



Position Description

Job Title:	RSI – Park Ambassador	Revision Date:	March 18, 2019
Department:	Philadelphia Parks & Recreation	Hiring Manager:	Marc Wilken
Hourly Rate:	\$15/hour	Application deadline:	April 1, 2019
Position Type	Temporary/Seasonal Employment; April 24, 2019 thru September 29, 2019		

Overview of City of Philadelphia

With a workforce of over 30,000 people, and opportunities in more than 1,000 different job categories, the City of Philadelphia is the fifth largest city in the United States and one of the largest employers in Southeastern Pennsylvania. As an employer, the City of Philadelphia operates through the guiding principles of service, integrity, respect, accountability, collaboration, diversity and inclusion. Through these principles, we strive to effectively deliver services, to resolve the challenges facing our city, and to make Philadelphia a place where all of our residents have the opportunity to reach their potential.

Agency Description

Philadelphia Parks & Recreation (PPR) advances the prosperity of the city and the progress of her people through intentional and sustained stewardship of over 10,200 acres of public land and waterways as well as through hundreds of safe, stimulating recreation, environmental, and cultural centers. PPR promotes the well-being and growth of the City's residents by connecting them to the natural world around them, to each other, and to fun, physical, and social opportunities. PPR is responsible for the upkeep of historically significant Philadelphia events and specialty venues, and works collaboratively with communities and organizations in leading capital projects and the introduction of inventive programming. To learn more about Philadelphia Parks & Recreation, visit us at www.phila.gov/parksandrec, and follow @philaparkandrec on Facebook, Twitter, Instagram, or Tumblr.

Position Summary

The Recreation Specialty Instructor (RSI) will serve as a Park Ambassador in support of the Parks on Tap Program. Parks on Tap is a mobile food and beverage program that travels to 23 parks in 23 weeks bringing various food and beverage options to Philadelphia citizens. Check out more at www.parksontap.com!

Position Details:

- 40 hours per week
- Work hours will vary and include days, evenings and weekends
- Requires use of personal cell phone (text, email, use of data)

Responsibilities

- Provide customer service for park patrons
- Answer questions
- Educate guests on park system
- Clean and maintain sites for public visitation
- Be a parks ambassador/champion and represent Philadelphia
- Create a welcoming experience at our neighborhood and regional parks

Qualifications (Education and Experience)

- High School Diploma or Equivalent
- One (1) year experience providing customer service to the public
- Experience working in diverse communities
- Knowledge of Parks and Recreation offerings in Philadelphia preferred
- Experience managing social media accounts preferred

Competencies, Knowledge, Skills and Abilities

- Ability to communicate to with the general public and vendors
- Ability to work outdoors and under possible adverse conditions (heat, humidity, cold, rain)
- Self-starter
- Ability to perform duties independently
- Ability to remain calm in fast paced and or crowded environments
- Knowledge of social media platforms
- Ability to work in a team-oriented environment

Additional Information

- Successful candidates must be a city of Philadelphia resident as a condition of employment.
- Interested candidates must submit a resume and cover letter to W.Matthew.Lepchuk@Phila.gov
- The City of Philadelphia is an Equal Opportunity employer and does not permit discrimination based on race, ethnicity, color, sex, sexual orientation, gender identity, religion, national origin, ancestry, age, disability, marital status, source of income, familial status, genetic information or domestic or sexual violence victim status. If you believe you were discriminated against, call the Philadelphia Commission on Human Relations at 215-686-4670 or send an email to [faqpchr @phila.gov](mailto:faqpchr@phila.gov). For more information, go to: Human Relations Website: <http://www.phila.gov/humanrelations/Pages/default.aspx>