Meeting Summary Form to Zoning Board of Adjustment (ZBA)

[Coordinating RCO Name]
[Coordinating RCO Address]
[Coordinating RCO City, State ZIP Code]

[Date]

Frank DiCicco
Chair, Zoning Board of Adjustment
1401 John F. Kennedy Boulevard – 11th Floor
Philadelphia, PA 19102

Re: RCO Meeting Summary Form
[Calendar No. of ZBA Case]
[Zoning Application No.]
[Project Address]
[Hearing Date and Hearing Time]

Dear Mr. DiCicco:

Below is summary of a public community meeting held regarding the above-referenced zoning proposal.

Final Position Taken by Coordinating RCO is one of:

☐ Support
☐ Oppose
☐ Non-Opposition
☐ Did not reach agreement on the application

Vote Count(s) [as applicable]

<table>
<thead>
<tr>
<th>RCO Board/Committee</th>
<th>All Meeting Attendees</th>
<th>Other (e.g. affected addresses, members, etc.)-please describe:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Support</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Oppose</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Non-Opposition</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Date of Meeting:

Location of Meeting:

Participating RCOs:

Number of Attendees:

Letter with Explanation of/Rationale for Position Attached? [Y/N]

Sincerely,
[Coordinating RCO representative]

cc: [District Council Office contact]
[Planning Commission - rco.notification@phila.gov]
[The applicant]