

**POLICE ADVISORY COMMISSION  
MINUTES**

Monday, February 21, 2011

Floor 16, Room C  
Municipal Services Building  
1401 J.F.K. Blvd.



**Present:** Haynes, Cavanaugh, Burley, Garcia, Castillo-Perez, Meade, Crumlish, Goldfein, Islam, Branson, Salgado, Volz, James, Kung, Bronson

**Absent (Excused):** Phillips

**Absent Unexcused:** Abdul-Aleem, Chaudhury, Spraggins

**Counsel:** Hayes, Ibach

**Staff:** Johnson, Anderson

**Chair Mu'min Islam called the meeting to order at 6:04 pm**

**EXECUTIVE SESSION** (Islam)

The Chair requested a short Executive Session, for approximately 20 minutes.

**REGULAR SESSION**

1. **Review of Minutes of January 17, 2011** - Minutes were unanimously approved by voice vote.
2. **Election of Vice Chairs** (10 minutes) Nominated: Kung, Castillo-Perez, and James. Commissioner James withdrew his name from consideration. Commissioners Castillo-Perez and Kung were appointed by acclamation.
3. **Report of Chair** (Islam) The Chair discussed his three priorities for the next year, accountability, transparency and integrity. He also thanked the Philadelphia Youth Commission, and Commissioners Castillo-Perez and Kung for their election as officers. Committee reports will be submitted to the secretary and included in the monthly minutes. The Chair noted that the Annual Report Committee has received information from staff and will be working to complete the annual report over the next 60 days. The Chair noted that Commission has also responded to a recent editorial in the Philadelphia Daily News concerning police oversight in Philadelphia. Chair Islam noted that there will be two dates established for additional training of Commissioners in March and April. There will also

be two panel hearings scheduled over the next 60 days. Two additional committees will be formed, one for community outreach and a second to tackle the permanency process.

4. **Report of Executive Director (Johnson)** The Executive Director reported that 9 complaints were received and accepted for investigation in February, and explained the status of audited complaints. There was additional discussion of the status of complaints received in 2010, and the efforts of the Investigative Review Committee.
5. **Report of Counsel – Counsel Hayes** discussed the report received from the Ethics Board regarding the potential conflict of interest question posed by the Commission. The report concluded there is no conflict of interest between the PAC Executive Director and his brother, Deputy Commissioner of Internal Affairs. The report recommended that if the Commission received a specific complaint regarding the Deputy Commissioner, the PAC Executive Director should recuse himself from involvement with the matter. Counsel Hayes also outlined the steps and discussed the City Council legislation regarding permanency for the PAC. Counsel Hayes also updated the Commission on the status of the Nizah Morris case. The Commission received a letter from Lt. Francis Healy which noted that a copy of the homicide file had been located in the department's record archives. The file was provided to the Commission. The Commission is anticipating a response from the District Attorney's office, Hayes noted. Chair Islam stressed the confidentiality of the materials received and asked staff for a comparison of the filed received with records previously gathered in the Morris case.

#### **Report of Standing and Ad Hoc Committees:**

**A. Operating Procedures Committee (Volz)** The Operating Procedures Committee recommended the adoption of the National Assoc. for Civilian Oversight of Law Enforcement (NACOLE) Code of Ethics which will be added as an addendum to the Internal Operating Procedures. Inclusion of the addendum was approved by unanimous voice vote.

**B. Public Relations Committee (Goldfein)** The PR Committee reported on the PAC brochure, social networking, overhaul of the Commission website, and the review procedure for press inquiries.

**C. Investigatory Review Committee (Cavanaugh)** Commissioner Cavanaugh discussed Panel Hearing Assignments, closing of old cases, and the establishment of standard operating procedures for Commission investigations. Commissioner Cavanaugh also asked for two additional commissioners to help with the work of the committee.

**D. Personnel Committee - (Kung)** Commissioner Kung reviewed the Responsibilities and Authority of Executive Director, Performance Expectations, Sexual and other Harassment Policies.

**E. Mediation Committee (James)** Commissioner James reported that the Committee met in February and considered the costs and programs in the current proposal authored by Good Shepard Mediation in 2007. The Committee is seeking additional meetings with FOP representatives

**F. Annual Report Committee (WAIVED)**

**Public Comment** (*Meeting note: the public session was interrupted by a fire alarm in the building. Commissioners reconvened in the hallway and heard an update regarding the Nizah Morris case from Tim Cwizek of the Philadelphia Gay News*)

**Adjournment**