

What is the sustainable business tax credit?

The sustainable business tax credit allows businesses certified as sustainable to receive a tax credit of up to \$4,000 on the Business Income & Receipts Tax (BIRT). Fill out this application to determine your eligibility for the tax credit on your 2019 BIRT return. This application must be received by April 15, 2020.

2 Taxpayer information

Taxpayer's Name

Phone Number

Email Address

City of Philadelphia
Tax Account Number

Federal Employer
Identification Number (EIN), or
SSN if an individual

1 Tax clearance certificate

The Department of Revenue will review records for your business to ensure you are up-to-date with taxes. You must resolve any outstanding tax liabilities in order to be eligible for the Sustainable Business Tax Credit. Visit www.phila.gov/revenue to print a tax clearance certificate.

☐ I have attached my business' tax clearance certificate

3 Business information

Business Name

Address

Address Line 2

City

State

Zip Code

Date your business started

4 Verify sustainable business eligibility

Use the guidelines on page 2 of this application to verify your eligibility for this tax credit.

☐ I have verified my eligibility on page 2 of this application and have attached any additional information as required by the directions.

5 Signature

Under the penalties of perjury, as set forth in 18 PA C.S. §§ 4902-4903 as amended, I swear that this worksheet is to the best of my knowledge and belief, true, correct and complete.

Taxpayer's Name

Taxpayer's Signature

Date

Preparer's Signature

Date

Preparer's Phone Number

Preparer's email



Email completed forms to: **BizTaxCredits@phila.gov**

or mail:

City of Philadelphia
Department of Revenue, Tax Credit & Assistance Programs unit
Municipal Services Building – Room 480
1401 John F. Kennedy Blvd.
Philadelphia, PA 19102

THE CITY OF PHILADELPHIA
OFFICE OF
SUSTAINABILITY



CITY OF PHILADELPHIA
DEPARTMENT OF REVENUE

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1 Taxpayer information

Taxpayer's Name

Phone Number

Email Address

2 Business information

Business Name

Address

Address Line 2

City

State

Zip Code

3 Verify sustainable business eligibility

Select the verification option that best fits your business.

Option 1) ☐ My business is a certified B Corporation

Option 2) ☐ My business is a NOT certified as a B Corporation. I have attached a summary statement to explain how my business qualifies as a sustainable business.
Please use the guidelines below to write this summary.

✓ Directions for Option 2—Verify Sustainable Business Status

Please use the guidelines in this section to develop a summary document which describes why your business is eligible for the sustainable business tax credit. Please submit this summary document with your application. The Office of Sustainability will consider the following factors in determining whether an applicant is a sustainable business:

A. Line and conduct of business, such as:

- The products or services provided by the Applicant
- The Applicant's business model
- How the Applicant interacts with its employees and community
- The Applicant's impact on the environment
- Transparency in the Applicant's corporate governance structures and processes

B. The manner in which the Applicant's core business purpose meet the following sustainability criteria, as applicable, such as:

- Providing low-income or underserved individuals or communities with beneficial products or services
- Promoting economic opportunity for individuals or communities, beyond the creation of jobs in the normal course of business
- Preserving the environment
- Improving human health
- Promoting the arts, sciences or advancement of knowledge
- Increasing the flow of capital to entities with a public benefit purpose

C. Any sustainability certifications granted to the Applicant by an organization other than B Lab. Please also include the criteria for the certification.