



Howard M. Neukrug P.E., Water Commissioner

December 7, 2015

Kaser Mechanical, LLC  
49 Folwell Station Road  
Jobstown, NJ 08041

**Re: Work # 64078**  
**Bid # 2051**  
**Certification # 164035**  
**Purchase Order # POXX16000084**

To Whom It May Concern:

You are hereby notified to proceed with the **East Park Reservoir Project (Plumbing)**. Your proposal indicated that the following firms will be your subcontractors/suppliers that meet the MBE/WBE compliance regulations:

**MBE:** 503 Corporation, Inc. – (\$21,573)  
**WBE:** Labe Sales, Inc. – (\$14,382)

**The minority/female business enterprise participation summary report must be completed and submitted monthly. Direction will be given by the Office of Economic Opportunity (215) 683-2078.**

Please submit an executed contract with these firms to the Chief of Construction ten (10) days from this notice. No payment will be processed until these contracts are submitted. No sub-contractor will be approved unless their City of Philadelphia tax number is furnished with the submission.

A copy of the **Certificate of Insurance** must be submitted to my attention (fax 215-685-6211) **prior** to the start of work.

|                    |                            |
|--------------------|----------------------------|
| Engineer:          | <b>Blair Alegant</b>       |
| Limit of Contract: | <b>\$ 158,200.00</b>       |
| Limit of Cash:     | <b>\$ 158,200.00</b>       |
| Completion Time:   | <b>1,260 Calendar Days</b> |

Your attention is particularly called to the limits of contract and cash. Any work done in excess of such limits will *not* be included in any estimate drawn by this Department. A set of complimentary Specifications and Plans may be picked up at Projects Control Unit within 30 days of receipt of this notice.

Sincerely,

Trisha Grace  
Projects Control Unit

cc: Brian Mohl, Robert Rotermund, Allen Burstein, Juan Ortiz Jr., Maryellen Senss, Arthur Holst, Lopez Jones, Ekpenyong Oji, Donna Schwartz, Charles Zitomer, Tavare Brown, Clifford Lahann, Debra McCarty, George Kunkel, James Brady, James Miraglia, Jeffrey Simmet, Jose Abraham, Marc Orgovan, Mark Waas, Michael Lavery, Richard Murray, Steve Furtek, Trisha Grace, William Roscioli, Jessica Musti, Amy Szor, Jessica DeJesus, Nicholas Susi, Stephen Simms, Jerry Kuziw, Dennis Wilkerson, Gary Burlingame, Jim Golembeski, John Digiulio, John Muldowney, Jon Martin, Kate Guest, Kristen Snuck, Kwame Addo-Boateng, Linda Kramer, Malverst Robinson, Robert Lenzinski, Thomas Spokas, Vahe Hovsepien, Tony Kopicki., 503 Corp. Labe Sales