

**Philadelphia Continuum of Care
Board Meeting Minutes**

Date: Monday, August 29, 2016
Time: 2:00 – 4:00 P.M.
Location: Division of Housing and Community Development (DHCD)
1234 Market Street, 17th Floor
Philadelphia, PA 19107

Voting Members in Attendance:

Community Stakeholders:

Traci Nesmith Resources for Human Development

Nonprofit Homeless Housing Providers:

Zacharty Weiss Action AIDS
John Ducoff Covenant House PA
Rob Harrison Stenton Family Manor

Government Agencies:

Sharee Heaven Division of Housing and Community Development
Stephanie Pastula Philadelphia Housing Authority
Katrina Pratt-Roebuck Mayor's Office of Community Empowerment and Opportunity
Michele Wexler Department of Behavioral Health and Intellectual DisAbilities

Persons with Lived Experience:

Sheila E. Armstrong
Katherine Champlin
Emmalee Smith

Non-Voting Members in Attendance:

Elizabeth Hersh City of Philadelphia Office of Homeless Services
Rachel Yoder CoC Advisory Committee and Project HOME
Vanessa Tercero CoC Advisory Committee and Dignity Housing

Voting Members Absent:

Persons with Lived Experience:

James Womer

Community Stakeholders:

Susan Sherman Independence Foundation

Office of Homeless Services Staff in Attendance:

Michelle Butler Roberta Cancellier
Dorothy Haug Michele Mangan
Sara Pagni Chelsea Maxwell
Lauren Whitleigh Tara Gaudin

Background Materials: CoC Board May 18th Meeting Minutes; 2016-2017 CoC Conflict of Interest and Code of Conduct Policy; Affirmatively Furthering Fair Housing Rule Background Information; 100 Day Street Homeless Challenge August 22nd Mid-Point Powerpoint Slides; CoC Governance Charter – proposed updates; CoC HMIS Policies and Procedures: Governance Charter, Security Plan, Privacy Plan, Data Quality Plan – proposed updates; Philadelphia CoC Proposed Permanent Supportive Housing Prioritization Policy; FY 2016 HUD CoC NOFA Background Information; and Philadelphia's FY 2016 CoC Competition Reduction, Reallocation, and Funding Strategy

Materials Distributed at Meeting: Meeting Agenda; 2016-2017 CoC Board Roster and Contact Information; Meeting Presentation Slides; Background Materials; Affirmatively Furthering Fair Housing Presentation Slides; and CoC Governance Charter.

Welcome, Introductions, and Community Meeting

Liz Hersh began the meeting at 2:00pm with introductions and a special welcome to new CoC Board members.

100 Day Street Homelessness Challenge

Liz Hersh walked through the presentation slides from the August 22nd 100 Day Street Homelessness Challenge Mid-Point Review, found in Appendix B. Liz described the goals and progress to date for each of the four teams, as well as the obstacles facing teams, such as the need for better information/ data sets and data systems. Liz described other initiatives taking place in the city focused on young adults 18-24 experiencing homelessness, such as the youth-led Voices of Youth Count and the City Council public hearing on youth homelessness that led to the city allocating funding to be used to create 50 additional beds for young adults 18-24 experiencing homelessness.

Affirmatively Furthering Fair Housing Rule

Melissa Long of the City of Philadelphia Division of Housing and Community Development presented information about the purpose, goals, benefits, and process of HUD's Affirmatively Furthering Fair Housing (AFFH) Rule. Melissa presented how the Rule, assessment, focus groups, and subsequent report to be drafted in October, 2016 and submitted to HUD in December, 2016 will be used to guide publicly funded housing and community development in the city. Melissa described how DHCD is partnering with PHA on this process and is strategizing around getting a big turnout from PHA residents by administering the survey during other PHA events, such as voter registration drives. Melissa added that as circumstances in the city change or new information is made available to the Division of Housing and Community Development, there will be opportunities to revise the plan annually. Powerpoint slides found in Appendix C. Melissa reported that the survey will be available on DHCD's website in both English and Spanish until August 31st, with the potential for an extension. Melissa provided her email address (Melissa.long@phila.gov) to Board members so they can request paper copies of the survey if need be. Katrina Roebuck questioned if HUD provided stock questions so that HUD can analyze the data nationally, comparing cities, regions, etc. Melissa Long reported that every community has to report on specific information, but that communities have flexibility in creating the questions to collect said information.

CoC Governance Charter

Roberta Cancellier described that there are no major changes to the CoC Governance Charter, except the name change of the Collaborative Applicant, from Office of Supportive Housing to Office of Homeless Services.

VOTE:

John Ducoff motioned for the approval of the CoC Governance Charter, noting there are no major changes. Rob Harrison seconded the motion. The motion passed unanimously.

CoC HMIS Policies and Procedures

Dorothy Haug presented that the CoC HMIS Governance Charter, Security Plan, Privacy Plan, and Data Quality Plan have no major changes, other than the name change of the Collaborative Applicant from Office of Supportive Housing to Office of Homeless Services. Dorothy noted that HUD will be issuing new HMIS Data Standards in the near future and that the City of Philadelphia Law Department is working on major data sharing policies, which will require major changes to our CoC HMIS Policies and Procedures.

VOTE

John Ducoff motioned for the approval of the updates to the HMIS Policies and Procedures: HMIS Governance Charter, Security Plan, Privacy Plan, and Data Quality Plan, noting there are no major changes to said policies and procedures. Emmalee Smith seconded the motion. The motion passed unanimously.

Proposed Philadelphia CoC Permanent Supportive Housing (PSH) Prioritization Policy

Sara Pagni presented the proposed Philadelphia CoC Permanent Supportive Housing Prioritization Policy, a policy that requires all CoC Program-funded PSH projects to follow the Order of Priority as described in HUD’s Notice CPD-16-11: Prioritizing Persons Experiencing Chronic Homelessness and Other Vulnerable Homeless Persons in Permanent Supportive Housing. Sara presented the order of prioritization for PSH beds dedicated or prioritized for households experiencing chronic homelessness and PSH beds not dedicated or prioritized for households experiencing chronic homelessness. Sara reported that the CoC Coordinated Entry System Planning Team endorsed adopting said prioritization. PSH Prioritization Policy is found in Appendix D.

Katrina Roebuck reported that the CoC must ensure that operationally, there is a process in place to ensure that beds/ resources do not get held up and that there is a process to be able to move another household into an open unit when a household declines the offer of said unit. John Ducoff asked how the CoC will determine where to refer a household when they are chronic, but the only unit available is a non-dedicated/ non-prioritized unit. Should the CoC prioritize the household experiencing chronic homelessness for the non-Chronic unit? Sara Pagni responded that all of these operational processes will need to be spelled out in the Coordinated Entry System Policies and Procedures. Emmalee Smith questioned whether or not the Board should adopt the prioritization policy until all the details are figured out. Sara responded that the policy outlines the order of priorities, and subsequent operational design will address how the policy is implemented.

Rachel Yoder presented the input from members of the Advisory Committee provided at the most recent Advisory Committee meeting: (1) If we are to follow this order of prioritization once Coordinated Entry goes live, we must ensure we are increasing our inventory of other housing options to ensure households that may no longer be prioritized for permanent supportive housing have other permanent housing options; and (2) When Coordinated Entry System goes live and this policy goes into effect, there needs to be a transition period for projects to adjust to the new prioritization and referral process, as projects that have historically referred to PSH projects will have to figure out alternative permanent housing options for its participants who may no longer be prioritized for PSH.

VOTE:

Sharee Heaven motioned for the approval of the adoption of the Order of Priority as described in HUD’s Notice CPD-16-11: Prioritizing Persons Experiencing Chronic Homelessness and Other Vulnerable Homeless Persons in Permanent Supportive Housing, ensuring that no units be held vacant as a result of said prioritization policy. Emmalee Smith seconded the motion. The motion passed unanimously.

HUD FY 2016 CoC Competition

Roberta Cancellier presented information about the types of activities CoC Program funding supports, that renewal funding must be requested annually, and that new projects can be created through reallocation, permanent housing bonus, CoC Planning, and UFA costs (if applicable). Roberta described Philadelphia’s local CoC competition, the scoring tools used to evaluate, score, and rank renewal and new projects. Roberta Cancellier presented information about Philadelphia’s Annual Renewal Demand, the amount available in Tier 1, in Tier 2, and for CoC Planning, described in the table below.

