Quarterly PLEPC Meeting  
Thursday, October 15, 2015  
Philadelphia Fire Administration Building

### Highlights of Key Issues

<table>
<thead>
<tr>
<th>1. Workgroup updates</th>
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<td>2. Organizational Updates</td>
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<td>3. 2016 meeting dates</td>
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### Meeting Notes for PLEPC Meeting

**Date:** Thursday, October 15, 2015  
**Co-Chairs:** Dave Binder and Carl Randolph  
**Total Attendance:** 32  
**LEPC Coordinator:** Grant Shea

<table>
<thead>
<tr>
<th>Issue</th>
<th>Discussion</th>
<th>Outcome, Action, Accountability &amp; Completion Date</th>
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<tbody>
<tr>
<td>Welcome and Introductions</td>
<td>Approval of meeting minutes from 7/23/15 tabled.</td>
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<tr>
<td>Presentations</td>
<td>BC Carl Randolph presented on Hazmat response and preparedness for the Papal Visit</td>
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| Emergency Response and Regulatory Affairs | To date, Lt. Brian Swearingen of the HMAU has conducted 92 Tier II Facility Inspections of those 53 were Planning Facilities.  
- The HazMat Task Force responded to 134 HazMat incidents since April 30, 2015:  
  o 132 Level 1 incidents  
  o 1 Level 2 incidents  
  o 1 Level 3 incidents  
- Level 3 incident was a chemical suicide incident that presented some significant challenges. PPC-CT and PFD Hazmat discussing policy and procedures for dealing with these incidents in the future.  
- HMAU responded to 40 of these to coordinate clean-up efforts with Clean Venture |  |
| Facilities and Off-Site Plans | The 2014 Tier II Reporting Season has concluded  
- Facilities that have not completed their Annual Tier II submission should do so as soon as possible.  
- The following information has been updated on the OEM-Tier II website:  
  o May 2015 Meeting Minutes  
- Questions regarding Tier II Reporting, ERP’s, or Emergency Release Notifications can be directed to lepc@phila.gov or by calling the LEPC Hotline @ (215) 686-1141 |  |
| Transportation | During July 4th and Made in America vendors inspected for hazmat and properly dated cylinders  
- During papal visit, truck enforcement escorted into the waterworks display site |  |
| Planning and Finance | 2014 Tier II Status Report as of 10/15/15:  
  - Total Facilities Reported =438 |  |
• 99.4% of Active Facilities have completed their 2014 submissions
• 0.6% of Active Facilities have not reported for the 2014 RY (3 facilities)
• Planning Facilities = 180
• Non-Planning Facilities = 258
• Facilities Exempt from Fees = 68
• Facilities Billed = 370
• Fees Assessed = $120,250
• Facilities Paid in Full = 365
• Fees Collected = $118,275
• Facilities Outstanding = 5
• Facilities Fees Outstanding = $1975

- ERP Submissions as of 02/25/15:
  • 179 Planning Facilities
  • 87 ERP’s Submitted
  • 51 ERP’s Approved
  • 18 ERP’s In Review
  • 18 ERP’s RFI
  • 92 ERP’s Outstanding
- The City of Philadelphia has applied for the FY2015-2016 HMRF Grant and is awaiting a response from PEMA.
- The Performance Report for the FY 2014-2015 HMRF grant was submitted on 8/31/2015
- We are currently utilizing the HMER (Hazardous Materials Emergency Response) Grant for needed Hazmat purchases.
  • The FY’16 awarded HMER budget is $132,000
  • As of today, approximately $40,000 has been encumbered and/or expended. Of this:
    o Approximately $23,000 has been used towards the maintenance of meters and equipment.
    o Approximately $5,000 has been encumbered for Lab and Science Supplies.
    o Approximately $7,000 has been allocated for Public Education Costs
    o Approximately $5,000 has been expended to purchase supplies for Mass Decon Units.
  • The balance of the proceeds will continue to be applied to equipment purchases, repairs and consumables.
- Jeff is coordinating with the Hazmat Task Force to identify the highest priority purchases for the upcoming FY’16 HMRF Grant. The needs identified thus far are:
  • Level A suits
  • New Ammonia meters
  • New Chlorine meters
  • New Decon Showers
  • New Hazardous Material Identification Device

If not reported by 10/30/15 will be submitted to the EPA for non-Compliance.

