



Appeal for Variance, Alternative Materials, and Construction Methods Board of Building Standards

Type of Appeal Select the appeal type.	1	Permit Refusal* Violation* Product Approval * A copy of the permit refusal or violation notice must be attached with this form.
Application/Violation Number Provide the number listed on the notice of refusal or notice of violation.	2	Number _____
Property Address Provide the address of the property in question.	3	Address _____
Property Owner Identify the deeded property owner. <i>If there was a recent change of ownership, documentation will be required.</i>	4	Name _____ Address _____ Email _____ Phone _____
Appellant Identify who is filing the appeal.	5	Name _____ Address _____ Email _____ Phone _____
Reason for Appeal Select the reason that best describes why an appeal is being filed.	6	Intent or rules of the code interpreted incorrectly. Provisions of the code do not fully apply. Equally good or better construction is proposed.
Additional Information Describe an alternate interpretation or hardship/extraordinary conditions making compliance impractical. Describe provisions for protection of public safety meeting the intent of the code (required if proposing equivalent or better construction).	7	_____ _____ _____ _____ _____ _____ _____
Declaration & Signature <i>I certify that I am familiar with the subject building and that the information provided herein is true and factual, and that I am the owner or am authorized by the owner to act on their behalf on this appeal.</i>		
Appellant Signature: _____ Date: _____ / _____ / _____		

OFFICE USE ONLY				
CASE NUMBER:	APPEAL DATE:	HEARING DATE:	HEARING TIME:	APPEAL FEE: