

# MEMORANDUM

## CITY OF PHILADELPHIA OFFICE OF HUMAN RESOURCES

**Date:** October 21, 2015

**To:** Distribution

**From:** Candi Wright, Human Resources Technical Specialist

**Subject:** Civil Service Commission Agenda – October 21, 2015

### I. CLASSIFICATION AND PAY ITEMS

NO.	CLASS CODE	CLASS TITLE	NATURE OF ACTION	SAL. RANGE	CSC ACTION of 10/21/15
1.	1B75	Medical Clerk (General) (Medical Coding) (Pharmacy)	Change in class specification	11	Approved
2.	1B83	Payment Processing Supervisor	Change in class specification	14	Approved
3.	2M79	Water Operations Administration Manager	Change in class specification and pay rate	Fr: N25 To: N26	Approved
4.	3A17	Construction Projects Technician 1 (Civil) (Electrical) (Mechanical) (Materials Testing)	Change in class specification	17	Approved
5.	3A18	Construction Projects Technician 2 (Civil) (Electrical) (Mechanical) (Materials Testing)	Change in class specification	19	Approved
6.	3A19	Construction Projects Technician 3 (Civil) (Electrical) (Electronic) (Materials Testing)	Change in class specification	23	Approved
7.	3B76	Staff Engineer 2 (Civil) (Electrical) (Electronic) (Mechanical) (Capital Projects) (Environmental/Sanitary)	Change in class specification	N25***	Approved
8.	3E04	City Planner 3	Change in class specification	EP21**	Approved

<b>NO.</b>	<b>CLASS CODE</b>	<b>CLASS TITLE</b>	<b>NATURE OF ACTION</b>	<b>SAL. RANGE</b>	<b>CSC ACTION of 10/21/15</b>
9.	3H87	Data Analysis Administrator (Public Health) (AIDS) (Human Services)	Change in class specification and elimination of specialties	N24	Approved
10.	4B11	Practical Nurse (Bilingual) (General)	Change in class specification	13	Approved
11.	4C02	Community Health Registered Nurse (General) (Bilingual)	Change in class specification	EP21	Approved
12.	4C03	Community Health Nursing Supervisor	Change in class specification	N23	Approved
13.	4C19	Health Care Coordinator	Change in class specification	N25	Approved
14.	4C43	Certified Registered Nurse Practitioner (General) (Bilingual)	Change in class specification	EP27	Approved
15.	4D45	Pathologist 1	Change in class specification	EP37	Approved
16.	4D46	Pathologist 2	Change in class specification	EP39	Approved
17.	4D47	Assistant Medical Examiner	Change in class specification	EP40	Approved
18.	4D48	Deputy Medical Examiner	Change in class specification	N40A	Approved
19.	4D49	Medical Examiner	Change in class specification	N41	Approved
20.	4E02	Dental Assistant	Change in class specification	9	Approved
21.	4E15	Expanded Function Dental Assistant (General) (Bilingual)	Change in class specification	13	Approved
22.	4E17	Public Health Dental Hygiene Practitioner (General) (Bilingual)	Change in class	EP20	Approved

NO.	CLASS CODE	CLASS TITLE	NATURE OF ACTION	SAL. RANGE	CSC ACTION of 10/21/15
			specification		
23.	4F02	Dentist 2	Change in class specification	N28	Approved
24.	4F12	Director of Dental Services	Change in class specification	N32**	Approved
25.	5C40	Clean Block Officer (General) (Bilingual)	Change in class specification and denial of pay appeal	11	Removed at the request of DC33
26.	6C02	Firearms Examiner Trainee	Re-establishment of class	13	Approved
27.	6J05	Fr: Airport Support Services Supervisor To: Airport Communications Services Supervisor	Change in class specification and title	15	Approved
28.	6J06	Fr: Airport Communications Center Operator 1 (General) (Bilingual) To: Airport Communications Operator 1 (General) (Bilingual)	Change in class specification and title	8	Approved
29.	6J07	Fr: Airport Communications Center Operator 2 (General) (Bilingual) To: Airport Communications Operator 2 (General) (Bilingual)	Change in class specification and title	11	Approved
30.	6G30	Fr: L&I Code Enforcement Inspector 1	Consolidation of classes, change in class specification, class code, pay rate and title	14	Approved
	6G31	Fr: L&I Code Enforcement Inspector 2		17	
	6G32	Fr: L&I Code Enforcement Inspector 3		20	
	6G90	To: L&I Code Enforcement Inspector		CPM 15-20	

NO.	CLASS CODE	CLASS TITLE	NATURE OF ACTION	SAL. RANGE	CSC ACTION of 10/21/15
31.	6H33	Fr: L&I Codes Compliance Specialist ( <del>Construction Fire Plans</del> ) ( <del>Electrical</del> ) ( <del>Plumbing</del> ) ( <del>Zoning</del> )	Consolidation of classes, change in class specification, class code, pay rate and title	22	Approved
	6H34	Fr: Licenses and Inspections Construction Codes Specialist		22	
	6H90	To: L&I Building Inspector		CPM 20-25	
32.	6H25	L&I Construction Plans Review Specialist (Building) (Electrical) (Plumbing)	Change in class specification	EP20	Removed at the request of DC47

\*\* denotes 2 steps dropped

\*\*\*denotes 3 steps dropped

## II. PAY SCHEDULES

PAY SCHEDULE	ACTION	CSC ACTION OF 10/21/2015
Schedule of Pay Ranges in Annual Amounts – District Council 33 Career Progression Classes effective October 30, 2015	Establishment	Approved

## III. CIVIL SERVICE REGULATIONS

REGULATION NUMBER	REGULATION	ACTION	CSC ACTION of 10/21/2015
2.21	Equivalent Position Change	Revision	Approved
5.025	Career Progression Class	Revision	Approved
5.15	In-Position Promotion	Revision	Approved
6.086	Appointment Rate For Employees Hired From Open Competitive Eligible Lists for The Following Departments	Revision	Approved
6.0911	Equivalent Position Change	Revision	Approved
10.09	Removal of Names From Lists	Revision	Approved

**Distribution:**

A. D'Attilio	C. Wright	B. Collins	P. Fitzgerald
M. McAnally	J. LaBletta	M. Marchetti-Brock	R. Fitzmartin, Finance
C. O'Leary	G. Harper	D. Gorman	V. Hayes, Finance
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T. Bryant	M. Agelakis	J. Lomax	D.C. 33
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