Tier 1 (93% of ARD)	Annual Renewal Demand (ARD)	\$32,631,711
	7% of ARD moved to Tier 2	(\$2,284,220)
	Total Tier 1 Eligible Request	\$30,347,491
Tier 2 (7% of ARD plus 5%)	Amount between Tier 1 and ARD (7% of ARD)	\$2,284,220
	Amount Available for PH Bonus (5% of ARD)	\$1,631,586

Bonus)	Total Tier 2 Eligible Request	\$3,915,806
TOTAL TIER 1 AND TIER 2 ELIGIBLE REQUEST		\$34,263,297
CoC Planning Grant	Maximum CoC Planning Grant Request (3% of ARD)	\$978,951
FY 2016 MAXIMUM ELIGIBLE REQUEST		\$35,242,248

Roberta presented a summary of Philadelphia’s FY 2015 CoC Competition Score to demonstrate that nationally we scored above average as a community, described in the table below. Roberta presented that Philadelphia received 19 proposals for new projects totaling over \$13 million. Roberta presented that in the FY 2016 CoC Program Competition, not all CoCs may be eligible to receive permanent housing bonus funding. The FY 2016 HUD Appropriations Act establishes certain requirements for the CoC Competition: CoCs can not receive grants for new projects, other than through reallocation, unless the CoC competitively ranks projects based on how they improve system performance; HUD must base an increasing share of the CoC score on performance criteria; and HUD must prioritize funding for CoCs that have demonstrated the ability to reallocate resources to higher performing projects. Roberta presented information about Philadelphia’s local renewal and new project scoring criteria.

Criteria	Points Available	Philadelphia’s Score
CoC Coordination and Engagement, Low barrier, Housing First, Mainstream Benefits, Coordinated Entry	55	49.75
HMIS Policies and Procedures, bed coverage, AHAR	27	21
System Performance, Reduction in number of people experiencing homelessness and length of time homeless; increase in exits to permanent housing, increase in income	98	73.5
Mainstream Benefits	19	17.5
Leveraging	1	.75
Bonus Points for early submission	3	3
Total Points	203	168.5

Roberta presented the strategies used by the Philadelphia CoC to reallocate \$1,935,530 in renewal funding to create new permanent housing projects and a new HMIS project. The City of Philadelphia Office of Homeless Services, the CoC Collaborative Applicant, reviewed every project’s performance, cost, and spending over a 3-year trend. The results of said analysis are the recommended reductions, reallocations, and eliminations described in the table below:

Proposed Reductions from 3-year under-spending trend analysis (5 Projects)	\$221,136
Proposed Reductions from Cost Effectiveness analysis (1 Project with cost per positive outcome significantly higher than the costs per positive outcome of similar projects)	\$250,281
Proposed PH Project Elimination from 3-year performance analysis (1 Project)	\$345,091
Proposed TH Project Elimination from 3-year performance analysis (1 Project)	\$353,396
Proposed Project Reallocation (2 projects: Youth TH to Youth RRH, Veteran TH to Chronic Veteran PSH)	\$765,626

TOTAL Proposed Reallocation	\$1,935,530
Permanent Housing Bonus	\$1,631,586
TOTAL Available Funding for New Projects in Philadelphia	\$3,567,116

Roberta presented information about the 9 new projects being recommended for funding in the FY 2016 HUD CoC Competition, described in the table below. Sara Pagni presented that the Coordinated Entry System Planning Team decided that the Coordinated Entry System should be built into Philadelphia's HMIS. That said, with a proposed go-live date in Spring 2017, the City of Philadelphia Office of Homeless Services is requesting the CoC's approval to apply for a new HMIS project to fund the necessary HMIS infrastructure needed to launch our Coordinated Entry System. Rachel Yoder presented the input from members of the Advisory Committee: (1) Support applying for a new HMIS project considering an investment of <\$500,000 in CoC Program funding supports the work of ~\$35 million in housing projects; and (2) When being asked to choose between HMIS or housing, it would be helpful for the community to know how much housing the funding request for the HMIS project could buy. Sara Pagni estimates that when considering Fair Market Rent for a one bedroom apartment in Philadelphia, the \$214,200 for the new HMIS project equates to Rental Assistance for ~17 1-bedroom units.

Reallocation or Bonus	Organization	# Households	Project Type	Population	1-Year Grant Amount
Reallocation	Valley Youth House	50	Rapid Re-Housing	Youth	\$725,972
Reallocation	Project HOME	15	Permanent Supportive Housing	Chronically Homeless	\$211,701
Reallocation	Calcutta House	12	Permanent Supportive Housing	Chronically Homeless	\$153,683
Reallocation	HELP Philadelphia	25	Rapid Re-Housing	Families (DV)	\$510,580
Reallocation	Coordinated Entry HMIS	N/A	HMIS	N/A	\$214,200
Reallocation	Impact Services	14	Permanent Supportive Housing	Chronically Homeless Veterans	\$111,177
Bonus	Episcopal Community Services	25	Rapid Re-Housing	Youth and families	\$599,286
Bonus	UESF	25	Rapid Re-Housing	Single men and women	\$534,961
Bonus	Covenant House PA	25	Rapid Re-Housing	Youth	\$505,556
Total		191			\$3,567,116

Philadelphia's Proposed Ranking Strategy

Lauren Whitleigh presented the proposed ranking strategy for Philadelphia's FY 2016 Application to HUD for CoC Program Funding, described below:

Tier 1

1. Renewal HMIS project
2. Highest scoring renewal PH projects (82 and above)
3. First time renewal PH projects without a full year of data
4. New RRH project – Youth voluntarily reallocated from TH project - Youth
5. Renewal SH projects
6. Highest scoring TH renewal projects (82 and above)
7. New PSH Reallocated project – Chronic
8. New PSH Reallocated project expansion – Chronic with HIV/AIDS
9. New RRH Reallocated project – Families fleeing DV (straddles Tier 1 and Tier 2)

Tier 2

1. Balance of new RRH Reallocated project –families fleeing DV (straddles Tier 1 and Tier 2)
2. New HMIS Reallocated project to support Coordinated Entry
3. Lowest scoring renewal PH projects (81 and below)
4. New PSH project Chronic Veterans voluntarily reallocated from TH project – Veterans
5. Lowest scoring TH renewal projects (81 and below)
6. New RRH Bonus project – youth and families
7. New RRH Bonus project – singles
8. New RRH Bonus project - youth

Lauren presented information about the scoring in Tier 2, summarized below, and described how the proposed ranking order maximizes points for the most projects in Tier 2. Lauren described how ranking projects according to local renewal score or ranking transitional housing over permanent housing projects actually resulted in projects receiving overall lower scores in Tier 2. Rachel Yoder presented the input of the Advisory Committee: (1) Rank projects so as to maximize the number of potential units of housing to be awarded; and (2) Rank the lowest scoring renewal projects over the new projects created through bonus funding if there are no major performance concerns about the lowest scoring renewal projects in Tier 2.

FY 2016 HUD CoC Competition Tier 2 Scoring

Criteria		FY 2016 Points	FY 2015 Points
CoC Application Score (in direct proportion)		50 points	60 points
CoC ranking of the project applications		35 points	20 points
Type of Project	Renewal and new Permanent Housing, renewal Safe Haven, HMIS, SSO for Coordinated Entry System, or Transitional Housing that exclusively serves homeless youth	5 points	10 points
	Renewal Transitional Housing	3 points	3 points
	Renewal Supportive Services Only	1 point	1 point
Commitment to Housing First Approach		10 points	10 points
Total Possible Points		100 points	100 points

VOTE:

Rob Harrison motioned for the approval of the project ranking in Tier 1, excluding projects affiliated with ActionAIDS, Resources for Human Development, and Women Against Abuse. Emmalee Smith seconded the motion. The motion passed unanimously.

VOTE:

Rob Harrison motioned for the approval of the project ranking in Tier 1. Emmalee Smith seconded the motion. The motion passed with 8 ayes (John Ducoff, Katherine Champlin, Katrina Pratt-Roebuck, Michele Wexler, Stephanie Pastula, Sharee Heaven, Emmalee Smith, and Rob Harrison), 0 nays, and 3 abstentions (Zach Weiss, Sheila Armstrong, and Traci Nesmith).

VOTE:

Rob Harrison motioned for the approval of the project ranking in Tier 2, except projects affiliated with Covenant House PA. Emmalee Smith seconded the motion. The motion passed unanimously.

VOTE:

Rob Harrison motioned for the approval of the project ranking in Tier 2. Katrina Roebuck seconded the motion. The motion passed with 10 ayes (Zach Weiss, Sheila Armstrong, Traci Nesmith, Katherine Champlin, Katrina Pratt-Roebuck, Michele Wexler, Stephanie Pastula, Sharee Heaven, Emmalee Smith, and Rob Harrison), 0 nays, and 1 abstention (John Ducoff).

Adjourn

Rob Harrison motioned to adjourn at 4:15pm. Sharee Heaven seconded the motion. The motion passed unanimously.

