

# MEMORANDUM

## CITY OF PHILADELPHIA OFFICE OF HUMAN RESOURCES

**Date:** August 17, 2016

**To:** Distribution

**From:** Billy Collins, Human Resources Technical Specialist

**Subject:** Civil Service Commission Agenda – August 17, 2016

### I. CLASSIFICATION AND PAY ITEMS

NO.	CLASS CODE	CLASS TITLE	NATURE OF ACTION	SAL. RANGE	CSC ACTION of 8/17/2016
1.	3H10	Public Health Laboratory Director	Abolition of class	N28	Approved
2.	1B52	Election and Voter Registration Clerk 2	Change in class specification	9	Approved
3.	1B53	Fr: Election and Voter Registration Clerk 3  To: Election and Voter Registration Clerk Supervisor	Change in class specification and title	13	Approved
4.	1B54	Election and Voter Registration Clerk 1	Change in class specification and pay rate	Fr: 5  To: 6	Approved
5.	1E78	Programmer Analyst Project Leader ( <del>COBOL</del> ) ( <del>FORTRAN</del> ) ( <del>NATURAL</del> )	Change in class specification and removal of specialties	EP23	Approved
6.	2B35	Revenue Compliance Program Director	Change in class specification	N27	Approved
7.	2C42	Fr: Behavioral Health Services Fiscal Administrator  To: Behavioral Health Fiscal Director	Change in class specification, title and pay rate	Fr: N25  To: N27	Approved

NO.	CLASS CODE	CLASS TITLE	NATURE OF ACTION	SAL. RANGE	CSC ACTION of 8/17/2016
8.	2D18	Real Property Evaluator 3	Change in class specification	EP21	Removed by the Office of Human Resources
9.	2D19	Real Property Evaluation Supervisor	Change in class specification	N24	
10.	2E02	Procurement Technician 1 (General Commodities) (Public Works)	Change in class specification and removal of specialties	EP13	Approved
11.	2E03	Procurement Technician 2 (General Commodities) (Public Works)	Change in class specification and removal of specialties	EP19	Approved
12.	2H50	Fr: Benefits Manager  To: Benefits Administrator	Change in class specification, title and pay rate	Fr: N24  To: N25	Approved
13.	2H67	Human Resources Program Specialist (Benefits) (Compensation) (Labor Relations) (Training and Development)	Change in class specification and removal of specialty	N24	Approved
14.	3B48	Water Transport Engineer 2	Change in class specification	N25	Approved
15.	3B64	Environmental Engineer 4 (Plant Operations) (Water Resources)	Change in class specification	N26	Approved
16.	3C27	Chief Water Transport Operations Engineer	Change in class specification	N28	Approved
17.	3C28	Water Plant Manager	Change in class specification	N28	Approved
18.	3C03	Streets Engineering Projects Assistant Manager	Change in class specification	N26	Approved

NO.	CLASS CODE	CLASS TITLE	NATURE OF ACTION	SAL. RANGE	CSC ACTION of 8/17/2016
19.	Fr: 3D16  To: 3E16	Airport Planner ( <del>Architecture</del> ) (Planning)  Airport Planner	Change in class specification, class code, removal of specialties and denial of pay appeal	EP23	Approved
20.	3E19	Geographic Information Systems Specialist Trainee	Change in class specification	EP13	Approved
21.	3G32	Science Technician (Health) (Water)	Change in class specification	14	Approved
22.	5A50	Older Adult Center Director	Change in class specification	N22	Approved
23.	Fr: 7D01  Fr: 8B01  To: 7D01	Fr: General Departmental Worker  Fr: Food Service Worker  To: General Departmental Worker	Consolidation of classes and change to class specification	5  5  5	Approved

## II. CIVIL SERVICE REGULATIONS

REGULATION NUMBER	REGULATION	ACTION	CSC ACTION of 8/17/2016
6.14-52	POLICE OFFICERS ASSIGNED TO THE BOMB SQUAD	Establishment	Approved
21.022	PART-TIME EMPLOYEES	Revision	Approved
21.12	SICK LEAVE FOR PART-TIME EMPLOYEES NOT COVERED BY A COLLECTIVE BARGAINING AGREEMENT	Establishment	Approved
27.0118	SCHOOL CROSSING GUARD HEALTH AND WELFARE PAYMENTS	Revision	Approved

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