario for the 2019 CoC competition. We would like to inform you that the renewal project submitted by Volunteers of America Delaware Valley, Inc. for project Allegheny House, a permanent supportive housing project serving households without children, will not be recommended for funding. This means that the HUD grant starting 11/1/20 will not be awarded.

In the local renewal competition conducted in spring 2019 in preparation for the FY 2019 HUD Continuum of Care application, Allegheny House scored an average of 63.5 out of 100 points. Every project requesting renewal funding was reviewed and scored by 3 independent volunteer reviewers. Points were awarded in accordance with HUD and local performance standards. At a mandatory meeting for renewing grantees, the Office of Homeless Services (OHS) reviewed and distributed the renewal application along with the scoring rubric that was provided to each reviewer.

As required in the HUD Notice of Funding Availability for the 2019 Continuum of Care competition, the CoC must notify any project that is rejected or being reduced in the local competition, with an explanation for the decision to reject or reduce the project. Per HUD (24 CFR 578.35(c)), project applicants that believe they were denied the opportunity to participate in the local CoC planning process in a reasonable manner and were rejected or reduced by the CoC may appeal directly to HUD by submitting as a Solo Applicant prior to the application deadline of September 13, 2019 by 7:59:59 p.m. eastern time.

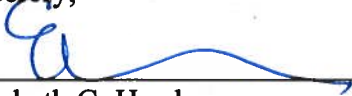
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Sincerely,



Elizabeth G. Hersh
Co-Chair, Philadelphia CoC Board

Date

9/12/19



CITY OF PHILADELPHIA

Office of Homeless Services
1401 JFK Boulevard – 10th flr.
Philadelphia, PA 19102
Ph: (215) 686-7106
Fax: (215) 686-7187
Email: Liz.Hersh@phila.gov

Elizabeth G. Hersh
Director of the Office of Supportive Housing

September 18, 2019

Vanessa Tercero
Executive Director
Committee for Dignity and Fairness for the Homeless Housing
5227 Germantown Ave,
Philadelphia, PA 19144

RE: Notification of Elimination of CoC Funding for project Dignity III - Better Options for Self-Sufficiency (BOSS)

Dear Ms. Tercero:

On September 6, 2019, in a meeting with Ms. Vanessa Tercero, OHS notified Committee for Dignity and Fairness For the Homeless Housing of our intent to not recommend Dignity III - Better Options for Self-Sufficiency (BOSS) for funding in the 2019 Continuum of Care Competition. You submitted an appeal against this recommendation to be presented to the Continuum of Care (CoC) Board of Directors for consideration.

This letter is to notify you that on September 10, 2019, the Continuum of Care (CoC) Board of Directors approved to uphold the recommended ranking and funding scenario for the 2019 CoC competition. We would like to inform you that the renewal project submitted by Committee for Dignity and Fairness for the Homeless Housing for project Dignity III - Better Options for Self-Sufficiency (BOSS), a **transitional housing** project serving households without children, will not be recommended for funding. This means that the HUD grant starting 2/1/20 will not be awarded.

In the local renewal competition conducted in spring 2019 in preparation for the FY 2019 HUD Continuum of Care application, Dignity III - Better Options for Self-Sufficiency (BOSS) scored an average of 49.6 out of 100 points. Every project requesting renewal funding was reviewed and scored by 3 independent volunteer reviewers. Points were awarded in accordance with HUD and local performance standards. At a mandatory meeting for renewing grantees, the Office of Homeless Services (OHS) reviewed and distributed the renewal application along with the scoring rubric that was provided to each reviewer.

As required in the HUD Notice of Funding Availability for the 2019 Continuum of Care competition, the CoC must notify any project that is rejected or being reduced in the local competition, with an explanation for the decision to reject or reduce the project. Per HUD (24 CFR 578.35(c)), project applicants that believe they were denied the opportunity to participate in the local CoC planning process in a reasonable manner and were rejected or reduced by the CoC may appeal directly to HUD by submitting as a Solo Applicant prior to the application deadline of September 13, 2019 by 7:59:59 p.m. eastern time.

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Sincerely,


Elizabeth G. Hersh

Co-Chair, Philadelphia CoC Board



9/18/19
Date



CITY OF PHILADELPHIA

Office of Homeless Services
1401 JFK Boulevard – 10th flr.
Philadelphia, PA 19102
Ph: (215) 686-7106
Fax: (215) 686-7187
Email: Liz.Hersh@phila.gov

Elizabeth G. Hersh
Director of the Office of Supportive Housing

September 11, 2019

Kathy Desmond
President and CEO
People's Emergency Center
325 North 39th Street
Philadelphia PA 19104

RE: Notification of Reduction of Funding for Imani II Leasing

Dear Ms. Desmond:

This letter is to inform you that the renewal project submitted by People's Emergency Center for project Imani II Leasing in the 2019 HUD Continuum of Care (CoC) Competition was approved for a budget reduction by the CoC Board of Directors on September 10, 2019. This means that the HUD grant starting 1/1/2020 will be submitted with a \$1,848 reduction. Your total budget has been approved for:

Rental Assistance	Admin	Total
\$12,610	\$595	\$13,205

As you know, HUD CoC Program dollars are vital to our community in order to create a system that ends homelessness. Therefore, the CoC is committed to prioritize efficient and effective spending in our community, and reallocate unused dollars to create new and strategic housing projects.

In preparation for the 2019 HUD Continuum of Care application, focus was prioritized on projects that spent under 95% of their overall grant when averaging the 3 most recently completed fiscal years. Further analysis was conducted to review the highest expenditure for that project within the past 3 years, and then recommend 5% more than the highest expenditure, to ensure the project has spending flexibility. Your project, Imani II Leasing, expended an average of 81% over the 3 most recent fiscal years, therefore justifying the recommended reduction.

As required in the HUD Notice of Funding Availability for the 2019 Continuum of Care competition, the CoC must notify any project that is rejected or being reduced in the local competition, with an explanation for the decision to reject or reduce the project. Per HUD (24 CFR 578.35(c)), project applicants that believe they were denied the opportunity to participate in the local CoC planning process in a reasonable manner and were rejected or reduced by the CoC may appeal directly to HUD by submitting as a Solo Applicant prior to the application deadline of September 30, 2019 by 7:59:59 p.m. eastern time.

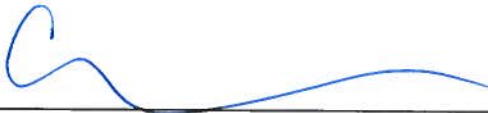
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Sincerely,



Elizabeth G. Hersh
Co-Chair, Philadelphia CoC Board

9/12/19
Date



CITY OF PHILADELPHIA

Office of Homeless Services
1401 JFK Boulevard – 10th flr.
Philadelphia, PA 19102
Ph: (215) 686-7106
Fax: (215) 686-7187
Email: Liz.Hersh@phila.gov

Elizabeth G. Hersh
Director of the Office of Supportive Housing

September 17, 2019

Michael Harle
President/CEO
Gaudenzia Inc.
106 West Main Street
Norristown, PA 19401

RE: Notification of Reduction of Funding for Harbor House

Dear Mr. Harle

This letter is to inform you that the renewal project submitted by Gaudenzia Inc. for project Harbor House in the 2019 HUD Continuum of Care (CoC) Competition was approved for a budget reduction by the CoC Board of Directors on September 10, 2019. This means that the HUD grant starting 10/1/2020 will be submitted with a \$11,413 reduction. Your total budget has been approved for:

Leasing	Supportive Services	Admin	Total
\$46,875	\$10,800	\$3,240	\$60,915

As you know, HUD CoC Program dollars are vital to our community in order to create a system that ends homelessness. Therefore, the CoC is committed to prioritize efficient and effective spending in our community, and reallocate unused dollars to create new and strategic housing projects.

In preparation for the 2019 HUD Continuum of Care application, focus was prioritized on projects that spent under 95% of their overall grant when averaging the 3 most recently completed fiscal years. Further analysis was conducted to review the highest expenditure for that project within the past 3 years, and then recommend 5% more than the highest expenditure, to ensure the project has spending flexibility. Your project, Harbor House, expended an average of 84% over the 3 most recent fiscal years, therefore justifying the recommended reduction.

As required in the HUD Notice of Funding Availability for the 2019 Continuum of Care competition, the CoC must notify any project that is rejected or being reduced in the local competition, with an explanation for the decision to reject or reduce the project. Per HUD (24 CFR 578.35(c)), project applicants that believe they were denied the opportunity to participate in the local CoC planning process in a reasonable manner and were rejected or reduced by the CoC may appeal directly to HUD by submitting as a Solo Applicant prior to the application deadline of September 30, 2019 by 7:59:59 p.m. eastern time.

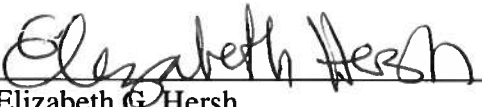
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Sincerely,


Elizabeth G. Hersh
Co-Chair, Philadelphia CoC Board


Date



CITY OF PHILADELPHIA

Office of Homeless Services
1401 JFK Boulevard – 10th flr.
Philadelphia, PA 19102
Ph: (215) 686-7106
Fax: (215) 686-7187
Email: Liz.Hersh@phila.gov

Elizabeth G. Hersh
Director of the Office of Supportive Housing

September 11, 2019

Ms. Cecilia Loose
Chief Operating Officer
1260 Housing Development Corporation
2042-28 Arch Street
Philadelphia, PA 19103

RE: Notification of Reduction of Funding for HOPIN IV

Dear Ms. Loose

This letter is to inform you that the renewal project submitted by 1260 Housing Development Corporation for project HOPIN IV in the 2019 HUD Continuum of Care (CoC) Competition was approved for a budget reduction by the CoC Board of Directors on September 10, 2019. This means that the HUD grant starting 5/1/2020 will be submitted with a \$40,000 reduction. Your total budget has been approved for:

Rental Assistance	Admin	Total
\$340,573	\$37,841	\$378,414

As you know, HUD CoC Program dollars are vital to our community in order to create a system that ends homelessness. Therefore, the CoC is committed to prioritize efficient and effective spending in our community, and reallocate unused dollars to create new and strategic housing projects.

In preparation for the 2019 HUD Continuum of Care application, focus was prioritized on projects that spent under 95% of their overall grant when averaging the 3 most recently completed fiscal years. Further analysis was conducted to review the highest expenditure for that project within the past 3 years, and then recommend 5% more than the highest expenditure, to ensure the project has spending flexibility. Your project, HOPIN IV, expended an average of 86% over the 3 most recent fiscal years, therefore justifying the recommended reduction.

As required in the HUD Notice of Funding Availability for the 2019 Continuum of Care competition, the CoC must notify any project that is rejected or being reduced in the local competition, with an explanation for the decision to reject or reduce the project. Per HUD (24 CFR 578.35(c)), project applicants that believe they were denied the opportunity to participate in the local CoC planning process in a reasonable manner and were rejected or reduced by the CoC may appeal directly to HUD by submitting as a Solo Applicant prior to the application deadline of September 30, 2019 by 7:59:59 p.m. eastern time.

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Sincerely,



Elizabeth G. Hersh
Co-Chair, Philadelphia CoC Board

9/12/19
Date



CITY OF PHILADELPHIA

Office of Homeless Services
1401 JFK Boulevard – 10th flr.
Philadelphia, PA 19102
Ph: (215) 686-7106
Fax: (215) 686-7187
Email: Liz.Hersh@phila.gov

Elizabeth G. Hersh
Director of the Office of Supportive Housing

September 11, 2019

Ms. Cecilia Loose
Chief Operating Officer
1260 Housing Development Corporation
2042-28 Arch Street
Philadelphia, PA 19103

RE: Notification of Reduction of Funding for HOPIN II

Dear Ms. Cecilia Loose

This letter is to inform you that the renewal project submitted by 1260 Housing Development Corporation for project HOPIN II in the 2019 HUD Continuum of Care (CoC) Competition was approved for a budget reduction by the CoC Board of Directors on September 10, 2019. This means that the HUD grant starting 3/1/2020 will be submitted with a \$100,000 reduction. Your total budget has been approved for:

Rental Assistance	Admin	Total
\$511,128	\$56,792	\$567,920

As you know, HUD CoC Program dollars are vital to our community in order to create a system that ends homelessness. Therefore, the CoC is committed to prioritize efficient and effective spending in our community, and reallocate unused dollars to create new and strategic housing projects.

In preparation for the 2019 HUD Continuum of Care application, focus was prioritized on projects that spent under 95% of their overall grant when averaging the 3 most recently completed fiscal years. Further analysis was conducted to review the highest expenditure for that project within the past 3 years, and then recommend 5% more than the highest expenditure, to ensure the project has spending flexibility. Your project, HOPIN II, expended an average of 79% over the 3 most recent fiscal years, therefore justifying the recommended reduction.

As required in the HUD Notice of Funding Availability for the 2019 Continuum of Care competition, the CoC must notify any project that is rejected or being reduced in the local competition, with an explanation for the decision to reject or reduce the project. Per HUD (24 CFR 578.35(c)), project applicants that believe they were denied the opportunity to participate in the local CoC planning process in a reasonable manner and were rejected or reduced by the CoC may appeal directly to HUD by submitting as a Solo Applicant prior to the application deadline of September 30, 2019 by 7:59:59 p.m. eastern time.

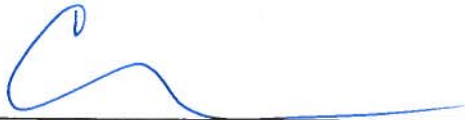
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Sincerely,



Elizabeth G. Hersh
Co-Chair, Philadelphia CoC Board

9/12/19
Date



CITY OF PHILADELPHIA

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1401 JFK Boulevard – 10th fl.
Philadelphia, PA 19102
Ph: (215) 686-7106
Fax: (215) 686-7187
Email: Liz.Hersh@phila.gov

Elizabeth G. Hersh
Director of the Office of Supportive Housing

September 11, 2019

Ms. Cecilia Loose
Chief Operating Officer
1260 Housing Development Corporation
2042-28 Arch Street
Philadelphia, PA 19103

RE: Notification of Reduction of Funding for Reunification (New Keys SPC)

Dear Ms. Loose:

This letter is to inform you that the renewal project submitted by 1260 Housing Development Corporation for project Reunification, which included New Keys SPC in the 2019 HUD Continuum of Care (CoC) Competition, was approved for a budget reduction by the CoC Board of Directors on September 10, 2019. This means that the HUD grant for Reunification starting 4/1/2020 will be submitted with an \$26,000 reduction. The Reunification grant total budget has been approved for:

Rental Assistance	Admin	Total
\$2,587,377	\$287,486	\$2,874,863

As you know, HUD CoC Program dollars are vital to our community in order to create a system that ends homelessness. Therefore, the CoC is committed to prioritize efficient and effective spending in our community, and reallocate unused dollars to create new and strategic housing projects.

In preparation for the 2019 HUD Continuum of Care application, focus was prioritized on projects that spent under 95% of their overall grant when averaging the 3 most recently completed fiscal years. Further analysis was conducted to review the highest expenditure for that project within the past 3 years, and then recommend 5% more than the highest expenditure, to ensure the project has spending flexibility. Your project, New Keys SPC, expended an average of 76% over the 3 most recent fiscal years, therefore justifying the recommended reduction.

As required in the HUD Notice of Funding Availability for the 2019 Continuum of Care competition, the CoC must notify any project that is rejected or being reduced in the local competition, with an explanation for the decision to reject or reduce the project. Per HUD (24 CFR 578.35(c)), project applicants that believe they were denied the opportunity to participate in the local CoC planning process in a reasonable manner and were rejected or reduced by the CoC may appeal directly to HUD by submitting as a Solo Applicant prior to the application deadline of September 30, 2019 by 7:59:59 p.m. eastern time.

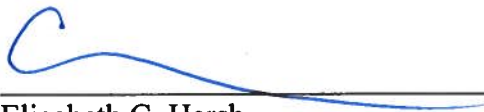
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Sincerely,



Elizabeth G. Hersh
Co-Chair, Philadelphia CoC Board

9/12/19
Date



CITY OF PHILADELPHIA

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1401 JFK Boulevard – 10th flr.
Philadelphia, PA 19102
Ph: (215) 686-7106
Fax: (215) 686-7187
Email: Liz.Hersh@phila.gov

Elizabeth G. Hersh
Director of the Office of Supportive Housing

September 11, 2019

Ms. Cecilia Loose
Chief Operating Officer
1260 Housing Development Corporation
2042-28 Arch Street
Philadelphia, PA 19103

RE: Notification of Reduction of Funding for Pennsgrove Permanent Housing

Dear Ms. Loose

This letter is to inform you that the renewal project submitted by 1260 Housing Development Corporation for project Pennsgrove Permanent Housing in the 2019 HUD Continuum of Care (CoC) Competition was approved for a budget reduction by the CoC Board of Directors on September 10, 2019. This means that the HUD grant starting 10/1/2020 will be submitted with a \$40,000 reduction. Your total budget has been approved for:

Supportive Services	Admin	Total
\$82,192	\$8,218	\$90,410

As you know, HUD CoC Program dollars are vital to our community in order to create a system that ends homelessness. Therefore, the CoC is committed to prioritize efficient and effective spending in our community, and reallocate unused dollars to create new and strategic housing projects.

In preparation for the 2019 HUD Continuum of Care application, focus was prioritized on projects that spent under 95% of their overall grant when averaging the 3 most recently completed fiscal years. Further analysis was conducted to review the highest expenditure for that project within the past 3 years, and then recommend 5% more than the highest expenditure, to ensure the project has spending flexibility. Your project, Pennsgrove Permanent Housing, expended an average of 57% over the 3 most recent fiscal years, therefore justifying the recommended reduction.

As required in the HUD Notice of Funding Availability for the 2019 Continuum of Care competition, the CoC must notify any project that is rejected or being reduced in the local competition, with an explanation for the decision to reject or reduce the project. Per HUD (24 CFR 578.35(c)), project applicants that believe they were denied the opportunity to participate in the local CoC planning process in a reasonable manner and were rejected or reduced by the CoC may appeal directly to HUD by submitting as a Solo Applicant prior to the application deadline of September 30, 2019 by 7:59:59 p.m. eastern time.

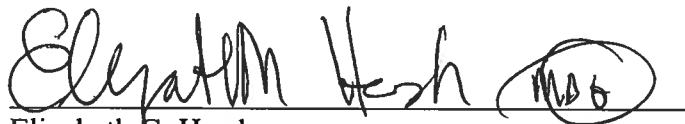
This is the link to the Notice of Funding Availability – information regarding the requirements to file an appeal can be found starting on page 75.

<https://www.hudexchange.info/resources/documents/FY-2019-CoC-Program-Competition-NOFA.pdf>

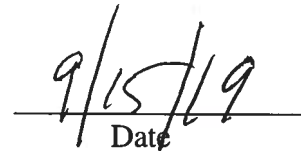
Below is the link to the information about how to appeal the decision.

<https://www.hudexchange.info/resource/4065/project-application-appeal-process-instructional-guide/>

Sincerely,

A handwritten signature in black ink, appearing to read "Elizabeth G. Hersh", followed by a circular stamp containing the letters "MSB".

