

EXECUTIVE ORDER NO. 15-84

WHEREAS, under the Community Services Block Grant (CSBG) Act, the Commonwealth of Pennsylvania's Department of Community Affairs (DCA) sets forth rules for the conduct and administration of CSBG programs; and

WHEREAS, it is necessary for the City of Philadelphia to establish a Program Advisory Committee to comply with the DCA requirements;

NOW, THEREFORE, by the power vested in me in accordance with Section 3-100(h) of the Philadelphia Home Rule Charter, it is hereby ordered that the Mayor's Office of Community Services' Advisory Committee be established.

Section 1. Purpose

The purpose of the Mayor's Office of Community Services' Advisory Committee shall be to make recommendations relating to the planning and administration of anti-poverty programs in the City and to otherwise perform as a Program Advisory Committee as provided by the Pennsylvania Department of Community Affairs.

Section 2. Function

The Mayor's Office of Community Services' Advisory Committee shall have the following functions:

- (a) To assist in the mobilization of resources, public and private, for the City of Philadelphia and its residents in an attack on poverty.
- (b) To make recommendations concerning an annual needs assessment survey related to the elimination of poverty or cause or causes of poverty in Philadelphia.
- (c) To coordinate volunteer efforts and to serve as volunteers for the Mayor's Office of Community Services.
- (d) To perform any other function related to the City's attack on poverty, as requested by the Mayor or required by the appropriate Federal and State Legislation and regulatory bodies.

Section 3. Organization and Membership

The Mayor's Office of Community Services' Advisory Committee shall be composed of the following members and shall be organized in the following manner:

- (1) One-third (1/3) elected public officials or their representatives except that if the number of elected officials reasonably available and willing to serve is less than one-third (1/3) of the membership of the Board, membership of appointive public officials may be counted in meeting this requirement.
- (2) At least one-third (1/3) shall be representatives from the City's designated geographic areas.
- (3) The remainder shall be representatives of business, industry, labor, religious, welfare, education or other major groups and interests in the community.
- (4) Committee members shall be appointed by the Mayor, shall serve at the pleasure of the Mayor, and shall serve without salary. Terms of appointment shall be (2) two years. Appointments may be renewed upon expiration, at the pleasure of the Mayor.
- (5) The Mayor shall appoint a chairperson. The Committee may select or elect other officers as needed.
- (6) The Chairperson may establish subcommittees as necessary.
- (7) The Committee shall convene regularly at such times and places it may by rule designate.
- (8) The Committee shall be under the administration of the Mayor.
- (9) The Committee shall adopt such by-laws, rules and regulations as necessary to govern the manner of its organization and operation.
- (10) There shall be a Mayor's Office of Community Services within the Mayor's Office, the function of which shall be to implement and administer the City of Philadelphia's anti-poverty programs.

Section 4. Repeal of Prior Executive Orders

This Order replaces all prior Executive Orders which address anti-poverty programs in the City of Philadelphia.

Section 5. Effective Date

This Order shall be effective immediately.

12-6-84
Date


W. WILSON GOODE, MAYOR