

**Office of the Chief Integrity Officer
Annual Report for Fiscal Year 2019: Inquiries Received**

The following serves as the annual report for fiscal year 2019 of the inquiries handled by the Office of the Chief Integrity Officer. The report provides summary information of the following: Inquiry category, the number of inquiries within the category, the average number of days to resolve the inquiries by category, and the percent of the total inquiries received by category. The work of the Office includes not only the resolution of the types of inquiries described here but also accomplishing the long-term and on-going projects detailed in the Office's Strategic Plan.

Inquiry Totals: July 1, 2018 - June 30, 2019	
Total # of Inquiries*:	916
Total # of Referrals**:	110
Average # of Days to Resolve (Gift Inquiries):	2
Average # of Days to Resolve (All Inquiries):	7

Category	Total # of Inquiries	Avg. Time to Resolve (Days)	% of Total Inquiries Received
GIFTS	323	2	35%
FINANCIAL DISCLOSURES	180	2	20%
OTHER***	94	5	10%
COMMUNICATIONS	70	3	8%
CONFLICTS OF INTEREST	66	4	7%
POLITICAL ACTIVITY	45	2	5%
CONTRACTS	35	30	4%
OUTSIDE EMPLOYMENT	26	4	3%
TRAINING	16	1	2%
FUNDRAISING	15	3	2%
POST-EMPLOYMENT	14	3	2%
PROJECTS****	11	182	1%
HONORARIUM	5	2	1%
DONATIONS	5	6	1%
ADVERTISING	3	4	0%

* Inquiries are questions or issues brought to the attention of the Office of the Chief Integrity Officer for resolution. These inquiries may include requests for guidance on a particular matter or require longer-term engagement by the Office.

** The Office refers matters to other entities when it is beyond the Office's jurisdiction to provide guidance on a particular issue or question.

*** The "Other" category refers to questions or issues that do not fall within one of the standard categories detailed above. For example, the Other category may capture citizen inquiries that are unrelated to the work of the Office but require follow-up.

**** The "Projects" category refers to inquiries that require longer-term involvement or follow-up by the Office and/or short-term projects generated by the Office that may not be captured by the projects detailed in the Office's Strategic Plan.