**EZ Zoning Sign Installation Permit**

Obtain zoning permits for sign installation to an existing building without submitting plans by meeting requirements below. Deviations will require submission of plans to the Department of Licenses and Inspections with your permit application.

EZ zoning sign permits are only valid for the zoning classifications listed below:

<table>
<thead>
<tr>
<th>DISTRICT</th>
<th>ALLOWABLE SIGN AREA</th>
</tr>
</thead>
<tbody>
<tr>
<td>CMX-1</td>
<td>*1 square foot per linear foot of building frontage</td>
</tr>
<tr>
<td>CMX-2 / CMX-2.5</td>
<td>**3 square feet per linear foot of building frontage</td>
</tr>
<tr>
<td>CA-1 / CA-2</td>
<td>10 square feet of linear foot of store front width</td>
</tr>
</tbody>
</table>

*/* For corner properties, the allowable sign area along the longer building frontage = (*0.5 SF / LF) (**2 SF / LF)

**To be eligible for an EZ zoning permit:**

- A photograph of the store front must be included with application.
- An approval letter from the Department of Parks and Recreation is required for any signage proposed within the Cobbs Creek / Roosevelt Blvd / Parkway Buffer area and otherwise mandated by the Zoning Code.
- Properties located within Center City overlay districts, NCA Ridge Avenue control or CAO City Avenue control are not eligible for EZ permit

**Conditions and Limitations:**

**Signage must be:**

- Limited to a single space and a single street frontage.
- Limited to three (3) signs (existing and proposed).
- Accessory to the approved use of the space.
- Installed on the first floor and shall not extend above the roof line or the second-floor window sill (whichever is lower).
- Flat wall and / or awning type (with copy only on the front face).
- Non-illuminated or internally illuminated and static (i.e. digital or mechanically rotated).

**Signage cannot be:**

- Cabinet, freestanding, projecting, roof mounted, directional, marquee, portable, window or non-accessory.
- Flashing, intermittent, or animated.

**AP#_______________________   Applicants Signature: _________________________________**
Applicant to complete the following information:

Address of Property / Space No: ____________________________________________________________

Street Frontage Name (for corner properties only): ____________________________________________

Type of Business: _______________________________________________________________________

Zoning District Classification: ___________________________________ Building / Store Frontage Width: __________________linear feet

Total Allowable Sign Area (see Table 1): ____________________________________________________square feet

<table>
<thead>
<tr>
<th>Sign Description</th>
<th>Permit No.</th>
<th>Sign Type</th>
<th>Size</th>
<th>Sign Area (Sq. Ft.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Existing / Proposed</td>
<td>Existing Signs Only</td>
<td>Flat wall / Awning</td>
<td>Internally Illuminated / Non-Illuminated</td>
<td>Width and Height</td>
</tr>
</tbody>
</table>

Sign #1

Sign #2

Sign #3

TOTAL SIGN AREA

AP# ______________________ Applicants Signature: ___________________________________________