



CITY OF PHILADELPHIA  
 DEPARTMENT OF PUBLIC HEALTH  
 PUBLIC HEALTH SERVICES  
 AIR MANAGEMENT SERVICES

Air Management Services  
 321 University Avenue  
 Philadelphia PA 19104-4543  
 Phone: (215) 685-7572  
 FAX: (215) 685-7593

**AIR POLLUTION LICENSE APPLICATION FOR AUTOMOTIVE FACILITIES WITH MECHANICAL VENTILATION SYSTEMS**

Location of Automotive Facility (Street Address)	Facility Name	Tax ID No. (EIN or SSN)
--	---------------	-------------------------

Type of Ownership  
 Individual  Partnership  Corporation  Government  Other ( Specify)

Owner	Mailing Address	E-mail:	Telephone
-------	-----------------	---------	-----------

License Contact (for billing)	Mailing Address	E-mail:	Telephone
-------------------------------	-----------------	---------	-----------

Facility Contact (for inspections)	Mailing Address	E-mail:	Telephone
------------------------------------	-----------------	---------	-----------

Type and Use of Building or Plant Where the Automotive Facility is Located	SIC Code	Date of Automotive Facility Installation/Last Modification
--	----------	--

Type of Automotive Facility <input type="checkbox"/> Underground Parking Garage <input type="checkbox"/> Enclosed Above Ground Parking Garage <input type="checkbox"/> Underground Loading Facility <input type="checkbox"/> Tunnel	Design Capacity (parking spaces)
--	----------------------------------

Mechanical Ventilation System Make: Model:	Carbon Monoxide Detection and Warning System (required if capacity of 35 parking spaces or more) Make: Model:
--	---

**I hereby certify that the statements contained herein are true and correct to the best of my knowledge and belief and that I am duly authorized to represent the Owner or lessee. I understand that if I knowingly made any false statement herein, I am subjected to such penalties as may be prescribed by law and ordinances.**

Signature \_\_\_\_\_ Date \_\_\_\_\_ Address \_\_\_\_\_

Name & Title \_\_\_\_\_ Phone \_\_\_\_\_ E-mail \_\_\_\_\_

License No.	Plant ID	Health District	Census Tract	Fee	Date received
-------------	----------	-----------------	--------------	-----	---------------

Approved by	Date	Type of License <input type="checkbox"/> Annual	Expiration date
-------------	------	--	-----------------

# Instructions

## AIR POLLUTION LICENSE APPLICATION FOR AUTOMOTIVE FACILITIES WITH MECHANICAL VENTILATION SYSTEMS

1. An Air Pollution License is required for the operation of an enclosed parking garage, underground parking or loading facility, or tunnel with a mechanical ventilation system, as per Air Management Regulation XII.
2. The License is issued annually and expires on October 31 each year.
3. Complete the application form and submit it to Air Management Services along with a \$645 application fee made payable to the "City of Philadelphia".
4. For Location of Automotive Facility (Street Address), please use the official address found in <https://atlas.phila.gov/>.
5. All information in the application is available to the public, if you wish to keep some information confidential, please place the stamped confidential information separately along with the requested letter. AMS will review the confidential request and advise you as appropriate.
6. Please direct all submission to:

Source Registration  
Air Management Services  
321 University Avenue  
Philadelphia, PA 19104-4543.  
Phone 215- 685-7572

7. Terms
  - Tax ID No.: This is the Federal Tax ID or Social security number. If the applicant has an Employer Identification number (EIN), this number must be used. **This number should have exactly 9 digits.**
  - SIC Code: This is the Standard Industrial Classification Code for the main activity of this site.
  - Automotive Facility: Any building or structure, or portion thereof, which is used as an enclosed parking garage, underground parking or loading facility, or tunnel; excepting open parking lots, mechanical access parking garages, and garages of one or two family dwellings.

8. For more information, please see:

Air Management Regulation XII:

<https://www.phila.gov/health/pdfs/airmanagement/AMR%20Regulation%20XII%20%2020170523.pdf>

Air Management Regulation XII Procedures and Guidelines:

[https://www.phila.gov/health/pdfs/air/AMR-XII\\_Procedures.pdf](https://www.phila.gov/health/pdfs/air/AMR-XII_Procedures.pdf)