



# Philadelphia Regional Office of Emergency Medical Services

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**TO:** All BLS Ambulance Services Headquartered in Philadelphia  
**FROM:** George A. Butts, Jr., Regional EMS Director  
**SUBJECT:** AED Medical Director Agreement and Position Description  
For BLS Ambulance Services

## **AED Medical Director Agreement**

**Responsibility  
To Report to:**

Philadelphia Regional EMS Medical Director.

**Purpose of  
Position:**

To provide service-level AED medical direction and quality assurance review of AED activity.

**Required:**

Doctor of Medicine or Osteopathic Medicine, with currently registered license to practice in Pennsylvania. Provide medical direction with respect to the service's use of AEDs.

**Recommended:**

- Board certified in emergency medicine or ACLS provider.
- Verify that the BLS service meets AED training requirements.
- AED must be certified to current "AHA" standards, and have documentation to that fact.
- Oversee all quality assurance requirements.
- Review the service's roster of authorized practitioners.
- Identify skill maintenance requirements.
- QA review of EVERY case of AED use.
  - Including review of downloaded AED activity

I, \_\_\_\_\_, do hereby acknowledge and accept the position  
(PRINT NAME)

responsibilities as the service AED Medical Director, for \_\_\_\_\_  
(Service Name)

I authorize the Philadelphia Regional EMS Office, or its designated agent to verify my compliance with the above information.

(Signature) \_\_\_\_\_

(Date) \_\_\_\_\_

Current Pennsylvania MD/DO License Number \_\_\_\_\_; (Include photocopy of License)

Local Data/AED Overview/AED Medical Director's Agreement.doc 031611