Elizabeth G. Hersh
Co-Chair, Philadelphia CoC Board

A handwritten date "9/15/19" written in black ink over a horizontal line.

Date



CITY OF PHILADELPHIA

Office of Homeless Services
1401 JFK Boulevard – 10th flr.
Philadelphia, PA 19102
Ph: (215) 686-7106
Fax: (215) 686-7187
Email: Liz.Hersh@phila.gov

Elizabeth G. Hersh
Director of the Office of Supportive Housing

September 11, 2019

Ms. Cecilia Loose
Chief Operating Officer
1260 Housing Development Corporation
2042-28 Arch Street
Philadelphia, PA 19103

RE: Notification of Reduction of Funding for Thompson Street Housing

Dear Ms. Loose

This letter is to inform you that the renewal project submitted by 1260 Housing Development Corporation for project Thompson Street Housing in the 2019 HUD Continuum of Care (CoC) Competition was approved for a budget reduction by the CoC Board of Directors on September 10, 2019. This means that the HUD grant starting 3/1/2020 will be submitted with a \$63,971 reduction. Your total budget has been approved for:

Supportive Services	Admin	Total
\$178,758	\$17,875	\$196,633

As you know, HUD CoC Program dollars are vital to our community in order to create a system that ends homelessness. Therefore, the CoC is committed to prioritize efficient and effective spending in our community, and reallocate unused dollars to create new and strategic housing projects.

In preparation for the 2019 HUD Continuum of Care application, focus was prioritized on projects that spent under 95% of their overall grant when averaging the 3 most recently completed fiscal years. Further analysis was conducted to review the highest expenditure for that project within the past 3 years, and then recommend 5% more than the highest expenditure, to ensure the project has spending flexibility. Your project, Thompson Street Housing, expended an average of 70% over the 3 most recent fiscal years, therefore justifying the recommended reduction.

As required in the HUD Notice of Funding Availability for the 2019 Continuum of Care competition, the CoC must notify any project that is rejected or being reduced in the local competition, with an explanation for the decision to reject or reduce the project. Per HUD (24 CFR 578.35(c)), project applicants that believe they were denied the opportunity to participate in the local CoC planning process in a reasonable manner and were rejected or reduced by the CoC may appeal directly to HUD by submitting as a Solo Applicant prior to the application deadline of September 30, 2019 by 7:59:59 p.m. eastern time.

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Below is the link to the information about how to appeal the decision.

<https://www.hudexchange.info/resource/4065/project-application-appeal-process-instructional-guide/>

Sincerely,


Elizabeth G. Hersh
Co-Chair, Philadelphia CoC Board


Date



CITY OF PHILADELPHIA

Office of Homeless Services
1401 JFK Boulevard – 10th flr.
Philadelphia, PA 19102
Ph: (215) 686-7106
Fax: (215) 686-7187
Email: Liz.Hersh@phila.gov

Elizabeth G. Hersh
Director of the Office of Supportive Housing

September 11, 2019

Jason Miller
Chief Executive Director
Families Forward
111 N 49th St,
Philadelphia, PA 19139

RE: Notification of Reduction of Funding for Chestnut Manor

Dear Mr. Miller:

This letter is to inform you that the renewal project submitted by Families Forward for Chestnut Manor in the 2019 HUD Continuum of Care (CoC) Competition was approved for a budget reduction by the CoC Board of Directors on September 10th, 2019. This means that the HUD grant starting 12/1/2019 will be submitted with a \$12,000 reduction. Your total budget has been approved for:

Leasing	Supportive Services	Operation	Admin	Total
\$120,797	\$40,552	\$12,600	\$17,959	\$191,908

As you know, HUD CoC Program dollars are vital to our community in order to create a system that ends homelessness. Therefore, the CoC is committed to prioritize efficient and effective spending in our community, and reallocate unused dollars to create new and strategic housing projects.

In preparation for the 2019 HUD Continuum of Care application, focus was prioritized on projects that spent under 95% of their overall grant when averaging the 3 most recently completed fiscal years. Further analysis was conducted to review the highest expenditure for that project within the past 3 years, and then recommend 5% more than the highest expenditure, to ensure the project has spending flexibility. Your project, Chestnut Manor, expended an average of 76% over the 3 most recent fiscal years, therefore justifying the recommended reduction.

As required in the HUD Notice of Funding Availability for the 2019 Continuum of Care competition, the CoC must notify any project that is rejected or being reduced in the local competition, with an explanation for the decision to reject or reduce the project. Per HUD (24 CFR 578.35(c)), project applicants that believe they were denied the opportunity to participate in the local CoC planning process in a reasonable manner and were rejected or reduced by the CoC may appeal directly to HUD by submitting as a Solo Applicant prior to the application deadline of September 30, 2019 by 7:59:59 p.m. eastern time.

This is the link to the Notice of Funding Availability – information regarding the requirements to file an appeal can be found starting on page 76.

<https://files.hudexchange.info/resources/documents/FY-2019-CoC-Program-Competition-NOFA.pdf>

Below is the link to the information about how to appeal the decision.

<https://www.hudexchange.info/resource/4065/project-application-appeal-process-instructional-guide/>

Sincerely,



Elizabeth G. Hersh
Co-Chair, Philadelphia CoC Board

9/12/19
Date



CITY OF PHILADELPHIA

Office of Homeless Services
1401 JFK Boulevard – 10th flr.
Philadelphia, PA 19102
Ph: (215) 686-7106
Fax: (215) 686-7187
Email: Liz.Hersh@phila.gov

Elizabeth G. Hersh
Director of the Office of Supportive Housing

September 11, 2019

Michael J. Southwick
General Counsel and Legal Secretary
Salvation Army, A New York Corporation
440 West Nyack Road
West Nyack, NY 10994

RE: Notification of Reduction of Funding for Salvation Army Consolidated

Dear Mr. Southwick:

This letter is to inform you that the renewal project submitted by The Salvation Army for project Salvation Army Consolidated in the 2019 HUD Continuum of Care (CoC) Competition was approved for a budget reduction by the CoC Board of Directors on September 10, 2019. This means that the HUD grant starting 6/1/2020 will be submitted with a \$28,000 reduction. Your total budget has been approved for:

Rental Assistance	Admin	Total
\$292,266	\$32,474	\$324,740

As you know, HUD CoC Program dollars are vital to our community in order to create a system that ends homelessness. Therefore, the CoC is committed to prioritize efficient and effective spending in our community, and reallocate unused dollars to create new and strategic housing projects.

In preparation for the 2019 HUD Continuum of Care application, focus was prioritized on projects that spent under 95% of their overall grant when averaging the 3 most recently completed fiscal years. Further analysis was conducted to review the highest expenditure for that project within the past 3 years, and then recommend 5% more than the highest expenditure, to ensure the project has spending flexibility. Your project, Salvation Army Consolidated, expended an average of 78% over the 3 most recent fiscal years, therefore justifying the recommended reduction.

As required in the HUD Notice of Funding Availability for the 2019 Continuum of Care competition, the CoC must notify any project that is rejected or being reduced in the local competition, with an explanation for the decision to reject or reduce the project. Per HUD (24 CFR 578.35(c)), project applicants that believe they were denied the opportunity to participate in the local CoC planning process in a reasonable manner and were rejected or reduced by the CoC may appeal directly to HUD by submitting as a Solo Applicant prior to the application deadline of September 30, 2019 by 7:59:59 p.m. eastern time.

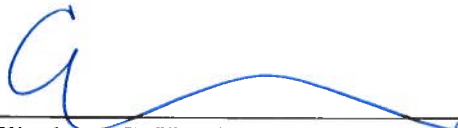
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<https://www.hudexchange.info/resources/documents/FY-2019-CoC-Program-Competition-NOFA.pdf>

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Sincerely,



Elizabeth G. Hersh
Co-Chair, Philadelphia CoC Board

9/12/19
Date



CITY OF PHILADELPHIA

Office of Homeless Services
1401 JFK Boulevard – 10th flr.
Philadelphia, PA 19102
Ph: (215) 686-7106
Fax: (215) 686-7187
Email: Liz.Hersh@phila.gov

Elizabeth G. Hersh
Director of the Office of Supportive Housing

September 11, 2019

Mr. Gary Schoenberg
Behavioral Health Director, Specialized Services
COMHAR
100 W. Lehigh Avenue
Philadelphia, PA 19133

RE: Notification of Reduction of Funding for COMPASS 1 Program

Dear Mr. Schoenberg:

This letter is to inform you that the renewal project submitted by COMHAR for project COMPASS 1 Program in the 2019 HUD Continuum of Care (CoC) Competition was approved for a budget reduction by the CoC Board of Directors on September 10, 2019. This means that the HUD grant starting 2/1/2020 will be submitted with a \$12,000 reduction. Your total budget has been approved for:

Leasing	Supportive Service	Admin	Total
\$168,000	\$80,840	\$12,169	\$261,009

As you know, HUD CoC Program dollars are vital to our community in order to create a system that ends homelessness. Therefore, the CoC is committed to prioritize efficient and effective spending in our community, and reallocate unused dollars to create new and strategic housing projects.

In preparation for the 2019 HUD Continuum of Care application, focus was prioritized on projects that spent under 95% of their overall grant when averaging the 3 most recently completed fiscal years. Further analysis was conducted to review the highest expenditure for that project within the past 3 years, and then recommend 5% more than the highest expenditure, to ensure the project has spending flexibility. Your project, COMPASS 1 Program, expended an average of 84% over the 3 most recent fiscal years, therefore justifying the recommended reduction.

As required in the HUD Notice of Funding Availability for the 2019 Continuum of Care competition, the CoC must notify any project that is rejected or being reduced in the local competition, with an explanation for the decision to reject or reduce the project. Per HUD (24 CFR 578.35(c)), project applicants that believe they were denied the opportunity to participate in the local CoC planning process in a reasonable manner and were rejected or reduced by the CoC may appeal directly to HUD by submitting as a Solo Applicant prior to the application deadline of September 30, 2019 by 7:59:59 p.m. eastern time.

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Sincerely,



Elizabeth G. Hersh
Co-Chair, Philadelphia CoC Board

9/12/19
Date



CITY OF PHILADELPHIA

Office of Homeless Services
1401 JFK Boulevard – 10th flr.
Philadelphia, PA 19102
Ph: (215) 686-7106
Fax: (215) 686-7187
Email: Liz.Hersh@phila.gov

Elizabeth G. Hersh
Director of the Office of Supportive Housing

September 11, 2019

Mr. Phil Lord
Executive Director
TENANT UNION REPRESENTATIVE NETWORK
100 South Broad Street, Suite 800
Philadelphia, PA 19110

RE: Notification of Reduction of Funding for Reunification

Dear Mr. Lord:

This letter is to inform you that the renewal project submitted by PCRC/TURN for project Reunification in the 2019 HUD Continuum of Care (CoC) Competition was approved for a budget reduction by the CoC Board of Directors on September 10, 2019. This means that the HUD grant starting 4/1/2020 will be submitted with an \$185,469 reduction. Your total budget has been approved for:

Rental Assistance	Admin	Total
\$2,610,777	\$290,086	\$2,900,863

As you know, HUD CoC Program dollars are vital to our community in order to create a system that ends homelessness. Therefore, the CoC is committed to prioritize efficient and effective spending in our community, and reallocate unused dollars to create new and strategic housing projects.

In preparation for the 2019 HUD Continuum of Care application, focus was prioritized on projects that spent under 95% of their overall grant when averaging the 3 most recently completed fiscal years. Further analysis was conducted to review the highest expenditure for that project within the past 3 years, and then recommend 5% more than the highest expenditure, to ensure the project has spending flexibility. Your project, Reunification, expended an average of 90% over the 3 most recent fiscal years, therefore justifying the recommended reduction.

As required in the HUD Notice of Funding Availability for the 2019 Continuum of Care competition, the CoC must notify any project that is rejected or being reduced in the local

competition, with an explanation for the decision to reject or reduce the project. Per HUD (24 CFR 578.35(c)), project applicants that believe they were denied the opportunity to participate in the local CoC planning process in a reasonable manner and were rejected or reduced by the CoC may appeal directly to HUD by submitting as a Solo Applicant prior to the application deadline of September 30, 2019 by 7:59:59 p.m. eastern time.

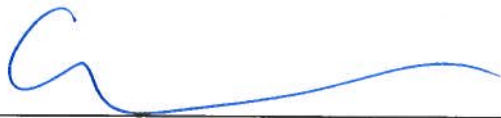
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Sincerely,



Elizabeth G. Hersh
Co-Chair, Philadelphia CoC Board

9/12/19
Date



CITY OF PHILADELPHIA

Office of Homeless Services
1401 JFK Boulevard – 10th flr.
Philadelphia, PA 19102
Ph: (215) 686-7106
Fax: (215) 686-7187
Email: Liz.Hersh@phila.gov

Elizabeth G. Hersh
Director of the Office of Supportive Housing

September 11, 2019

Christine Simiriglia
Executive Director
Pathways to Housing PA
5201 Old York Road, Suite 108
Philadelphia, PA 19141

RE: Notification of Reduction of Funding for Pathways Bonus Project Renewal

Dear Ms. Simiriglia:

This letter is to inform you that the renewal project submitted by Pathways to Housing PA for project Pathways Bonus Project Renewal in the 2019 HUD Continuum of Care (CoC) Competition was approved for a budget reduction by the CoC Board of Directors on September 10, 2019. This means that the HUD grant starting 2/1/2020 will be submitted with a \$53,000 reduction. Your total budget has been approved for:

Rental Assistance	Admin	Total
\$449,896	\$49,988	\$499,884

As you know, HUD CoC Program dollars are vital to our community in order to create a system that ends homelessness. Therefore, the CoC is committed to prioritize efficient and effective spending in our community, and reallocate unused dollars to create new and strategic housing projects.

In preparation for the 2019 HUD Continuum of Care application, focus was prioritized on projects that spent under 95% of their overall grant when averaging the 3 most recently completed fiscal years. Further analysis was conducted to review the highest expenditure for that project within the past 3 years, and then recommend 5% more than the highest expenditure, to ensure the project has spending flexibility. Your project, Pathways Bonus Project Renewal, expended an average of 71% over the 3 most recent fiscal years, therefore justifying the recommended reduction.

As required in the HUD Notice of Funding Availability for the 2019 Continuum of Care competition, the CoC must notify any project that is rejected or being reduced in the local competition, with an explanation for the decision to reject or reduce the project. Per HUD (24 CFR 578.35(c)), project applicants that believe they were denied the opportunity to participate in the local CoC planning process in a reasonable manner and were rejected or reduced by the CoC may appeal directly to HUD by submitting as a Solo Applicant prior to the application deadline of September 30, 2019 by 7:59:59 p.m. eastern time.


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<https://www.hudexchange.info/resources/documents/FY-2019-CoC-Program-Competition-NOFA.pdf>

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<https://www.hudexchange.info/resource/4065/project-application-appeal-process-instructional-guide/>

Sincerely,



Elizabeth G. Hersh
Co-Chair, Philadelphia CoC Board

9/12/19
Date



CITY OF PHILADELPHIA

Office of Homeless Services
1401 JFK Boulevard – 10th flr.
Philadelphia, PA 19102
Ph: (215) 686-7106
Fax: (215) 686-7187
Email: Liz.Hersh@phila.gov

Elizabeth G. Hersh
Director of the Office of Supportive Housing

September 11, 2019

Christine Simiriglia
Executive Director
Pathways to Housing PA
5201 Old York Road, Suite 108
Philadelphia, PA 19141

RE: Notification of Reduction of Funding for DOEH Housing First Project

Dear Ms. Simiriglia:

This letter is to inform you that the renewal project submitted by Pathways to Housing PA for project DOEH Housing First Project in the 2019 HUD Continuum of Care (CoC) Competition was approved for a budget reduction by the CoC Board of Directors on September 10, 2019. This means that the HUD grant starting 11/1/2020 will be submitted with a \$60,000 reduction. Your total budget has been approved for:

Rental Assistance	Admin	Total
\$238,436	\$26,493	\$264,929

As you know, HUD CoC Program dollars are vital to our community in order to create a system that ends homelessness. Therefore, the CoC is committed to prioritize efficient and effective spending in our community, and reallocate unused dollars to create new and strategic housing projects.

In preparation for the 2019 HUD Continuum of Care application, focus was prioritized on projects that spent under 95% of their overall grant when averaging the 3 most recently completed fiscal years. Further analysis was conducted to review the highest expenditure for that project within the past 3 years, and then recommend 5% more than the highest expenditure, to ensure the project has spending flexibility. Your project, DOEH Housing First Project, expended an average of 73% over the 3 most recent fiscal years, therefore justifying the recommended reduction.

As required in the HUD Notice of Funding Availability for the 2019 Continuum of Care competition, the CoC must notify any project that is rejected or being reduced in the local competition, with an explanation for the decision to reject or reduce the project. Per HUD (24 CFR 578.35(c)), project applicants that believe they were denied the opportunity to participate in the local CoC planning process in a reasonable manner and were rejected or reduced by the CoC may appeal directly to HUD by submitting as a Solo Applicant prior to the application deadline of September 30, 2019 by 7:59:59 p.m. eastern time.

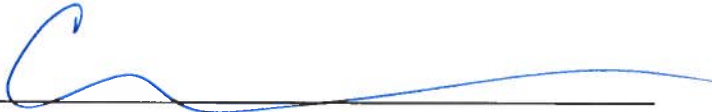
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Sincerely,



Elizabeth G. Hersh
Co-Chair, Philadelphia CoC Board

9/12/19

Date



CITY OF PHILADELPHIA

Office of Homeless Services
1401 JFK Boulevard – 10th flr.
Philadelphia, PA 19102
Ph: (215) 686-7106
Fax: (215) 686-7187
Email: Liz.Hersh@phila.gov

Elizabeth G. Hersh
Director of the Office of Supportive Housing

September 11, 2019

Mr. Phil Lord
Executive Director
Pennsylvania Community Real Estate Corporation/Tenant Union Representative Network
100 South Broad Street
Philadelphia, PA 19110

RE: Notification of Reduction of Funding for Reunification (Mental Health)

Dear Mr. Lord:

This letter is to inform you that the renewal project submitted by PCRC/TURN for project Reunification, which included Mental Health in the 2019 HUD Continuum of Care (CoC) Competition, was approved for a budget reduction by the CoC Board of Directors on September 10, 2019. This means that the HUD grant for Reunification starting 4/1/2020 will be submitted with an \$185,469 reduction. The Reunification grant total budget has been approved for:

Rental Assistance	Admin	Total
\$2,587,377	\$287,486	\$2,874,863

As you know, HUD CoC Program dollars are vital to our community in order to create a system that ends homelessness. Therefore, the CoC is committed to prioritize efficient and effective spending in our community, and reallocate unused dollars to create new and strategic housing projects.

In preparation for the 2019 HUD Continuum of Care application, focus was prioritized on projects that spent under 95% of their overall grant when averaging the 3 most recently completed fiscal years. Further analysis was conducted to review the highest expenditure for that project within the past 3 years, and then recommend 5% more than the highest expenditure, to ensure the project has spending flexibility. Your project, Mental Health, expended an average of 78% over the 3 most recent fiscal years, therefore justifying the recommended reduction.