Philadelphia Continuum of Care Board Meeting

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MONDAY, AUGUST 29, 2016

DIVISION OF HOUSING AND COMMUNITY DEVELOPMENT
1234 MARKET STREET
PHILADELPHIA, PA

The mission of the CoC is to coordinate and implement a system that prevents and eradicates homelessness throughout Philadelphia.
Philadelphia Continuum of Care | City of Philadelphia Office of Homeless Services | 1401 JFK Blvd, 10th Floor | Philadelphia, PA 19102

August 29, 2016 Philadelphia CoC Board Meeting

Agenda

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Topic	Time
Introductions and Welcome New Board Members	2:00P.M. – 2:15P.M.
Review of Robert's Rules of Order • Approval of May 2016 Meeting Minutes – VOTE NEEDED	2:15P.M. – 2:25P.M.
Division of Housing & Community Development Presentation on Affirmatively Furthering Fair Housing Rule	2:25-P.M.-2:40 P.M.
100 Day Street Homelessness Challenge Midpoint Update	2:40P.M. – 3:00P.M.
2016 HUD CoC Program Funding Competition – Updates to Governance Charter, HMIS Charter, HMIS Policies & Procedures – VOTE NEEDED	3:05P.M. – 3:15P.M.
2016 HUD CoC Program Funding Competition – Permanent Supportive Housing Prioritization Policy and Update on Coordinated Entry – VOTE NEEDED	3:15P.M. – 3:30P.M.
2016 HUD CoC Program Funding Competition – Reduction, Reallocation and Ranking Strategy – VOTE NEEDED	3:30P.M. – 4:00P.M.
Adjourn	4:00P.M.

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Roberts Rules of Order/Voting Procedure

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- Each voting member present, in person or by their designated alternate, shall be entitled to one vote
- Upon demand of any voting member, any vote shall be by ballot
- A quorum of more than 50% (8) of the voting members must be present for a motion to be brought to a vote. If there is no quorum present, the motion is tabled until a time a quorum is present.
- A motion passes if greater than 50% of votes cast are in favor of the motion.

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Roberts Rules of Order/Voting Procedure

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Step 1:	Voting member makes motion
Step 2:	Motion seconded by another voting member
Step 3:	Debate – moderated by Co-Chairs
Step 4:	Concluding Debate – If debate has naturally come to a close, co-chairs can ask the group if there is any more debate. If no one voices an objection, the co-chairs can initiate a vote
Step 5:	Vote – When a debate is concluded the co-chairs repeat the motion. The co-chairs then ask those in favor to say “aye”, those opposed to say “no”, and then ask if there are any abstentions. The co-chairs judge whether more people called out “aye” or “no” and announce the result of the vote
Amendments	Proposed amendments must be presented as separate motions and must clearly state how the wording of the original motion will be changed.

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VOTES NEEDED

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- CoC Governance Charter
- HMIS
 - The Philadelphia CoC designates ClientTrack™ operated by Eccovia Solutions as the official HMIS for the CoC.
 - HUD is requiring CoCs to attach a signed copy of the HMIS Governance Charter & HMIS Policies and Procedures to the 2016 CoC Application
- Prioritization Policy

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2016 CoC Program Funding Competition

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- HUD funding for:
 - Permanent Housing (PH), which includes
 - ✦ permanent supportive housing for persons with disabilities (PSH)
 - ✦ rapid re-housing (RRH);
 - Transitional Housing (TH);
 - Supportive Service Only (SSO); and
 - Homeless Management Information System (HMIS)
 - Planning
- Renewal funds must be requested annually.
- New projects created through reallocation, permanent housing bonus, CoC planning, and UFA costs (if applicable).

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FY 2016 CoC Program Funding Competition

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- In FY 2016, HUD will be more aggressively promoting / rewarding the strategies outlined in *Opening Doors*:
 - Strategic resource allocation
 - Ending chronic homelessness
 - Ending family homelessness
 - Ending veteran homelessness
 - Ending youth homelessness
 - Implementing housing first approaches
- Strong preference for performance and effective practices
- The FY 2016 HUD Appropriations Act establishes certain requirements for the CoC Competition:
 - CoCs can not receive grants for new projects, other than through reallocation, unless the CoC competitively ranks projects based on how they improve system performance;
 - HUD must base an increasing share of the CoC score on performance criteria; and
 - HUS must prioritize funding for CoCs that have demonstrated the ability to reallocate resources to higher performing projects.

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2015 CoC Application Score Highlights

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Criteria	Points Available	Philadelphia Score
CoC Coordination and Engagement Low barrier, Housing First, Mainstream Benefits, Coordinated Entry	55	49.75
HMIS Policies and Procedures, bed coverage, AHAR	27	21
System Performance Reduction in number of people experiencing homelessness and length of time homeless; increase in exits to permanent housing, increase in income	98	73.5
Mainstream Benefits	19	17.5
Leveraging	1	.75
Bonus Points for early submission	3	3
Total Points Available	203	168.5

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FY 2016 HUD CoC Funding Availability

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Available funding for the Philadelphia CoC:

Tier 1 (93% of ARD)	Annual Renewal Demand (ARD)	\$32,631,711
	7% of ARD moved to Tier 2	(\$2,284,220)
	Total Tier 1 Eligible Request	\$30,347,491
Tier 2 (7% of ARD plus 5% Bonus)	Amount between Tier 1 and ARD (7% of ARD)	\$2,284,220
	Amount Available for PH Bonus (5% of ARD)	\$1,631,586
	Total Tier 2 Eligible Request	\$3,915,806
TOTAL TIER 1 AND TIER 2 ELIGIBLE REQUEST		\$34,263,297
CoC Planning Grant	Maximum CoC Planning Grant Request (3% of ARD)	\$978,951
	FY 2016 MAXIMUM ELIGIBLE REQUEST	\$35,242,248

FY 2016 HUD CoC Program Competition

2016 Proposals – Local Review and Evaluation

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- More new project proposals than ever before: 19.
- All 2016 CoC Renewal Program Applications were reviewed by 5 reviewers who review and score independently; new project proposals scored by 3.
- Individual reviewer scores were averaged, which formed the basis for the preliminary ranking within the local priorities.
- The Quality Improvement and Evaluation Subcommittee conducted the process and identified projects, based on low average scores 3 years running, for reallocation.

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2016 CoC Renewal Project Application – Local Evaluation Tool

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Criteria	Max Points
Project serves its target population(s) based on their identified needs	10
Case Study: it is clear how the needs of the participant are addressed, with clear outcome.	10
Housing First Approach and Prioritizing Households	10
Data Quality: Standard is 10% or less "Don't Know/Refused" and "Missing" values	10
Utilization Rates: Local standard is 90% or above for the 4 points in time	10
Participants entering from appropriate sources; majority from literally homeless situations	10
Earned Income: Local standard: 10% of adults increase earned income	5
Cash Income: Local standard: 35% of adults increase income, other than from employment	5
Non-Cash Benefit: Local standard: 82% of participants connected to 1+ mainstream benefit	10
Exits to permanent: PSH: 93% TH: 80% SH: 55%	10
Overall responsiveness, strength, and completeness of application	15
Total	105

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2016 CoC New Project Application – Local Evaluation Tool

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Criteria	Max Points
Housing: proposed project meets the housing needs of the target population, with access to community amenities	25
Services: proposed project demonstrates clearly how the proposed supportive services will meet the needs of the target population	20
Experience of the Applicant Agency and Other Involved Agencies: extensive and successful experience delivering the type of housing and supportive services proposed	25
Budget, Financial Resources, and Leveraging: reasonable budget based on project type, target population, and proposed services; strong match and leverage (150%+)	20
Overall responsiveness, strength, and completeness of application	10
Total	100

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CoC-Funded TH Projects in Philadelphia

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- 2016 Change: Targeting Transitional Housing
 - HUD recognizes that transitional housing may be an effective tool for addressing the needs of the following populations:
 - ✦ Unaccompanied homeless youth
 - ✦ Persons fleeing domestic violence, and
 - ✦ Persons in recovery
- Following HUD’s guidance, OSH reviewed CoC-funded TH projects based on:
 - Cost Effectiveness
 - ✦ Cost per Bed
 - ✦ Cost per Exit to Permanent Housing
 - Populations served
 - ✦ Youth 18-24
 - ✦ People fleeing domestic violence
 - ✦ People in Recovery
 - Performance
 - ✦ Exits to permanent housing

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Proposed Project Reductions, Eliminations, and Reallocation

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Annual Renewal Demand (ARD)	\$31,091,428
Proposed Reductions from Underspending (5 Projects)	-\$221,136
Proposed Reductions due to Cost Effectiveness (1 Project)	-\$250,281
Proposed PH Project Elimination (1 Project)	-\$345,091
Proposed TH Project Elimination (1 Project)	-\$353,396
Proposed Project Reallocation (2 projects: TH to RR, TH to PSH)	-\$765,626
TOTAL Proposed Reductions	-\$1,935,530

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Funds Available to Create New Projects

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Reallocated Funds	\$1,935,630
Bonus Funds	\$1,631,586
Total Available	\$3,567,116

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2016 New Projects - Recommendations

