

APPLICATION FOR FIRE AND/OR EMS REPORT

CITY OF PHILADELPHIA
DEPARTMENT OF RECORDS

**PLEASE DO NOT SUBMIT AN APPLICATION WITH INSUFFICIENT OR INCORRECT
INFORMATION; MAY RESULT IN "REPORT NOT FOUND."**

— PLEASE PRINT —

NAME OF APPLICANT REQUESTING REPORT

APPLICATION DATE

REPORT TO BE MAILED TO (COMPLETE ADDRESS INCLUDING NAME, COMPANY, STREET ADDRESS AND ZIP CODE)

TELEPHONE NUMBER OF APPLICANT

COMPLETE THIS BLOCK FOR FIRE REPORT:

DATE OF FIRE

TIME

ADDRESS OF FIRE

COMPLETE THIS BLOCK FOR EMS REPORT:

DATE OF SERVICE

TIME

NAME OF PATIENT

LOCATION OF INCIDENT (EXACT STREET LOCATION WHERE INCIDENT OCCURRED)

FEE (for search and/or copy—\$20.00) — NON-REFUNDABLE

TO APPLICANT: THIS IS A COPY OF THE APPLICATION FORWARDED TO THE FIRE DEPARTMENT: Your report will be prepared and mailed directly to you by the Fire Department. ALL INQUIRIES AFTER SUBMISSION, CALL (215) 686-1366 AND REFER TO APPLICATION NUMBER ON FORM.

**IF YOU HAVE A DISABILITY AND REQUIRE AN ACCOMMODATION IN ORDER TO COMPLETE THIS FORM AND/OR
TO PARTICIPATE IN A PROGRAM OR SERVICE, CONTACT THE ADA COORDINATOR AT (215) 686-2266.**



82-311 (Rev. 2/06)

PLEASE DO NOT CALL DEPARTMENT OF RECORDS AFTER SUBMISSION OF APPLICATION

CITY OF PHILADELPHIA • DEPARTMENT OF RECORDS
APPLICATION FOR FIRE AND/OR EMS REPORTS

REQUEST MUST HAVE DATE AND LOCATION OF FIRE AND/OR EMS INCIDENT.

REQUESTS FOR EMS REPORTS REQUIRE A COMPLETED AND SIGNED "AUTHORIZATION FOR RELEASE OF PA EMS REPORT" FORM; MUST BE NOTARIZED IF ORDERED VIA U.S. MAIL OR IF APPLIED FOR BY OTHER THAN PATIENT IN PERSON AT DEPARTMENT OF RECORDS.

SUBMIT APPLICATIONS TO:
DEPARTMENT OF RECORDS
ROOM 167, CITY HALL
PHILADELPHIA, PA 19107
(215) 686-2266

FOR INQUIRIES AFTER SUBMISSION CALL PHILADELPHIA FIRE MARSHALL (215) 686-1366.

TO EXPEDITE SERVICE, PLEASE SEND 2 SELF-ADDRESSED, STAMPED ENVELOPES.
MAKE CHECKS OR MONEY ORDERS PAYABLE TO "CITY OF PHILADELPHIA".

\$20.00 FEE IS NON-REFUNDABLE

PLEASE ALLOW 6 TO 8 WEEKS TO RECEIVE COPY OF REPORT OR NOTICE OF "REPORT NOT FOUND".