



Philadelphia Department of Public Health  
Environmental Health Services  
321 University Avenue, 2<sup>nd</sup> Floor  
Philadelphia, PA 19104  
215-685-7340

**CLEAN INDOOR AIR WORKER PROTECTION LAW  
SPECIALTY TOBACCO ESTABLISHMENT EXCEPTION**

**This form should be completed and mailed to the address shown above if your establishment wishes to claim the Specialty Tobacco Establishment exception to the Philadelphia Clean Indoor Air Worker Protection Law (“CIAWPL”). This form is not required if your establishment does not seek the Specialty Tobacco Establishment exception to CIAWPL.**

Under the Clean Indoor Air Worker Protection Law, businesses are prohibited from allowing smoking in an enclosed area open to the public, with certain exceptions. One exception is for a Specialty Tobacco Establishment.

A “Specialty Tobacco Establishment” is defined as a food or beverage establishment whose on-site sales or rentals of tobacco, tobacco-related products and accessories for consumption or use on the premises comprises fifteen percent (15%) or more of gross sales on an annual basis. For purposes of computing gross sales data, sales from vending machines shall not be included.

**SECTION A: ESTABLISHMENT INFORMATION**

Trade name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Federal Employer ID # \_\_\_\_\_

Licensee as it appears on your Business Privilege License/Commercial Activity License (BPL/CAL)

\_\_\_\_\_

Mailing address if different from the establishment address

\_\_\_\_\_

Philadelphia BPL/CAL # \_\_\_\_\_ Philadelphia Business Tax # \_\_\_\_\_

## SECTION B: FINANCIAL INFORMATION

This section should be completed to provide financial information for the previous tax year (not the current tax year). You should read the General Information below before you begin to complete this section.

### General Information

**Tobacco or tobacco-related product** is any product containing tobacco for smoking or other consumption.

**Tobacco-related accessory** is any product sold to supplement the use of a tobacco or tobacco-related product. As an example only, this may include cigar cases, pipes, and ash trays.

A **little cigar** is any roll for smoking that weighs not more than four pounds per thousand, where the wrapper or cover is made of natural leaf tobacco or of any substance containing tobacco.

**Rolling papers** is any product consisting of sheets, rolls, or leaves of paper or tobacco which are sold for use as the wrapper or cover for any roll for smoking.

An **electronic smoking device** is an electronic device, the use of which simulates tobacco smoking, that is intended to deliver nicotine to the person inhaling from the device; the term includes any solution, compound, or other substance containing nicotine and manufactured for use with such a device.

An **unapproved nicotine delivery product** is a product, other than an electronic smoking device or a tobacco product, containing or delivering nicotine intended or expected for human consumption, or any part of such a product, that has not been approved or otherwise certified for sale by the United States Food and Drug Administration as a tobacco use cessation product, or for other medical purposes.

Electronic smoking devices and unapproved nicotine delivery products **are not** tobacco products or tobacco-related products and accessories for purposes of a Specialty Tobacco Establishment exception.

Previous Tax Year: 20 \_\_\_\_\_

(a) Total gross receipts: \$ \_\_\_\_\_ .00

(b) Total receipts for cigarettes and little cigars: \$ \_\_\_\_\_ .00

(c) Total receipts for rolling papers: \$ \_\_\_\_\_ .00

(d) Total receipts for all tobacco and tobacco-related products that consist of individual items rolled for smoking, **other than** cigarettes, little cigars and rolling papers: \$ \_\_\_\_\_ .00

(e) Total receipts for all other tobacco and tobacco-related products not listed under (b), (c) or (d): \$ \_\_\_\_\_ .00

(f) Total receipts for tobacco-related accessories (not including any amount listed under (b), (c), (d) or (e)): \$ \_\_\_\_\_ .00

(g) Cumulative total of (b), (c), (d), (e) and (f): \$ \_\_\_\_\_ .00

(h) Total receipts for **vending machine sales** of any products listed in (b), (c), (d), (e) or (f): \$ \_\_\_\_\_ .00

(i) Total receipts for alcoholic beverages: \$ \_\_\_\_\_ .00

(j) Total receipts for food/beverages but not including those listed in (i): \$ \_\_\_\_\_ .00

(k) Other (e.g., general merchandise): \$ \_\_\_\_\_ .00

If any amount is listed under category (f), specify all tobacco-related accessories (attach additional sheet(s) if necessary):

---

---

If any amount is listed under category (k), specify types of products or services (attach additional sheet(s) if necessary):

---

---

**SECTION D: CERTIFICATION**

I certify that the establishment named in Section A is a Specialty Tobacco Establishment as that term is defined in the Philadelphia Clean Indoor Air Worker Protection Law. I further certify that I have reviewed the contents of this form and any accompanying statements or attachments, and to the best of my knowledge and belief, they are true and complete.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title