MANAGING DIRECTOR DIRECTIVE NUMBER 48

OUTSIDE CITY EMPLOYMENT

No employee of an operating department or agency shall engage in private outside employment or render services for private interest where either is in conflict with the proper discharge of his or her official duties.

Any employee who wishes to engage in outside employment shall submit a statement to his or her immediate supervisor or other person designated by the appointing authority indicating the nature of such employment and certifying that such employment will not conflict with his or her official city interests. The supervisor or designee will review and act upon such request with expediency. The appointing authority or designee will make the final determination of the disposition of all such requests.

DAVID H. PINGREE
MANAGING DIRECTOR
MANAGING DIRECTOR DIRECTIVE NUMBER 48
OUTSIDE CITY EMPLOYMENT

No employee of the Managing Director's Office shall engage in private outside employment or render services for private interest that is in conflict with the proper discharge of his or her official duties.

Anyone who wishes to engage in such outside employment shall submit a statement to his or her immediate supervisor stating the nature of such employment and certifying that such employment will not conflict with his/her official city interests. The supervisor will review and act upon such request with expediency. The Managing Director will make the final determination of the disposition of all such requests.

[Signature]
James Stanley White
Managing Director