

# Owner Occupied Payment Agreement (OOPA) Expenses Worksheet



This form is ONLY to be used if you want a payment agreement based on a comparison of your income and expenses.

You must disclose your household income and how you spend your money in a month. We reserve the right to disallow expenses that are not reasonable and necessary. Any extra money in your budget must be paid to property taxes.

## 1 Applicant Information

Applicant Name \_\_\_\_\_

OPA Account Number \_\_\_\_\_

## 2 Household Expenses

Please use the worksheet below and enter average monthly household expenses:

HOUSING EXPENSES	AMOUNT	LIVING EXPENSES	AMOUNT	LIVING EXPENSES	AMOUNT
First Mortgage		Telephone		Car Loan	
Second Mortgage		Groceries (exclude Food Stamps)		Car Insurance	
Current Year Property Taxes		Clothing		Car Maintenance (oil changes, repairs)	
Homeowner's Insurance		Laundry		Transportation (gas, SEPTA)	
Electric Service		Toiletries and Paper Goods		Child Support / Alimony	
Gas Service		Housing Allowance (People in the home x \$40)		Tithe/Religious Donation (not more than 10% of income)	
Water / Sewer Service		Other Household Goods		Life Insurance	
Oil Service		Medical and Dental Expenses		Other	
Home Maintenance		Medical and Dental Insurance		Other	
Child Support/ Alimony		Prescriptions		Other	
<b>HOUSING SUBTOTAL</b>	<b>\$</b>	<b>LIVING EXPENSES SUBTOTAL</b>	<b>\$</b>	<b>LIVING EXPENSES SUBTOTAL</b>	<b>\$</b>

**TOTAL OF ALL EXPENSES**

\$

Continue to next page...



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### 3 Calculate

Subtract expenses from your income to calculate tax payment amount

A. Total Household Income (from page 2 of OOPA application)	
B. Total Household Expenses (from previous page)	-
C. Amount available for monthly Real Estate tax payment	

### 4 Signature

I declare that I have examined all the information on this form, and on any accompanying statements or forms, and it is true and correct to the best of my knowledge, information, and belief.

Applicant's Signature

Date

Applicant's Printed Name

OOPA Account Number

### Attach completed form and documentation to your OOPA Application

Contact (215) 686-6442 with questions about this form.