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Reallocation or Bonus	Agency	# Households	Type	Population	One Year Amount
Reallocation	Valley Youth House	50	RR	Youth	\$725,972
Reallocation	Project HOME	15	PSH	Chronic homeless	\$211,701
Reallocation	Calcutta House	12	PSH	Chronic homeless	\$153,683
Reallocation	HELP Philadelphia	25	RR	Families (DV)	\$510,580
Reallocation	Coordinated Entry HMIS	N/A	HMIS	N/A	\$214,200
Reallocation	Impact Services	14	PSH	Chronic homeless veterans	\$111,177
Bonus	Episcopal Community Services	25	RR	Youth and families	\$599,286
Bonus	UESF	25	RR	Single men and women	\$534,961
Bonus	Covenant House	25	RR	Youth	\$505,556
Total		191			\$3,567,116

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2016 Proposed Ranking Order

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Tier 1

1. Renewal HMIS project
2. Highest scoring renewal PH projects (82 and above)
3. First time renewal PH projects without a full year of data
4. New RR project voluntarily converted from TH - Youth
5. Renewal SH projects
6. TH renewal projects except 2 lowest scoring TH projects
7. New PSH Reallocated project – Chronic
8. New PSH Reallocated project expansion – Chronic with HIV/AIDS
9. New RRH Reallocated project – Families fleeing DV

Tier 2

1. Balance of new RRH Reallocated project –families fleeing DV
2. HMIS new project to support Coordinated Entry
3. Lowest scoring renewal PH projects scoring 81 and below
4. New PSH project from reallocation
5. Lowest scoring TH renewal projects
6. New RRH Bonus project – youth and families
7. New RRH Bonus project – singles
8. New RRH Bonus project - youth

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CoC Planning

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- Maximum eligible request: **\$978,951**
- Examples of Eligible costs:
 - Evaluating the performance of the system and individual projects
 - Monitoring and improving the quality and the performance of projects, whether funded with CoC Program funds or not
 - Providing training to CoC member organizations on Housing First and how a low-barrier approach can be implemented in their projects
 - Collaborating with PHAs, youth providers, or other mainstream providers to develop strategies for ending homelessness and identifying resources that are available to help meet that goal
 - Planning for and conducting the Point-in-Time (PIT) Count

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VOTE NEEDED: 2016 Proposed Ranking Order

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Tier 1 includes 90 projects:

- 1 Renewal HMIS project
- 72 Renewal PH Projects
- 1 New PSH project voluntarily converted from TH (from reallocations)
- 2 Renewal SH Projects
- 11 Renewal TH Projects
- 3 New Reallocated Projects (2 PSH, 1 RR)

TOTAL TIER 1 AMOUNT: \$30,347,491

Tier 2 includes 17 projects:

- Balance of Reallocated RR
- 1 New HMIS project
- 9 Renewal PH Projects
- 2 Renewal TH Projects
- New PSH project from reallocation
- 3 New RRH Bonus projects

TOTAL TIER 2 AMOUNT: \$3,915,806

CoC Planning:

- 1 project: maximum request is **\$978,951**

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Thank you!

August 29, 2016 Philadelphia CoC Board Meeting



Meaningful Change in 100 Days



Philadelphia 100-Day Street Homeless Challenge
Mid-Point Review
Monday, August 22, 2016

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Agenda

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Introductions

© Rapid Results Institute

Time	Topic	Who
1:00 <i>15 mins</i>	Welcome	Liz
1:15 <i>60 mins</i>	First 50 Days: Progress and Success to Date	4 Team, Cross-Cutting Efforts, Newsflashes
2:15 <i>15 mins</i>	Embrace Failure: Learn Our Way to Success	Nadim and Meaghan
2:30 <i>30 mins</i>	Contributions & Wishes: Current Workplans	Nadim and Meaghan
3:00 <i>30 mins</i>	Workplanning	Team Leads
3:30 <i>25 mins</i>	Updates	Team Leads
3:55 <i>5 mins</i>	Wrap Up and Appreciations	Nadim and Liz

Survey the Room: Participants in Weekly Team Meetings

At your Tables:

- Name & Organization
- Role in 100-Day Challenge effort
- Biggest achievement you experienced/saw in the last 100 days

Why are we here?



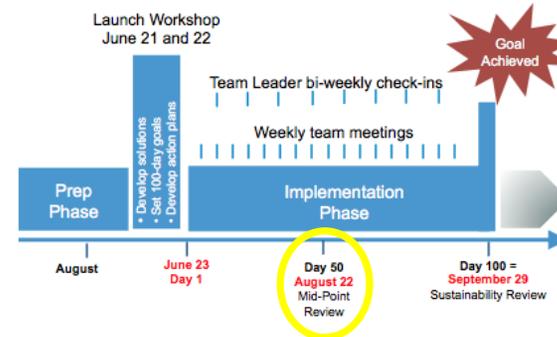
- **Share and celebrate achievements** and learnings from the first 50 days
- Create space for Leaders to **weigh in on obstacles** and team achievements
- Explore the **value of failure** and positive risk-taking in the iterative process of innovation and learning
- Categorise, review and develop ideas/work needed to **gear up for the next 50 days**

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Where are we in the 100-Day Journey?



The 100-Day Journey



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[Presentations]

4 Teams, 3 Cross-Cutting, 2 Newsflashes



Chronic Team: Rachel Yoder

Youth (16-17) Team: Tim Massaquoi

{Newsflash} Voices of Youth Count

Housing Innovations Effort: Silvana Mazzella

By-Name List Effort: Bill McIntyre

Young Adults (18+) Team: Hannah Righter

Housing Resources Effort: Sara Pagni

{Newsflash} DNC

Non-Chronic Street: Owen Camuso

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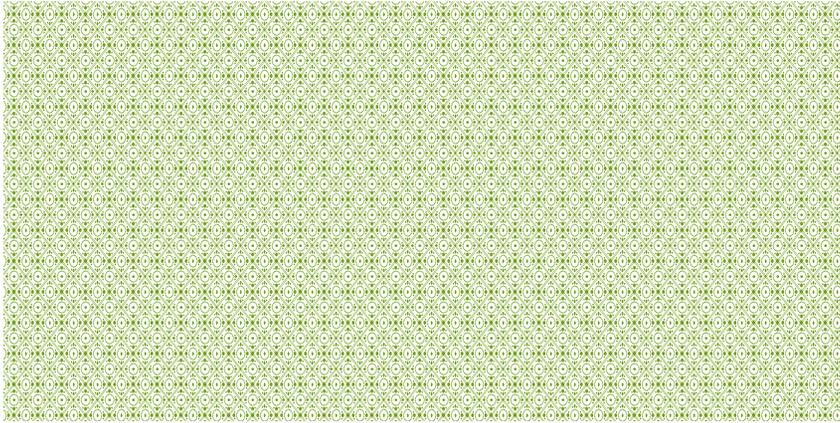


Chronic Homeless Team

Progress, Accomplishments and Support Needed



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100 DAYS CHRONIC TEAM

Team Leaders	
Misty Sparks	Bethesda Project
Rachel Yoder	Project HOME

Leadership Sponsors	
David Buches	Federal Home Loan Bank of Pittsburgh Affordable Housing Program
Lyn Kirshenbaum	US Department of Housing and Urban Development
Tim Haggerty	Philadelphia Convention and Visitors Bureau
Frank Green	Individual

TEAM MEMBERS

Name	Agency	Name	Agency
David Holloman	Office of Homeless Services	Jennifer Powell-Folks	One Day at a Time (ODAAT)
Sara Pagni	Office of Homeless Services	Carla Williams	Horizon House
Ebonye Williams	Office of Homeless Services	Rachel Yoder	Project HOME
Michele Mangan	Office of Homeless Services	Michael McKee	Broad Street Ministry
Angela Foreman	Office of Homeless Services	Tim Sheahan	Department of Behavioral Health and Intellectual disability Services (DBHIDS) - Journey of Hope
Bridgette Tobler	Department of Behavioral Health and Intellectual disability Services (DBHIDS)	Tom Baker	Individual
Ben Lambertsen	Department of Behavioral Health and Intellectual disability Services (DBHIDS)	Sgt. Joe Harper	Philadelphia Police Department
Sue Smith	Project HOME	Alfredo de la Pena	Mission First Housing
Misty Sparks	Bethesda Project	Michael Harkness	Community Behavioral Health
Chris Simiriglia	Pathways to Housing PA	Bret Holden	Philadelphia Housing Authority

CHRONIC HOMELESSNESS IN PHILADELPHIA

Philadelphia	Nationally (2015 AHAR)
774 (402 unsheltered)	83,170

100 DAY GOAL

In the next 100 days, permanently house 125 chronically street homeless individuals (including street, Café, Journey of Hope, and Safe Haven) and ensure there is one collaborative and transparent by name list.

