



CITY OF PHILADELPHIA

DEPARTMENT OF PUBLIC PROPERTY
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THOMAS C. MC DADE, III
DEPUTY CHIEF OF STAFF

MEMO

To: City Hall Visitors and Tenants

From: Thomas C. McDade III

Subject: ADA Accessibility for People Who Use Mobility Equipment

The Department of Public Property has instituted security measures recommended by the Philadelphia Police Departments, Homeland Security Unit. These measures are in place to identify and remove weapons and contraband. These items present a security risk to the occupants and visitors of City Hall and will be confiscated.

All City Hall visitors needing to access floors 2 thru 7 will check in at one of two visitor entrances. Visitor entrance one is accessed through the door on the East side of the Northeast corner. There is an ADA compliant ramp which leads to the door. Once inside, visitors who use mobility equipment will be checked with a handheld metal detector security wand by Security Personnel and their bags will be scanned. All visitors will then be permitted to access the elevator and proceed to their destination.

The second visitor entrance is located in the West Portal, North Side doors. Once inside Security Personnel will follow the same protocol as visitor entrance one.

All visitors with business at the public offices on the first floor will be able to access City Hall from any of the portals with the exception of the North. The North portal does not access the building.