

**CITY OF PHILADELPHIA
CITY HALL OUTDOOR FOOD SERVICE APPLICATION**

Name of organization: _____ ("Organization")

Address: _____

Phone Number: _____

Primary Contact Name: _____

Primary Contact Phone Number: _____

Alternate Contact Name: _____

Alternate Contact Phone Number: _____

The City will use these phone numbers to contact Organization if the City Hall site is not available at a scheduled serving time.

Days of week and time Organization is requesting to serve

Please note the time frame Organization chooses includes both set-up and clean-up times. Circle all that Organization would like to apply for:

Monday Dinner (6-8pm)

Saturday Lunch (11am-2pm)

Tuesday Dinner (6-8pm)

Saturday Dinner (6-8pm)

Wednesday Dinner (6-8pm)

Sunday Lunch (11am-2pm)

Thursday Dinner (6-8pm)

Sunday Dinner (6-8pm)

Friday Dinner (6-8pm)

Once/month: _____

(e. g. Dinner 3rd Monday)

Other frequency (must detail) _____

Make/Model of vehicle(s) Organization will use: _____

(Attach list if needed)

Color: _____

License Plate Number: _____

For Official Use Only:

Department of Public Health Outdoor Food Serving Permit Number: _____

See above for Organization's approved days/times

You may begin using City Hall on: _____

Approved by: _____ Date: _____

Rules for Outdoor Serving at City Hall:

- An approved copy of the application will be returned to Organization. Organization must have an Outdoor Public Serving Food Safety permit from the Philadelphia Department of Public Health.
- Organization is only allowed to serve on the day(s)/time(s) for which it has been approved.
- Organization may bring only one vehicle onto the City Hall apron. Only vehicles that have been submitted on this application (use a separate sheet of paper if needed), and that have current vehicle liability insurance at the minimum levels required by Pennsylvania law, may be brought onto City Hall apron.
- Enter on the Northeast corner of City Hall (see attached diagram) at the start of the approved serving time. Organization must check-in with the security guard to assure it is on the approved list.
- Please take into consideration that your approved time frame includes both set-up and clean-up times.
- Organization is responsible for clean-up of its site by the end of its approved serving time. Trash receptacles will be provided.
- No loud music is permitted on the City Hall apron.
- The permit expires on April 30, 2013. It is subject to revocation if Organization is non-compliant with these rules, or if unforeseen circumstances require the City to end the City Hall food service program before this date.
- For questions, please contact Maryanne Mahoney: Maryanne.mahoney@phila.gov or 215-906-8542.

Please submit completed applications to:

Palak Ravel-Nelson

Director, Environmental Health Services

321 University Avenue, 2nd Floor, Philadelphia, PA 19104 palak.raval-nelson@phila.gov

In consideration of the opportunity to use the City Hall apron as set forth above, Organization agrees to release the City from liability for any injuries it may incur as a result of its activities on the City Hall apron. By signing below, Organization acknowledges that it, its heirs, executors, employees, volunteers, contractors, subcontractors, and administrators ("Releasing Parties") do hereby release the City, its officials, departments, agencies, agents, representatives, boards, commissions, employees, successors and assigns ("Released Parties"), from any action, causes of action, suits, claims, liabilities, losses, costs and expenses (including reasonable attorneys' fees and court costs), at law or in equity, which any of the Releasing Parties may have against the Released Parties for any loss, damage or injury to property or person, including death, relating to or arising from Organization's voluntary participation in outdoor feeding activities on the City Hall apron; provided however, that this release shall not apply to any actions which arise solely from the gross negligence or willful misconduct of the Released Parties.

The Releasing Parties voluntarily assume all risks of loss, damage and all injuries (including personal injury, disability and death) that may be sustained while engaging in serving activities on the City Hall apron.

Additionally, the Releasing Parties authorize, without compensation, the use by the City of their image(s) and/or voice recordings relating to and occurring during the period of the activities on City Hall apron including permission to reproduce, publicize, broadcast or display their visual images or voice recordings, with or without their name(s), and without any form of compensation for the use of their images, name or voice recordings, throughout the world, an unlimited number of times in perpetuity in any and all media, now known or hereafter invented.

BY SIGNING MY NAME BELOW, I ACKNOWLEDGE THAT I AM OVER 18 YEARS OF AGE AND HAVE READ AND UNDERSTAND THIS RELEASE FROM LIABILITY AND ALL RULES GOVERNING THE USE OF THE CITY HALL SITE AND AM AUTHORIZED TO DO SO ON BEHALF OF ORGANIZATION:

Print Name

Organization

Signature

Date