

# Take Part!

A PWD resource for business diversity on PWD projects

## A Message from PWD's Director of Participation, Janira Barroso



The primary focus of this newsletter is to help minority, women, disabled, local and small disadvantaged businesses (M/W/DSBEs) 'take part' in PWD public works projects by providing resources and information that identify opportunities and prepare these businesses to bid competitively.

The Philadelphia Water Department (PWD) Participation Plan's core features establish tools for improved communications using newsletters and online public mediums, along with awareness and advocacy efforts by PWD staff to support increased participation of underrepresented businesses, thereby supporting growth and diversity among the local business community.

The PWD participation plan focuses on seven (7) points of action:

- maintaining reliable communication with resource partners
- addressing structural barriers to participation
- exploring options for the introduction of new best practices in diversity procurement programs
- increasing public awareness of PWD's inclusive business practices
- coordinating data tracking and monitoring tools for improved communication
- improving contract requirement processes to enhance participation
- improving staff awareness of the importance of supplier diversity and participation

It is through the implementation of this plan that we remain dedicated to meet and exceed the participation goals set for us by Philadelphia's Office of Economic Opportunity and the expectations of our community stakeholders.

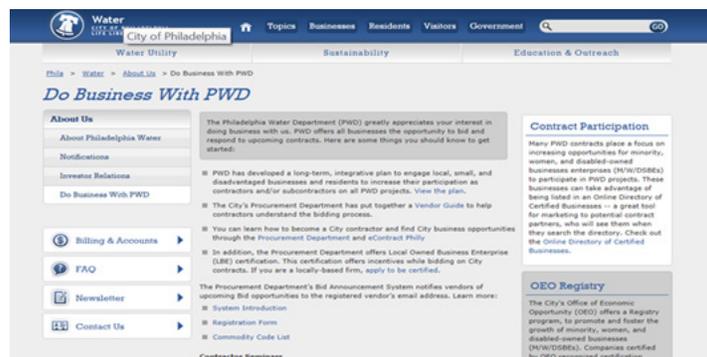
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## The Year in Review: PWD's Fiscal Year 2013-2014 Participation Achievements

In FY 2013, PWD achieved 26% of minority, women, and disabled business enterprise (M/W/DSBE) participation on all contracts, slightly over our 25% goal. Specifically, work let under the capital program amounted to contract awards totaling \$56.2 million to disadvantaged business enterprises in FY13.

As the end of FY 2014 approaches, we at PWD reflect back on our efforts to help disadvantaged businesses thrive by connecting them to majority resource partners and more opportunities. We are proud to have released four issues of our Take Part! newsletter, which highlights current initiatives of our partners, showcases successful contracting examples, and provides an events calendar to keep businesses aware of upcoming opportunities. PWD has also launched its Do Business With PWD (<http://www.phila.gov/water/aboutus/Pages/DoBusiness.aspx>) web page, a screen shot of which is shown that includes an events calendar, and warehouses all Take Part! newsletters.



An electronic version of this newsletter, with active links to resources, can be found at <http://www.phillywatersheds.org/take-part>

## Moving Forward: Fiscal Year 2015

As PWD moves forward in planning for the next fiscal year, a 27% goal has been set for participation contracting. We are excited about all of the upcoming planned projects and events for FY15. We have lined up a series of workshops, information sessions, and contractor seminars that aims to engage, empower, and sustain an active network of local M/W/DSBEs firms that have the capacity to participate as contractors and/or subcontractors on PWD projects. Topics for these sessions will cover procurement, M/W/DSBE certification, bond education, green initiatives, and capital access. So be on the look out and do not miss the opportunity to TakePart! You can sign up to our email listserv by visiting PWD's website at [www.phila.gov/water](http://www.phila.gov/water).

## From Subcontractor to Prime: How to Get There?

PWD has placed emphasis on supporting minority, women, green and small businesses to grow from participating as subcontractors to becoming prime contractors. We are putting together a robust program for current and potential contractors interested in doing business with us. As part of this commitment to increase participation and assist contractors in becoming successful, our program will assist companies in addressing issues around performance, business development capability, capital (bonding), organizational/staff development, business planning, and technical support. Addressing these barriers that hinder small disadvantaged businesses will allow them to grow from a subcontractor to a prime.

