# Business Tax Return for Use by Trade Show Vendors

**Due Date:** No later than 30 days from final date of show

### City Account Number

<table>
<thead>
<tr>
<th>City Account Number</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

### Federal EIN or SSN

<table>
<thead>
<tr>
<th>Federal EIN or SSN</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

**Tax Year:** 2013

---

This return is intended for itinerant taxpayers who do not conduct regular repeated business activity in the City and who have obtained a temporary [Commercial Activity License](#) from the Department of Licenses and Inspections. If you conduct regular repeat business activity within the City, you should obtain or already have a regular Commercial Activity License and file using the normal Business Income & Receipts and Net Profits returns, as applicable.

All vendors must complete lines 1 through 10 and line 15. If you are unincorporated, also complete lines 11 through 14. Residents and non-residents of Philadelphia have different tax rates. Use the appropriate rate on line 12. For questions concerning this form call 215-686-6434.

---

### Business Income & Receipts Tax from Trade Show

1. **Total Gross Receipts from trade show activity**

   ![Formula]

2. **Tax Due on Gross Receipts** from event (line 1 times .001415)

   ![Formula]

3. **Total Gross Receipts from line 1**

   ![Formula]

4. **Cost of goods sold**

   ![Formula]

5. **Payroll - For Event Only**

   ![Formula]

6. **Other Expenses - For Event Only**

   ![Formula]

7. **Total Expenses** (add lines 4, 5 and 6)

   ![Formula]

8. **Net taxable income from event** (line 3 minus line 7)

   ![Formula]

9. **Tax Due on Net Income** from event (line 8 times .0645)

   ![Formula]

10. **Total Business Income & Receipts Tax Due** (line 2 plus line 9)

    ![Formula]

### Net Profits Tax from Trade Show Activity

11. **Net taxable income from event** (amount on line 8).

    ![Formula]

12. **Residents** multiply line 11 by .039280. **Non-residents** multiply line 11 by .034985

    ![Formula]

13. **Business Income & Receipts Tax Credit** (enter 60% of line 9)

    ![Formula]

14. **Net Profits Tax Due** (line 12 minus line 13)

    ![Formula]

15. **Total Tax Due** (line 10 plus line 14). Make check payable to "City of Philadelphia"

    ![Formula]

---

I hereby certify that the information contained herein is true, correct and complete to the best of my knowledge.

<table>
<thead>
<tr>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

---

**Mail completed return and payment to:**

City of Philadelphia  
Department of Revenue  
Exception Processing Unit  
Municipal Services Building, Concourse Level  
1401 John F. Kennedy Boulevard  
Philadelphia, PA 19102

---

*www.phila.gov/revenue*