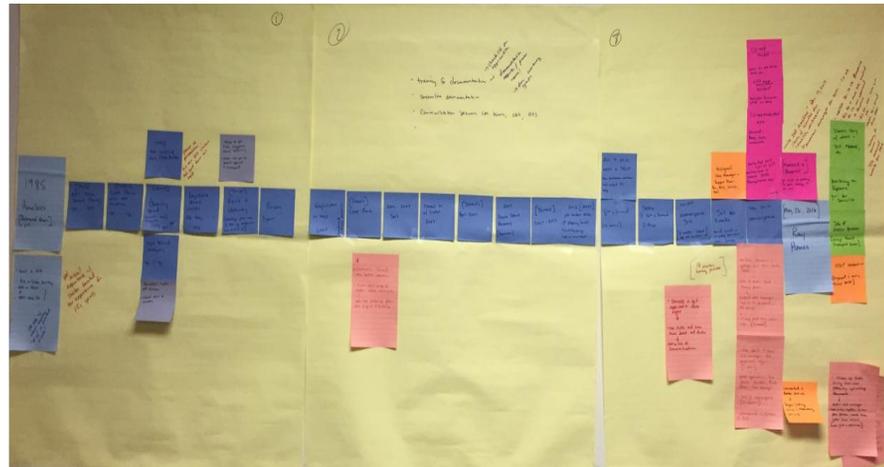
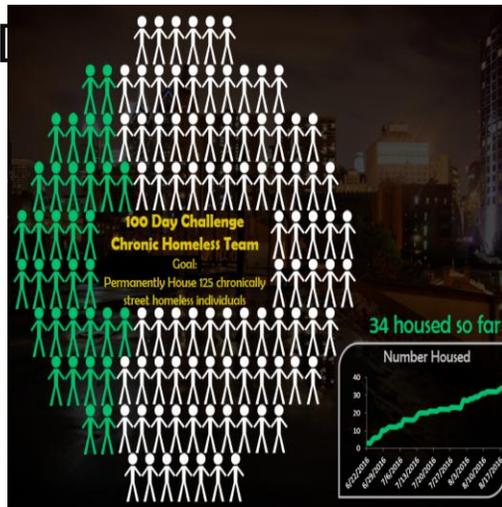
SUB-GOALS

- (1) **BY NAME LIST:** Create ONE by name list of people experiencing chronic homelessness and primarily residing on the streets
- (2) **OUTREACH AND ENGAGEMENT:** Ensure that the appropriate providers are at the table; Ensure that each person identified on the list is assigned a single point of contact to track the housing process.
- (3) **BARRIERS AND SOLUTIONS:** Identify and work to reduce barriers that prevent housing and services.

PROGRESS TO-DATE

Key Work:

- Progress on developing by name list
- Mechanism for tracking people housed
- Process Mapping
- First successful community case conference



CHALLENGES

❖ Challenges:

- ❖ Data sharing!
- ❖ Barriers are real
- ❖ Using existing resources efficiently and effectively

❖ Strategies:

- ❖ Low hanging fruit
- ❖ Power Stayers
 - Community case conferences
 - Assess power stayers using VI-SPDAT
- ❖ Use resources as efficiently as possible

SUPPORT NEEDED/INFORMATION REQUESTED

- ❖ Ongoing support around data sharing
- ❖ Ongoing reporting of current available vacancies and information on how to access
- ❖ Ongoing support around streamlining system and documentation (pre-inspections, disability verification, etc.)

PIVOTS IN NEXT 50 DAYS

- ❖ Build recommendations for systematic changes that will propel us to ending chronic homelessness in Philadelphia
- ❖ Use what we've learned about the by-name list to create framework moving forward (for all teams)



Youth (16-17) Team

Progress, Accomplishments and Support Needed



Fearless Leaders



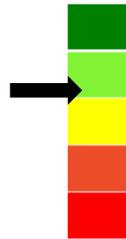
Mrs. Allison Moore,
*[Vice President SE Programs],
[Valley Youth House]*



Mr. Tim Massaquoi,
*[Director],
[Youth Service Inc]*

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Our 100 Day Goal: **Today is Day 60!**



Our 100-Day Goal:

By September 30th we will create a list of all the “literally homeless” Youth ages 16-17, and connect 100 % of them to a community advocate; and resolve the homelessness condition** for at least 50% of them (150 youth) and servicing at least 50%of them*(70 youth) . (uninvolved with child welfare system)

Progress on our Goal:

We have served 25 youth since the inception of the challenge. 14 of those youth have been reunified with family with continued supports in place, 10 have been placed in DHS care, 1 youth’s status is unknown due to lost communication.

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Sub Goals and our Progress to date



Sub-Goal	Progress to Date (data)
1. Identify at least 70 beds serving youth under 18	Identified 25 beds serving youth under 18
2 create community navigators system	Identified lead navigators from YSI, VYH, Pathways Pa
3. Create Platform for data collaboration	Will begin training navigators on TAY-SPDAT system with support fro OHS
4. Marketing	ask for support with a marketing strategy for the challenge

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Key Accomplishments To Date



We have identified lead navigators from YSI, Valley Youth House, and Pathways Pa

Identified Youth Navigators who will continue in the position of Community Navigators after the challenge (**Youth Navigators Present Program**)

Successful participation in the VoYC.

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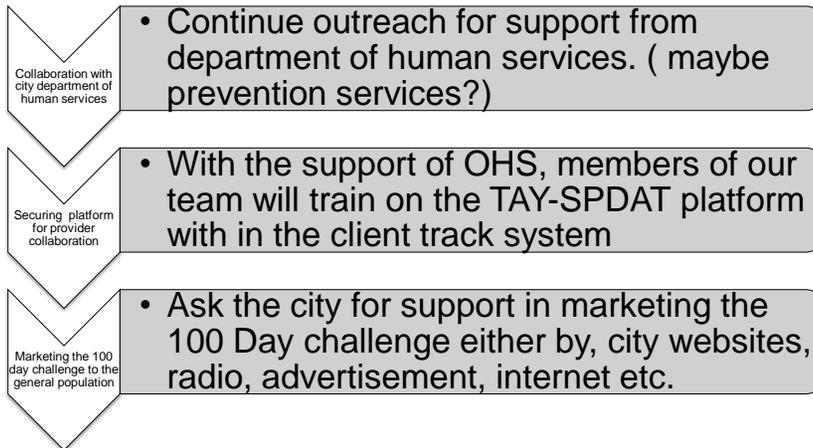
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Challenges and Strategies



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Sub Goals and our Progress to date



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Pivots in Next 50 Days



- Successfully conducted focus groups on a designated night
- successfully Identified hotspots where homeless youth where we could find youth experiencing homelessness
- Identified over 50 youth guide to participated in the actual count
- Focus groups had different sub-groups of young people with various experiences as it related to homelessness
- Provider collaboration allowed for a significant youth turnout for participating in the count

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Support Needed / Information Requested



- We would like to have a designated
- State representative to be referred to
- When youth do not have I.D, birth certificate
- Or social security cards? We would like to identify a homeless youth liaison .
- We would like gain support from SEPTA with assisting agencies that service homeless youth with the transition to the key pass system? We would like to receive a discounted rate or an easier system to load transit to the cards.



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Cross-Cutting Effort:

Housing Innovation Work Group

Mid-Point Review

Philadelphia 100-Day Street Homeless Challenge

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Lead Steerer(s) of this Effort



Misty Sparks, Bethesda Project
 Steve Culbertson, Impact Services
 Carrie Wagner, Pathways to Housing
 Sam Janney, TIP Unit, PMHCC
 Marie Anies, TIP Unit, PMHCC
 Carrie Jacobs, Attic Youth Center
 Steve Brubaker, Sunday Breakfast
 Rachel Yoder, Project Home
 Kate Perch, Prevention Point
 OHS Leadership
 Garrett O'Dwyer, PACDC
 Silvana Mazzella, Prevention Point

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Objective and Progress



Objective:

To develop a process that brings together housing leaders, private sector partners, and municipal leadership to:

- *identify gaps in the current housing inventory*
- *reduce access barriers re: emergency housing, supportive svcs*
- *maximize efficiency of the system*
- *support growth of existing evidence based housing*
- *potentially expand inventory through innovative housing*
- *engage private sector to augment supportive services*

Progress:

- *Development of a collaborative leadership group*
- *Initial Roundtable with private sector leadership at 100 days*
- *Process underway to conceptualize innovative opportunities*

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Lead Steerer of this Effort



Cross-cutting Effort: *By-Name List*



Bill McIntyre
Deputy Director,
Office of Homeless Services

Mid-Point Review
Philadelphia 100-Day Street Homeless Challenge

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Objective and Progress



Strategy on Next Steps



Objective:

Begin on the path to building BNL while using the common assessment tool as the foundation

Progress:

- Strategy and Guidance shared with Team in Liz's email memo
- Training opportunity scheduled this week
- Commitment to have Veteran BNL in HMIS by Oct 15 and then 100 Day Team lists
- Learning to be shared with 4 teams

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Next Steps	Target Deadline
1. Training on VI-SPDAT and how assessment works in HMIS	This week
2. Confirm ROI in order to support community case conferencing around BNL	August 29
3. Team's build pilot by-name list while city continues to work on data sharing	Sept 1
4. Add Vet list in HMIS, followed by 4 teams	Oct 15

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Our Ask to Community Team Members



- *Volunteers to be trained*
- *Build, Maintain, and Use*
- *Keep asking questions so we can all learn together*

Wanna connect with us?