To achieve this task, PWD has partnered with the Mid-Atlantic Regional U.S. DOT, the Small Business Administration, and the Sustainable Business Network to provide education and training programs commencing in FY15.

## Greened Acre Retrofit Program Grant (GARP) Seminar

PWD's newest business assistance grant program encourages stormwater project aggregation.

Join the Philadelphia Water Department (PWD) on Monday, July 21st from 8:30-10:00 a.m. at 1101 Market St, 11th floor conference room to learn more about the newly launched Greened Acre Retrofit Program Grant (GARP). RSVP here <http://garpseminar.eventbrite.com>

GARP provides grant assistance to companies or contractors for stormwater projects on non-residential properties with a total project size of over 10 acres or larger located in Philadelphia's combined sewer area. Currently, PWD is seeking applicants who are companies or project aggregators that can assemble large areas, often over multiple properties, for stormwater management projects. Properties undergoing redevelopment are not eligible for GARP funding. GARP applications will be evaluated by PWD staff based on a variety of criteria including total area managed, cost to PWD, quality of long-term maintenance plan and availability of matching funds. Applications can be submitted electronically to PIDC at any time and selected grantees will be issued a decision at the close of each fiscal quarter.

RSVP now to learn more about this exciting program.

## Upcoming Opportunities

### UPCOMING LETTINGS FOR FISCAL YEAR 2015

#### PROPOSED UPCOMING STREET LETTINGS

Cobbs Creek Intercepting Sewer Lining Phase 2 Sewer Lining Replacement

Storm Flood Relief - Moore Street

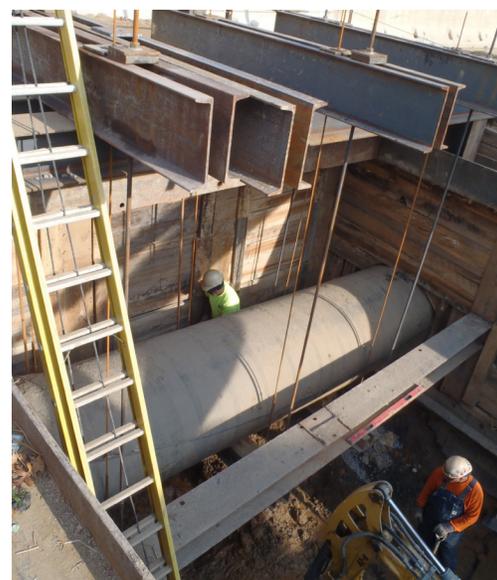
Fuller/Rhawn/Stanwood/Tabor Ave

#### WORK TYPE

Water/Sewer/Lining

Water Main Replacement

Water & Sewer Replacement



## UPCOMING LETTINGS FOR FISCAL YEAR 2015

PROPOSED UPCOMING PLANT LETTINGS	WORK TYPE
Construction New West Philadelphia Sewer Maintenance Yard - Flow Control	General Construction
Construction New West Philadelphia Sewer Maintenance Yard - Flow Control	Electrical
Construction New West Philadelphia Sewer Maintenance Yard - Flow Control	Plumbing
Construction New West Philadelphia Sewer Maintenance Yard - Flow Control	HVAC
Security Fencing; Controls & Improvements - Multi-Facility	General Construction
Security Fencing; Controls & Improvements - Multi-Facility	Electrical
New 10MG Concrete CWB tanks at Baxter	General Construction
Replace 47 South Filter Backwash Valves at Baxter	Mechanical
Rehabilitation of Storage Tanks at Baxter	General Construction
Rebuild/replace filter underdrains and filter media at Baxter	Mechanical
Rehabilitation of Baxter Emergency Intake Building Structure/Equipment	General Construction
15 & 2.4KV Switchgear Replacement and Backup Generator - East Oak Lane	Electrical
Two (2) 30 Million Gallon Storage Capacity Tanks at East Park	General Construction
Motor Controls, Standby Generator, Ventilation	Mechanical
HVAC Rehabilitation at Inlet Cleaning - Headquarters	HVAC
Replacement of 6 Pump Units at Central Schulykill	General Construction/Mechanical
Replacement of 6 Pump Units at Central Schulykill	Electrical
Rehabilitation Linden Avenue Pump Station	General Construction/Mechanical
Rehabilitation Linden Avenue Pump Station	Electrical
Replace and Rehabitate Influent Screw Pumps at Southwest	General Construction/Mechanical
Replace Freight Elevator in PTB	Mechanical
Rehabilitation of Dissolved Air Flotation Tanks	Mechanical
Replacement of Interior/Exteriors Doors at Northeast Water Treatment Plant	General Construction
