

cc: R. Poldo
T. Erickson
B. Ludwig
A. Weaver
a. Bralant
P. Iva

EXECUTIVE ORDER NO. 4 -88

WHEREAS, The Surgeon General of The United States has determined that cigarette smoking is hazardous to one's health and that smokers have a 35-45% higher absentee rate than nonsmokers because of their susceptibility to respiratory illnesses; and

WHEREAS, Air contaminated with tobacco smoke can produce headaches, coughs, eye and throat irritations and chronic long term exposure to secondhand tobacco smoke may increase nonsmokers' risk of developing lung cancer; and

WHEREAS, The American Lung Association has found that both smokers and nonsmokers prefer separate areas for smoking at the workplace and a significant number of employers have instituted smoking policies to accomodate smoking and nonsmoking employees; and

WHEREAS, Prohibition of smoking in all workplaces of executive and administrative departments, boards and commissions of the City will improve the working environment and protect the health of City employees;

WHEREAS, Adoption of a smoking policy for all executive and administrative departments, boards and commissions of the City of Philadelphia will protect the health of the City employees and improve the working environment,

NOW THEREFORE, I, W. Wilson Goode, by the powers vested in me in accordance with Sections 1-102 and 4-100 of The Philadelphia Home Rule Charter, do hereby **ORDER** that:

SECTION 1. Smoking, except in designated smoking areas, is prohibited in the workplaces of executive and administrative departments, boards and commissions of the City. This prohibition shall not apply to private, enclosed offices occupied exclusively by one or more smoking employees.

SECTION 2. Smoking areas may be designated by the workplace administrator provided that existing physical barriers and ventilation shall be used to minimize, to the greatest extent possible, the toxic effect of smoke in adjacent nonsmoking areas.

SECTION 3. Signs prohibiting smoking, except in designated areas, shall be conspicuously displayed at every entrance and in prominent locations throughout the workplace.

SECTION 4. Effective Date. This **ORDER** shall be effective as of July 1, 1988.

Apr. 16, 1988
DATE



W. WILSON GOODE
MAYOR