

**CITY OF PHILADELPHIA**  
 DEPARTMENT OF REVENUE  
**Business Tax Return**  
 For Use by Trade Show Vendors

Due Date: No later than 30 days from final date of show

City Account Number

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**Tax Year**  
**2012**

Federal EIN or SSN

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This return is intended for itinerant taxpayers who do not conduct regular repeated business activity in the City and who have obtained a temporary **Commercial Activity License** from the Department of Licenses and Inspections. If you conduct regular repeat business activity within the City, you should obtain or already have a regular Commercial Activity License and file using the normal Business Income & Receipts and Net Profits returns, as applicable.

**All vendors must complete lines 1 through 10 and line 15. If you are unincorporated, also complete lines 11 through 14. Residents and non-residents of Philadelphia have different tax rates. Use the appropriate rate on line 12. For questions concerning this form call 215-686-6434.**

TAXPAYER'S NAME

EVENT NAME

MAILING ADDRESS

CITY

STATE

ZIP CODE

BUSINESS ADDRESS (NUMBER AND STREET. DO NOT USE P.O. BOX NUMBERS.)

CITY

STATE

ZIP CODE

BUSINESS TELEPHONE NUMBER

HOME TELEPHONE NUMBER

FAX NUMBER

E-MAIL ADDRESS

**Business Income & Receipts Tax from Trade Show Activity**

- |  |     |  |  |   |  |  |   |   |   |
|--|-----|--|--|---|--|--|---|---|---|
| 1. Total Gross Receipts from trade show activity.....                  | 1.  |  |  | , |  |  | . | 0 | 0 |
| 2. Tax Due on Gross Receipts from event (line 1 times .001415).....    | 2.  |  |  | , |  |  | . | 0 | 0 |
| 3. Total Gross Receipts from line 1.....                               | 3.  |  |  | , |  |  | . | 0 | 0 |
| 4. Cost of goods sold.....   | 4.  |  |  | , |  |  | . | 0 | 0 |
| 5. Payroll - For Event Only.....                                       | 5.  |  |  | , |  |  | . | 0 | 0 |
| 6. Other Expenses - For Event Only.....                                | 6.  |  |  | , |  |  | . | 0 | 0 |
| 7. Total Expenses (add lines 4, 5 and 6).....                          | 7.  |  |  | , |  |  | . | 0 | 0 |
| 8. Net taxable income from event (line 3 minus line 7).....            | 8.  |  |  | , |  |  | . | 0 | 0 |
| 9. Tax Due on Net Income from event (line 8 times .0645).....          | 9.  |  |  | , |  |  | . | 0 | 0 |
| 10. Total Business Income & Receipts Tax Due (line 2 plus line 9)..... | 10. |  |  | , |  |  | . | 0 | 0 |

**Net Profits Tax from Trade Show Activity**

- |   |     |  |  |   |  |  |   |   |   |
|---|-----|--|--|---|--|--|---|---|---|
| 11. Net taxable income from event (amount on line 8).....                                   | 11. |  |  | , |  |  | . | 0 | 0 |
| 12. Residents multiply line 11 by .039280. Non-residents multiply line 11 by .034985.....   | 12. |  |  | , |  |  | . | 0 | 0 |
| 13. Business Income & Receipts Tax Credit (enter 60% of line 9).....                        | 13. |  |  | , |  |  | . | 0 | 0 |
| 14. Net Profits Tax Due (line 12 minus line 13).....  | 14. |  |  | , |  |  | . | 0 | 0 |
| 15. Total Tax Due (line 10 plus line 14). Make check payable to "City of Philadelphia"..... | 15. |  |  | , |  |  | . | 0 | 0 |

I hereby certify that the information contained herein is true, correct and complete to the best of my knowledge.

Signature \_\_\_\_\_

Date \_\_\_\_\_

**Mail completed return and payment to:**

City of Philadelphia  
 Department of Revenue  
 Exception Processing Unit  
 Municipal Services Building, Concourse Level  
 1401 John F. Kennedy Boulevard  
 Philadelphia, PA 19102

[www.phila.gov/revenue](http://www.phila.gov/revenue)