1 Facility submitted to City Law Department for collections and civil complaint. Remaining facilities have until 10/30/15.
### Education and Training
- Emergency Response Planning Conference in Valley Forge October 20-23
- PAAHMT Air Monitoring Course 11/7/15
- If there are any conferences or trainings that members are aware of please forward them to Kevin Heym [Kevin.Heym@uphs.upenn.edu](mailto:Kevin.Heym@uphs.upenn.edu)

### Outreach and Public Affairs Workgroup
Workshops and events conducted since the last meeting:

<table>
<thead>
<tr>
<th>Day/Date/Time</th>
<th>Agency/Location</th>
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<tr>
<td>Saturday, July 25 9:30 a.m. to 1:00 p.m.</td>
<td>ADA 25th Anniversary Event City Hall 1401 John F. Kennedy Boulevard</td>
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<tr>
<td>Monday, August 3 6:00 p.m. to 9:00 p.m.</td>
<td>Philadelphia Night Out Kick-Off Rally Target Shopping Center 7400 Bustleton Avenue</td>
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<tr>
<td>Wednesday, August 5 8:30 a.m. to 10:00 a.m.</td>
<td>Business Continuity Workshop Southwest Community Development Corporation 1210 Lombard Street</td>
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<tr>
<td>Thursday, August 6 10:00 a.m. to 2:00 p.m.</td>
<td>Community Appreciation Day Academy of Natural Sciences Drexel University 1900 Benjamin Franklin Parkway</td>
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<tr>
<td>Tuesday, August 9 10:30 a.m. to 11:30 a.m.</td>
<td>Family and Personal Preparedness Workshop St. Anne Senior Center 2607 E. Cumberland Street</td>
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<tr>
<td>Saturday, August 15 12:00 p.m. to 3:00 p.m.</td>
<td>Block Captain Boot Camp Councilman Curtis Jones Jr. Dimmer Beeber Middle School 59th &amp; Malvern Avenue</td>
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<tr>
<td>Wednesday, September 9 10:00 a.m. to 2:00 p.m.</td>
<td>OEM’s Preparedness Fair at Amtrak 30th Street Station 30th &amp; Market Street</td>
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<tr>
<td>Wednesday, September 16 4:30 p.m. to 8:00 p.m.</td>
<td>OEM’s Preparedness Fair at The Franklin Institute The Franklin Institute 222 N. 20th Street</td>
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<td>Thursday, October 8 9:00 a.m. to 11:15 a.m.</td>
<td>Business Continuity Workshop Philadelphia Bar Association 1101 Market Street</td>
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Upcoming OEM Workshops and events:

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<tr>
<td>Thursday, October 15 12:00 p.m. to 1:00 p.m.</td>
<td>Personal and Family Preparedness Workshop</td>
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<td>7th Police District Advisory Council</td>
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<td>9151 Old Newtown Road</td>
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<td>Friday, November 6  9:30 a.m. to 10:30 a.m.</td>
<td>Personal and Family Preparedness Workshop</td>
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<td>Women of Hope</td>
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<td>251 N. Lawrence Street</td>
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<tr>
<td>Thursday, November 12 10:00 a.m. to 12:00 p.m.</td>
<td>Personal and Family Preparedness Workshop</td>
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<td>Liberty Resources</td>
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<td>714 Market Street</td>
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<tr>
<td>December, Date and time TBD</td>
<td>Personal Care Home Conference</td>
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<td>Philadelphia Protestant Home</td>
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<td>6500 Tabor Road</td>
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September was National Preparedness Month. Partner agencies provided:

- Pro-Bono Clear Channel Digital Billboards – Ready, or Not? Philadelphia billboards with various scenario-based messages in English and Spanish
  - 153,269 Spots Delivered
  - Value of $29,121

- New City Hall Portal Banners on Preparing for Emergencies and ReadyPhiladelphia
  - Hung in West, South, and East portals

- PECO Crown Lights
  - Shown from 9/3 to 9/5

- PECO & PGW Bill Inserts on Preparing for Emergencies and ReadyPhiladelphia

- 8 new articles posted to our website

September was also the Papal visit. OEM External Affairs provided:

- New infographics for social media highlighting crowd safety

- Nixel Notification system to Papal attendees (one time only text “papalvisit” to 888777)
  - 11,500 sign-ups in 3 days

- Tweets with #PopeinPhilly helped OEM gain over 2,000 more followers
**ReadyPhiladelphia** alert system is active. You need to sign up for a new account, even if you had a ReadyNotifyPA account. The following numbers show how many people have signed up so far:

- 15,639 total registrations
- 3,195 new registrants since the last LEPC meeting

If you haven’t already signed up, please visit: www.phila.gov/ready.

### Open Discussion
- November 18th Table top training for Army-Navy Game
- PEMA THIRA Nov 16-17 – Harrisburg, PA for more information contact John Guest – john.guest@dhs.gov

### Next Meetings
- 2016 LEPC Meeting Dates Schedule:
  - January 28, 2016
  - April 21, 2016
  - August 18, 2016
  - October 20, 2016

**NEXT LEPC MEETING** will be January 28, 2016