Replace Emergency Lighting throughout the Plant - Northeast Water Treatment Plant	Electrical
Exterior Siding Panels - Torresdale Filter Water Pumping Station	General Construction
Roll-Up Door and HVAC at QL Raw Water Pumping Station	Mechanical/HVAC
Replacement of NorthSide Backwash Valves	Plumbing
HVAC System Upgrade in Filter Building Administration Office	HVAC
Queen Lane Emergency Generator and New 15kv Switchgear	Mechanical
Back up Water Service Lines at Queen Lane WTP	General Construction
Replacement of Low Voltage Distribution Equipment in Filter Building at Queen Lane	Mechanical
Rplcmnt & Auto.- Blowdown Vlvs at FLOC/SED Belmont WTP	Mechanical
Rplcmnt & Auto.- Blowdown Vlvs at FLOC/SED Belmont WTP	Electrical
Filter to Waste - Belmont	Mechanical
Filter to Waste Instrumentation, Belmont	Electrical
Replacement of Carbon Mixers and Dust Collection System at Belmont WTP	General Construction
Additional Coagulant Storage at Belmont WTP	General Construction

## Small Business Resources & Events

### Federal Reserve Bank of Philadelphia "Meet the General Matchmaking Sessions" June 26, 2014 from 9:00am – 12:00pm

Meet with key representative from the Federal Reserve Bank of Philadelphia's General Contractors for potential subcontracting opportunities and Facilities Management Department for direct contract opportunities. Contact Pamela McMellon-Wells at [Pamela.y.wells@phil.frb.org](mailto:Pamela.y.wells@phil.frb.org) for more information.

### The U.S. Small Business Administration

#### Access to Capital Workshop

Learn how to obtain a Small Business Administration Guarantee Loan by attending this workshop at the Philadelphia District Office, 1150 First Avenue, Suite 1001, King of Prussia, PA 19406

Sessions will be held:

July 2, 2014 10:00am - 12:00pm

July 23, 2014 10:00am - 12:00pm

July 9, 2014 10:00am - 12:00pm

July 30, 2014 10:00am - 12:00pm

## Contacts

### The Office of Business Services 215-683-2000

[www.phila.gov/commerce](http://www.phila.gov/commerce)

This office provides businesses with information on:

- Business start-up or expansion
- Help with license and permit matters
- Financial resources
- Preparing for City inspections

### City of Philadelphia Procurement Department

<http://mbec.phila.gov/procurement>

- This site lists contracts currently eligible for bid.
- Navigating the City contract process

### PWD Projects Control Unit (215) 685-6337

<http://www.phila.gov/water>

This office can provide plans and specifications for PWD Public Works projects. There is a fee for these documents, ranging from \$10, to \$25 or more.

### The Office of Economic Opportunity Philadelphia Department of Commerce

215-683-2055

[www.phila.gov/oeo](http://www.phila.gov/oeo)

This office provides assistance to minority, woman and disabled-owned businesses with:

- Resources for obtaining MWDS-BE certification
- Registration with the City of Philadelphia
- Networking for business partnerships with larger companies
- Addressing prompt payment issues for current City contractors

### Office of Labor Standards (215) 686-3501

[www.phila.gov/commerce](http://www.phila.gov/commerce)

This office can provide information on prevailing wage requirements and other labor standards for all Public Works projects.



## Disclaimer

PWD has provided this newsletter and its contents as an informational service only. Your receipt or review of this document does not construe any promise of special consideration, assistance or endorsement for successfully bidding on any Public Works contracts issued by the Department. PWD follows the fair bidding practices and protocol set forth by the Philadelphia Home Rule Charter.