As required in the HUD Notice of Funding Availability for the 2019 Continuum of Care competition, the CoC must notify any project that is rejected or being reduced in the local

competition, with an explanation for the decision to reject or reduce the project. Per HUD (24 CFR 578.35(c)), project applicants that believe they were denied the opportunity to participate in the local CoC planning process in a reasonable manner and were rejected or reduced by the CoC may appeal directly to HUD by submitting as a Solo Applicant prior to the application deadline of September 30, 2019 by 7:59:59 p.m. eastern time.

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Sincerely,



Elizabeth G. Hersh
Co-Chair, Philadelphia CoC Board

9/12/19
Date



CITY OF PHILADELPHIA

Office of Homeless Services
1401 JFK Boulevard – 10th flr.
Philadelphia, PA 19102
Ph: (215) 686-7106
Fax: (215) 686-7187
Email: Liz.Hersh@phila.gov

Elizabeth G. Hersh
Director of the Office of Supportive Housing

September 11, 2019

Michael Harle
President/CEO
Gaudenzia Inc.
106 West Main Street
Norristown, PA 19401

RE: Notification of Reduction of Funding for Tioga Arms

Dear Mr. Harle

This letter is to inform you that the renewal project submitted by Gaudenzia Inc. for project Tioga Arms in the 2019 HUD Continuum of Care (CoC) Competition was approved for a budget reduction by the CoC Board of Directors on September 10, 2019. This means that the HUD grant starting 8/1/2020 will be submitted with a \$23,498 reduction. Your total budget has been approved for:

Rental Assistance	Admin	Total
\$270,869	\$30,096	\$300,965

As you know, HUD CoC Program dollars are vital to our community in order to create a system that ends homelessness. Therefore, the CoC is committed to prioritize efficient and effective spending in our community, and reallocate unused dollars to create new and strategic housing projects.

In preparation for the 2019 HUD Continuum of Care application, focus was prioritized on projects that spent under 95% of their overall grant when averaging the 3 most recently completed fiscal years. Further analysis was conducted to review the highest expenditure for that project within the past 3 years, and then recommend 5% more than the highest expenditure, to ensure the project has spending flexibility. Your project, Tioga Arms, expended an average of 80% over the 3 most recent fiscal years, therefore justifying the recommended reduction.

As required in the HUD Notice of Funding Availability for the 2019 Continuum of Care competition, the CoC must notify any project that is rejected or being reduced in the local competition, with an explanation for the decision to reject or reduce the project. Per HUD (24 CFR 578.35(c)), project applicants that believe they were denied the opportunity to participate in the local CoC planning process in a reasonable manner and were rejected or reduced by the CoC may appeal directly to HUD by submitting as a Solo Applicant prior to the application deadline of September 30, 2019 by 7:59:59 p.m. eastern time.

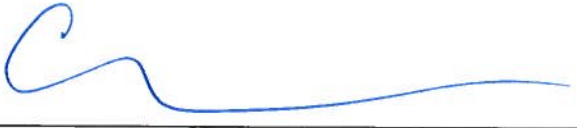
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Sincerely,



Elizabeth G. Hersh
Co-Chair, Philadelphia CoC Board

9/15/19
Date



CITY OF PHILADELPHIA

Office of Homeless Services
1401 JFK Boulevard – 10th flr.
Philadelphia, PA 19102
Ph: (215) 686-7106
Fax: (215) 686-7187
Email: Liz.Hersh@phila.gov

Elizabeth G. Hersh
Director of the Office of Supportive Housing

September 11, 2019

Michael Harle
President/CEO
Gaudenzia Inc.
106 West Main Street
Norristown, PA 19401

RE: Notification of Reduction of Funding for Harbor House

Dear Mr. Harle

This letter is to inform you that the renewal project submitted by Gaudenzia Inc. for project Harbor House in the 2019 HUD Continuum of Care (CoC) Competition was approved for a budget reduction by the CoC Board of Directors on September 10, 2019. This means that the HUD grant starting 10/1/2020 will be submitted with a \$11,413 reduction. Your total budget has been approved for:

Leasing	Admin	Total
\$54,824	\$6,091	\$60,915

As you know, HUD CoC Program dollars are vital to our community in order to create a system that ends homelessness. Therefore, the CoC is committed to prioritize efficient and effective spending in our community, and reallocate unused dollars to create new and strategic housing projects.

In preparation for the 2019 HUD Continuum of Care application, focus was prioritized on projects that spent under 95% of their overall grant when averaging the 3 most recently completed fiscal years. Further analysis was conducted to review the highest expenditure for that project within the past 3 years, and then recommend 5% more than the highest expenditure, to ensure the project has spending flexibility. Your project, Harbor House, expended an average of 84% over the 3 most recent fiscal years, therefore justifying the recommended reduction.

As required in the HUD Notice of Funding Availability for the 2019 Continuum of Care competition, the CoC must notify any project that is rejected or being reduced in the local competition, with an explanation for the decision to reject or reduce the project. Per HUD (24 CFR 578.35(c)), project applicants that believe they were denied the opportunity to participate in the local CoC planning process in a reasonable manner and were rejected or reduced by the CoC may appeal directly to HUD by submitting as a Solo Applicant prior to the application deadline of September 30, 2019 by 7:59:59 p.m. eastern time.

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<https://www.hudexchange.info/resources/documents/FY-2019-CoC-Program-Competition-NOFA.pdf>

Below is the link to the information about how to appeal the decision.

<https://www.hudexchange.info/resource/4065/project-application-appeal-process-instructional-guide/>

Sincerely,



Elizabeth G. Hersh
Co-Chair, Philadelphia CoC Board

9/12/19
Date



CITY OF PHILADELPHIA

Office of Homeless Services
1401 JFK Boulevard – 10th flr.
Philadelphia, PA 19102
Ph: (215) 686-7106
Fax: (215) 686-7187
Email: Liz.Hersh@phila.gov

Elizabeth G. Hersh
Director of the Office of Supportive Housing

September 11, 2019

Jeffery Wilush
President/CEO
Horizon House, Inc.
120 South 30th Street
Philadelphia, PA 19104

RE: Notification of Reduction of Funding for Home First

Dear Mr. Wilush

This letter is to inform you that the renewal project submitted by Horizon House for Home First in the 2019 HUD Continuum of Care (CoC) Competition was approved for a budget reduction by the CoC Board of Directors on September 10th, 2019. This means that the HUD grant starting 04/01/2020 will be submitted with a \$37,800 reduction. Your total budget has been approved for:

Leasing	Admin	Total
\$712,443	\$79,160	\$791,603

As you know, HUD CoC Program dollars are vital to our community in order to create a system that ends homelessness. Therefore, the CoC is committed to prioritize efficient and effective spending in our community and reallocate unused dollars to create new and strategic housing projects.

In preparation for the 2019 HUD Continuum of Care application, focus was prioritized on projects that spent under 95% of their overall grant when averaging the 3 most recently completed fiscal years. Further analysis was conducted to review the highest expenditure for that project within the past 3 years, and then recommend 5% more than the highest expenditure, to ensure the project has spending flexibility. Your project, Home First, expended an average of 79% over the 3 most recent fiscal years, therefore justifying the recommended reduction.

As required in the HUD Notice of Funding Availability for the 2019 Continuum of Care competition, the CoC must notify any project that is rejected or being reduced in the local

competition, with an explanation for the decision to reject or reduce the project. Per HUD (24 CFR 578.35(c)), project applicants that believe they were denied the opportunity to participate in the local CoC planning process in a reasonable manner and were rejected or reduced by the CoC may appeal directly to HUD by submitting as a Solo Applicant prior to the application deadline of September 30, 2019 by 7:59:59 p.m. eastern time.

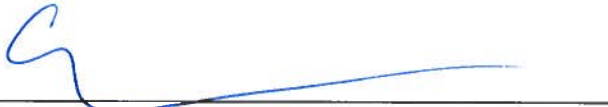
This is the link to the Notice of Funding Availability – information regarding the requirements to file an appeal can be found starting on page 76.

<https://files.hudexchange.info/resources/documents/FY-2019-CoC-Program-Competition-NOFA.pdf>

Below is the link to the information about how to appeal the decision.

<https://www.hudexchange.info/resource/4065/project-application-appeal-process-instructional-guide/>

Sincerely,



Elizabeth G. Hersh
Co-Chair, Philadelphia CoC Board

9/12/19
Date



CITY OF PHILADELPHIA

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1401 JFK Boulevard – 10th flr.
Philadelphia, PA 19102
Ph: (215) 686-7106
Fax: (215) 686-7187
Email: Liz.Hersh@phila.gov

Elizabeth G. Hersh
Director of the Office of Supportive Housing

September 11, 2019

Jeffery Wilush
President/CEO
Horizon House, Inc.
120 South 30th Street
Philadelphia, PA 19104

RE: Notification of Reduction of Funding for JOURNEY HOME

Dear Mr. Wilush:

This letter is to inform you that the renewal project submitted by Horizon House for project JOURNEY HOME in the 2019 HUD Continuum of Care (CoC) Competition was approved for a budget reduction by the CoC Board of Directors on September 10, 2019. This means that the HUD grant starting 3/1/2020 will be submitted with a \$20,000 reduction. Your total budget has been approved for:

Leasing	Admin	Total
\$164,705	\$18,300	\$183,005

As you know, HUD CoC Program dollars are vital to our community in order to create a system that ends homelessness. Therefore, the CoC is committed to prioritize efficient and effective spending in our community, and reallocate unused dollars to create new and strategic housing projects.

In preparation for the 2019 HUD Continuum of Care application, focus was prioritized on projects that spent under 95% of their overall grant when averaging the 3 most recently completed fiscal years. Further analysis was conducted to review the highest expenditure for that project within the past 3 years, and then recommend 5% more than the highest expenditure, to ensure the project has spending flexibility. Your project, JOURNEY HOME, expended an average of 88% over the 3 most recent fiscal years, therefore justifying the recommended reduction.

As required in the HUD Notice of Funding Availability for the 2019 Continuum of Care competition, the CoC must notify any project that is rejected or being reduced in the local competition, with an explanation for the decision to reject or reduce the project. Per HUD (24 CFR 578.35(c)), project applicants that believe they were denied the opportunity to participate in the local CoC planning process in a reasonable manner and were rejected or reduced by the CoC may appeal directly to HUD by submitting as a Solo Applicant prior to the application deadline of September 30, 2019 by 7:59:59 p.m. eastern time.

This is the link to the Notice of Funding Availability – information regarding the requirements to file an appeal can be found starting on page 75.

<https://www.hudexchange.info/resources/documents/FY-2019-CoC-Program-Competition-NOFA.pdf>

Below is the link to the information about how to appeal the decision.

<https://www.hudexchange.info/resource/4065/project-application-appeal-process-instructional-guide/>

Sincerely,



Elizabeth G. Hersh
Co-Chair, Philadelphia CoC Board

9/12/19
Date



CITY OF PHILADELPHIA

Office of Homeless Services
1401 JFK Boulevard – 10th flr.
Philadelphia, PA 19102
Ph: (215) 686-7106
Fax: (215) 686-7187
Email: Liz.Hersh@phila.gov

Elizabeth G. Hersh
Director of the Office of Supportive Housing

September 18, 2019

Sister Mary Scullion
President and Executive Director
Project H.O.M.E., Inc.
1515 Fairmount Avenue
Philadelphia, PA 19130

RE: Notification of Reduction of Funding for Kairos House/1523 Fairmount

Dear Sister Mary:

This letter is to inform you that the renewal project submitted by Project HOME for project Kairos House/1543 Fairmount in the 2019 HUD Continuum of Care (CoC) Competition was approved for a budget reduction by the CoC Board of Directors on September 10, 2019. This means that the HUD grant starting 1/1/2020 will be submitted with a \$32,648 reduction. Your total budget has been approved for:

Rental Assistance	Admin	Total
\$219,163	\$18,629	\$237,792

As you know, HUD CoC Program dollars are vital to our community in order to create a system that ends homelessness. Therefore, the CoC is committed to prioritize efficient and effective spending in our community, and reallocate unused dollars to create new and strategic housing projects.

In preparation for the 2019 HUD Continuum of Care application, focus was prioritized on projects that spent under 95% of their overall grant when averaging the 3 most recently completed fiscal years. Further analysis was conducted to review the highest expenditure for that project within the past 3 years, and then recommend 5% more than the highest expenditure, to ensure the project has spending flexibility. Your project, Kairos House/1543 Fairmount, expended an average of 78% over the 3 most recent fiscal years, therefore justifying the recommended reduction.

As required in the HUD Notice of Funding Availability for the 2019 Continuum of Care competition, the CoC must notify any project that is rejected or being reduced in the local competition, with an explanation for the decision to reject or reduce the project. Per HUD (24 CFR 578.35(c)), project applicants that believe they were denied the opportunity to participate in the local CoC planning process in a reasonable manner and were rejected or reduced by the CoC may appeal directly to HUD by submitting as a Solo Applicant prior to the application deadline of September 30, 2019 by 7:59:59 p.m. eastern time.

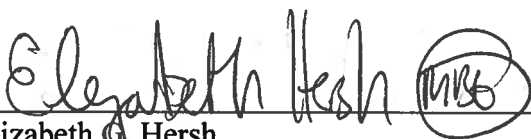
This is the link to the Notice of Funding Availability – information regarding the requirements to file an appeal can be found starting on page 75.

<https://www.hudexchange.info/resources/documents/FY-2019-CoC-Program-Competition-NOFA.pdf>

Below is the link to the information about how to appeal the decision.

<https://www.hudexchange.info/resource/4065/project-application-appeal-process-instructional-guide/>

Sincerely,


Elizabeth G. Hersh
Co-Chair, Philadelphia CoC Board


Date



CITY OF PHILADELPHIA

Office of Homeless Services
1401 JFK Boulevard – 10th flr.
Philadelphia, PA 19102
Ph: (215) 686-7106
Fax: (215) 686-7187
Email: Liz.Hersh@phila.gov

Elizabeth G. Hersh
Director of the Office of Supportive Housing

September 18, 2019

Sister Mary Scullion
President and Executive Director
Project H.O.M.E., Inc.
1515 Fairmount Avenue
Philadelphia, PA 19130

RE: Notification of Reduction of Funding for Ray Homes/St. Elizabeth's

Dear Sister Mary:

This letter is to inform you that the renewal project submitted by Project HOME for project Ray Homes/St. Elizabeth's in the 2019 HUD Continuum of Care (CoC) Competition was approved for a budget reduction by the CoC Board of Directors on September 10th, 2019. This means that the HUD grant starting 7/1/2020 will be submitted with a \$73,484 reduction. Your total budget has been approved for:

Rental Assistance	Admin	Total
\$312,414	\$25,930	\$338,344

As you know, HUD CoC Program dollars are vital to our community in order to create a system that ends homelessness. Therefore, the CoC is committed to prioritize efficient and effective spending in our community, and reallocate unused dollars to create new and strategic housing projects.

In preparation for the 2019 HUD Continuum of Care application, focus was prioritized on projects that spent under 95% of their overall grant when averaging the 3 most recently completed fiscal years. Further analysis was conducted to review the highest expenditure for that project within the past 3 years, and then recommend 5% more than the highest expenditure, to ensure the project has spending flexibility. Your project, Ray Homes/St. Elizabeth's, expended an average of 85% over the 3 most recent fiscal years, therefore justifying the recommended reduction.

As required in the HUD Notice of Funding Availability for the 2019 Continuum of Care competition, the CoC must notify any project that is rejected or being reduced in the local competition, with an explanation for the decision to reject or reduce the project. Per HUD (24 CFR 578.35(c)), project applicants that believe they were denied the opportunity to participate in the local CoC planning process in a reasonable manner and were rejected or reduced by the CoC may appeal directly to HUD by submitting as a Solo Applicant prior to the application deadline of September 30, 2019 by 7:59:59 p.m. eastern time.

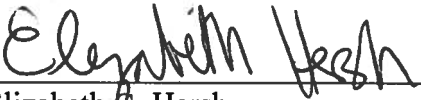
This is the link to the Notice of Funding Availability – information regarding the requirements to file an appeal can be found starting on page 75.

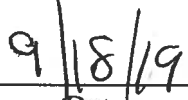
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Sincerely,


Elizabeth G. Hersh
Co-Chair, Philadelphia CoC Board


Date



CITY OF PHILADELPHIA

Office of Homeless Services
1401 JFK Boulevard – 10th fl.
Philadelphia, PA 19102
Ph: (215) 686-7106
Fax: (215) 686-7187
Email: Liz.Hersh@phila.gov

Elizabeth G. Hersh
Director of the Office of Supportive Housing

September 18, 2019

Sister Mary Scullion
President and Executive Director
Project H.O.M.E., Inc.
1515 Fairmount Avenue
Philadelphia, PA 19130

RE: Notification of Reduction of Funding for Connelly House

Dear Sister Mary:

This letter is to inform you that the renewal project submitted by Project HOME for project Connelly House in the 2019 HUD Continuum of Care (CoC) Competition was approved for a budget reduction by the CoC Board of Directors on September 10, 2019. This means that the HUD grant starting 6/1/2020 will be submitted with a \$72,757 reduction. Your total budget has been approved for:

Rental Assistance	Admin	Total
\$551,638	\$43,579	\$595,217

As you know, HUD CoC Program dollars are vital to our community in order to create a system that ends homelessness. Therefore, the CoC is committed to prioritize efficient and effective spending in our community, and reallocate unused dollars to create new and strategic housing projects.

In preparation for the 2019 HUD Continuum of Care application, focus was prioritized on projects that spent under 95% of their overall grant when averaging the 3 most recently completed fiscal years. Further analysis was conducted to review the highest expenditure for that project within the past 3 years, and then recommend 5% more than the highest expenditure, to ensure the project has spending flexibility. Your project, Connelly House, expended an average of 84% over the 3 most recent fiscal years, therefore justifying the recommended reduction.

As required in the HUD Notice of Funding Availability for the 2019 Continuum of Care competition, the CoC must notify any project that is rejected or being reduced in the local competition, with an explanation for the decision to reject or reduce the project. Per HUD (24 CFR 578.35(c)), project applicants that believe they were denied the opportunity to participate in the local CoC planning process in a reasonable manner and were rejected or reduced by the CoC may appeal directly to HUD by submitting as a Solo Applicant prior to the application deadline of September 30, 2019 by 7:59:59 p.m. eastern time.

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Sincerely,


Elizabeth G. Hersh
Co-Chair, Philadelphia CoC Board


Date



CITY OF PHILADELPHIA

Office of Homeless Services
1401 JFK Boulevard – 10th flr.
Philadelphia, PA 19102
Ph: (215) 686-7106
Fax: (215) 686-7187
Email: Liz.Hersh@phila.gov

Elizabeth G. Hersh
Director of the Office of Supportive Housing

September 18, 2019

Sister Mary Scullion
President and Executive Director
Project H.O.M.E., Inc.
1515 Fairmount Avenue
Philadelphia, PA 19130

RE: Notification of Reduction of Funding for Hope Haven Consolidated

Dear Sister Mary:

This letter is to inform you that the renewal project submitted by Project HOME for project Hope Haven Consolidated in the 2019 HUD Continuum of Care (CoC) Competition was approved for a budget reduction by the CoC Board of Directors on September 10th, 2019. This means that the HUD grant starting 10/1/2020 will be submitted with a \$21,303 reduction. Your total budget has been approved for:

Rental Assistance	Admin	Total
\$125,280	\$9,897	\$135,177

As you know, HUD CoC Program dollars are vital to our community in order to create a system that ends homelessness. Therefore, the CoC is committed to prioritize efficient and effective spending in our community, and reallocate unused dollars to create new and strategic housing projects.

