

**City of Philadelphia
Procurement Department**

Addendum No. 1

Date: March 28, 2013

Concession RFP # C-103-13

Deadline for Submitting Proposals: April 4, 2013

It is the sole responsibility of the Respondent to ensure it has received all addenda to the RFP. The Procurement Commissioner may, in the Commissioner's sole discretion, reject any Proposal for which not all the addenda have been executed and returned.

NOTICE

**REQUEST FOR PROPOSALS FOR
FOOD VENDING CONCESSION AT JOHN F.
KENNEDY PLAZA ("LOVE PARK") AND
OTHER POTENTIAL VENDING
OPPORTUNITIES**

RFP # C-103-13

IS AMENDED AS FOLLOWS:

Except as expressly amended by this Addendum No. 1, the RFP is unchanged. Except as otherwise defined in this Addendum No. 1, capitalized words and phrases used in this Addendum No. 1 have the meanings assigned to them in the RFP.

Part 1

The "**Deadline for Submitting Proposals**" under the RFP is changed to 10:30 a.m., local time, April 4, 2013.

Part 2

1.1 Section 1.5 of the RFP is amended to read as follows:

1.5. In exchange for the City issuing an Agreement &

Permit to the Concessionaire, the Concessionaire shall pay a daily “**Concession Fee**” to the City in advance, no later than the first day of the month, for each day the Concessionaire intends to sell food in JFK Plaza that month under its Agreement & Permit. A Respondent may propose a daily Concession Fee for all the months March through December or for fewer months as it chooses to specify on its Proposal (**Form 1**). Each Respondent must state its proposed daily Concession Fee in its Proposal. Each Respondent’s proposed daily Concession Fee must be (A) at least \$25 for breakfast service and/or (B) at least \$75 for breakfast and lunch service together or for lunch service only. Accordingly, a Respondent may propose two separate daily Concession Fees as provided on Proposal (**Form 1**). Specific operating hours for breakfast and lunch service are provided in Appendix 1 to the Standard Provisions.

Part 3

- 1.2 Section 2.4 of the RFP is amended to add a new Section 2.4.4, as follows:

2.4.4 A Concessionaire who owns two or more Vending Units in the Food Service Program shall vend only from the specified Vending Unit on the day and time that Vending Unit is scheduled to operate on the Daily Schedule. A Concessionaire may not substitute one Vending Unit scheduled in the Daily Schedule for another Vending Unit in the Food Service Program without the prior written approval of the City.

Part 4

- 1.3 Section 7.3 of the RFP is amended to read as follows:

7.3. Submit its Proposal with all the additional required documentation in a sealed envelope, file, box, or other appropriate sealed container to ensure confidentiality of the information, clearly marked on the outside with RFP number C-103-13, prior to the Deadline for Submitting Proposals. A Respondent that is proposing two or more Vending Units for consideration for the Food Service Program must submit a separate, complete Proposal as specified above in Section 7.1 and Section 7.2 for each unit and must submit each Proposal in a separate envelope, file, box, or other sealed container. The City will only accept Proposals in hard copy and will not accept Proposals by facsimile or by e-mail.

Part 5

- 1.4 Appendix 1 to the Standard Provisions, JFK Plaza Food Service Program Specifications, Paragraph 3, is amended to read as follows:

Hours of Operation. Concessionaires that vend for lunch may operate at JFK Plaza from 11:30 AM to 3:00 PM, Monday through Sunday; they may start load-in and set-up at 11:00 AM.

Concessionaires that vend for breakfast may start load-in, set-up and operation at 6:30AM, Monday through Sunday; they shall close between 10:30 AM and 3:00 PM, depending on whether they are also scheduled to vend for lunch. The final closing time for breakfast vendors will be determined by the Department. Each Concessionaire, however, shall vacate JFK Plaza by 3:30 PM. The City, at its sole discretion, may permit Concessionaires to operate before or after the hours of operation listed above in this Paragraph 3 by providing written notice to the Concessionaires.

END OF ADDENDUM TEXT; SIGNATURE PAGE FOLLOWS.

**ADDENDUM NO. 1
ACKNOWLEDGEMENT OF RECEIPT**

**CITY OF PHILADELPHIA, DEPARTMENT OF PARKS AND RECREATION
REQUEST FOR PROPOSALS FOR FOOD VENDING CONCESSION AT JOHN F. KENNEDY
PLAZA (“LOVE PARK”) AND OTHER POTENTIAL VENDING OPPORTUNITIES,
RFP C-103-13**

I have carefully read Addendum No. 1 to the Request for Proposals for Food Vending Concession at John F. Kennedy Plaza (“LOVE Park”) and Other Potential Vending Opportunities, and I certify that I have received all pages listed in Addendum No. 1.

Name of Respondent

Signature of Respondent’s Authorized Official

Printed Name and Title of Signer

Date