



Application for Property Certificate

Use this application to obtain a Real Estate Sales Certificate for any property in the city of Philadelphia.

Property Address

Identify the location in question.
If a specific unit number or other identifier applies to the unit, be sure it is clearly noted.

1

Address _____

Unit Number _____

Do not list multiple units on a single application form. You must make individual submissions on separate sheets.

Applicant

Identify how you are associated with the property.

2

I am the: Property Owner Real Estate Professional Other _____

Name _____ Company _____

Address _____

Email _____ Phone | | | | | | | | | | | | | | | | | | | | | |

Current Property Owner

Identify the deeded property owner here.

3

Name _____

Address _____

Email _____ Phone | | | | | | | | | | | | | | | | | | | | | |

Type of Certification

Select the category that best describes the existing use of the property for which a certification is being requested.

4

Single-Family Two-Family

Other, describe below:

If the property contains anything other than a one- or two-family dwelling, you must select 'Other'.

The 'Other' category includes mixed-use buildings, residential and commercial condominiums, planned unit developments, cooperatives, etc.

Declaration & Signature

All provisions of the Building Code and other City ordinances will be complied with, whether specified herein or not. I hereby certify that the statements herein are true and correct to the best of my knowledge and belief. I further certify that I am authorized by the owner to make the foregoing application, and that, before I accept my permit for which this application is made, the owner shall be made aware of all conditions of the permit. I understand that if I knowingly make any false statements herein I am subject to such penalties as may be prescribed by law or ordinance, inclusive of the penalties contained in 18 Pa. C.S. § 4904.

Applicant Signature: _____ Date: _____ / _____ / _____