



CITY OF PHILADELPHIA
DEPARTMENT OF LICENSES AND INSPECTIONS

CARLTON WILLIAMS SR, *Commissioner*
RALPH DIPIETRO, *Deputy Commissioner*

May 26, 2015

Subject: Electronic Permitting

Dear Valued Stakeholder,

The Department recently embarked on an exciting transition to web-based operations. License holders gained the capability to renew all existing business licenses through the web earlier this year. We will offer the same functionality for trade license renewals and new licenses later this year.

We will launch web-based permitting in 2016, which will transform our business operation. A permit application, including plans, may be submitted on-line for review and approval by all affected City agencies. Involved parties will have continuous access to application status and all pending/ approved permit documents. This change will make permit application submissions more efficient, convenient, cost-effective, and transparent.

Our goal is to make this a seamless transition for all of our stakeholders. We do understand that not all stakeholders currently possess the resources or the capabilities to readily make on-line submissions.

We ask that you take a few minutes to complete a short survey, surveymonkey.com/r/PGRD8BP, which will enable us to ascertain the future needs of our stakeholders. In turn, we may allocate resources accordingly to ensure that all needs are satisfied. Your input is critical to a successful transition.

Thank you for your interest and investment in the City of Philadelphia. We look forward to serving you.

Sincerely,

A handwritten signature in cursive script that reads "Carlton Williams Sr." followed by a large flourish.

Carlton Williams Sr.
Commissioner