CITY OF PHILADELPHIA

BOARD OF ETHICS
PACKARD BUILDING
1441 SANSOM STREET
2ND FLOOR
PHILADELPHIA, PA 19102-3026
(215) 686-9450
FAX: 686-9453

October 1, 2007

The Honorable John F. Street
Mayor
City of Philadelphia
215 City Hall
Philadelphia, PA 19107

Dear Mayor Street:

Section 3-806(k) of the Philadelphia Charter requires the Board of Ethics to submit an annual fiscal report to you, City Council, the Chief Clerk of City Council and the Department of Records no later than three months after the end of each fiscal year. A copy of the Ethics Board's Fiscal Report for FY 07 is enclosed.

Because the new Board was established in the middle of FY 07 (its Members were confirmed by City Council on November 16, 2006 and sworn-in on November 27, 2006), the Board was not a separate department for budget purposes. Instead, the Ethics Board's budget was subsumed into the Law Department's budget for FY 07.

The Ethics Board is also required to submit an annual report to you and City Council pursuant to Section 20-606(1)(l)(i) that summarizes the proceedings and activities of the Board, a description of the education and training conducted, a summary and evaluation of complaints and referrals received and their disposition, such legislative and administrative recommendations the Board deems appropriate, the rules of the Board, and an index of the opinions and orders of the year. The Board's annual report will be submitted to you and City Council after the end of the calendar year.

Please feel free to contact the Board with any questions you may have.

Sincerely,

Richard Glazer
Chair

cc: City Council Members
City Council Chief Clerk
Department of Records

Board of Ethics
FY07 Fiscal Report

Class 100 – List of Positions

Class	Name	Title	Annual Salary	Actual Salary
100	Creamer, Jr., J. Shane	Executive Director	$107,161	107,161
100	Formica, Tina	Administrative Assistant	$47,435	14,262
	Total			**121,423**

Class 200 – Purchase of Services

Class	Class Description	Vendor	Vendor Description	Amount Paid
209	Telephone & Communication	Christie Pabarue Mortsensen & Young	Reimbursement for Conference Call	67.24
210	Postal Services	Post Office	Stamps	50.79
216	Commercial Off the Shelf Software Licenses	ASAP Software	Microsoft Licenses	1260.12
230	Meals (non-travel) & Official Entertaining	Constitution Center	Refreshment for Swearing in of Board members	571.50
240	Advertising & Promotional Activities	Legal Intelligencer	Posting of General Counsel Ad	1,376.94
240	Advertising & Promotional Activities	Philadelphia Inquirer	Plain English Explanation of the Law Ad	12,260.00
240	Advertising & Promotional Activities	Philadelphia Daily News	Plain English Explanation of the Law Ad	1,359.60
250	Professional Services	Lawrence White Consulting	Consulting for Regulations	3,550.00
250	Professional Services	Paul Jablow	Investigative Consultant	9,000.00
250	Professional Services	Tony Lame	Investigative Consultant	7,890.30
258	Court Reporting	Class Act Reporting	Depositions	7,039.67
258	Court Reporting	Varallo	Depositions	334.44

260	Repair & Maintenance Charges	Ajilon	Computer Installation	464.00
	Total			**45,224.60**

Class 300 & 400 – Materials, Supplies & Equipment

Class	Class Description	Vendor	Vendor Description	Amount Paid
305	Building & Construction	US Realty Associates	Construction of Board of Ethics Offices	98,300.00
320	Office Materials & Supplies	Central Lewmar	Paper	767.26
320	Office Materials & Supplies	RIS Paper Co.	Paper	147.50
320	Office Materials & Supplies	Staples	Office Supplies	2,000.00
320	Office Materials & Supplies	Tip Top Products	Toner Cartridges	1,599.84
320	Office Materials & Supplies	Staples	Office Supplies	73.48
320	Office Materials & Supplies	Staples	Reimbursement to Shane Creamer for office supplies	1,200.00
420	Office Equipment	Xerox	Copier	14,618.00
427	Computer Equipment & Peripherals	Decisive Business Machines	Printers	1,260.00
427	Computer Equipment & Peripherals	Dell Marketing	Computers	5,310.06
	Total			**125,276.14**

Total FY07 Expenses = $291,923.74