

MEMORANDUM

CITY OF PHILADELPHIA OFFICE OF HUMAN RESOURCES

Date: June 24, 2015

To: Distribution

From: Janine LaBletta, Human Resources Technical Specialist

Subject: Civil Service Commission Agenda – June 24, 2015

I. CLASSIFICATION AND PAY ITEMS

NO.	CLASS CODE	CLASS TITLE	NATURE OF ACTION	SAL. RANGE	CSC ACTION of 6/24/15
1.	4B17	Resident Care Manager	Abolition of class	N15	Approved
2.	7L25	Micrographics Processing Supervisor	Abolition of class	N10	Approved
3.	2B34	Revenue Examiner 4	Change in class specification	N24	Approved
4.	2D16	Real Property Evaluator 1	Change in class specification	EP13	Approved
5.	2D19	Real Property Evaluation Supervisor	Change in class specification	N24	Approved
6.	2H03	Human Resources Technical Specialist (Administrative Services) (Benefits) (Compensation) (Equal Employment Opportunity) (Hiring Services) (Human Resources Systems) (Labor Relations) (Training)	Change in class specification and addition of specialty	N23	Approved
7.	4A29	Radiology Services Administrator	Change in pay rate	Fr: N21 To: N22	Approved
8.	5A07	Social Work Services Manager 2 (Bilingual) (General)	Change in class specification	EP18	Approved
9.	5A47	Correctional Social Work Counselor (Bilingual) (General)	Change in class specification	EP17	Approved

NO.	CLASS CODE	CLASS TITLE	NATURE OF ACTION	SAL. RANGE	CSC ACTION of 6/24/15
10.	5B50	Fr: Community Shelter Program Supervisor To: Placement Program Supervisor (<u>Re-Entry Services</u>) (<u>Youth Services</u>)	Change in class specification, title and addition of specialties	N21	Approved
11.	Fr: 7B15 Fr:7J62 To: 7B15	Fr: Water Field Customer Service Representative Fr: Water Meter Repair Worker 2 To: Water Field Customer Service Representative	Consolidation of classes and change in class specification	13	Approved
12.	7B16	Water Field Customer Service Supervisor	Change in class specification	17	Approved
13.	7B08	Water Field Customer Service Assistant Manager	Change in class specification	N19	Approved
14.	7J61	Water Meter Service Worker	Change in class specification	9	Approved
15.	7J64	Fr: Water Meter Group Leader To: Water Meter Repair Supervisor	Change in class title and specification	18	Approved
16.	Fr: 9A21 To: 7K37	Fr: Taped Materials Technician To: Audio-Visual Technician Trainee	Change in class specification, class code and title	12	Approved
17.	7K34	Fr: Communications Systems Crew Chief To: Communications/Audio-Visual Systems Crew Chief (<u>Audio-visual Services</u>) (<u>Communications</u>)	Change in class specification and title and addition of specialties	18	Approved
18.	7K36	Fr: Communications Technician To: Communications/Audio-Visual Technician (<u>Audio-visual Services</u>) (<u>Communications</u>)	Change in class specification and title and addition of specialties	15	Approved

NO.	CLASS CODE	CLASS TITLE	NATURE OF ACTION	SAL. RANGE	CSC ACTION of 6/24/15
19.	7M08	Fr: Printing Press Operator 2 To: Office Machinery Equipment Operator 2	Change in class specification and title	13	Approved
20.	7M09	Fr: Printing Press Operator 3 To: Office Machinery Equipment Operator 3	Re-establishment of class, change in class specification, pay rate and title	Fr: 14 To:15	Approved
21.	7N74	Parks and Recreation Grounds Maintenance Supervisor (Grounds) (Arboriculture) (Horticultural Center)	Change in class specification	N16	Approved
22.	9B03	Librarian 2 (Children's Services) (General)	Change in class specification	EP17*	Approved

*denotes one step dropped

II. CIVIL SERVICE REGULATIONS

REGULATION NUMBER	REGULATION	ACTION	CSC ACTION of 6/24/2015
5.158	Classes Eligible for In-Position Promotion	Revision	Approved
6.32	Hiring bonus - employees in designated classes that require completion of a specified college degree or professional credentials	Revision	Approved
9.04	Parts of examination	Revision	Approved
10.014	Departmental promotional eligible list	Revision	Approved

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