This return is intended for itinerant taxpayers who do not conduct regular repeated business activity in the City and who have obtained a temporary Business Privilege License from the Department of Licenses and Inspections. If you conduct regular repeat business activity within the City, you should obtain or already have a regular Business Privilege License and file using the normal Business Privilege and Net Profits returns, as applicable.

All vendors must complete lines 1 through 10 and line 15. If you are unincorporated, also complete lines 11 through 14. Residents and non-residents of Philadelphia have different tax rates. Use the appropriate rate on line 12. For questions concerning this form call 215-686-6434.

**Business Privilege Tax from Trade Show Activity**

1. Total Gross Receipts from trade show activity
2. Tax Due on Gross Receipts from event (line 1 times .001415)
3. Total Gross Receipts from line 1
4. Cost of goods sold
5. Payroll - For Event Only
6. Other Expenses - For Event Only
7. Total Expenses (add lines 4, 5 and 6)
8. Net taxable income from event (line 3 minus line 7)
9. Tax Due on Net Income from event (line 8 times .0645)
10. Total Business Privilege Tax Due (line 2 plus line 9)

**Net Profits Tax from Trade Show Activity**

11. Net taxable income from event (amount on line 8)
12. **Residents** multiply line 11 by .039280. **Non-residents** multiply line 11 by .034985
13. Business Privilege Tax Credit (enter 60% of line 9)
14. Net Profits Tax Due (line 12 minus line 13)
15. Total Tax Due (line 10 plus line 14). Make check payable to "City of Philadelphia"

I hereby certify that the information contained herein is true, correct and complete to the best of my knowledge.

Signature ___________________________ Date

Mail completed return and payment to:

City of Philadelphia
Department of Revenue
Exception Processing Unit
Municipal Services Building, Concourse Level
1401 John F. Kennedy Boulevard
Philadelphia, PA 19102

[www.phila.gov/revenue](http://www.phila.gov/revenue)