EXECUTIVE ORDER NO. 6 -13
THE MAYOR'S OFFICE OF COMMUNITY EMPOWERMENT AND OPPORTUNITY

WHEREAS, nearly one in four Philadelphians live below the poverty line and thousands more struggle each month to pay for basic necessities;

WHEREAS, Philadelphia has had the highest rate of poverty among the nation's ten largest cities for the last 20 years;

WHEREAS, this persistent poverty imposes an enormous cost on our city, and threatens to hold Philadelphia and many of its residents back from realizing their full potential;

WHEREAS, it is the policy of the City of Philadelphia to provide equal opportunity to all of its citizens;

WHEREAS, we must ensure that we are maximizing the impact of every dollar spent in Philadelphia to reduce poverty and buffer its effects;

NOW THEREFORE, I, Michael A. Nutter, Mayor of the City of Philadelphia, by the authority vested in me by the Philadelphia Home Rule Charter, do hereby order as follows:

SECTION 1. ESTABLISHMENT OF MAYOR'S OFFICE OF COMMUNITY EMPOWERMENT AND OPPORTUNITY (CEO)

The Mayor's Office of Community Empowerment and Opportunity (CEO) is hereby established. The Mayor shall appoint the Executive Director who shall be responsible for setting strategic direction and the day-to-day management of the CEO and who shall report to the Mayor's Office. The CEO will be designated the Community Action Agency for Philadelphia.

SECTION 2. MISSION OF MAYOR'S OFFICE OF COMMUNITY EMPOWERMENT AND OPPORTUNITY (CEO)

Acting at the direction and on behalf of the Mayor, the Executive Director is to carry out the mission of the CEO. The mission of the CEO shall be to align the City's efforts to lift individuals and communities out of poverty, and increase opportunities for low income individuals and families.

SECTION 3. FUNCTIONS AND DUTIES OF MAYOR'S OFFICE OF COMMUNITY EMPOWERMENT AND OPPORTUNITY (CEO)

At the direction of the Mayor, the CEO shall perform the following functions and duties:

a) Provide leadership and strategic support in the development of an anti-poverty plan for the City of Philadelphia;

b) Serve as a single point of contact and accountability for the City's anti-poverty efforts;

c) Manage the Community Service Block Grant funds;

d) Work with City departments and other lead agencies responsible for anti-poverty goals and initiatives to ensure they are on-track to meet their yearly targets and provide strategic support to meeting those goals where needed;

e) Provide oversight and strategic direction to offices within the Mayor's Office and Managing Director's Office that operate programs critical to the achievement of anti-poverty goals;

f) Oversee the implementation of key anti-poverty programs that had operated within the former Mayor's Office of Community Service;

g) Evaluate the effectiveness of anti-poverty pilots and initiatives to determine which efforts bring the City closer to reaching its targets and which fail to provide adequate return on investment;

h) Work with the Mayor's Office of Grants and the Fund for Philadelphia to identify and pursue funding to advance goals and strategies in the anti-poverty plan;

i) Convene stakeholders across City government and within the community to find opportunities for collaboration to advance the goals of the plan;

j) Improve community outreach and education about the City's anti-poverty efforts to ensure that they provide value to all the residents of Philadelphia, and especially to low-income and working individuals and families; and

k) Provide regular updates to the Administration and the public about the progress made on each of the goals, including the release of a report detailing yearly progress.

SECTION 4. ESTABLISHMENT OF AN OVERSIGHT BOARD

An oversight board for the CEO is hereby established. The oversight board serves to envision and develop citywide partnerships, strategies, and infrastructures to support the City's anti-poverty goals, and hold the CEO and the City government accountable for meeting key targets.

(a) The oversight board shall be composed of no fewer than 15 members and no more than 27, appointed by the Mayor. The membership shall represent elected officials, City departments, community stakeholders, advocates, business, academic, and foundation leadership, along with representatives of low-income communities and individuals.

(b) All members and the composition of the board shall be in compliance with the rules governing Community Action Agencies and their administrative board, and shall perform

as the administrative board for the Community Service Block Grant as provided by the Pennsylvania Department of Community and Economic Development (DCED).

(b) All appointments shall be for terms of two years with staggered terms. Board members shall serve at the pleasure of the Mayor, and shall be eligible for reappointment to successive terms limited to six years total service on Philadelphia's community action agency board.

(c) The members of the board shall serve without compensation.

(d) The board shall adopt its own rules of procedure and internal organization. Such rules shall be consistent with the provisions of this Executive Order, and the administrative rules governing Community Action Agencies.

(e) The board shall convene regularly at such times and places it may designate. Meetings will occur at least on a quarterly basis, and will be open to the public.

(f) The board chair will be appointed by the Mayor.

SECTION 5. MAYOR'S OFFICE OF COMMUNITY SERVICE

The Mayor's Office of Community Service (MOCS) and the advisory commission of MOCS are hereby abolished.

SECTION 6. PRIOR EXECUTIVE ORDER

Executive Order 15-84, dated December 6th, 1984, is hereby repealed.

SECTION 7. EFFECTIVE DATE

This Executive Order shall take effect immediately.

1/15/13
Date

Michael A. Nutter, Mayor