In preparation for the 2019 HUD Continuum of Care application, focus was prioritized on projects that spent under 95% of their overall grant when averaging the 3 most recently completed fiscal years. Further analysis was conducted to review the highest expenditure for that project within the past 3 years, and then recommend 5% more than the highest expenditure, to ensure the project has spending flexibility. Your project, Hope Haven Consolidated, expended an average of 87% over the 3 most recent fiscal years, therefore justifying the recommended reduction.

As required in the HUD Notice of Funding Availability for the 2019 Continuum of Care competition, the CoC must notify any project that is rejected or being reduced in the local competition, with an explanation for the decision to reject or reduce the project. Per HUD (24 CFR 578.35(c)), project applicants that believe they were denied the opportunity to participate in the local CoC planning process in a reasonable manner and were rejected or reduced by the CoC may appeal directly to HUD by submitting as a Solo Applicant prior to the application deadline of September 30, 2019 by 7:59:59 p.m. eastern time.


This is the link to the Notice of Funding Availability – information regarding the requirements to file an appeal can be found starting on page 75.

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Sincerely,


Elizabeth G. Hersh
Co-Chair, Philadelphia CoC Board


Date



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Philadelphia FY19 Continuum of Care NOFA



September 12, 2019 | Josh Kruger | Office of Homeless Services



In accordance with HUD's requirement that the FY2019 Continuum of Care Consolidated Application be available for public review and comment 48 hours prior to the submission deadline of September 20, 2019 at 7:59pm EST, please find the below listed documents to be submitted to HUD on behalf of the Philadelphia Continuum of Care (PA-500):

This posting consists of:

- CoC Application, including documentation of objective ranking and selection process, final version of the completed CoC Consolidated Application, and attachments to the CoC Consolidated Application.
- Project Priority Listing, including reallocation forms, all project applications that were accepted and ranked, and rejected projects.

Please send any comments to MaryBeth Gonzales at marybeth.gonzales@phila.gov by noon on Tuesday, September 24.

DRAFT Submission Documents, will be posted 9/20/19:

- FY2019 CoC Application PA-500: Completed CoC Consolidated Application, DRAFT 9/20/19
- FY2019 CoC Application PA-500: Attachments to the CoC Consolidated Application, DRAFT 9/20/19
- FY2019 Project Priority Listing PA-500, DRAFT 9/20/19

FY2019 CoC Final Ranking, which includes new & renewal projects

- 2019 CoC (PA-500) FINAL Ranking, distributed 9/12/19

Philadelphia 2019 CoC Project Review and Rating Procedure

- Philadelphia 2019 CoC Project Review and Rating Procedure

Philadelphia CoC FY 2019 Process for Reallocating

- Philadelphia CoC FY 2019 Process for Reallocating

ELIMINATED PROJECTS	NA	ActionAIDS, Inc.	ActionWellness, Inc.	Circle of Care Supportive Housing for Persons with Disabilities	PSH	icatedPLUS - HIV/A	90.2	40						
	NA	Catholic Social Services	Catholic Social Services	Visitation Homes	TH	DV - families	72.2	5						
	NA	City of Philadelphia	Volunteers Of America Delaware Valley Inc	Allegheny House	PSH	Dedicated+	63.5	6						
	NA	Committee For Dignity and Fairness For the Homeless Housing	Committee For Dignity and Fairness For the Homeless Housing	Dignity III - Better Options for Self- Sufficiency (BOSS)	TH	Families with SUD	49.6	0						

3/5/2019



Office of Homeless Services

Many Partners, One Goal, End Homelessness

Hello CoC Providers,

We are one week away from the first group technical assistance session of Philadelphia's FY2019 Local CoC Renewal Competition on **March 12 from 2-3:30pm** in Rooms Y&Z on the 16th Floor of MSB, 1401 JFK Blvd.

Attendance is optional, but we encourage you to attend if you have questions about any part of the competition.

TIME	TOPIC
2:00pm	Participant Inclusion section of Part 1 Application
2:10pm	Open Q&A - Bring your questions!
2:35pm	Increasing earned income - What works? What would help you to improve these outcomes?
3:00pm	APR Issues - Performance Management Unit staff will be available

Reminder - all questions about the competition, including this TA session, should be directed to both Gina Ruggieri (Director of Planning), gina.ruggieri@phila.gov, and Leticia Devonish (Director of Grants Management), leticia.devonish@phila.gov.

We will hold a second TA session on **March 26**, and Gina and Leticia will field inquiries on Part 1 until **5pm on March 19**, on Part 2 until April 2, and on Part 3 until April 10.

All components of the application must be submitted **in survey monkey by 5:00pm on the assigned deadline:**

APPLICATION COMPONENT	DATE	SURVEY MONKEY LINK
PART 1: Renewal Application	Wednesday, March 20	https://www.surveymonkey.com/r/PhilaLocalComp19
PART 2: Performance Data	Wednesday, April 3	https://www.surveymonkey.com/r/SubmitData
PART 3: Full Program Budget	Wednesday, April 17	https://www.surveymonkey.com/r/SubmitFullBudget

Best,

Beth Gonzales

Deputy, Policy, Planning, Performance Management

New Year, New Local CoC Renewal Competition!

MaryBeth Gonzales <Marybeth.Gonzales@phila.gov>

Thu 12/20/2018 1:40 PM

To: Renault.Harry <Renault.Harry@Phila.gov>;



Office of Homeless Services

Many Partners, One Goal, End Homelessness

Dear CoC Providers:

Can you believe we're gearing up for the Philadelphia's local FY 2019 Continuum of Care (CoC) renewal competition already? The local competition will **start earlier** and **look a little different** this year.

We plan to launch Philadelphia's local renewal competition in February – so mark your calendars!

Quick Facts - What to Expect:

- Involvement of both the Planning Unit and the Grants Management Unit in competition design and support!
- A Pre-Application Workshop, in addition to the mandatory briefing, that will cover the following topics:
 - Participant Inclusion
 - Housing First
 - Equal Access
 - Dedicated Beds
- Scheduled group TA sessions, which will either offer a targeted subject or be open to any questions regarding the process.

Projected timeline for this year's local renewal competition:

Pre-Application Workshop	January 29, 2-4pm
Philadelphia's local FY2019 CoC Competition OPENS	Mid-February 2019
Scheduled TA Sessions	March 2019

We appreciate your participation and value your dedication!

1/11/2019



Office of Homeless Services

Many Partners, One Goal, End Homelessness

Happy New Year everyone!

The Philadelphia Local FY 2019 Continuum of Care (CoC) Competition is approaching! We are all excited about the new competition and welcome your participation!

FY 2019 Local CoC Competition Calendar:

Pre-Application Workshop **January 29, 2pm-4pm**

Local CoC Competition OPENS **Week of February 18**

Mandatory Briefing **February 22, 11am – 12:30pm**

Scheduled TA Sessions **March 12 and 26, 2pm–3:30pm**

For your preparation:

- **HOUSING FIRST:** HUD's [Housing First Assessment Tool](#) will be used to determine how closely your program aligns with the Housing First Approach. Your assigned program manager/analyst will provide additional information as closer to the competition date.
- **BUDGETS:** As part of this year's local competition, we are requesting full program budgets from you, so we suggest you start pulling the financial information for your respective CoC programs (i.e., program's **total** expenses and income). This year, a standardized budget form will be supplied.

Very truly yours,

Beth Gonzales

REMINDER: FY2019 Local CoC Competition Pre-Application Workshop Next Week

MaryBeth Gonzales <Marybeth.Gonzales@phila.gov>

Thu 1/24/2019 12:30 PM

To:Renault Harry <Renault.Harry@Phila.gov>;



Office of Homeless Services

Many Partners, One Goal, End Homelessness

Hello All,

The Local FY 2019 Continuum of Care (CoC) Competition Pre-Application Workshop is scheduled for next Tuesday, January 29, from 2pm - 4pm in the Municipal Services Building, 16th Floor, Rooms X & Y. We will be discussing topics pertinent to completing the FY2019 local CoC Competition Application, and strongly encourage all to attend.

As a reminder, here is the FY 2019 Local CoC Competition Calendar:

Pre-Application Workshop	January 29, 2pm-4pm
Local CoC Competition OPENS	Week of February 18
Mandatory Briefing	February 22, 11am – 12:30pm
Scheduled TA Sessions	March 12 and 26, 2pm–3:30pm

If there are any questions, please do not hesitate to contact Gina Ruggieri, Director of Planning, at gina.ruggieri@phila.gov or 215-686-7186.

Very truly yours,

1/28/2019



Office of Homeless Services

Many Partners, One Goal, End Homelessness

Hello All,

The Local FY 2019 Continuum of Care (CoC) Competition Pre-Application Workshop is scheduled for **TOMORROW** Tuesday, January 29, from 2pm - 4pm in the Municipal Services Building, 16th Floor, Rooms X & Y.

We will be discussing topics pertinent to completing the FY2019 local CoC Competition Application such as:

- Housing First
- Full Program Budgets
- Participant Inclusion
- Equal Access

If there are any questions, please do not hesitate to contact Gina Ruggieri, Director of Planning, at gina.ruggieri@phila.gov or 215-686-7186.

Very truly yours,

Beth Gonzales

Office of Homeless Services
City of Philadelphia
1401 John F Kennedy Boulevard
Suite 1030
Philadelphia, PA 19102
<http://www.phila.gov/homelessservices/>

[To subscribe to OHS mailing lists, click here.](#)

[To unsubscribe from this mailing list, click here.](#)



2/12/2019



Office of Homeless Services

Many Partners, One Goal, End Homelessness

Hello All,

The Local FY 2019 Continuum of Care (CoC) Competition opens next week!

As a reminder, here is the FY 2019 Local CoC Competition Calendar:

FY2019 local CoC Competition OPENS	Wednesday, February 20
Mandatory Briefing	Friday, February 22, 11:00am - 12:30pm
TA Session #1	Tuesday, March 12, 2:00pm - 3:30pm
TA Session #2	Tuesday, March 26, 2:00pm - 3:30pm

In preparation for the competition, please start gathering and/or reviewing the following:

- your project APR for the period of 10/1/17 - 9/30/18
- your project's full budget
- your project's FY2018 CoC Application submitted in esnaps

If there are any questions, please do not hesitate to contact Gina Ruggieri, Director of Planning, at gina.ruggieri@phila.gov or 215-686-7186.

Very truly yours,

Beth

MaryBeth Gonzales, MA, MPA
She/Her/Hers
Deputy, Policy, Planning and Performance Management
Office of Homeless Services
City of Philadelphia
1401 JFK Boulevard, 10th Floor
Philadelphia, PA 19102
Ph: 215-686-7190
Cell: 215-760-6298
Check out our new website! : <http://www.phila.gov/homelesssservices>
Follow us on Twitter: @PhlCityHomeless

Office of Homeless Services
City of Philadelphia
1401 John F Kennedy Boulevard
Suite 1030
Philadelphia, PA 19102

3/5/2019



Office of Homeless Services

Many Partners, One Goal, End Homelessness

Hello CoC Providers,

We are one week away from the first group technical assistance session of Philadelphia's FY2019 Local CoC Renewal Competition on **March 12 from 2-3:30pm** in Rooms Y&Z on the 16th Floor of MSB, 1401 JFK Blvd.

Attendance is optional, but we encourage you to attend if you have questions about any part of the competition.

TIME	TOPIC
2:00pm	Participant Inclusion section of Part 1 Application
2:10pm	Open Q&A - Bring your questions!
2:35pm	Increasing earned income - What works? What would help you to improve these outcomes?
3:00pm	APR Issues - Performance Management Unit staff will be available

Reminder - all questions about the competition, including this TA session, should be directed to both Gina Ruggieri (Director of Planning), gina.ruggieri@phila.gov, and Leticia Devonish (Director of Grants Management), leticia.devonish@phila.gov.

We will hold a second TA session on **March 26**, and Gina and Leticia will field inquiries on Part 1 until **5pm on March 19**, on Part 2 until April 2, and on Part 3 until April 10.

All components of the application must be submitted **in survey monkey by 5:00pm on the assigned deadline:**

APPLICATION COMPONENT	DATE	SURVEY MONKEY LINK
PART 1: Renewal Application	Wednesday, March 20	https://www.surveymonkey.com/r/PhilaLocalComp19
PART 2: Performance Data	Wednesday, April 3	https://www.surveymonkey.com/r/SubmitData
PART 3: Full Program Budget	Wednesday, April 17	https://www.surveymonkey.com/r/SubmitFullBudget

Best,

Beth Gonzales

Deputy, Policy, Planning, Performance Management

3/11/2019



Office of Homeless Services

Many Partners, One Goal, End Homelessness

Hello CoC Providers,

Tomorrow, **March 12 from 2–3:30pm** in Rooms Y&Z on the 16th Floor of the MSB, will be the first group technical assistance session of Philadelphia's FY2019 Local CoC Renewal Competition.

If choosing to attend, you do not need to attend for the entire session, but rather only the portions for which you are interested.

TIME	TOPIC
2:00pm	Participant Inclusion section of Part 1 Application
2:10pm	Open Q&A - Bring your questions!
2:35pm	**Increasing earned income - What works? What would help you to improve these outcomes?
3:00pm	APR Issues - Performance Management Unit staff will be available

****For the portion starting at 2:35pm, come prepared to discuss ideas and techniques that may or may not have worked for your agency and participants, in order to reach this performance measure.**

Best,

Beth Gonzales

Deputy, Policy, Planning, Performance Management

Office of Homeless Services
City of Philadelphia
1401 John F Kennedy Boulevard
Suite 1030
Philadelphia, PA 19102
<http://www.phila.gov/homelesservices/>

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3/13/2019



Office of Homeless Services

Many Partners, One Goal, End Homelessness

Hello CoC Providers,

Reminder - Part 1 of the FY 2019 Local CoC Competition Application is due in 1 week on **Wednesday, March 20 by 5:00pm**. **Technical Assistance for this portion ends on Tuesday, March 19 at 5:00pm**. All questions about the competition, should be directed to both Gina Ruggieri (Director of Planning), gina.ruggieri@phila.gov, and Leticia Devonish (Director of Grants Management), leticia.devonish@phila.gov.

Please remember that all components of the application must be submitted **in survey monkey by 5:00pm on the assigned deadline**:

APPLICATION COMPONENT	DATE	SURVEY MONKEY LINK
PART 1: Renewal Application	Wednesday, March 20	https://www.surveymonkey.com/r/PhilaLocalComp19
PART 2: Performance Data	Wednesday, April 3	https://www.surveymonkey.com/r/SubmitData
PART 3: Full Program Budget	Wednesday, April 17	https://www.surveymonkey.com/r/SubmitFullBudget

The most updated version of all forms needed to complete the local application can be found on the website [HERE](#).

Best,

Beth Gonzales

Deputy, Policy, Planning, Performance Management

3/19/2019



Office of Homeless Services

Many Partners, One Goal, End Homelessness

Hello CoC Providers,

Reminder - Part 1 of the FY 2019 Local CoC Competition Application is due in TOMORROW, **Wednesday, March 20 by 5:00pm.**

Technical Assistance for this portion ends TODAY at 5:00pm.

Please remember that all components of the application must be submitted **in survey monkey by 5:00pm on the assigned deadline.** All applicants will receive a receipt for each submission, but will then only receive further pre-scoring communication about the application if it does **not** pass threshold review.

The most updated version of all forms needed to complete the local application, in addition to the threshold review and scoring rubrics, can be found on the website [HERE](#).

- Applications that do not initially meet threshold conditions will be returned without penalty to the Applicant.
- You will have until March 21 by 5:00pm to submit corrections. If a corrected application is not submitted by March 21, 5:00pm then the application with errors will be used for scoring.
- If the application is submitted a second time still containing errors, 5 points will be deducted from the application's score, and will continue to be deducted each time the application is sent back in need of necessary corrections.
- Any part of the application initially received within 24 hours after the designated deadline will be deducted 10 points.
- No part of the application will be accepted after 24 hours after the designated deadline.

Best,

Beth Gonzales

Deputy, Policy, Planning, Performance
Management

3/25/2019



Office of Homeless Services

Many Partners, One Goal, End Homelessness

Hello CoC Providers,

Tomorrow, **March 26 from 2:00pm–3:30pm** in Rooms Y&Z on the 16th Floor of the MSB, will be the second, and final, group technical assistance session of Philadelphia's FY2019 Local CoC Renewal Competition.

If choosing to attend, you do not need to attend for the entire session, but rather only the portions for which you are interested.

TIME	TOPIC
2:00pm	Reminders - Submission and Threshold Review
2:10pm	Part 2 - Performance Data
2:35pm	Part 3 - Full Program Budget
3:00pm	Open - All questions

If you have any questions or concerns, don't miss out on this opportunity!

Best,

Beth Gonzales

Deputy, Policy, Planning, Performance Management

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City of Philadelphia
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Suite 1030
Philadelphia, PA 19102
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3/27/2019



Office of Homeless Services

Many Partners, One Goal, End Homelessness

Hello CoC Providers,

Reminder - Part 2 of the FY 2019 Local CoC Competition Application is due in one week, Wednesday, April 3 by 5:00pm.

Technical Assistance for this portion ends Tuesday, April 2 at 5:00pm.

Please remember that all components of the application must be submitted in survey monkey by 5:00pm on the assigned deadline. All applicants will receive a receipt for each submission, but will then only receive further communication about the application if it does not pass threshold review.

The most updated version of all forms needed to complete the local application, in addition to the threshold review and scoring rubrics, can be found on the website [HERE](#).

- Applications that do not initially meet threshold conditions will be returned without penalty to the Applicant.
- You will have until April 4 by 5:00pm to submit corrections. If a corrected application is not submitted by April 4, 5:00pm then the application with errors will be used for scoring.
- If the application is submitted a second time still containing errors, 5 points will be deducted from the application's score, and will continue to be deducted each time the application is sent back in need of necessary corrections.
- Any part of the application initially received within 24 hours after the designated deadline will be deducted 10 points.
- No part of the application will be accepted after 24 hours after the designated deadline.

Best,

Beth Gonzales

Deputy, Policy, Planning, Performance Management

4/2/2019



Office of Homeless Services

Many Partners, One Goal, End Homelessness

Hello CoC Providers,

Reminder - Part 2 of the FY 2019 Local CoC Competition Application is due TOMORROW, Wednesday, April 3 by 5:00pm.

Technical Assistance for this portion ends TODAY, April 2 at 5:00pm.

Please remember that all components of the application must be submitted in survey monkey by 5:00pm on the assigned deadline. All applicants will receive a receipt for each submission, but will then only receive further communication about the application if it does not pass threshold review.

