City of Philadelphia ♦ Department of Public Health

Asbestos Project Inspector
8 Hour Initial Course Application

Send to:

PHMC
260 South Broad Street, 18th Floor
Philadelphia, PA 19102
Phone (215) 731-6190, Fax (267) 765-2323
Attention: Scott Booker
sbooker@phmc.org

DO NOT WRITE BELOW • FOR OFFICE USE ONLY

API NUMBER:

Application complete?
☐ Approved ☐ Not Approved

PHMC Check Number:

Certification Expiration Date:
May 31, 2015

APPLICANT INFORMATION (PLEASE PRINT)

NAME:

ADDRESS:

CITY:

STATE: **ZIP CODE:**

PHONE:

E-MAIL ADDRESS:

APPLICANT EMPLOYER INFORMATION:

COMPANY NAME:

COMPANY ADDRESS:

CITY:

STATE: **ZIP CODE:**

PHONE:

FAX:

Note: Information below will be used to determine eligibility for API course. Certification is dependent on successful completion of course and exam. Please label all attached documentation as listed below. (Include attachments A through D).

☐ **A. Evidence of associates degree/environmental assessment experience.**

☐ **B. Evidence of air monitoring course/air monitoring experience.**

☐ **C. Certificate from department approved project supervisor course or two years of experience in monitoring asbestos abatement activities.**

☐ **D. List laboratory affiliations (name, address, telephone number).**

Please note that there are TWO fees associated with this certification:

1. $175.00, payable to "**PHMC**" for the 8-hour class
2. $150.00, payable to "**City of Philadelphia**" for the certification

☐ Please include a letter from your employer authorizing you to use their **Business Tax Account Number (www.phila.gov/revenue)** and **Commercial Activity License Number (www.phila.gov/li)**.

☐ **I hereby acknowledge and understand that certified APIs that are affiliated with an Asbestos Contractor may not fulfill the sampling, visual inspection, or other continuous monitoring as required by Title 6 of the Philadelphia Code and the Asbestos Control Regulation on Major Asbestos Projects. See Philadelphia Code §§ 6-601(46), 6-604(2)(c).**

☐ **I hereby certify that the foregoing statements are true and furthermore, that I will use only Analytical Testing Laboratories certified by the Department of Licenses and Inspections to perform analysis. This certification is made subject to the penalties set forth in 18 P.A.C.S. §4909 relating to unsworn falsification to authorities.**

SIGNATURE OF APPLICANT:	DATE:	APPROVED BY:	DATE:

ASBESTOS PROJECT INSPECTOR COURSE APPLICATION

Contact Scott Booker at (215) 731-6190 for next course date.

The fee for the API course is $175.00 A check for $175.00 made payable to: "**PHMC**" must be included with the application. ONCE AN APPLICATION IS APPROVED, THIS FEE IS NOT REFUNDABLE. If you are unable to attend your scheduled course, you may request to attend the next scheduled course. The examination will be given at the end of the class. The test will cover information presented in the Asbestos Control Regulations, the API Manual, the class lecture, and any other information we feel you must know in order to properly perform your job as an API.

Successful completion of the course and examination are requirements for API certification. For more information on the requirements for certification, refer to the "Philadelphia Asbestos Control Regulations." Applicants who are approved for the course will receive a package of materials including an API certification application**. The completed application and the required $150.00 certification fee payable to "City of Philadelphia" will be collected during the course.** All Philadelphia Asbestos Project Inspector certifications expire May 31 of each year.

Instructions

1. Provide applicant name, mailing address, home & work telephone numbers including area codes and company name.
2. Include the course fee of $175.00. Only check or money orders made payable to "**PHMC**" will be accepted. DO NOT SEND CASH!
3. You may include the required $150.00 certification fee payable to "**City of Philadelphia**", or it can be collected during the course
4. Sign application. All applications MUST be signed and dated or they will be returned.

Application Checklist
A completed application must include all of the following:

☐ A. Completed Asbestos Project Inspector/Certification Application Form.

☐ B. EVIDENCE OF ASSOCIATE DEGREE / ENVIRONMENTAL ASSESSMENT EXPERIENCE
A transcript or diploma documenting, at a minimum, an Associate's degree in Biology, Chemistry, Industrial Hygiene, Environmental Science or related field *or* a signed letter from a current or former employer on company letterhead documenting at least one year of experience in performing environmental assessment activities in industrial hygiene or environmental science. INCLUDE: Job name, dates, contact, phone # and specific description of responsibilities.

☐ C. EVIDENCE OF AIR MONITORING COURSE / AIR MONITORING EXPERIENCE
A certificate or transcript documenting successful completion of a course in air monitoring methods which consist of a minimum of 30 contact hours and include hands-on experience using and calibrating various types of air monitoring equipment or a list of projects documenting at least 6 months of employment experience performing air monitoring which included at least thirty (30) hours of on the job training. INCLUDE: Job name, dates, contact, phone # and specific description of responsibilities.

☐ D. CERTIFICATE FROM DEPARTMENT APPROVED SUPERVISOR COURSE
A certificate from an asbestos project supervisor course approved by the Environmental Protection Agency (EPA) *or* two years experience in continuous monitoring of asbestos abatement activities. INCLUDE: a chronological listing by building owner name, location, contact name and phone number.

☐ E. LIST OF LABORATORY AFFILIATIONS (Name, Address, Phone Number)
A list of resources and methods that the applicant will use to insure that appropriate monitoring procedures are followed. List ALL lab affiliations for PCM, TEM and PLM analysis and all laboratory accreditation numbers.

MAIL YOUR COMPLETED APPLICATION TO:

Scott Booker
PHMC
260 South Broad
18th Floor
Philadelphia, PA 19102

IF YOU HAVE ANY QUESTIONS ABOUT THE ABOVE INFORMATION, CALL AMS at (215) 685-7576.