

Philadelphia Department of Revenue
Electronic Government Services
MSB – 1401 JFK Blvd – Rm 430
Philadelphia, PA 19102-1697
Phone: 215 686-6579, 6582, or 6539
Fax: 215 686-6828
Email: egovservices@phila.gov

**Enrollment Agreement for
Electronic Funds Transfer (EFT)
of Tax Payments**

ACH Credit

Office Use Only

Federal EIN

Philadelphia Tax Account Number

1) Action Requested Establish EFT Change Contact Information

2) Business Name

Business Address

City, State, Zip

3) Enter information of individual to contact regarding EFT. Owner Accountant Payroll Service Other

Name: Last

First

MI

Email Address

Telephone Number (including extension)

()

Fax Number

()

4) Mailing Address

City, State, Zip

5) Eligible Taxes

Check the appropriate block(s) to indicate the tax(es) you will be paying by EFT.

- | | |
|---|--|
| <input type="checkbox"/> 01 – Wage Tax* | <input type="checkbox"/> 23 – Hotel Room Rental Tax |
| <input type="checkbox"/> 02 – Earnings Tax | <input type="checkbox"/> 24 – Business Income and Receipts Tax |
| <input type="checkbox"/> 03 – Net Profits Tax | <input type="checkbox"/> 28 – Liquor Sales Tax |
| <input type="checkbox"/> 06 – Amusement Tax | <input type="checkbox"/> 29 – School Income Tax |
| <input type="checkbox"/> 08 – Parking Lot Tax | <input type="checkbox"/> 58 – Valet Parking Tax |
| <input type="checkbox"/> 09 – Coin Operated Amusement Tax | <input type="checkbox"/> 60 – Real Estate Tax |
| <input type="checkbox"/> 10 – Beverage Tax | <input type="checkbox"/> 76 – Outdoor Advertising Tax |
| <input type="checkbox"/> 14 – Vehicle Rental Tax | <input type="checkbox"/> 84 – Use & Occupancy Tax |

***Wage Tax Filing Frequencies**

Quarterly – For an employer who withholds less than \$350 Philadelphia wage tax per month.

Monthly – For an employer who withholds Philadelphia wage tax in excess of \$350 but less than \$16,000 per month.

Weekly – For an employer who withholds Philadelphia wage tax of \$16,000 or more per month.

Semi-Monthly – For an employer who fits the weekly filing criteria with a bi-weekly payroll.

Please use the correct period and year when remitting your payments.

Failure to do so will result in the misapplication of your payment, assessment of interest and penalty and/or legal action.

THIS COMPLETED ENROLLMENT AGREEMENT CAN BE FAXED OR MAILED TO THE ABOVE ADDRESS.