- Applications that do not initially meet threshold conditions will be returned without penalty to the Applicant.
- You will have until April 4 by 5:00pm to submit corrections. If a corrected application is not submitted by April 4, 5:00pm then the application with errors will be used for scoring.
- If the application is submitted a second time still containing errors, 5 points will be deducted from the application's score, and will continue to be deducted each time the application is sent back in need of necessary corrections.
- Any part of the application initially received within 24 hours after the designated deadline will be deducted 10 points.
- No part of the application will be accepted after 24 hours after the designated deadline.

Best,

Beth Gonzales

Deputy, Policy, Planning, Performance Management

Office of Homeless Services
City of Philadelphia
1401 John F Kennedy Boulevard

4/9/2019



Office of Homeless Services

Many Partners, One Goal, End Homelessness

Hello CoC Providers,

**Reminder - All Technical Assistance ends
TOMORROW, April 10 at 5:00pm.**

**Part 3 of the FY 2019 Local CoC Competition
Application is due next Wednesday, April 17 by
5:00pm.**

Please remember that all three (3) sheets of the budget spreadsheet must be submitted in survey monkey by 5:00pm on the assigned deadline. All applicants will receive a receipt for their submission, but will then only receive further communication about the application if it does not pass threshold review.

In addition, please expect correspondence from OHS' Grants Management Team regarding the FY2019 Grant Inventory Worksheet (GIW). The GIWs were posted yesterday on [HUD Exchange](#), and all revisions need to be submitted to HUD by **April 17**.

Thanks for your cooperation!

Best,

Beth Gonzales

Deputy, Policy, Planning, Performance Management

Office of Homeless Services
City of Philadelphia
1401 John F Kennedy Boulevard
Suite 1030

Philadelphia, PA 19102
<http://www.phila.gov/homelesservices/>

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4/10/2019



Office of Homeless Services

Many Partners, One Goal, End Homelessness

Hello CoC Providers,

Reminder - Part 3 of the FY 2019 Local CoC Competition Application is due in one week, Wednesday, April 17 by 5:00pm.

Technical Assistance for this portion ends TODAY, April 10, at 5:00pm.

Please remember that all three (3) sheets of the application must be submitted in survey monkey by 5:00pm on the assigned deadline. All applicants will receive a receipt for each submission, but will then only receive further communication about the application if it does not pass threshold review.

The most updated version of all forms needed to complete the local application can be found on the website [HERE](#).

Best,

Beth Gonzales

Deputy, Policy, Planning, Performance Management

Office of Homeless Services
City of Philadelphia
1401 John F Kennedy Boulevard
Suite 1030
Philadelphia, PA 19102
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4/17/2019



Office of Homeless Services

Many Partners, One Goal, End Homelessness

Hello CoC Providers,

Reminder - Part 3 of the FY 2019 Local CoC Competition Application is due TODAY, Wednesday, April 17 by 5:00pm.

Please remember that all three (3) sheets of the application must be submitted in survey monkey by 5:00pm TODAY. All applicants will receive confirmation of receipt for each submission.

If an application does not pass threshold review, applicants will be informed by our team via email.

Best,

Beth Gonzales

Deputy, Policy, Planning, Performance Management

Office of Homeless Services
City of Philadelphia
1401 John F Kennedy Boulevard
Suite 1030
Philadelphia, PA 19102
<http://www.phila.gov/homelesservices/>

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David Weathington

From: MaryBeth Gonzales <Marybeth.Gonzales@phila.gov>
Sent: Monday, September 23, 2019 5:40 PM
To: David Weathington
Subject: We're submitting the 2019 HUD CoC application!

External Email Notice. This email comes from outside of City government. Do not click on links or open attachments unless you recognize the sender.

Read this important info.



FY2019 CoC Consolidated Application: Our materials are now posted!

Dear Providers and Roadmap to Homes Community:

This year, HUD is making available approximately \$2.3 billion in Fiscal Year 2019 for the CoC Program Competition.

The CoC Program is designed to promote a community-wide commitment to the goal of ending homelessness; to provide funding for efforts by nonprofit providers, states, and local governments to quickly re-house homeless individuals, families, persons fleeing domestic violence, and youth while minimizing the trauma and dislocation caused by homelessness; to promote access to and effective utilization of mainstream programs by homeless individuals and families; and to optimize self-

sufficiency among those experiencing homelessness. The FY 2019 CoC Program Competition submission deadline is Monday September 30, 2019 at 8 p.m. EDT. HUD requires each CoC to make all parts of the Consolidation Application publicly available at least two days prior to submission.

Philadelphia's FY 2019 HUD CoC Consolidated Application and related materials are now posted on the Office of Homeless Services' website for your review.

On behalf of the Philadelphia CoC (PA-500), we are applying for a total of \$37,634,902 in the FY 2019 competition.

This includes:

- Renewal Projects: \$32,462,582 for 2,587 units of existing TH, TH-RRH, PSH, RRH, plus HMIS.
- Planning Grant: \$1,016,804 to support system-wide coordination and response, training, monitoring, and evaluation activities.
- New projects/DV Bonus: \$4,155,516 for 258 units and DV training and coordination.

As a reminder, this is a competitive process. We are not guaranteed our full requested funding, but let's keep our fingers crossed!

Preparing the CoC Application has been a community-wide process. We are grateful for your feedback, participation, and partnership.

Thank you again for assisting in this process,

Beth

MaryBeth Gonzales
Director of Policy, Planning, and Performance Management
Philadelphia Office of Homeless Services
marybeth.gonzales@phila.gov

Office of Homeless Services
City of Philadelphia
1401 John F Kennedy Boulevard
Suite 1030
Philadelphia, PA 19102
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> About Us > Continuum of Care > FY 19 CoC NOFA

FY 19 CoC NOFA

In accordance with HUD's requirement that the FY2019 Continuum of Care Consolidated Application be available for public review and comment 60 hours prior to the submission deadline of September 26, 2019 at 7:30pm EST, please find the below listed documents to be submitted to HUD on behalf of the Philadelphia Continuum of Care (PA-COC).

This posting consists of:

- COC Application, including documentation of objective ranking and selection process, final version of the completed CoC Consolidated Application, and attachments to the CoC Consolidated Application.
- Project Priority Listing, including reallocation forms, all project applications that were accepted and ranked, and rejected projects.

Please send any comments to Marybeth Gonzales at marybeth.gonzales@phila.gov by noon on Tuesday, September 24.

Submission Documents, posted 9/20/19:

- FY2019 CoC Application PA-500: Completed CoC Consolidated Application Final**
- FY2019 CoC Application PA-500: Attachments to the CoC Consolidated Application**
- FY2019 Project Priority Listing PA-500**

FY2019 CoC Final Ranking, which includes new & renewal projects

- 2019 CoC (PA-500) FINAL Ranking, distributed 9/12/19**

Philadelphia 2019 CoC Project Review and Rating Procedure

- Philadelphia 2019 CoC Project Review and Rating Procedure**

Philadelphia CoC FY 2019 Process for Reallocation

- Philadelphia CoC FY 2019 Process for Reallocation**

General FY2019 CoC NOFA Competition Information

- FY 2019 CoC Program Competition main page
- FY 2019 CoC Program NOFA
- FY 2019 CoC Program Finding of No Significant Impact (FONSI)
- FY 2019 Continuum of Care (CoC) Program Competition NOFA: What's New, Changes, and Highlights
- Q&A Reports
- E-news information

FY19 NOFA-Related Webinars

- Philadelphia CoC FY19 CoC NOFA Review Provider Meeting, July 22, 2019. **You can find a copy of the PowerPoint slides online.**
- The webinar covered various issues related to this year's CoC NOFA, including:

- 2019 HUD CoC Competition Timeline
- Highlights from the Notice of Funding Availability (NOFA)
- Submitting Renewal Project Applications
- Consolidating and Creating New Projects
- Q&A

- USICH Webinar, "CoC NOFA FY 2019: What's New and How to Build Upon Your Work to End Homelessness," July 16, 2019. **You can view a recording of the webinar online.**

Notification of Project Acceptance/Rejection for 2019 CoC Competition

The CoC is required to notify all project applicants and the community at large about the projects being submitted for funding and included in the FY2019 Philadelphia CoC's Priority Listing.

This information has been distributed via email.

A copy of the email, sent September 12, 2019, can be **accessed online**.

📄 You can view other documents relating to the PA-500 Notification of Project Acceptance/Rejection for 2019 CoC Competition online.



Many Partners, One Goal, End Homelessness

Office of Homeless Services
1401 JPL Boulevard, 10th Floor
Philadelphia, PA 19102
Tel: 215-686-7175
info.gonzales@phila.gov

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Elizabeth G. Herli, Director

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Philadelphia FY19 Continuum of Care NOFA

September 12, 2019 | Josh Kruger | Office of Homeless Services



In accordance with HUD's requirement that the FY2019 Continuum of Care Consolidated Application be available for public review and comment 48 hours prior to the submission deadline of September 30, 2019 at 1:00pm EST, please find the below listed documents to be submitted to HUD on behalf of the Philadelphia Continuum of Care (PA-500).

This posting consists of:

- CoC Application, including documentation of objective ranking and selection process, final version of the completed CoC Consolidated Application, and attachments to the CoC Consolidated Application
- Project Priority Listing, including reallocation forms, all project applications that were accepted and ranked, and rejected projects.

Please send any comments to MaryBeth Gonsales at marybeth.gonsales@phila.gov by noon on Tuesday, September 24.

Submission Documents, posted 9/20/19:

- FY2019 CoC Application PA-500: Completed CoC Consolidated Application Final
- FY2019 CoC Consolidated Application, and Attachments to the CoC Consolidated Application
- FY2019 Project Priority Listing PA-500

FY2019 CoC Final Ranking, which includes new & renewal projects

- 2019 CoC (PA-500) FINAL Ranking, distributed 9/12/19

Philadelphia 2019 CoC Project Review and Rating Procedure

- Philadelphia 2019 CoC Project Review and Rating Procedure

Philadelphia CoC FY 2019 Process for Reallocation

- Philadelphia CoC FY 2019 Process for Reallocation

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- FY 2019 CoC Program NOFA
- FY 2019 CoC Program Finding of No Significant Impact (FONSI)
- FY 2019 Continuum of Care (CoC) Program Competition NOFA: What's New, Changes, and Highlights
- QW Reports
- Exemptions Information

FY19 NOFA-Related Webinars

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- The meeting covered various issues related to this year's CoC NOFA, including:
 - 2019 HUD CoC Competition Timeline
 - Highlights from the Notice of Funding Availability (NOFA)
 - Submitting Renewal Project Applications
 - Consolidating and Creating New Projects
 - Q&A
- USCH Webinar, "CoC NOFA FY 2019: What's New and How to Build Upon Your Work to End Homelessness," July 16, 2019. You can view a recording of the webinar online.

Notification of Project Acceptance/Rejection for 2019 CoC Competition

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This information has been distributed via email.

A copy of the email, sent September 12, 2019, can be accessed online.

You can view other documents relating to the PA-500 Notification of Project Acceptance/Rejection for 2019 CoC Competition online.

David Weathington

From: Marybeth Gonzales
Sent: Monday, September 23, 2019 1:42 PM
To: Joyce Sacco; Laura Morris; Stephanie.Pastula@pha.phila.gov; Evangelia Manos; adyspady@gmail.com; psbeideman@avenueofthearts.org; chris@corona-partners.com; Azucena Ugarte; teresa@harp-weaver.com; Jocelyn Arnold; jadavis@phmc.org; kdesmond@pec-cares.org; Mike Hinson; SVeren@actionwellness.org; latoyamaddox@libertyresources.org; rphillips@clsphila.org; Habibah.Sulayman@acf.hhs.gov; nafeesa@jbjsoulfoundation.org; deacbjgreen@gmail.com; Melissa Long; Allen,Ayana; Liz.Hersh; David Holloman
Cc: Leticia Devonish; David Weathington
Subject: Vote needed
Attachments: PA-500 Application 2019.pdf

Dear CoC Board Members:

We have completed the Philadelphia CoC FY2019 Consolidated Application for CoC Program Funding! Now we need you to approve it, so we can submit it COB on 9/24.

We are writing with a request for a vote **to approve the FY 2019 Consolidated Application and attachments**. Please let us know if you have any questions. **We ask that you reply-all by tomorrow, 9/24 at 2:00pm** with a vote of “aye,” “nay,” or an abstention. If we do not hear back from anyone by this time, we will assume your vote is an “aye.”

On behalf of the Philadelphia CoC (PA-500), we are applying for a total of \$37,634,902 in the FY 2019 competition.

This includes:

Renewal Projects: \$32,462,582 for 2,587 units of existing TH, TH-RRH, PSH, RRH and HMIS

Planning Grant: \$1,016,804 to support system wide coordination and response, training, monitoring and evaluation activities

New projects/DV Bonus: \$4,155,516 for 258 units and DV training and coordination

Thanks for your service,

Beth

MaryBeth Gonzales, MA, MPA

She/Her/Hers

Deputy, Policy, Planning and Performance Management

Office of Homeless Services
City of Philadelphia
1401 JFK Boulevard, 10th Floor
Philadelphia, PA 19102
Ph: 215-686-7190
Cell: 215-760-6298

Check out our new website! : <http://www.phila.gov/homelessservices>

Follow us on Twitter: @PhlCityHomeless



MEMORANDUM OF UNDERSTANDING

Between

FIRST STEP STAFFING PHILADELPHIA

And the

PHILADELPHIA CONTINUUM OF CARE COLLABORATIVE APPLICANT:

CITY OF PHILADELPHIA, OFFICE OF HOMELESS SERVICES

This Memorandum of Understanding (MOU) is entered into this 3 day of September, 2019, by and between First Step Staffing Philadelphia ("FSS") and the City of Philadelphia Office of Homeless Services ("OHS").

BACKGROUND:

WHEREAS First Step Staffing, Inc., a nonprofit organization, has been working to secure sustainable income for individuals transitioning from homelessness since 2007; aiming to employ those who struggle most to break their own cycles of poverty, giving preference to those who have recently experienced homelessness, military veterans, and individuals who have been previously incarcerated.

WHEREAS FSS is a registered Alternative Staffing Organization (ASO). Alternative staffing is defined as an employment strategy that combines a staffing business model with supportive services to help job seekers with obstacles to employment enter and advance in the workforce. ASOs act as intermediaries between employers and job seekers, helping employers attract and retain reliable, motivated workers and linking job seekers to competitive employment, opportunities for skills development and pathways to hire by employer customers.

WHEREAS First Step Philadelphia open in January 2018 with the sole focus on employing and training men and women experiencing homelessness in the Philadelphia region, and provides over a decade of experience acting at the employer of record for clients served.

WHEREAS OHS has been designated as the CoC Collaborative Applicant, and as such is the eligible applicant for the HUD CoC Program Grant funds, and shall manage the required HUD process on behalf of the *CoC Board* to ensure the maximum amount of funds are received by the CoC jurisdiction and that the CoC is in compliance with all applicable HUD rules and regulations.

NOW, THEREFORE, the parties to this MOU set forth the following as the terms and conditions of their understanding:

ROLES AND RESPONSIBILITIES OF FIRST STEP PHILADELPHIA:

- I. Provide rapid employment assistance/job placements into First Step positions;
- II. Accept job placement referrals from OHS and OHS partner organizations through an established partner referral process;
- III. Provide job coaching and on the job training for those placed into First Step positions;
- IV. Provide transportation assistance for referred clients to from the assigned job site;

- V. Provide pathways to full-time employment and/or additional training and certification programs for all First Step clients.
- VI. Act as the intermediary between local businesses and potential employees/clients'
- VII. Work with First Step's payroll company to serve as employer of record for all First Step clients, providing necessary workers comp insurance and payroll administration;

ROLES AND RESPONSIBILITIES OF OHS:

- I. Operating the Continuum of Care
 - a. Consult with recipients and sub-recipients to establish performance targets appropriate for population and program type, monitor recipient and subrecipient performance, evaluate outcomes, and take action against poor performers;
 - b. Evaluate outcomes of projects funded under the Emergency Solutions Grants (ESG) program and the CoC program, and report to HUD;
 - c. Ensure the project is administered in compliance with requirements prescribed by HUD.
- II. Continuum of Care Planning
 - a. Coordinate the implementation of a housing and service system within its geographic area that meets the needs of the homeless individuals (including unaccompanied youth) and families. At a minimum, such system encompasses the following:
 - i. Outreach, engagement, and assessment;
 - ii. Shelter, housing, and supportive services;
 - iii. Prevention strategies

DURATION AND RENEWAL:

Except as provided in the TERMINATION section, the duration of the MOU shall be from July 1, 2019 to June 30, 2020. This agreement shall renew automatically unless either party gives notification pursuant to TERMINATION section.

AMENDMENTS/NOTICES:

This MOU may be amended in writing by either party and is in effect upon signature of both parties. Notices shall be mailed, emailed or delivered to:

- I. *First Step Staffing CEO and First Step Philadelphia Executive Director*
- II. *Director, City of Philadelphia Office of Homeless Services*

TERMINATION:

Either party may terminate this MOU at a date prior to the renewal date specified in the MOU by giving 120 days written notice to the other party. If the HUD CoC Program Planning Grant funds relied upon to undertake activities described in the MOU are withdrawn or reduced, or if additional conditions are placed on such funding, any party may terminate this MOU within 30 days by providing written notice to the other party. The termination shall be effective on the date specified in the notice of termination.

NO CONTRACTUAL RIGHTS OR OBLIGATIONS:

This MOU is not intended to and does not create any contractual rights or obligations with respect to the signatory entities or any other parties.

IN WITNESS WHEREOF, the parties to this MOU have executed it through their respective duly authorized officers, as of the date first written above.

Update Log

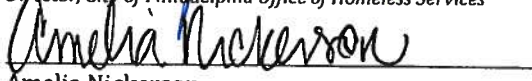
Created: September 2, 2019

Reviewed and Reapproved:



Elizabeth G. Hersh
Director, City of Philadelphia Office of Homeless Services

9/5/19
Date



Amelia Nickerson
Vice President of Development & Community Relations
First Step Staffing, Inc.

9/3/19
Date

MEMORANDUM OF UNDERSTANDING

Between

Philabundance:

Philabundance Community Kitchen (“PCK”)

and the

**Philadelphia Continuum of Care Collaborative Applicant:
City of Philadelphia, Office of Homeless Services (“OHS”)**

This Memorandum of Understanding (“MOU”) is entered into this 10th day of September, 2019 between Philabundance: Philabundance Community Kitchen (“PCK”) and the City of Philadelphia Office of the Homeless Services (“OHS”).

BACKGROUND

WHEREAS the mission of OSH is to assist individuals and families in moving towards independent living and self-sufficiency in a safe and stable housing.

WHEREAS OSH has been designated as the CoC collaborative Applicant, and as such is the eligible applicant for the HUD CoC Program Grant funds and shall manage the required HUD process on behalf of the Roadmap to Homes CoC Board to ensure the maximum amount of funds are received by the CoC jurisdiction and that CoC is in compliance with all applicable HUD rules and regulations.

WHEREAS OHS promotes partnerships and access to employment opportunities with private and nonprofit organizations that offer job training programs, job fairs and staffing events. Such programs are supported by OHS for offering education, on-the-job training, internships and employment opportunities for those affected by homelessness; promoting the alleviation of a homeless condition.