- william.mcintyre@phila.gov

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Let us Introduce Ourselves!



Agencies represented:

- Administration for Children and Families/RHY
- The Advocacy Institute
- The Attic Youth Center
- Covenant House
- Department of Behavioral Health
- Department of Human Services
- Education Law Center
- Friends Rehabilitation Program
- Juvenile Law Center
- The Mazzoni Center
- Northern Children's Homes
- Office of Supportive Housing
- PathwaysPA
- Philadelphia Housing Authority
- Project HOME
- Systems of Care
- Valley Youth House
- Youth Services Inc.

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Team Sponsor – Maari Porter



Youth Team – Young Adults

(Late adolescence Ages 18-24)

Mid-Point Review

August 22, 2016

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Our 100 Day Goal: **Today is Day 60!**



Our 100-Day Goal:

During the month of September, every 18-24 year old young adult who seeks shelter will receive and be connected to a safe and stable place to stay.

Revised 100-Day Goal:

“By **the end of** September, we will create a **sustainable infrastructure** wherein every 18-24 year old who seeks shelter **can** receive and be connected to a safe and stable place to stay.”

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Sub Goals and our Progress to date



Sub-Goal	Progress to Date (data)
1. Develop a database to identify the number of young adults seeking shelter and monitor the time to placement.	Data is populated from OHS through first week of August!
2. Develop a running inventory of the housing opportunities available to young adults seeking shelter that is shared and updated regularly by participating youth service providers; the purpose of the inventory is to be sure no housing opportunity is overlooked.	Inventory layout is complete and bed numbers are being checked through agency outreach. 8 agencies confirmed, 4 remaining.
3. Create 20 additional housing opportunities for young adults ages 18-24.	We have secured a percentage of our 20 bed goal; through 2 applications for collaborative funding and one for a host home program, we could triple this number!

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Sub Goals and our Progress to date



Sub-Goal	Progress to Date (data)
4. Develop a toolkit for shelter intake staff to respond to a young adult who cannot be housed at their specific site; the purpose of this toolkit is to prevent "there is nothing we can do from being the final interaction between shelter staff and young adult."	Scheduled focus group at Covenant House for week of August 22 nd will be conducted by youth leaders from Systems of Care.
5. Work with DHS to develop their own internal transition unit for youth aging out of foster care to begin at age 14.	Youth driven meeting with current DHS leadership. A second meeting will occur once new leadership begins.

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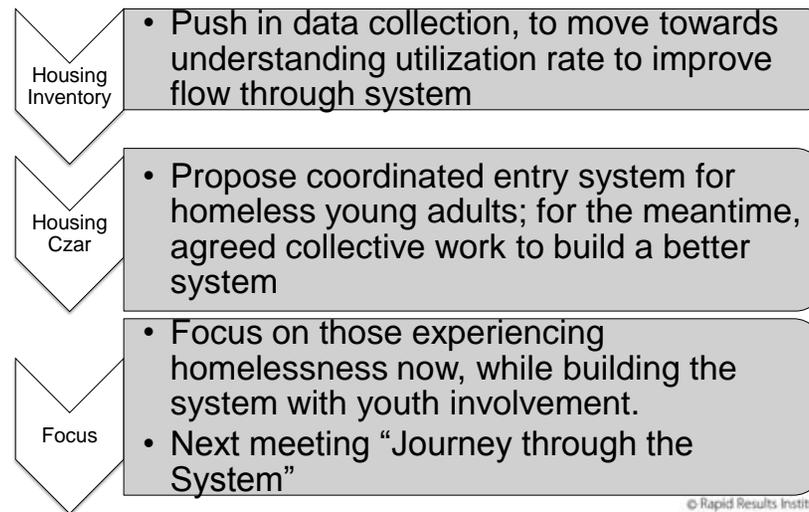
Key Accomplishments To Date



- Young adults are active leaders on our team
- Database has data inputted from OHS
- Dedicated team from OHS to work on Housing Inventory
- Collaborative application for funding
- DHS support and dialogue
- Involvement is growing - more face to face meetings

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Challenges and Strategies



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Pivots in Next 50 Days



- Data-driven analysis to complement our progress
 - We need to 'take the temperature' now so that we can identify improvement and strategy
- Commit to a numeric goal for September

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Support Needed / Information Requested



- Many asks have been answered!
- Continued support when new challenges come up



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Newsflash

Success from the DNC Effort

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Cross-cutting Effort: *Housing Resources*

Mid-Point Review

Philadelphia 100-Day Street Homeless Challenge

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Lead Steerers of this Effort



Sara Pagni
Senior Program Manager,
Office of Homeless Services



Brooke Schipporeit
Regional Coordinator,
The Self Determination Housing Project of
PA

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Objective and Progress



Objective:

Improve **understanding** on all 4 teams of housing resources and how to access them

Progress:

One list that has been reviewed by various entities that combines the HIC, old Project Home effort, and DBH TIP units and a **strategy** to get more information

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Quick Facts



Program Type	Total Number of Year – Round Beds	Total Number of Year-Round Units
Safe Haven	85	85
Emergency Housing	3,768	2,656
Transitional Housing	1,893	993
Rapid Re-Housing	676	385
Permanent Supportive Housing	5,961	3,424
TOTAL	12,383	7,543

Number of Referral Sources/Gatekeepers: 31

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Strategy on Next Steps



Next Steps	Target Deadline
1. Continue to share and update the list	Ongoing
2. Collect additional information on housing resources	Sept 15
3. Summarize process for accessing specific resources with goal of identifying opportunities to streamline and prioritize	Sept 15
4. Share information on availabilities	Ongoing

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Our Ask to Community Team Members



- Respond to survey with information about your housing resources
- Review the list and send questions, suggestions, and corrections

Want to connect with us?

- Email sara.paqni@phila.gov

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Non-Chronic Homeless Team

Progress, Accomplishments and Support Needed

Mid-Point Review

Philadelphia 100-Day Street Homeless Challenge

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Fearless Leaders



Our 100 Day Goal: **Today is Day 60!**



Marsha Cohen,
Executive Director,
Homeless Advocacy Project



Silvana Mazzella,
Director of Programs,
Prevention Point



Owen Camuso,
Program Manager,
Resources for Human Development
FaSST/Connections



Our 100-Day Goal:

In 100 days, will resolve the homeless condition for 33% of individuals on our list and ensure that 33% of others on the list are located and identified, assessed for housing and service needs, and on their way to being connected to appropriate programs and services

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Our 100 Day Goal: **Today is Day 60!**



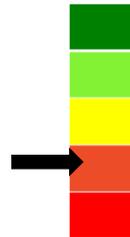
Progress on our Housing Goal:

Housing Placements: 20

- DNC Respite – 16
 - 1 Medical Respite
- Emergency Room – 1
 - 2 Private Landlords
 - 1 Recovery House
- Prevention Point – 3

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Our 100 Day Goal: **Today is Day 60!**



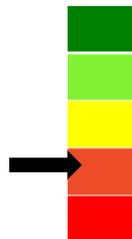
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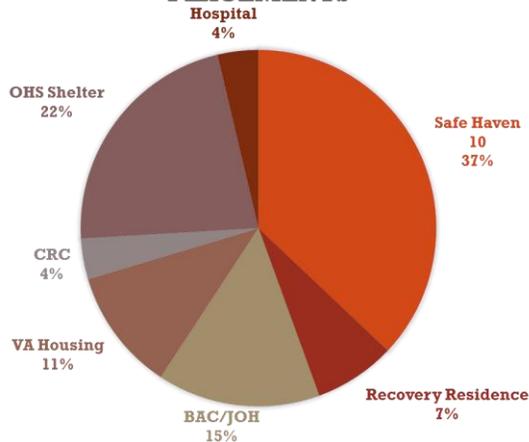
- DNC Respite – 16
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- Emergency Room – 1
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- Prevention Point – 3

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Our 100 Day Goal: **Today is Day 60!**



PLACEMENTS



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Our 100 Day Goal: **Today is Day 60!**



Progress on our Survey Goal

Surveys: 255

- DNC – 213
- Prevention Point – 42
- VI SPDAT – 2
 - Prevention Point – 2

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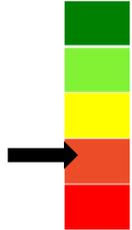
Our 100 Day Goal: **Today is Day 60!**



Sub Goals and our Progress to date



BRIEF DNC SURVEY RESULTS



Outreach Teams conducted a brief survey during the DNC operation

- 242 surveys were gathered
- 213 surveys were unduplicated
- 42% of participants intended to remain on the streets
- 33% of participants intended to sleep in the shelter
- 21% intended to sleep in elsewhere
- 50% of participants said they were willing to go to shelter
- 37% were not willing to go to shelter
- 13% were unsure
- 83% of participants were interested in housing.

