

SPECIAL SUMMER FOOD PROGRAM APPLICATION (Please Print) PERIOD: _____ to August _____	CITY OF PHILADELPHIA DEPARTMENT OF RECREATION	RECREATION DISTRICT POLICE DISTRICT SANITATION AREA SITE NUMBER
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SECTION A

1. NAME OF ORGANIZATION	Sector
ADDRESS	TELEPHONE NUMBER
ADDRESS	ZIP CODE

2. NAME OF PERSON IN CHARGE OF LUNCH PROGRAM	TELEPHONE NUMBER
ADDRESS	

3. NUMBER OF CHILDREN TO BE SERVED	AGES OF CHILDREN BEING SERVED
4. DATE LUNCHES ARE TO START	DATE YOU WISH MEALS TO STOP
5. DAILY HOURS OF OPERATION FROM _____ AM TO _____ PM	6. TIME LUNCH IS SERVED/TIME BREAKFAST IS SERVED
7. DO YOU WISH TO PARTICIPATE IN AFTERNOON SNACK PROGRAM? <input type="checkbox"/> YES <input type="checkbox"/> NO	8. DO YOU WISH TO PARTICIPATE IN BREAKFAST? <input type="checkbox"/> YES <input type="checkbox"/> NO

9. WHAT TYPE OF ACTIVITIES WILL YOUR ORGANIZATION CONDUCT?

10. DID THIS SITE PARTICIPATE IN RECREATION'S SUMMER FOOD SERVICE PROGRAM LAST YEAR?	SITE NUMBER (if known)
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11. NEAREST CITY OF PHILADELPHIA RECREATION CENTER OR PLAYGROUND

12. PLEASE CIRCLE THE TIME YOU ARE AVAILABLE FOR ORIENTATION/TRAINING

2-4 PM 4-6 PM 6-8 PM

13. PLEASE LIST AT LEAST THREE (3) PUBLIC SCHOOLS ATTENDED BY YOUR CHILDREN

a. _____

b. _____

c. _____

14. PLEASE LIST THE FOUR (4) STREETS SURROUNDING YOUR STREET
 (Specify Street Names and/or Block Numbers: i.e., 2400 North Smith Street or 1300 South 11th Street):

STREET #1	STREET #3
STREET #2	STREET #4

SECTION B

FOR PLAYSTREETS AND OUTDOOR SITES NOTE:

(A) MEALS CANNOT BE SERVED OUT OF NOR EATEN INSIDE OF PRIVATE HOMES.

(B) PLAYSTREETS CANNOT BE APPROVED FOR THE LUNCH PROGRAM UNLESS A "PETITION FOR USE OF PLAYSTREET" IS APPROVED.

(C) PLAYSTREETS **MUST** HAVE AN INDOOR, ALTERNATE LOCATION TO SERVE LUNCHES AND SNACKS DURING RAINY WEATHER (CANNOT BE PRIVATE HOME).

SECTION B (CONTINUED)

PLEASE LIST NAME AND ADDRESS OF INDOOR SITE TO BE USED FOR SERVING MEALS DURING RAINY WEATHER.

1. NAME OF INDOOR SITE

2. ADDRESS OF INDOOR SITE

TELEPHONE NUMBER

3. DO THE HOMES IN YOUR STREET HAVE PORCHES?

YES

NO

4. FOR THE CONVENIENCE OF THE SANITATION DIVISION, STREETS DEPARTMENT, ALL TRASH SHOULD BE IN ONE LOCATION. WHERE IS TRASH TO BE PICKED UP? (*Indicate Exact Location*)

SECTION C

In Signing This Application: I pledge that my food site will comply with the rules and regulations of the Special Summer Food Service Program.

SIGNATURE OF PERSON IN CHARGE

DATE

PLEASE DO NOT WRITE BELOW THIS LINE

COMMENTS

SIGNATURE OF PERSON WHO INSPECTED SITE:

DATE OF INSPECTION

APPROVED

DISAPPROVED

**SUMMER FOOD SERVICE PROGRAM
AGREEMENT**

CITY OF PHILADELPHIA
DEPARTMENT OF RECREATION

NAME OF SITE

ADDRESS OF SITE

PERSON/ADMINISTRATOR IN CHARGE

The above named person agrees to:

1. Serve meals and snacks to youth 18 years of age and under.
2. Serve no meals to paid staff, unless they are 18 years of age and under.
3. Serve meal as a complete unit and serve only one meal at a time.
4. Insure that all meals are eaten on the site.
5. Provide adequate supervision during meal time.
6. Adjust meal orders with attendance change.
7. Never serve meals from or allow meals to be eaten in a private residence.
8. Allow three (3) hours between Lunch and Breakfast / Snack.
9. Maintain cleanliness.
10. Report any problems regarding meal service.
11. Maintain, and submit on a timely basis, reports and records as required by sponsor.
12. Make satisfactory arrangements for food service in bad water. All playstreets must have an indoor, alternate site.
13. Permit only authorized persons to sign for Meals.

PERSON/ADMINISTRATOR IN CHARGE *(Signature)*

DATE

SPONSOR'S REPRESENTATIVE

NOTE: At independent food sites (playstreets, etc.) only one individual will be paid for distributing the meal at that site.