WHEREAS Philabundance is a nonprofit organization, Philabundance Community Kitchen, as a program of Philabundance, is working to secure job training, vocational mentorship and securing skills necessary for obtaining sustainable income for individuals transitioning from homelessness since 2000. PCK aims to build employability skills with those who struggle most to break their own cycle of poverty, while giving preference to those who have recently experienced homelessness.

WHEREAS PCK promotes self-sufficiency for program participants by preparing them for and connecting them to work in commercial kitchens and allows them to give back by preparing meals for those in need. PCK also focuses its curriculum on building life-skills which not only helps participants secure and maintain a job but also provides tools for a second chance in life.

NOW, THEREFORE, the parties to this MOU set forth the following as the terms and conditions of their understanding:

ROLES AND RESPONSIBILITIES OF PHILABUNDANCE COMMUNITY KITCHEN:

1. Offer a 14-week “free to participants” culinary vocational training program for low-to-no income individuals.
2. Provide free a (food services obligatory) “*ServSafe*” certification to participants in their 500-hour program..
3. Provide internship opportunity in the Culinary field.
4. Provide opportunities for meal preparation for those in need.
5. Provide employment retention services through PCK staff to program participants for up to two years after training program completion for maximization of their training and to foster ongoing positive employment ethics building, post-graduation.

ROLES AND RESPONSIBILITIES OF OHS:

1. Operating the Continuum of Care:

- a. Consult with recipients and subrecipients to establish performance targets appropriate for population and program type, monitor recipient and subrecipient performance, evaluate outcomes, and act against poor performers.
- b. Evaluate outcome of projects funded under the Emergency Solutions Grants (ESG) program and the CoC program, and report to HUD;
- c. Ensure the project is administered in compliance with requirements prescribed by HUD.

2. Continuum of Care planning:

- a. Coordinate the implementation of a housing and service system within its geographical area that meets the needs of homeless individuals (including unaccompanied youth) and families. At the minimum, such system encompasses the following:
 - 1 Outreach, engagement, and assessment;
 - 2 Shelter, housing, and supportive services;
 3. Prevention strategies

DURATION AND RENEWAL:

Except as provided in the TERMINATION section, the duration of this MOU shall be from July 01, 2020 to June 30, 2021 This agreement shall renew automatically unless either party gives notification pursuant to the TERMINATION section.

DURATION AND RENEWAL:

This MOU may be amended in writing by either party and is in effect upon signature of both parties. Notices shall be mailed, emailed and delivered to:

- I. Philabundance Community Kitchen, Manager of Recruitment and Student Affairs
- II. City of Philadelphia Office of Homeless Services, Director

TERMINATION:

Either party may terminate the MOU at a date prior to the renewal date specified in this MOU by giving 120 days written notice to the other party. If the HUD CoC Program Planning Grant funds relied upon to undertake activities described in this MOU are reduced or withdrawn, or if additional conditions are placed on such funding; any party may terminate this MOU within 30 days by providing written notice to the other party. The termination shall be effective on the date in the notice of termination.

NO CONTRACTUAL RIGHTS OR OBLIGATIONS:

This MOU is not intended to and does not create any contractual rights and obligations with respect to the signatory entities or any other parties.

UPDATE LOG:

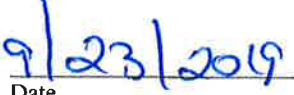
Created: September 17, 2019

Reviewed and Approved:


Marybeth Gonzales
Deputy, City of Philadelphia
Office of Homeless Services


Date


Laura Schepps
Chief Financial Officer
Philabundance


Date

September 23, 2019

Liz Hersh, Director
Office of Homeless Services
City of Philadelphia
1401 John F. Kennedy Boulevard, 10th floor
Philadelphia, Pennsylvania 19102

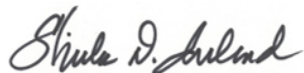
Dear Ms. Hersh,

As Executive Director of the Office of Workforce Development, and member of the Philadelphia Workforce Development Board, I am writing to express my strong support for the workforce strategy outlined in your application to the Department of Housing and Urban Development. In particular, working in close partnership with Philadelphia Works, my office will support the systems integration required to ensure individuals experiencing homelessness can enter and succeed in the workforce.

The Office of Workforce Development was launched in March 2018 to foster systemic solutions to employers' human capital challenges and strengthen Philadelphia's career pathway ecosystem. Reporting jointly to the Commerce Department and the Mayor's Office of Labor, the Office of Workforce Development is responsible for implementation of *Fueling Philadelphia's Talent Engine (FPTE)*, a citywide workforce development strategy aimed at addressing employers' talent needs and preparing residents for careers in family-sustaining jobs. The strategy has three goals: (1) Prepare Philadelphians with the skills employers need for a world-class workforce; (2) Address the barriers that prevent Philadelphians from accessing meaningful career opportunities; and (3) Build a workforce system that is more coordinated, innovative, and effective.

I appreciate OHS's steadfast commitment to building pathways to opportunity for residents challenged by homelessness and housing insecurity, and look forward to collaborating closely on the goals outlined in your application, which align closely to goals outlined in FPTE.

Sincerely,



Sheila Ireland
Executive Director

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF PHILADELPHIA, OFFICE OF HOMELESS SERVICES
AND
PHILADELPHIA WORKS, INC.**

This MOU is made this 21st day of May 2018, by and between the **CITY OF PHILADELPHIA, OFFICE OF HOMELESS SERVICES, ("City" or "OHS")**, located at 1401 JFK Boulevard, 10th Floor Philadelphia, PA 19102 and **PHILADELPHIA WORKS INC. ("PWI")** located at 1617 JFK Boulevard, 13th Floor, Philadelphia, PA 19103.

A. Purpose

PWI and the OHS hereby agree to work cooperatively within the framework of Memorandum of Understanding ("MOU") to promote employment services to Philadelphian's experiencing homelessness and housing insecurity.

OHS provides the leadership, coordination, planning and mobilization of resources to make homelessness rare, brief and non-recurring in the City of Philadelphia. Philadelphia Works oversees employment and training services in Philadelphia county and manages the four PA CareerLink® Philadelphia centers.

An underlying premise of this partnership the colocation of employment services provided in a trauma-informed space and manner at the City's Apple tree Homeless Resource Center (the "Facility"). The benefits will include improved employment outcomes and increased housing security resulting in improved quality of life for the City's residents facing homelessness and housing insecurity.

B. Background

Pursuant to the Workforce Innovation and Opportunity Act, P.L. No. 113-128 (WIOA) Section 121(c), this MOU details the understanding of the Parties regarding the services to be provided for the PA CareerLink® Philadelphia system at the Facility.

C. Partnership Commitment

PWI and OHS agree to abide by the terms of this MOU and to support this project by promoting system integration to the maximum extent feasible through:

- Effective communication, joint planning, policy development and system design processes;
- Commitment to shared mission, vision, goals, strategies and performance measures;
- The design and use of common and/or complementary intake, assessment, referral, and case management processes;
- Leveraging of resources, including other public agency and non-profit organization services;
- Participation in a continuous improvement process designed to boost outcomes and increase customer satisfaction; and
- Participation in regularly scheduled meetings with PWI to exchange information in support of the above and encourage program and staff integration.

D. Term

This MOU is entered on May 1, 2018 and shall remain in effect for three years, terminating on June 30, 2021 (the "Term"). Any party may withdraw from this MOU by giving written notice of intent to withdraw at least ninety calendar days before the effective withdrawal date. Notice of withdrawal shall be given to all parties on the project contact list. This MOU can terminate by repeal of WIOA.

E. Roles and Responsibilities of Parties

PWI will:

- Purchase equipment, furnishings, and furniture for a Career Resource Center located on the 3rd Floor of the Facility.
- Purchase and install computers, printers, cabling, wiring, smartboards and WIFI network.
- Provide ongoing IT support for hardware/software at Career Resource Center.
- Fund an Employment Advisor to be located at Career Resource Center who will:
 - Provide opportunity, guidance and support to job seekers experiencing homelessness or housing insecurity.
 - Offer intensive job search assistance through both individualized and peer supported mediums.
 - Utilize Product Box Services.
 - Coordinate with PA CareerLink® Philadelphia centers.
 - Provide functional supervision of all staff at center.
- Fund an Employment Coordinator to be located at Career Resource Center who will:
 - Provide coordination between the PA CareerLink® Philadelphia centers and partner organizations, including the Mayor's Office of Community Empowerment and Opportunity, to develop an effective referral system and an integrated workforce development system for individuals experiencing homelessness or housing insecurity.
 - Provide leadership and supervision to Employment Specialist and other staff.
 - Develop innovative job search support services tailored to individuals experiencing homelessness or housing insecurity.

Personnel utilized by PWI under this MOU, including but not limited to, the Employment Advisor and the Employment Coordination are PWI employees ("Employees" or "Employee"). PWI and its Employees are not employed by the City, but act independently. Neither PWI nor its agents, Employees or subcontractors shall in any way represent that they are acting as employees, officials or agents of the City.

OHS will:

- Provide sole use, without cost, of the Bright Spaces space located on 3rd floor.
- Provide an orientation to Career Resource Center staff on the OHS system, unique challenges in the workforce for individuals experiencing homelessness or housing insecurity and best practices for supporting job seekers with this barrier.
- Participate in the development of a referral system.

F. Indemnification and Release

a. PWI shall indemnify, defend and hold harmless the City, its officers, employees, and agents from and against any and all losses, claims, costs (including litigation costs and counsel fees), suits,

actions, damages, liability and expenses (collectively the "Claims") occasioned wholly or in part by **PWI's** act or omission or the act or omission of any employees (including, but not limited to, the **Employees** as defined above) in connection with this MOU, including, but not limited to, those in connection with loss of life, bodily injury, damage to property, contamination or adverse effects on the environment, failure to pay the employees, any breach of this MOU, and any infringement or violation of any proprietary right (including, but not limited to, patent, copyright, trademark, service mark, and trade secret). Without limiting the generality of the foregoing, **PWI** shall indemnify, defend, and hold harmless the City, its officers, employees, and agents from and against any and all Claims arising from this MOU except to the extent that it is due to the sole negligence of the City or its officers, employees, and agents. This obligation to indemnify, defend and hold harmless the City, its officers, employees, and agents, shall survive the termination of this MOU.

b. In consideration for the City accepting the **Employees** at the Facility, **PWI** does hereby remise, quitclaim, release and forever discharge the City from any and all, manner of, actions and causes of action, suits, claims and demands whatsoever in law or in equity which **PWI** may have against the City relating in any way to the exercise by **PWI** or any **Employee** or other employees, of any right granted under this MOU, or relating in any way to the presence of the **Employee** in the Facility in connection with this MOU, or on any other City-owned or controlled property (real or personal) unless such claim(s) is (or are) due to the sole negligence of the City, its agents or representatives. **PWI** hereby voluntarily assumes all risk of loss, damage, or injury, including death, that may be sustained by **PWI** or any **Employee** in the exercise of any right granted under this MOU, including, but not limited to, being present in the Facility, and/or any other property (real or personal and regardless of ownership) except to the extent caused by the sole negligence of the City or its agents or employees.

G. Insurance

a. Unless otherwise approved by the City's Risk Management Division in writing, **PWI** shall, at its sole cost and expense, procure and maintain, or cause to be procured and maintained, in full force and effect, the types and minimum limits of insurance specified below, covering **PWI's** performance under this MOU. **PWI** shall procure, or cause to be procured, all insurance from reputable insurers admitted to do business on a direct basis in the Commonwealth of Pennsylvania or otherwise acceptable to the City. All insurance herein, except Professional Liability insurance, shall be written on an "occurrence" basis and not a "claims-made" basis. In no event shall **PWI** perform any work contemplated by this MOU until **PWI** has delivered or caused to be delivered to the City's Risk Management Division the required evidence of insurance coverages. All insurance coverages shall provide for at least thirty (30) days prior written notice to be given to the City in the event coverage is materially changed, cancelled, or non-renewed. The City, its officers, employees, and agents, shall be named as additional insureds on the General Liability Insurance policy. **PWI** shall also deliver or cause to be delivered to the City an endorsement stating that the coverage afforded the City and its officers, employees and agents, as additional insureds, will be primary to any other coverage available to them and that no act or omission of the City, its officers, employees or agents shall invalidate the coverage.

b. **PWI** may not self-insure any of the coverages required under this MOU without the prior written approval of the City's Risk Manager. In the event that **PWI** desires to self-insure any of the coverages listed below, it shall submit to the City's Risk Manager, prior to the commencement of any of the services required hereunder, a certified copy of **PWI's** most recent audited financial statement and/or such other evidence of its qualification to act as self-insurer (e.g. Commonwealth approval) as may be requested by the City's Risk Manager. In the event that such approval is granted, it is understood and agreed that the City, its officers, employees and agents shall be entitled to receive the same coverages and benefits under **PWI's** self-insurance program that they would have received had the insurance requirements been satisfied by a reputable insurance carrier authorized to do business in the Commonwealth of Pennsylvania or otherwise acceptable to the City. If at the time of commencement of

the term of this MOU, PWI self-insures its Professional Liability and/or Workers' Compensation coverage, PWI may, in lieu of the foregoing, furnish to the City a current copy of the State Certification form for self-insurance or a current copy of the State Insurance Commissioner's letter of approval, whichever is appropriate.

(1) General Liability Insurance.

- (a) **Limits of Liability:** \$2,000,000 per occurrence combined single limited for bodily injury (including death) and property damage liability; \$1,000,000 advertising injury; \$2,000,000 general aggregate and \$2,000,000 aggregate for products and completed operations. The City may require higher limits of liability if, in the City's sole discretion, the potential risk so warrants.
- (b) **Coverage:** Premises operations; blanket contractual liability, personal injury liability; products and completed operations; independent contractors, employees, and volunteers as additional insureds; cross liability; and broad form property damage (including completed operations).

(2) Workers' Compensation and Employers' Liability.

- (a) Workers' Compensation: Statutory Limits.
- (b) Employers' Liability: \$100,000 Each Accident - Bodily Injury by Accident; \$100,000 Each Employee - Bodily Injury by Disease; and \$500,000 Policy Limit- Bodily Injury by Disease.
- (c) Other states' insurance, including Pennsylvania.

(3) Professional Liability Insurance.

- (a) Limit of Liability: \$1,000,000 with a deductible not to exceed \$50,000.
- (b) Coverage: Errors and omissions including liability assumed under Contract.
- (c) Professional Liability Insurance may be written on a claims-made basis provided that coverage for occurrences happening during the performance of the Services required under this Contract shall be maintained in full force and effect under the policy or "tail" coverage for a period of at least two (2) years after completion of the Services.

c. The insurance requirements set forth herein are not intended and shall not be construed to modify, limit or reduce the indemnification made in the MOU to the City, or to limit PWI's liability under this MOU to the limits of the policies of insurance required to be maintained by PWI hereunder. The City reserves the right to require PWI to furnish certified copies of the original policies of all insurance required under this MOU at any time upon (10) days written notice to PWI.

d. Evidence of Insurance Coverage.

Certificates of insurance evidencing the required coverages must specifically reference this MOU. The City reserves the right to require PWI to furnish certified copies of the original policies of all insurance required under this MOU at any time upon ten (10) days written notice to PWI. The original certificates

of insurance must be submitted to the City of Philadelphia, Division of Risk Management, 1515 Arch Street, 14th Floor, Philadelphia, PA 19102.

H. Non-Discrimination; Fair Practices; Membership Provision

a. Pursuant to Applicable Laws, in the performance of this MOU, the **PWI** shall not discriminate, nor permit discrimination, against, but not limited to, any person because of, race, ethnicity, color, religion, national origin, sex, sexual orientation, gender identity, disability, age, or any other unlawful act or practice. In the event of such discrimination, OHS may terminate this MOU forthwith.

b. This MOU is entered into under the terms of the Charter, the Fair Practices Ordinance (Chapter 9-1100 of the Code) and the Mayor's Executive Order No. 04-86 (the "Executive Order"), as they may be amended from time to time. In performing under this MOU, **PWI** shall not discriminate or permit discrimination against any individual because of race, color, religion, ancestry, national origin, sex, gender identity, sexual orientation, age or disability. Nor shall **PWI** discriminate or permit discrimination against individuals in employment, housing and real property practices, and/or public accommodation practices whether by direct or indirect practice of exclusion, distinction, restriction, segregation, limitation, refusal, denial, differentiation or preference in the treatment of a person on the basis of actual or perceived race, ethnicity, color, sex, sexual orientation, gender identity, religion, national origin, ancestry, age, disability, marital status, source of income, familial status, genetic information or domestic or sexual violence victim status, Human Immunodeficiency Virus (HIV) infection, or engage in any other act or practice made unlawful under the Charter, Chapter 9-1100, the Executive Order, or under the nondiscrimination laws of the United States or the Commonwealth of Pennsylvania. In the event of any breach of this Section 7 (Non-Discrimination; Fair Practices; Membership Provision), the City may, in addition to any other rights or remedies available under this MOU, at law or in equity, suspend or terminate this MOU forthwith.

c. **PWI** further agrees to cooperate with the Commission on Human Relations of the City of Philadelphia in any manner which the **OHS** deems reasonable and necessary for the Commission to carry out its responsibilities under Chapter 17-400 of The Philadelphia Code. Failure to so cooperate shall constitute a substantial breach of this MOU entitling the City to all rights and remedies provided herein or otherwise available in law or equity.

I. Compliance with Applicable Laws

Throughout the Term of this MOU, the **PWI** shall observe and comply and shall cause the **Employees** to observe and comply with any and all Applicable Laws, ordinances, orders, rules, regulations and requirements of all federal, state, and municipal governments, courts, departments, commissions, boards, or any other body exercising functions similar to those of any of the foregoing, which may be applicable to the **PWI** in connection with this MOU or to the **Employees** participating in the **Program** at the Facility.

J. Amendment and Modification

This MOU may only be amended, modified or supplemented by an MOU in writing signed by both parties.

K. Survival

Any MOU, covenant or condition set forth in this MOU which, by its nature, would reasonably be expected to be performed after the expiration or earlier termination of this MOU, shall survive and be enforceable after the expiration or earlier termination of this MOU. Any and all liabilities, actual or contingent, which shall have arisen in connection with this MOU shall survive any termination of this MOU.

L. Notice

Any notice or request pursuant to this MOU shall be made in writing and delivered by United States mail, postage prepaid, overnight delivery via courier service or by hand delivery with receipt obtained, addressed as follows:

If intended for the City:

The City of Philadelphia
Office of Homeless Services
1401 JFK Boulevard
10th Floor
Philadelphia, PA 19102

With a copy to:

The City of Philadelphia
Law Department
1515 Arch Street, 17th Floor
Philadelphia, PA 19102

Attention:

Michael Gerakios
Deputy City Solicitor

If intended for the PWI:

Philadelphia Works
1617 JFK Boulevard
13th Floor
Philadelphia, PA 19103

or at such other address which the City or the **PWI** shall have designated by Notice given in accordance with this Paragraph 14.

M. Merger

This MOU, which will be binding upon the parties hereto, their successors and assigns, sets forth all the promises, MOUs, conditions and understandings between the City and PWI. There are no promises, MOUs, conditions, or understandings, either oral or written, between them other than those set forth in this MOU. All previous negotiations and MOUs pertaining to the matters contained in this MOU are merged into this final MOU.

