



CITY OF PHILADELPHIA  
 DEPARTMENT OF PUBLIC HEALTH  
 PUBLIC HEALTH SERVICES  
 AIR MANAGEMENT SERVICES

Air Management Services  
 321 University Avenue  
 Philadelphia PA 19104-4543  
 Phone: (215) 685-7572  
 FAX: (215) 685-7593

**AIR POLLUTION LICENSE APPLICATION FOR MINOR EMISSION SOURCE**

*(Prepare all information completely in print or type in duplicate)*

|  |          |                 |  |                                       |                   |
|--|----------|-----------------|--|---------------------------------------|-------------------|
| Location of Source ( Street Address)   |          | Facility Name   |  | Tax ID No. (EIN or SSN)               |                   |
| Type of Ownership<br><input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> Government <input type="checkbox"/> Other ( Specify)   |          |                 |  |                                       |                   |
| Owner  |          | Mailing Address |  | E-mail:                               | Telephone         |
| Type and Use of Building or Plant  |          |                 |  |                                       | SIC Code          |
| Location of Licensed Equipment<br><input type="checkbox"/> Roof <input type="checkbox"/> Outside <input type="checkbox"/> Inside _____ Floor   |          |                 |  |                                       | Design Capacity   |
| Description of Equipment or Process  |          |                 |  | Fuel type                             | % Sulfur          |
| Equipment or Process Components<br><i>(Use separate form for each piece of equipment unless part of the same process)</i>  |          | Make            | Catalog Number   | Installation Permit/Plan Approval No. | Installation Date |
|  |          |                 |  |                                       |                   |
| Person responsible for operation   |          | Day             | Phone  | Night                                 | Phone             |
| Supplementary plans, letters, data sheets, catalogs, Etc. submitted with this application ( Itemize)   |          |                 |  |                                       |                   |
| <p><b>I hereby certify that the statements contained herein are true and correct to the best of my knowledge and belief and that I am duly authorized to represent the Owner or lessee. I understand that if I knowingly made any false statement herein, I am subjected to such penalties as may be prescribed by law and ordinances.</b></p> <p>Signature _____ Date _____ Address _____</p> <p>Name &amp; Title _____ Phone _____ Fax _____</p> |          |                 |  |                                       |                   |
| License No.  | Plant ID | Health District | Census Tract   | Fee                                   | Date received     |
| Approved by  |          | Date            | Type of License<br><input type="checkbox"/> Annual <input type="checkbox"/> Indefinite |                                       | Expiration date   |
| Inventory of emissions (tons/Yr.)  |          |                 |  |                                       |                   |
| Particulate  | VOC      | CO              | SO2  | NOx                                   | Other             |
| Remarks  |          |                 |  |                                       |                   |

# Instructions

## AIR POLLUTION LICENSE APPLICATION FOR MINOR EMISSION SOURCE

1. Air Pollution License is required for the operation of a minor emission source. Minor emission source is the source being exempted from the 25 Pa Code 127.14 or is located in a facility that has the annual emission restriction of less than:

8 tons of Volatile Organic Compound (VOC) or Sulfur oxide (SO<sub>x</sub>);  
20 tons of Carbon monoxide (CO);  
10 tons of Nitrogen oxide (NO<sub>x</sub>);  
3 tons of particulate;  
1 ton of a single Hazardous Air Pollutants (HAP); or  
2.5 tons of combined HAP

2. The License is issued annually and expired on October 31 of each year except for the indefinite license. An indefinite license is for furnace or boiler with rated capacity of less than 2,000,000 BTU per hour, or less than 5,000,000 BTU per hour using only No. 2 grade or lighter commercial fuel oil, or less than 10,000,000 BTU per hour using only gas.

3. Complete the application form and submit in duplicate along with the application fee payable to the "City of Philadelphia".

| 4. Fee   | Initial Application fee | Annual Fee |
|--|-------------------------|------------|
| - Indefinite license application   | \$180                   | None       |
| - Boilers & Furnaces between 2,000,000 BTU/hr and 20,000,000 BTU/hr  | \$180                   | \$150      |
| - Boilers & Furnaces greater than 20,000,000 BTU per hour  | \$430                   | \$400      |
| - Paint Spraying Equipment and Dryers  | \$280                   | \$250      |
| - Smoke Ovens, Tar and Asphalt Kettles, Road Material Treating Plants, And Varnish and Paint Heating Kettles | \$280                   | \$250      |
| - Process (emergency generators, Perc dry cleaning machines, others)   | \$430                   | \$400      |
| - Gas Station  | \$305                   | \$275      |

5. All information in the application is available to the public, if you wish to keep some information confidential, please place the stamped confidential information separately along with the requested letter. AMS will review the confidential request and advise you as appropriate.

6. All submissions and correspondence should be directed to:

Source Registration  
Air Management Services  
321 University Avenue  
Philadelphia, PA 19104-4543.  
Phone 215- 685-7572

7. Terms

- Tax ID No. This is the Federal Tax ID or Social security number. If the applicant has an Employer Identification number (EIN), this number must be used. **This number should have exactly 9 digits.**
- SIC Code This is the Standard Industrial Classification Code for the main activity of this site.