OFFICE OF THE MAYOR

January 7, 1952

MAYOR'S ADMINISTRATIVE ORDER NO. 1

ASSIGNMENT OF FUNCTIONS UNDER NEW CHARTER

The Home Rule Charter adopted by the voters of the City of Philadelphia on April 17, 1951 is now in effect. The new Charter provides for the abolition of all old departments and the assignment of their functions to the new department heads.

By virtue of the power vested in me as Mayor of the City of Philadelphia, to provide for the orderly transition of the responsibilities between the old and the new departments and agencies of the city government, the functions of the following departments abolished by the new Charter are assigned as indicated:

Agency of 1919 Charter:	Assigned to:
Department of Law	City Solicitor
Department of Public Safety:	
Director's Office	Police Commissioner
Bureau of Police	Police Commissioner
Bureau of Fire	Fire Commissioner
Bureau of Building Inspection	Commissioner of Licenses and Inspections
Electrical Bureau	Commissioner of Public Property
Bureau of Traffic Engineering	Street Commissioner
Department of Public Health:	
Director's Office	Health Commissioner
Bureau of Health	Health Commissioner
Bureau of Hospitals	Health Commissioner
Department of Public Welfare:	
Director's Office	Welfare Commissioner
Bureau of Charities & Corrections	Welfare Commissioner
Bureau of Personal Assistance	Welfare Commissioner
Bureau of Recreation	Recreation Commissioner
Department of Wharves, Docks & Ferries	Director of Commerce
Department of City Transit	Commissioner of Public Property

Agency of 1952 Charter:	Assigned to:
Department of City Architecture	Commissioner of Public Property
Department of Public Works:	
Director's Office	Water Commissioner
Bureau of Highways	Street Commissioner
Bureau of Street Cleaning	Street Commissioner
Bureau of Aeronautics	Director of Commerce
Bureau of Mechanical Equipment	Commissioner of Public Property
Bureau of City Property	Commissioner of Public Property
Bureau of Water	Water Commissioner
Division of Lighting & Gas	Street Commissioner
Survey District Organization	Street Commissioner
Registry Division	Street Commissioner
City Plans Division	Street Commissioner
Zoning Division	Water Commissioner
Testing Laboratory	Water Commissioner
Designing & Construction Division	Water Commissioner
Operations Division	Water Commissioner
Photographic Unit	Water Commissioner
Project Control Division	Water Commissioner
Meter Reading Division	Revenue Commissioner
Department of City Controller:	
Systems Unit of the Audit and Systems Section, Division of 2nd Deputy Controller	Director of Finance
General Ledger and Recording Section, Division of 1st Deputy Controller	Director of Finance
Payroll Unit and Machine Records Unit of the Accounts Receivable and Payroll Section, Division of 1st Deputy Controller.	Director of Finance
Department of Supplies & Purchases	Procurement Commissioner
Department of Receiver of Taxes	Revenue Commissioner
Budget Research Board	Director of Finance
Zoning Board of Adjustment	Commissioner of Licenses and Inspections
Art Jury	Commissioner of Public Property

Agency of 1919 Charter:	Assigned to:
The Philadelphia Commercial Museum, Exhibition and Convention Halls	City Representative

In accordance with provisions of Section A-200 of the Charter, and in order to fix responsibility for administration of residual functions not covered by paragraph 2, the following assignments are made:

Director of Commerce	Acting Director of Wharves, Docks and Ferries
Police Commissioner	Acting Director of Public Safety
Health Commissioner	Acting Director of Public Health
Water Commissioner	Acting Director of Public Works
Welfare Commissioner	Acting Director of Public Welfare
Commissioner of Public Property	Acting Director of City Transit Acting Director of Architecture
Revenue Commissioner	Acting Receiver of Taxes
Procurement Commissioner	Acting Director of Supplies and Purchases

This order is temporary and for administrative purposes and will be amended as permanent departmental organizations are established.

/s/ Joseph S. Clark, Jr.

Joseph S. Clark, Jr.
Mayor