

**Philadelphia Department of Public Health**  
**Division of Air Management Services**

**Request for Exemption of Diesel Vehicle from Clean Diesel Technology Requirement**

*Any firm wishing to have a vehicle exempted from the City's requirement for clean diesel technology in City Public Works contracts must submit this form along with documentation from the vehicle manufacturer or diesel technology vendor certifying the reason for the exemption requested.*

*One form and one letter must be submitted for EACH vehicle you wish to have exempted. AMS will review and verify the veracity of all requests.*

*Please send to: Rachel Andes, Department of Public Health, Air Management Services, 321 University Avenue, 2nd Floor, Philadelphia PA 19104 ([Rachel.Andes@phila.gov](mailto:Rachel.Andes@phila.gov), 215-685-9422)*

*Your application for an exemption will be reviewed and you will be notified of a determination made within 10 business days of receipt.*

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1. I affirm that it is not possible for the vehicle listed below to be equipped with a diesel retrofit device for the following reason(s) that are explained in detail in attachments (check all that apply):

- It is physically impossible to install appropriate emissions control technology on the vehicle;
- Installation of the appropriate emissions control technology would render vehicle operation unsafe due to obstructed sightline;
- Installation of the appropriate emissions control technology would void any applicable expressed manufacturer's warranty on the vehicle; and/or
- The covered vehicle will not be at the work site for more than a total of three (3) business days.

2. I have attached a signed letter on company letterhead certifying the reasons noted above (select one):

- A signed letter from one or more diesel technology vendors, written on the vendor's formal stationery, certifying that no emissions controls that would reduce Particulate Matter (PM) emissions by at least 20% and allow for safe operation could be physically installed, or the cost of installing such control technology would cost 150% more than the purchase price of the clean diesel technology device; or
- A signed letter from the vehicle manufacturer certifying that the installation of any device to reduce PM emissions by 20% or more would void the applicable expressed manufacturer's warranty, along with a copy of the warranty for each vehicle for which an exemption is sought.
- A signed letter on your company letterhead affirming that the vehicle will be used for no more than three (3) days total during the duration of the project.

**Vehicle Information**

<b>Model Year of Vehicle</b>	
<b>Make and Model of Vehicle</b>	
<b>Vehicle Tier</b>	
<b>VIN or Serial Number of Vehicle</b>	
<b>Technology Vendor Name</b>	

**Contract Information**

<b>Contact Name</b>	
<b>Contact Phone</b>	
<b>Contact Email</b>	
<b>Company Mailing Address</b>	
<b>Contract Number</b>	
<b>Job Site Location</b>	

Signed by: \_\_\_\_\_ Date: \_\_\_\_\_

Print the following:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Company Name: \_\_\_\_\_