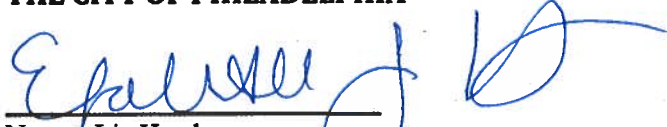
N. Governing Law

The laws of the Commonwealth of Pennsylvania, without giving effect to its conflict of laws principles govern all matters arising from or related to this MOU. The City and the **PWI** consent to the exclusive jurisdiction of the Court of Common Pleas, Philadelphia County, in any litigation arising under or related to this MOU.

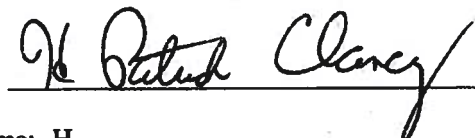
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IN WITNESS WHEREOF, the parties hereto, intending to be legally bound, have caused this MOU to be executed by their respective duly authorized officers as of the date in the heading of this MOU.

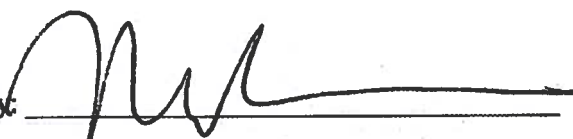
THE CITY OF PHILADELPHIA


Name: Liz Hersh
Title: Director, Office of Homeless Services

PHILADELPHIA WORKS, INC.

By: 
Name: H. Patrick Clancy
Title: President and

Clancy
CEO

By: 
Name: Natalie
Title:

Knochenhauer
Sr. Policy Advisor

**APPROVED AS TO FORM
Marcel S. Pratt, City Solicitor**

Per: _____
Michael Gerakios, Deputy City Solicitor

City of Philadelphia CoC Racial Disparities Analysis

Completed by:

Ayana Allen-Handy, Ph.D. Rasheda Likely, & Loni Tabb, Ph.D.
Drexel University

Ann Aviles, Ph.D.
University of Delaware
9/15/19

Introduction

The U.S. Department of Housing and Urban Development (HUD) asked Continuums of Care (CoCs) to assess their homelessness systems for racial disparities in services and outcomes, and to develop action plans if any disparities were found. In order to garner a deeper understanding of the potential racial disparities in Philadelphia, we find it important to frame our discussion within the national context. Data show that African American/Black citizens are disproportionately represented amongst the homeless population in the U.S. While Blacks make up 13.4% of the U.S. population, they account for 40% of the homeless population, and 91% of homeless families with children (AHAR, 2018). In Philadelphia, this disproportionality is especially significant, as Black citizens comprise 79% of the homeless population, almost double their demographic representation in the city, that of 42.6%.

Poverty in Philadelphia is widespread, with 26% (~400,000 residents) of the city's population living below the poverty line (Pew, 2018). The highest concentrations of poverty are found in parts of North and West Philadelphia, where rates reach over 45%. Philadelphians living in poverty too often fall into homelessness, contributing to a cycle of housing instability for families and children (Pew, 2018). In 2016, Philadelphia documented 10,265 evictions, translating roughly into 28.12 households evicted per day. Again, data show that Black Philadelphians comprise most of these evictions, representing 41.5% of evicted households (Princeton U Eviction Lab). With the continued rising costs of market-rate housing, the scarcity of affordable housing and wages that fail to keep pace with these realities, homelessness is becoming an all too common experience for many.

In a similar vein, while the Latinx community comprises 18.3% of the U.S. population, they account for 22% of the homeless population. In Philadelphia, Latinx/Hispanics make up 14.1% of the population and account for 7% of individuals identified as homeless via the 2017 PIT count. Although their representation appears to be less, research tells us that the "Hidden Hispanic Population" is consistently undercounted. Their citizenship status, language barriers and familial orientations often result in their reluctance in accessing traditional shelter and human service programs. As economic disparities persist, for African American Philadelphians, it is critical that intersections of housing, economic and racial inequalities be documented and addressed to better inform and serve individuals, families and children experiencing homelessness in Philadelphia.

Data Analysis

The City of Philadelphia's Office of Homeless Services (OHS) utilized the HUD CoC Racial Equity Analysis Tool to observe racial inequities for individuals experiencing homelessness through the 2017 Point-in-Time (PIT) count. Accordingly, data represent individuals and families with children across the categories of **in poverty**, **experiencing homelessness**, **experiencing sheltered homelessness**, and **experiencing unsheltered homelessness**. Overall, Philadelphia's homeless population accounts for 40.3% of the state of Pennsylvania's homeless population. Indisputably, racial demographic data demonstrate an overrepresentation of African Americans in poverty and moreover, experiencing homelessness at significantly larger rates than all other racial/ethnic groups across all categories. When data is further segregated, and inclusive of youth and veterans, African Americans are still highly overrepresented in the homeless population.

Data show that African Americans comprise 51%, Whites (29%), Multiracial (7%), Asian/Pacific Islanders (4%), and Natives (1%) of Philadelphians living in poverty (ACS). Furthermore, African Americans comprise (79%), Whites (15%), Multiracial (4%), Asian (1%), and Native (0%) of individuals experiencing homelessness. Although 51% of African Americans are living in poverty, they account for 79% of homeless individuals and 91% of families with children living in homelessness. Similarly, African Americans comprise 83% of individuals and 91% of families with children experiencing sheltered homelessness, and 61% of individuals and 100% of families with children experiencing unsheltered homelessness (See Figures 1-4).

Figure 1: % Individuals and Families with Children in Poverty by Race

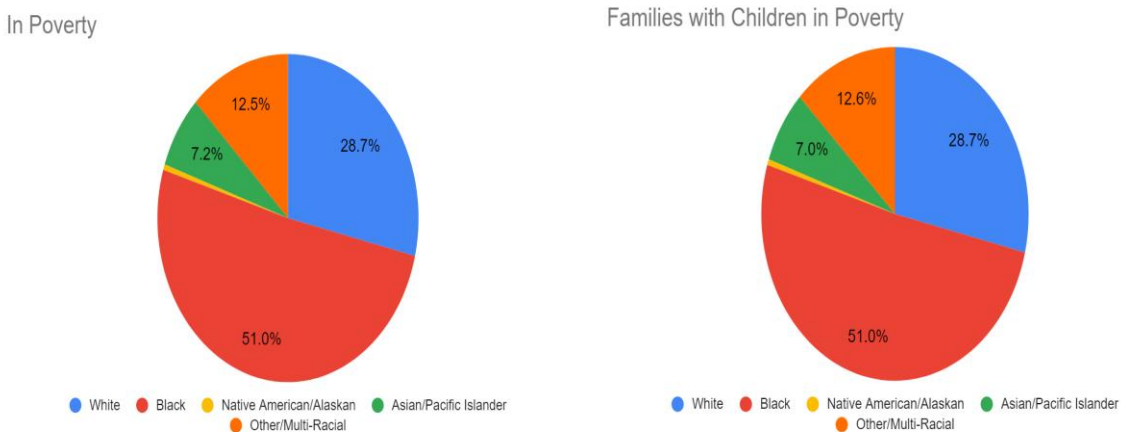


Figure 2: % Individuals and Families with Children Experiencing Homelessness by Race

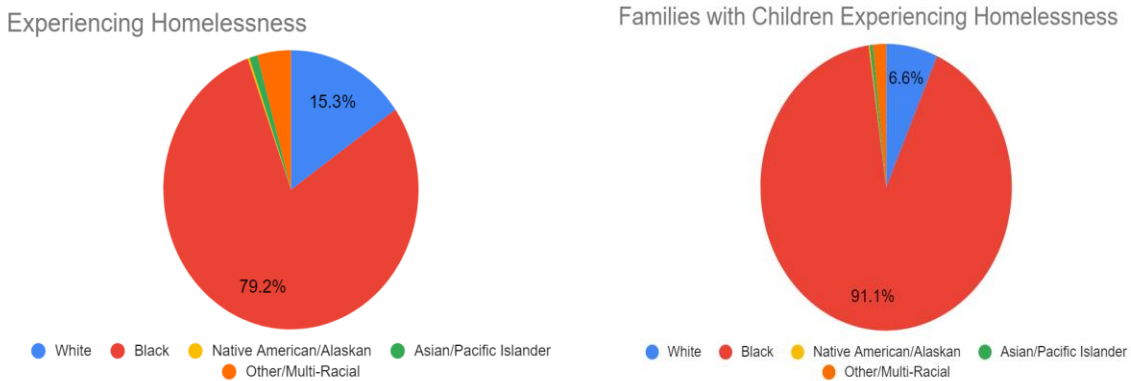


Figure 3: % Individuals and Families with Children Experiencing Unsheltered Homelessness

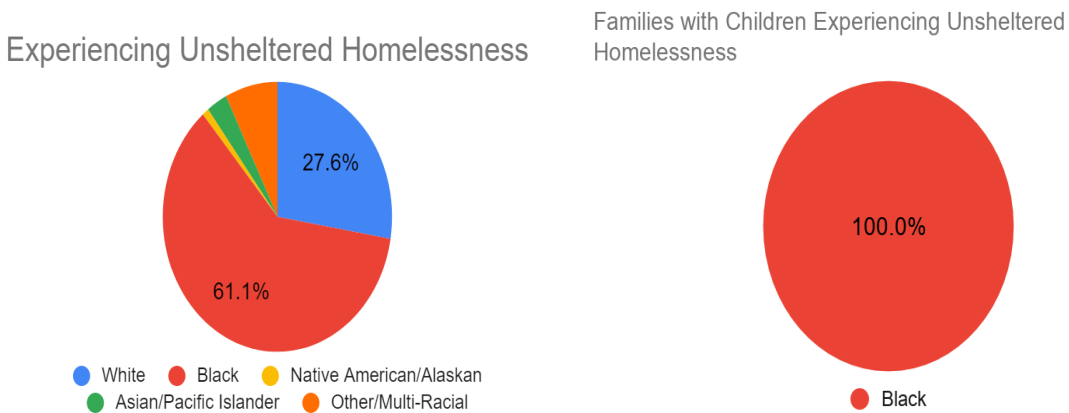
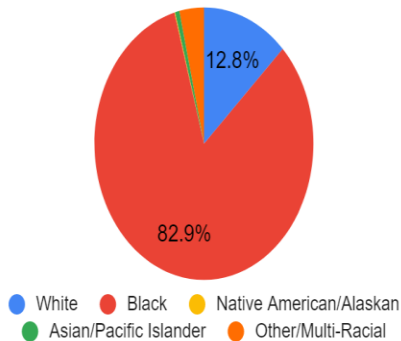
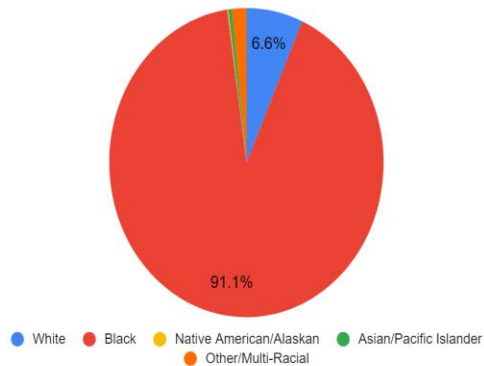


Figure 4: % Individuals and Families with Children Experiencing Sheltered Homelessness

Experiencing Sheltered Homelessness



Families with Children Experiencing Sheltered Homelessness



In conjunction with using the HUD CoC Racial Equity Analysis Tool, racial data from 2016-2019 PIT counts was also collected and analyzed. This data depicts Philadelphia’s **sheltered** and **unsheltered** homelessness, and sheltered data was further segregated by emergency **shelter**, **transitional shelter**, and **safe havens**. Like the 2017 CoC Racial Equity Analysis Tool data, racial demographic data demonstrate an overrepresentation of African Americans experiencing homelessness at significantly larger rates than all other racial/ethnic groups across all four years. For example, between 2016-2019, African Americans ranged from 75.1%-80.4% of individuals experiencing homelessness, Whites 15.3%-21.8% of individuals experiencing homelessness, and other racial groups represented at most 4.3% of individuals experiencing homelessness in any given year. Moreover, while African Americans are 43% of Philadelphia’s total population and Whites are 42% of Philadelphia’s total population, African Americans were 5.3 times more likely to experience homelessness than their White counterparts (See Table 1-4 & Figure 5).

In 2018, we also prepared a report based on the Homeless Management Information System (HMIS). The report presented information that focused on individuals in our system who were served in **Emergency Shelter (ES)**, **Transitional Housing (TH)**, **Rapid Re-Housing (RRH)** and **Permanent Supportive Housing (PH)** projects during the City’s Fiscal Year (July 1, 2017 to June 30, 2018). This report depicts data like the Racial Equity Analysis Tool but extends the data to include persons entering the system for the first time, length of time experiencing homelessness, income growth for those experiencing homelessness, and subpopulations such as those experiencing chronic health conditions. Lastly, for the 2018 report, the data moves between the January 2018 PIT count to the total individuals served in the 2018 fiscal year. The 2018 data also mentions “data missing” which is representative of “*client doesn’t know, client refused, and data not collected*”. The 2018 PIT revealed a total of 5,788 persons experiencing homelessness. There were 4,705 individuals experiencing sheltered homelessness and 1,083 individuals experiencing unsheltered homelessness. Of those experiencing homelessness, the Youth (ages 18-24) represented 8.02% of the 2018 PIT count with 82.97% of them being in sheltered housing. Racial demographics again depict that most individuals experiencing homelessness and utilizing sheltered services were African American at 82%, Whites (13.87%), Other/Multi-Racial (1.61%), Asian (0.32%), and Native American (0.21%), with 8.23% identifying as Hispanic. Thus, by utilizing

these three critical tools and reports, our triangulated findings reveal that African American Philadelphians are significantly overrepresented in terms of living in poverty and experiencing sheltered and unsheltered homelessness. We are committed to addressing these grave inequities in our system, and thus are strategically planning how best to address these inequities.

Table 1: Total Individuals Experiencing Sheltered and Unsheltered Homelessness by Race (2016-2019)

	2016	2017	2018	2019
White	691	605	707	875
Black	4,475	3,925	3,779	3,746
Native American/Alaskan	17	5	7	15
Asian/Pacific Islander	23	14	18	17
Native Hawaiian/Other Pacific Islander	17	16	21	26
Multi-Racial	184	172	173	83
Total Sheltered	5,407	4,737	4,705	4,762
White	243	264	425	376
Black	438	584	585	559
Native American/Alaskan	9	9	20	5
Asian/Pacific Islander	10	20	39	13
Native Hawaiian/Other Pacific Islander	0	8	0	3
Multi-Racial	5	71	14	17

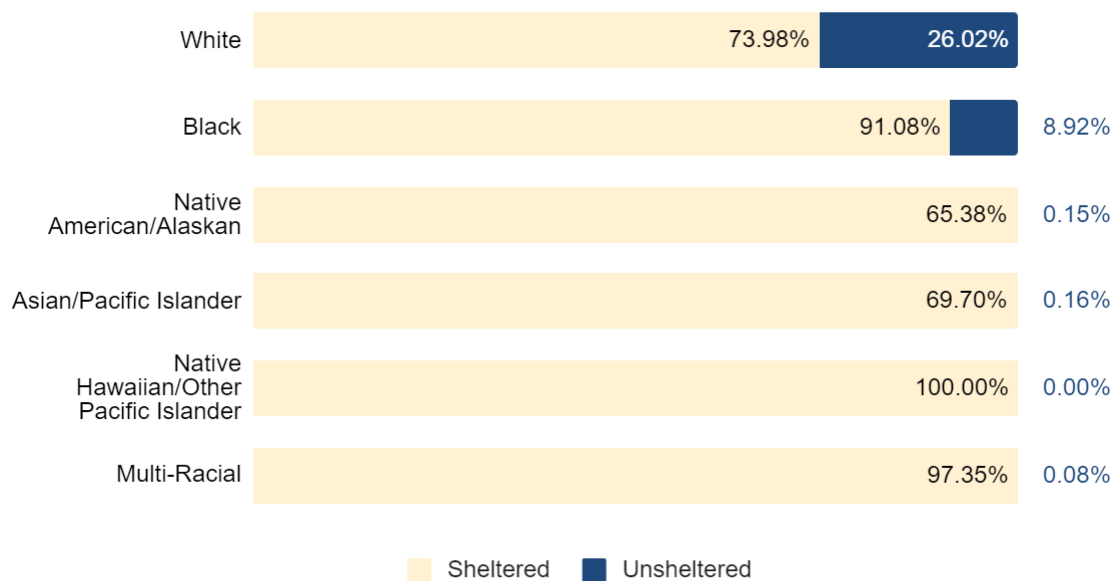
Total Unsheltered	705	956	1,083	973
Total PIT count	6,112	5,693	5,788	5,735

Table 2: Total Individuals Experiencing Homelessness by Race (2016-2019).

