



**LONGTIME OWNER OCCUPANTS PROGRAM (LOOP)  
REMOVAL FORM**

Please carefully read the accompanying instructions, and please print or type.

**OWNER INFORMATION**

1. Owner Name 1: \_\_\_\_\_

2. Owner Name 2: \_\_\_\_\_

3. Property Address: \_\_\_\_\_

4. OPA Account Number: \_\_\_\_\_  
The nine digit number found on the real estate tax bill for the property.

5. Mailing Address: \_\_\_\_\_

6. Phone Number: \_\_\_\_\_

7. E-Mail Address: \_\_\_\_\_

**LOOP REMOVAL INFORMATION**

Please indicate the reason for withdrawing from LOOP (Check all that apply):

- I am selling this property.
- This property is no longer my primary residence.
- My income has changed, making me no longer eligible for LOOP.
- There are now two or more commercial establishments at this property.
- There are now four or more residential units at this property.
- This property now has a tax abatement.
- Other (Please describe):  
\_\_\_\_\_

By signing this application I am asserting that I am the owner of the property listed above. I certify that all of the information above is true or correct. I understand that any person who knowingly files an application which is false in any matter is subject to applicable penalties.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Return this completed, signed, and dated form to:**  
Office of Property Assessment  
601 Walnut Street, Suite 300-W  
Philadelphia, PA 19106