



CITY OF PHILADELPHIA Parks & Recreation

Michael DiBerardinis
Commissioner

One Parkway
1515 Arch Street, 10th Floor
Philadelphia, PA 19102-1587
phone: 215.683.3666
fax: 215.683.3673

March 12, 2015

Geographic Information System (GIS) Intern Philadelphia, PA

Position Description:

The City of Philadelphia's Department of Parks and Recreation is seeking an intern for the duration of nine months to perform GIS work on several ongoing projects. The GIS intern will work closely with staff from Philadelphia Parks and Recreation to assist with a variety of duties including data creation and management, cartographic design, and geographic analysis. The position is office based but may also include some field work in the park system.

Qualifications:

Applicant must be experienced in the use and operation of ESRI ArcGIS 10.3 and Microsoft Office; the methods, techniques and procedures used in the planning, design, maintenance, and production of geographic data and graphics; the principles, practices, and methods used in geographic data analysis. He or she must be able to communicate effectively, both orally and in writing; establish and maintain effective working relationships; and apply geographic principles and practices to the maintenance of a geodatabase. Applicants must be residents of the City of Philadelphia.

Deadline to Apply: April 17, 2015

Positions Available: 1

Location:

One Parkway Building, 1515 Arch Street, Philadelphia, PA 19102.

Hours:

This is a full time position, 37.5 hours per week (no benefits).

Pay: \$15.00/hr

Approximate start date: May 11, 2015

Length of Appointment: 9 months



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About our Organization:

The Philadelphia Department of Parks & Recreation promotes the wellbeing of the City, its citizens and visitors, by offering beautiful natural landscapes and parks, historically significant resources, high quality recreation centers and athletic programs, along with enriching cultural and environmental programs.

Philadelphia Parks & Recreation is comprised of the former Department of Recreation and Fairmount Park. Our newly merged organization includes:

- more than 11,000 acres of land throughout Philadelphia
- over 150 recreation centers and playgrounds
- hundreds of miles of trails
- over 150 neighborhood and regional parks
- hundreds of outdoor sports fields, courts, and rinks
- six golf courses and one disc golf course
- 70 outdoor pools, four indoor pools and six spraygrounds
- 5 Ice Rinks
- historic houses and structures
- picnic sites and sculptures

Interested individuals should email a resume, references (professional or academic), and map samples to:

Nora Dougherty
Geospatial Analyst
Philadelphia Parks & Recreation
One Parkway, 10th Floor
1515 Arch St.
Philadelphia, PA 19102
PPR.GIS@Phila.gov



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