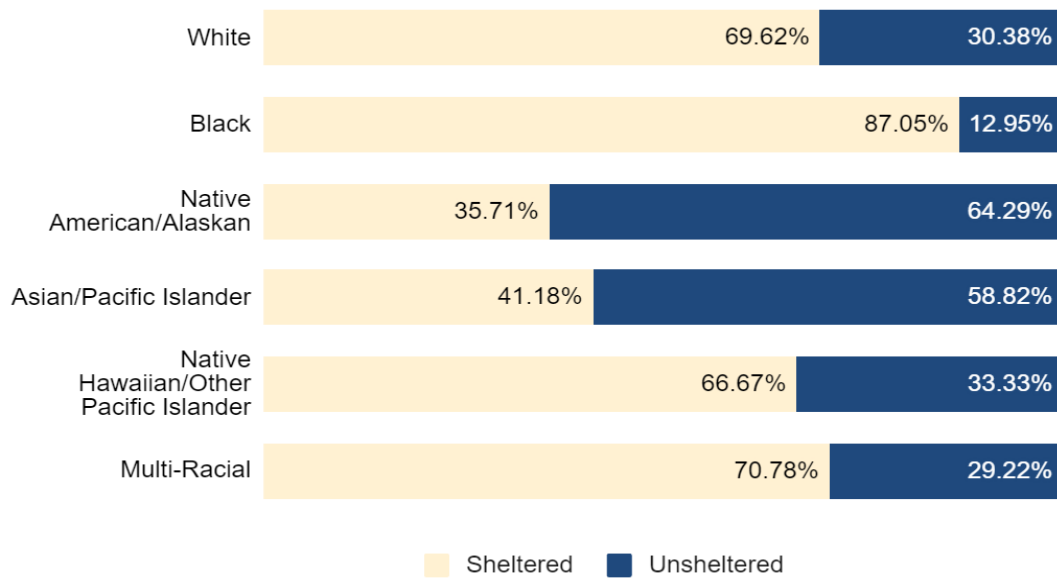
Race	2016	2017	2018	2019
White	934	869	1,132	1,251
Black	4,913	4,509	4,364	4,305
Native American/Alaskan	26	14	27	20
Asian/Pacific Islander	33	34	57	30
Native Hawaiian/Other Pacific Islander	17	24	21	29
Multi-Racial	189	243	187	100

Figure 5: % Individuals Experiencing Sheltered and Unsheltered Homelessness by Race 2016-2018

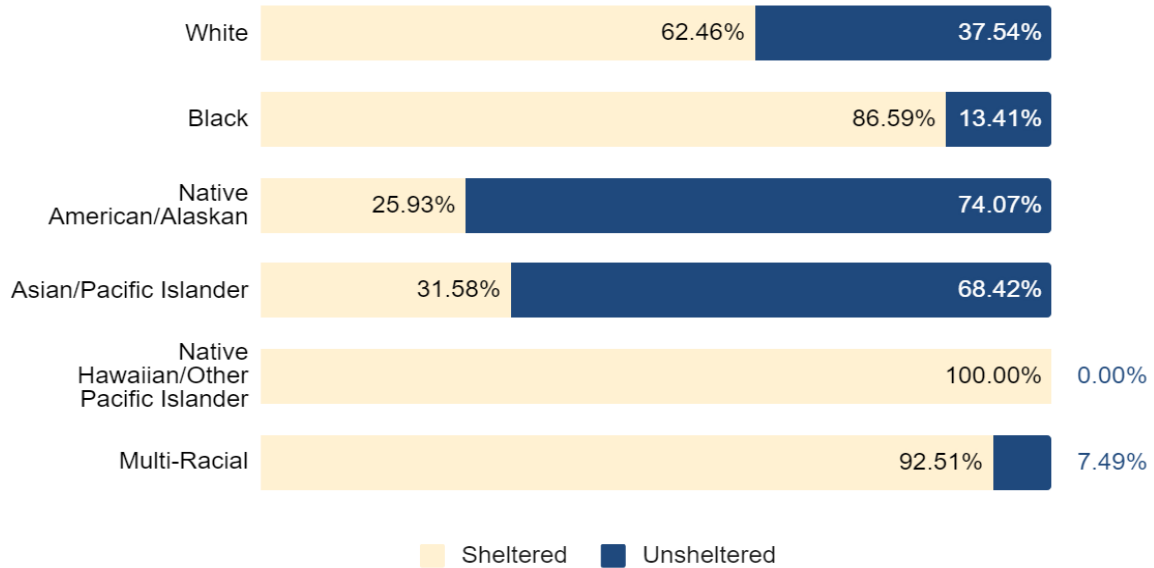
2016



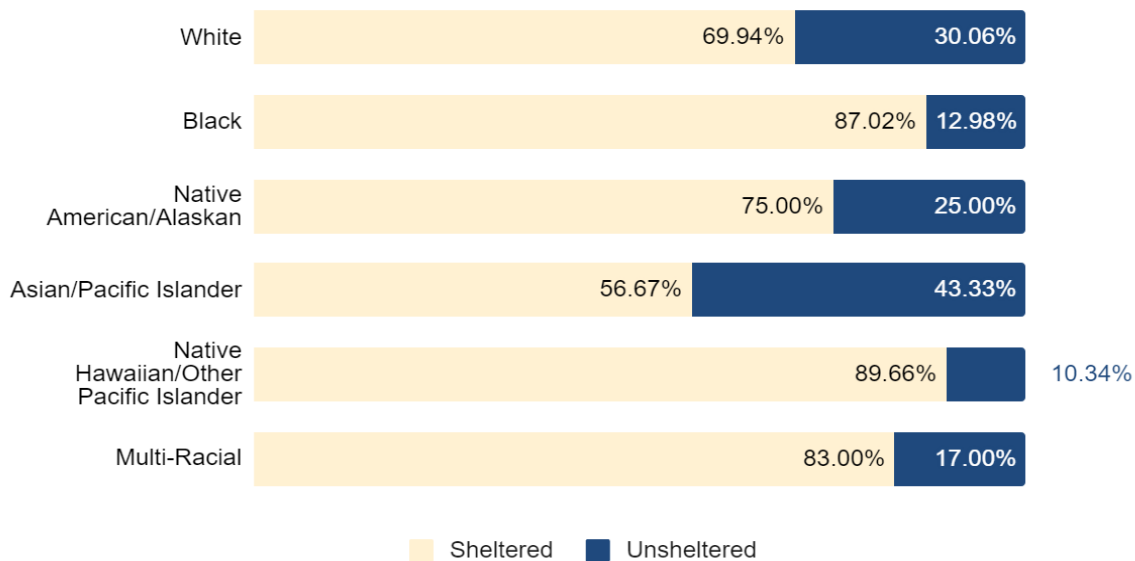
2017



2018



2019



Implications and Strategic Next Steps to Address Racial Disparities in Philadelphia

Based on the inequities in our system regarding the grave racial disparity as it relates to African American Philadelphians, we recognize the need for an urgent and transformative response to what we have learned from the CoC Racial Equity Analysis Tool and our supplemental data points. It must be noted that data concerning racial disparities in poverty and homelessness do not fully illuminate the intersectional and complex ways in which minoritized individuals experience various axis of discrimination across racial, gender, sexual orientation, and mental health status to name a few. These multiple forms of discrimination can undercut their prospects for eventual long term and permanent housing. As we continuously seek to address these racial disparities in our city, around the over saturation of African American homelessness, we will continue to implement a multilevel, ecological approach. First, we have moved away from isolated interventions that do not provide comprehensive support towards permanent housing. Instead, through our CoC governance structure and Roadmap to Homes strategic plan, we have created a cross institution/provider leadership and services network to address these issues. For example, a noted data point that we have examined is that African American families with children comprise 91% of the sheltered housing population. Thus, we will deepen our partnership with the School District of Philadelphia, local organizations, and education policy experts regarding the implementation of federal policies such as McKinney-Vento, to ensure continuation of support and care for children living in homelessness in our city. Secondly, as a Housing First city, we are committed lowering barriers in order to provide housing and meet participant needs despite external factors/barriers such as addiction, lack of employment, etc. Through training, our comprehensive plan will include culturally relevant and culturally responsive professional development for all providers in the system. Moreover, within our CoC community, we are working with an interdisciplinary team of

experts consisting of research data analysts, service providers, and experts in culturally sustaining practices to help us evaluate the system and programs as it relates to racial disparities in our city.

Historically and currently, capitalism, neoliberalism, and racism coalesce to uphold hierarchies of race and class in the U.S. Associating homelessness with people of color is viewed as “normal.” Very few question the systemic structure of racism that creates and perpetuates racial hierarchies, poor living conditions, homelessness and lack of access to education and employment. The racialization process that exists in the U. S. permeates all social structures, policies, and daily interactions; therefore, it is critical to highlight the ways in which race plays an implicit and explicit role in services, programming, and placement for individuals experiencing housing instability in Philadelphia. To adequately address the issue of homelessness we must seriously engage the ways in which race influences perceptions, choices and decisions made by human service professionals. Recognizing how systemic racism can play out in the delivery of social services is critical as it influences the perception and treatment of clients, thus impacting their experiences, including their motivation and engagement in accessing housing, services and employment opportunities. Finally, working to actively resist the subtle and explicit forms of systemic racism and how that impacts programs, participants and the services is a necessary step in reducing the racial disparities that interfere with Black Philadelphians ability to secure stable, consistent, permanent housing.

CoC Racial Equity Analysis Tool

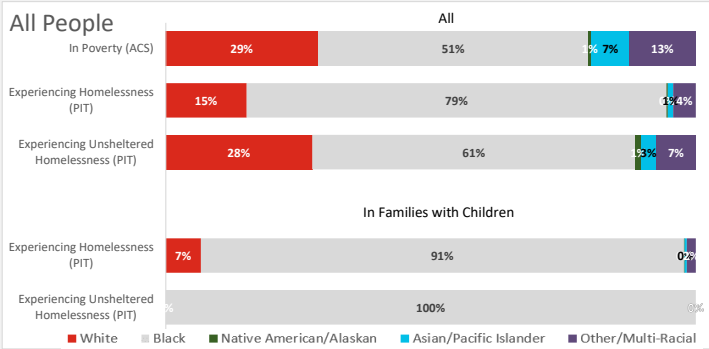
Homelessness and poverty counts at the CoC and State level

Select your CoC

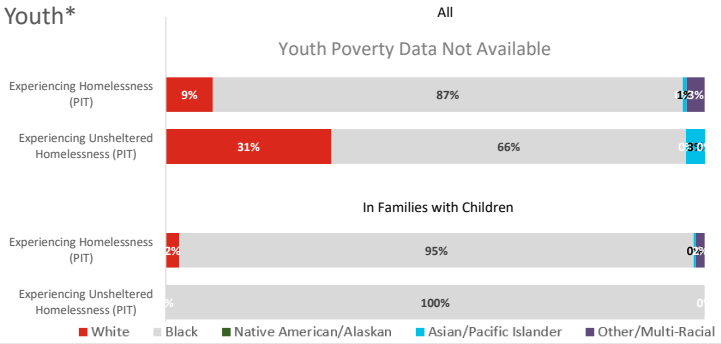
PA-500

Philadelphia CoC

Distribution of Race

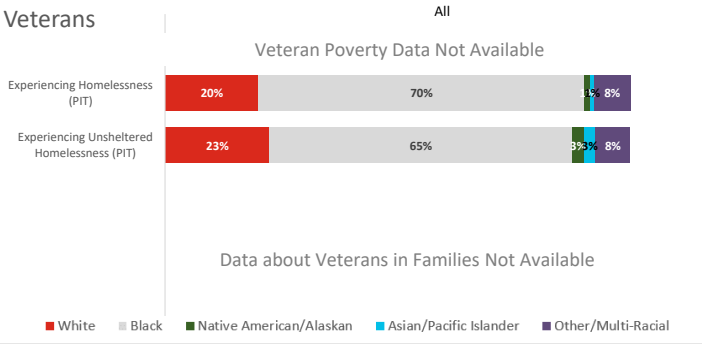


Youth*

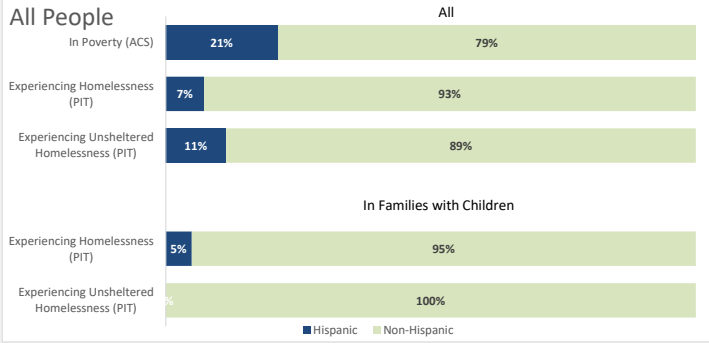


*Youth are individuals under the age of 25 who are unaccompanied or parenting.

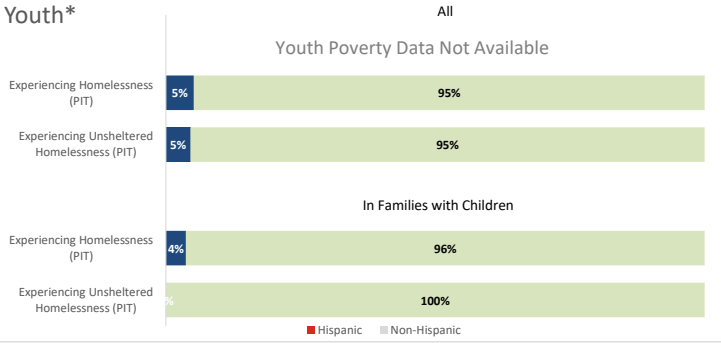
Veterans



Distribution of Ethnicity

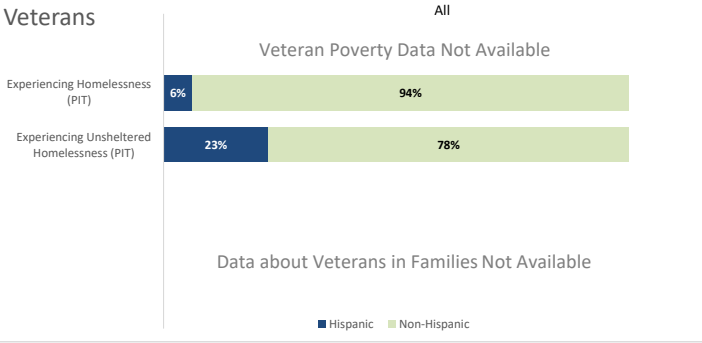


Youth*



*Youth experiencing homelessness is limited to unaccompanied and parenting youth persons under 25.

Veterans



CoC Data

Race and Ethnicity	All (ACS) ¹				In Poverty (ACS) ¹				Experiencing Homelessness (PIT) ²				Experiencing Sheltered Homelessness (PIT) ²				Experiencing Unsheltered Homelessness (PIT) ²			
	All		In Families with Children		All		In Families with Children		All		In Families with Children		All		In Families with Children		All		In Families with Children	
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%
All People	1,555,072		1,148,458		399,352		279,203		5,693		2,352		4,737		2,348		956		4	
Race																				
White	648,032	42%	443,553	39%	114,694	29%	80,187	29%	869	15%	156	7%	605	13%	156	7%	264	28%	0	0%
Black	664,911	43%	516,580	45%	203,766	51%	142,461	51%	4,509	79%	2143	91%	3,925	83%	2139	91%	584	61%	4	100%
Native American/Alaskan	5,326	0%	4,402	0%	2,267	1%	1,585	1%	4	0%	3	0%	5	0%	3	0%	9	1%	0	0%
Asian/Pacific Islander	108,627	7%	85,645	7%	28,581	7%	19,676	7%	58	1%	10	0%	30	1%	10	0%	28	3%	0	0%
Other/Multi-Racial	128,176	8%	98,278	9%	50,044	13%	35,294	13%	243	4%	40	2%	172	4%	40	2%	71	7%	0	0%
Ethnicity																				
Hispanic	207,721	13%	162,423	14%	84,496	21%	59,075	21%	410	7%	115	5%	301	6%	115	5%	109	11%	0	0%
Non-Hispanic	1,347,351	87%	986,035	86%	314,856	79%	220,128	79%	5,283	93%	2237	95%	4,436	94%	2233	95%	847	89%	4	100%

State Data

Race and Ethnicity	All (ACS) ¹				In Poverty (ACS) ¹				Experiencing Homelessness (PIT) ²			
	All		In Families with Children		All		In Families with Children		All		In Families with Children	
	#	%	#	%	#	%	#	%	#	%	#	%
All People	12,749,417		10,163,931		1,666,569		1,134,302		14,138		5,867	
Race												
White	10,400,000	82%	8,300,579	82%	1,062,555	64%	670,252	59%	5,864	41%	1,817	31%
Black	1,403,143	11%	1,062,398	10%	381,842	23%	285,078	25%	7,450	53%	3,657	62%
Native American/Alaskan	23,641	0%	18,690	0%	6,666	0%	5,145	0%	47	0%	10	0%
Asian/Pacific Islander	392,595	3%	329,780	3%	60,893	4%	41,399	4%	116	1%	28	0%
Other/Multi-Racial	530,038	4%	452,484	4%	154,613	9%	132,428	12%	661	5%	355	6%
Ethnicity												
Hispanic	815,538	6%	691,194	7%	251,215	15%	213,732	19%	1,442	10%	741	13%
Non-Hispanic	11,933,879	94%	9,472,737	93%	1,415,354	85%	920,570	81%	12,696	90%	5,126	87%

Youth <25	531,063		NOT AVAILABLE				539		242		451		240		88		2			
Race																				
White	180,004	34%	--	--	--	--	47	9%	6	2%	20	4%	6	3%	27	31%	0	0%		
Black	248,445	47%	--	--	--	--	470	87%	231	95%	412	91%	229	95%	58	66%	2	100%		
Native American/Alaskan	2,057	0%	--	--	--	--	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%		
Asian/Pacific Islander	36,182	7%	--	--	--	--	4	1%	1	0%	1	0%	1	0%	3	3%	0	0%		
Other/Multi-Racial	64,375	12%	--	--	--	--	18	3%	4	2%	18	4%	4	2%	0	0%	0	0%		
Ethnicity																				
Hispanic	96,836	18%	--	--	--	--	28	5%	9	4%	24	5%	9	4%	4	5%	0	0%		
Non-Hispanic	434,227	82%	--	--	--	--	511	95%	233	96%	427	95%	231	96%	84	95%	2	100%		
Veterans	127,911		NOT AVAILABLE				244		NOT AVAILABLE		204		NOT AVAILABLE		40		100%		NOT AVAILABLE	
Race																				
White	57,079	45%	--	--	--	--	49	20%	--	--	40	20%	--	--	9	23%	--	--	--	
Black	62,270	49%	--	--	--	--	171	70%	--	--	145	71%	--	--	26	65%	--	--	--	
Native American/Alaskan	0	0%	--	--	--	--	3	1%	--	--	2	1%	--	--	1	3%	--	--	--	
Asian/Pacific Islander	1,132	1%	--	--	--	--	2	1%	--	--	1	0%	--	--	1	3%	--	--	--	
Other/Multi-Racial	7,431	6%	--	--	--	--	19	8%	--	--	16	8%	--	--	3	8%	--	--	--	
Ethnicity																				
Hispanic	5,134	4%	--	--	--	--	15	6%	--	--	6	3%	--	--	9	23%	--	--	--	
Non-Hispanic	122,777	96%	--	--	--	--	229	94%	--	--	198	97%	--	--	31	78%	--	--	--	

Sources:
¹ American Community Survey (ACS) 2011-2015 5-yr estimates; Veteran CoC data comes from the ACS 2015 1-yr estimates; Total youth in the American Community Survey is a rollup of race estimates of all persons under 25.
² Point-In-Time (PIT) 2017 data

Note: Race estimates of individuals in families with children are based on the race of the householder.

Youth <25	3,965,447		NOT AVAILABLE		769,958		NOT AVAILABLE		1,222		466	
Race												
White	2,982,802	75%	--	--	450,402	58%	--	--	445	36%	107	23%
Black	545,567	14%	--	--	192,433	25%	--	--	711	58%	331	71%
Native American/Alaskan	8,124	0%	--	--	2,625	0%	--	--	2	0%	0	0%
Asian/Pacific Islander	134,547	3%	--	--	27,162	4%	--	--	10	1%	2	0%
Other/Multi-Racial	294,407	7%	--	--	97,336	13%	--	--	54	4%	26	6%
Ethnicity												
Hispanic	395,254	10%	--	--	146,909	19%	--	--	140	11%	60	13%
Non-Hispanic	3,570,193	90%	--	--	623,049	81%	--	--	1,082	89%	406	87%
Veterans	870,770				NOT AVAILABLE				963		NOT AVAILABLE	
Race												
White	781,663	90%	--	--	--	--	--	--	500	52%	--	--
Black	71,623	8%	--	--	--	--	--	--	421	44%	--	--
Native American/Alaskan	1,829	0%	--	--	--	--	--	--	8	1%	--	--
Asian/Pacific Islander	3,992	0%	--	--	--	--	--	--	6	1%	--	--
Other/Multi-Racial	11,663	1%	--	--	--	--	--	--	28	3%	--	--
Ethnicity												
Hispanic	18,131	2%	--	--	--	--	--	--	41	4%	--	--
Non-Hispanic	852,639	98%	--	--	--	--	--	--	922	96%	--	--