Sub-Goal	Progress to Date (data)
1. Identify Gaps in the System	Flow Charting: 6 Entry Points into the System
2. One Central By Name List	Actively Working Across the System on the List
3. Housing Inventory List	Partnering with Chronic Team
4. Partnership/Collaboration	Meeting New People/Faces Instead of Names
5. System Knowledge	Learning About Other Areas of the System
6. PHA engagement	Identifying Vacancies for Placements
7. Non Chronic -> Chronic	Properly Identified: 9 Individuals

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Key Accomplishments To Date



- 20 Non Chronic Individual Placements
- 255 Individuals Surveyed
- Beginning to Develop a By Name List
 - Properly Identifying Chronic Individuals
- 6 System Flow Charts
- Working Together!



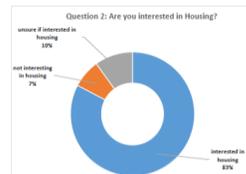
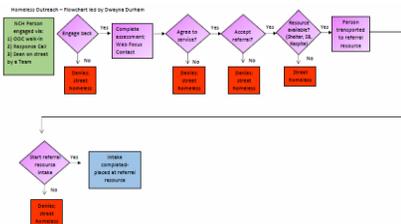
Challenges and Strategies



- Accessing Housing**
 - Housing Stock: Live Vacancy/Non Vacancy List
 - Understandable Program/Housing Criteria (Flexible)
 - Quality Control/Oversight
 - Flow: Exit Strategies/Services
- Data Sharing**
 - Consent Forms
 - Shared Databases
 - Who Can Enter Data in the Database
- By Name Lists**
 - Additional Entry Points Counted
 - Sharing in One Central Location
 - List Keeper

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Pivots in Next 50 Days



VI-SPDAT

- Training Team Members
- Assessments!
- Non Traditional Entry Points

Housing

- Criteria List
- Inventory
- Identify/Engage Affordable Housing

Homeless Resource Guide

- Shared Database



- Data Sharing
- By-Name List
- Identification Wavier
- Entry Points
- Restructuring of Processes

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Embracing Failure



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Puzzle from the NYT



The New York Times

A Quick Puzzle to Test Your Problem Solving

By DAVID LEONHARDT and YOU JULY 2, 2015

A short game sheds light on government policy, corporate America and why no one likes to be wrong.

Here's how it works:
We've chosen a rule that some sequences of three numbers obey — and some do not. Your job is to guess what the rule is.

We'll start by telling you that the sequence 2, 4, 8 obeys the rule:

2 4 8 Obeys the rule

Now it's your turn. Enter a number sequence in the boxes below, and we'll tell you whether it satisfies the rule or not. You can test as many sequences as you want.

Enter your first sequence here:

Directions



1. Your job is to **guess the rule**.
2. One at a time, team members can **test their sequence against the rule to learn** if it satisfies the rule or not.
3. Once you think you know the rule, tell the facilitator, write down the rule, and **wait** till all teams are ready.
4. You can test as many sequences as you want.

We will record 4 different hypotheses of the rule.

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Debrief around Learning from Failure



Did we assume that this was **trickier** than necessary?

Did you not want to hear “no”?

- *77% guess without even hearing a “no”*

Where do we have **confirmation bias**?

- *gravitating toward confirming our theory rather than trying to disprove it*

Write down areas where the rule: “fail often in order to succeed faster” could help in creating the right actions now on your 100-Day team.

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Contributions and Wishes

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Workplans



Review
Update
Categorize
Tweak

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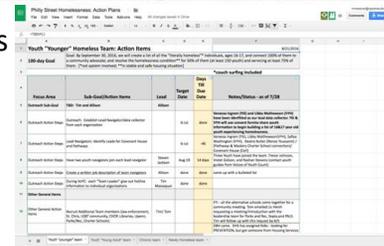
Review 

	Biggest Contribution during first 50 Days	Biggest Wish in next 50 days in order to reach goal
Self		
Team Members		
Team Leaders		
System Leaders		
RRI Coaches		

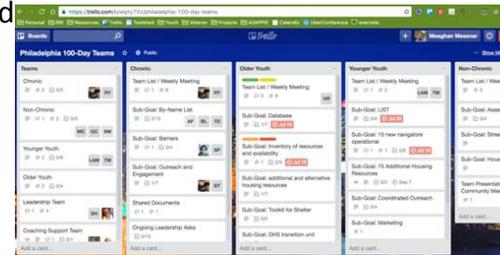
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Update: Focus Areas 

Action Items



Trello Board



Categorize Wishes 



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Remember: It's okay to fail = LEARN 

START NOW: *What is going to happen in next 2 weeks?*

- What **decisions** need to be made **today** and in next two weeks?
- Whose **approval** do we need?
- What are **clear, immediate next steps**:
 - *Assess xxx clients*
 - *Match xxx to resources*
 - *Identify xxx new resources*
 - *Develop a living, breathing pilot (excel) BNL and hold a community case conferencing meeting by xxx*
- Are Sub-Goal leads clear? Do action items have a lead person who is responsible and a target deadline?

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Overview

- ◆ What is the Fair Housing Act?
- ◆ What is the Affirmatively Furthering Fair Housing rule?
 - Purpose
 - Goals
 - Benefits
 - Process
 - Philadelphia



The Fair Housing Act

- ◆ The Fair Housing Act prohibits housing-related discrimination because of:
 - Race;
 - Color;
 - Religion;
 - Sex;
 - Familial status;
 - National origin; or
 - Disability.
- ◆ HUD must not only not discriminate itself, but also use its programs to affirmatively further fair housing.



Purpose of the AFFH Rule

- ◆ Clarify existing fair housing obligations
- ◆ Set locally-determined fair housing priorities and goals
- ◆ Connect fair housing planning to other local planning efforts
- ◆ Identify meaningful actions to affirmatively further fair housing

Increase access to opportunity!



What is Lack of Opportunity

- Housing that is
 - Unaffordable
 - Unavailable due to discrimination
 - Poor quality
 - Isolated from employment
 - Isolated from transportation
 - Lacking in quality local education
 - Lacking in neighborhood amenities
 - Parks, libraries and other public amenities
 - Grocery stores and other shopping options
 - Lacking in accessible health care



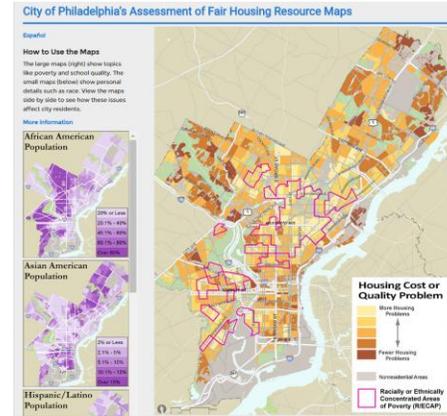
AFFH Goals

1. A data- and community-driven approach to assessing segregation and expanding opportunity, among other fair housing issues.
2. A fair housing planning process to increase integration and increase access to opportunity, such as high performing schools, transportation, and jobs.
3. A process to help local leaders and community stakeholders develop fair housing priorities and goals to increase fair housing choice, build opportunity for all residents and strengthen communities.



Benefits of the AFFH Rule

- ◆ Clarifies the fair housing planning process
- ◆ Uses data and analysis
 - HUD-provided data and mapping tools
 - Augmented by local data, mapping & knowledge
- ◆ Involves the community and stakeholders



AFFH Process in Philadelphia

- ◆ Identify strengths and weaknesses, develop strategies
- ◆ Citywide survey to gain resident input
 - On web at www.phila.gov/dhcd
 - Open through Aug. 31
- ◆ Focus Groups with community residents begin Aug. 31
 - 10-15 residents in community location
 - Facilitated to go into more depth than survey
- ◆ Stakeholder meetings begin first week in September
 - Developers, service providers, advocates
 - What has changed for you and your clients in last 3-5 years?
- ◆ Ongoing analysis of census and other data
- ◆ Draft report issued October 11
- ◆ 30-day comment period, including public hearing
- ◆ Final Report submitted to HUD December 16



AFFH Process



Philadelphia Continuum of Care (PA-500)
Proposed Permanent Supportive Housing Prioritization Policy

I. Purpose

This Policy outlines the order in which eligible households shall be served in **all** Continuum of Care (CoC) Program funded (24 CFR part 578) permanent supportive housing (PSH).

II. Background

This Policy responds to CoC Program interim rule 24 CFR part 578.7(a)(9)(v) which requires Continuums of Care to establish and consistently follow written standards for providing Continuum of Care assistance and must include policies and procedures for determining and prioritizing which eligible individuals and families will receive permanent supportive housing assistance. The written standards established by the CoC must be integrated into the coordinated entry process.

