



CITY OF PHILADELPHIA

JAMES H. J. TATE
MAYOR

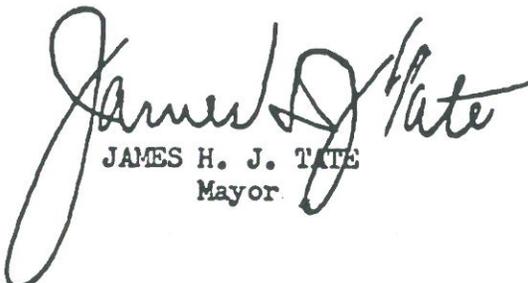
December 10, 1962

EXECUTIVE ORDER 3-62

Employees of the City who are scheduled to work shall be excused from work on December 24 and December 31, 1962, except those who are deemed essential by their department head to carry on the services of the City government.

Employees who are required to work on these days or employees for whom either or both of these days are regularly scheduled days off shall be given an equivalent number of days off at the convenience of their department head. This time off must be taken before December 31, 1963, or it shall be considered cancelled.

For payroll purposes, this time off shall be charged as "EM" time.


JAMES H. J. TATE
Mayor