

# MEMORANDUM

## CITY OF PHILADELPHIA OFFICE OF HUMAN RESOURCES

**Date:** July 15, 2015

**To:** Distribution

**From:** Candi Wright, Human Resources Technical Specialist

**Subject:** Civil Service Commission Agenda – July 15, 2015

### I. CLASSIFICATION AND PAY ITEMS

NO.	CLASS CODE	CLASS TITLE	NATURE OF ACTION	SAL. RANGE	CSC ACTION of 7/15/2015
1.	1B75	Fr: : Medical Clerk (General) (Medical Coding)  To: Medical Clerk (General) (Medical Coding) (Pharmacy)	Change in class specification and addition of specialty	11	Approved
2.	2G02	Archivist 1	Change in class specification	EP13	Approved
3.	2G03	Archivist 2	Change in class specification	EP19	Approved
4.	3B76	Staff Engineer 2 (Civil ) (Electrical) (Electronic) (Mechanical) (Capital Projects) (Environmental/Sanitary)	Change in class specification	N25***	Approved
5.	3G36	Pharmaceutical Technician Supervisor	Change in pay rate	Fr: 11  To: 13	Approved
6.	3G43	Police Forensic Science Technician Supervisor	Establishment of class	N15	Approved
7.	4B02	Medical Assistant (General) (Bilingual)	Change in class specification	13	Approved
8.	5F71	Health Program Management Analyst	Establishment of class	EP21	Approved

NO.	CLASS CODE	CLASS TITLE	NATURE OF ACTION	SAL. RANGE	CSC ACTION of 7/15/2015
9.	5F73	Fr: Health Program Analysis Supervisor (HIV-Diseases-Counseling/Testing) (HIV Diseases-Program Analysis) (Maternal and Infant Health) (Behavioral Health) (Intellectual Disability Services)  To: Health Program Analysis Supervisor (HIV-Diseases-Counseling/Testing) (HIV Diseases-Program Analysis) (Maternal and Infant Health) (Behavioral Health) ( <u>Operations/Fiscal</u> ) (Intellectual Disability Services)	Change in class specification and addition of specialty	N22	Approved
10.	6D27	Facilities Services Manager	Change in class specification	N19	Approved
11.	6E05	Claims Adjuster 1	Change in class specification	15	Approved
12.	6G28	Construction Trades Inspector (Building/Structural: General/Bilingual)(Electrical: General/Bilingual)(Plumbing: General/Bilingual)	Change in class specification	20	Approved
13.	7B41	Interceptor Services Worker 2	Change is class specification	12	Approved

\*\*\*denotes three steps dropped

## II. PAY SCHEDULES

PAY SCHEDULE	ACTION	CSC ACTION OF 7/15/2015
Schedule of Pay Ranges in Annual Amounts – Correctional Classes effective January 1, 2016	Revision	Approved
Schedule of Pay Ranges in Annual Amounts – Correctional Classes effective July 1, 2016	Revision	Approved

### III. CIVIL SERVICE REGULATIONS

REGULATION NUMBER	REGULATION	ACTION	CSC ACTION of 7/15/2015
6.086	Appointment rate for employees hired from open competitive eligible lists for the following departments and classes	Revision	Approved
6.1424	Tandem axle high density compactors/heavy duty compactor operator	Abolishment	Removed by the Office of Human Resources
9.121	Re-Examination On Continuous And Periodic Examinations	Revision	Approved

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