HUD’s Notice on Prioritizing Persons Experiencing Chronic Homelessness and Other Vulnerable Homeless Persons in Permanent Supportive Housing was presented to the Coordinated Entry System Workgroup in March 2016. This Workgroup approved the adoption of HUD’s Order of Priority for use in Philadelphia’s Coordinated Entry System process in July 2016.

III. Applicability

The Philadelphia Continuum of Care requires all CoC Program-funded PSH projects to follow the Order of Priority as described in Notice CPD-16-11: Prioritizing Persons Experiencing Chronic Homelessness and Other Vulnerable Homeless Persons in Permanent Supportive Housing.

IV. Effective Date

The Philadelphia CoC Permanent Supportive Housing Prioritization Policy shall be effective once the Coordinated Entry System is operational.

V. Key Terms

A. Housing First: A model of housing assistance that prioritizes rapid placement and stabilization in permanent housing that does not have service participation requirements or preconditions for entry (such as sobriety or a minimum income threshold). HUD and the Philadelphia CoC encourages all recipients of CoC Program-funded PSH to follow a Housing First approach to the maximum extent practicable.

B. Chronically Homeless: The definition of chronically homeless, as stated in Definition of Chronically Homeless final rule is:

1. A “homeless individual with a disability,” as defined in section 401(9) of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11360(9)), who:

i. Lives in a place not meant for human habitation, a safe haven, or in an emergency shelter; and

ii. Has been homeless and living as described in paragraph (1)(i) of this definition continuously for at least 12 months or on at least 4 separate occasions in the last 3 years, as long as the combined occasions equal at least 12 months and each break in homelessness separating the occasions included at least 7 consecutive nights of not living as described in paragraph (1)(i). Stays in institutional care facilities for fewer than 90 days will not constitute as a break in homelessness, but rather such stays are included in the 12-month total, as long as the individual was living or residing in a place not meant for human habitation, a safe haven, or an emergency shelter immediately before entering the institutional care facility;

2. An individual who has been residing in an institutional care facility, including a jail, substance abuse or mental health treatment facility, hospital, or other similar facility, for fewer than 90 days and met all of the criteria in paragraph (1) of this definition, before entering that facility; or
3. A family with an adult head of household (or if there is no adult in the family, a minor head of household) who meets all of the criteria in paragraph (1) or (2) of this definition, including a family whose composition has fluctuated while the head of household has been homeless.

C. Severity of Services Needs. This Policy and HUD Notice CPD-16-11 refers to persons who have been identified as having the most severe service needs.

1. For the purposes of this Policy and HUD Notice CPD-16-11, this means an individual for whom at least one of the following is true:
 - i. History of high utilization of crisis services, which include but are not limited to, emergency rooms, jails, and psychiatric facilities; and/or
 - ii. Significant health or behavioral health challenges, substance use disorders, or functional impairments which require a significant level of support in order to maintain permanent housing.
 - iii. For youth and victims of domestic violence, high risk of continued trauma or high risk of harm or exposure to very dangerous living situations.
2. For the purposes of this Policy, severe service needs as defined in paragraphs i.-iii. above are identified and verified through the use of a standardized assessment tool and process and should be documented in a program participant’s case file. The determination must not be based on a specific diagnosis or disability type, but only on the severity of needs of the individual. The determination cannot be made based on any factors that would result in a violation of any nondiscrimination and equal opportunity requirements, see 24 C.F.R. § 5.105(a).

All households shall be assessed with the Vulnerability Index – Service Prioritization Decision Assistance Tool (VI-SPDAT). For youth and victims of domestic violence, an additional assessment of high risk of continued trauma or high risk of harm or exposure to very dangerous living situations shall also be utilized.

VI. Order of Priority in CoC Program-funded Permanent Supportive Housing

A. Order of Priority for Beds Dedicated or Prioritized for Occupancy by Persons Experiencing Chronic Homelessness

1. Recipients of CoC Program-funded PSH that is dedicated or prioritized for the chronically homeless are required to follow this order of priority when selecting participants for housing, in a manner consistent with their current grant agreement.
 - i. First Priority – Individuals and families who meet HUD’s definition of chronic homelessness, have the longest length of time homeless, and has been identified as having severe service needs.
 - ii. Second Priority – Individuals and families who meet HUD’s definition of chronic homelessness, have the longest length of time homeless, and not been identified as having severe service needs.
2. Where there are no chronically homeless individuals and families within the Philadelphia CoC, recipients of CoC Program-funded PSH should follow the order of priority in Section VI.B. of this Policy.
3. Recipients of CoC Program-funded PSH should follow the order of priority above while also considering the goals and any identified target populations served by the project. For example, a CoC Program-funded PSH project that is permitted to target homeless persons with a serious mental illness should follow the order of priority under Section VI.A.1. of this Policy to the extent in which persons with serious mental illness meet the criteria. In this example, if there were no persons with a serious mental illness that also met the criteria of chronically homeless within the Philadelphia CoC, the recipient should follow the order of priority under Section IV.B. for persons with a serious mental illness.
4. Recipients must exercise due diligence when conducting outreach and assessment to ensure that chronically homeless individuals and families are prioritized for assistance based on their total length of time homeless and/or the severity of their needs. HUD and the Philadelphia CoC recognizes that some persons – particularly those living on the streets or in places not meant for human habitation – might require significant engagement and contacts prior to their entering housing and recipients of CoC Program-funded PSH are not required to allow units to remain vacant indefinitely while waiting for an identified chronically homeless person to accept an offer of PSH. CoC Program-funded PSH providers are encouraged to follow a Housing First approach to the maximum extent practicable. Therefore, a person experiencing chronic homelessness should not be forced to refuse an offer of PSH if they do not want to participate in the project’s services, nor should a PSH project have eligibility criteria or preconditions to entry that systematically exclude those with severe service needs. Street outreach providers should continue to make attempts to engage those persons that have been resistant to accepting an offer of PSH and these chronically homeless persons must continue to be prioritized for PSH until they are housed.

B. Order of Priority for Beds Not Dedicated or Not Prioritized for Occupancy by Persons Experiencing Chronic Homelessness

1. Recipients of CoC Program-funded PSH that is not dedicated or prioritized for the chronically homeless are required to follow this order of priority when selecting participants for housing, in a manner consistent with their current grant agreement.

- i. First Priority – Homeless Individuals and Families with a Disability with Long Periods of Episodic Homelessness and Severe Service Needs.

An individual or family that is eligible for CoC Program-funded PSH who has experienced fewer than four occasions where they have been living or residing in a place not meant for human habitation, a safe haven, or in an emergency shelter but where the cumulative time homeless is at least 12 months **and** has been identified as having severe service needs.

- ii. Second Priority – Homeless Individuals and Families with a Disability with Severe Service Needs.

An individual or family that is eligible for CoC Program-funded PSH who is residing in a place not meant for human habitation, a safe haven, or in an emergency shelter and has been identified as having severe service needs. The length of time in which households have been homeless should also be considered when prioritizing households that meet this order of priority, but there is not a minimum length of time required.

- iii. Third Priority – Homeless Individuals and Families with a Disability Coming from Places Not Meant for Human Habitation, Safe Haven, or Emergency Shelter Without Severe Service Needs.

An individual or family that is eligible for CoC Program-funded PSH who is residing in a place not meant for human habitation, a safe haven, or an emergency shelter where the individual or family has not been identified as having severe service needs. The length of time in which households have been homeless should be considered when prioritizing households that meet this order of priority, but there is not a minimum length of time required.

- iv. Fourth Priority–Homeless Individuals and Families with a Disability Coming from Transitional Housing.

An individual or family that is eligible for CoC Program-funded PSH who is currently residing in a transitional housing project, where prior to residing in the transitional housing had lived in a place not meant for human habitation, in an emergency shelter, or safe haven. This priority also includes individuals and families residing in transitional housing who were fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking and prior to residing in that transitional housing project even if they did not live in a place not meant for human habitation, an emergency shelter, or a safe haven prior to entry in the transitional housing.

2. Recipients of CoC Program-funded PSH shall follow the order of priority above while also considering the goals and any identified target populations served by the project. For example, non-dedicated or non-prioritized CoC Program-funded PSH that is permitted to target youth experiencing homelessness should follow the order of priority under Section VI.B.1. of this Policy to the extent in which youth meet the stated criteria.
3. Recipients must exercise due diligence when conducting outreach and assessment to ensure that persons are prioritized for assistance based on their length of time homeless and the severity of their needs following the order of priority described in this Policy. HUD and the Philadelphia CoC

recognizes that some persons – particularly those living on the streets or in places not meant for human habitation – might require significant engagement and contacts prior to their entering housing and recipients are not required to keep units vacant indefinitely while waiting for an identified eligible individual or family to accept an offer of PSH. Recipients of CoC Program-funded PSH are encouraged to follow a Housing First approach to the maximum extent practicable. Street outreach providers should continue to make attempts to engage those persons that have been resistant to accepting an offer of PSH and these individuals and families must continue to be prioritized until they are housed.